Agenda Item #: 3-C-8

PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November 18, 2008 [X] Consent Regular [] [] Workshop [] **Public Hearing**

Submitted By: **Engineering and Public Works** Submitted For: County Engineer

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) A Reimbursement Agreement with the City of Pahokee (City) in an amount not to exceed \$95,000 for Street Improvements; and
- B) A Budget Transfer of \$95,000 in the Transportation Improvement Fund from Reserves for District 6 to the City of Pahokee Street Improvements - District 6.

SUMMARY: This Agreement will supply reimbursement funds for installation and maintenance of street improvements for several roadways within City limits.

District 6 (MRE)

Background and Justification: The City desires financial support for resurfacing roadways, repairing sidewalks, curbs, gutters, landscaping and irrigation within City limits. The District 6 Commissioner wishes to fund this project in the best interest of the public.

Attachments:

- 1. Location Map
- 2. Authorization
- 3. Agreements Exhibit "A" (2)
- 4. Budget Transfer

Recommended by:	Alleconnell	10/2/08		
	Division Director	Date		
Approved by:	5 T. W.M.	10/23/08		

County Engineer

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013		
Grant Expenditures	\$95,000	-0-	-0-	-0-	-0-		
Operating Costs	-0-	-0-	-0-	-0-	<u> </u>		
External Revenues	-0-	-0-	-0-	<u></u>	<u>-0-</u>		
Program Income (County)	-0-	-0-	-0-	<u>-0-</u> -0-	<u>-0-</u>		
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-		
NET FISCAL IMPACT	\$95,000	0-	-0-	-0-	-0-		
# ADDITIONAL FTE							
POSITIONS (Cumulative)				<u></u>			
Is Item Included in Current	Budget?	Yes		No .			
Budget Acct No.: Fund Dept Unit Object Program							
B. Recommended Sources	s of Funds/	Summary of	f Fiscal Imp	act:			

Transportation Improvement Fund Reserve for District 6 City of Pahokee Street Improvements - Dist 6

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

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A. OFMB Fiscal and/or Contract Dev. and Control Comments:

(buillit on 10/23/00

B. Approved as to Form and Legal Sufficiency:

ontract Dev

This Contract complies with our contract review requirements.

11/03/08

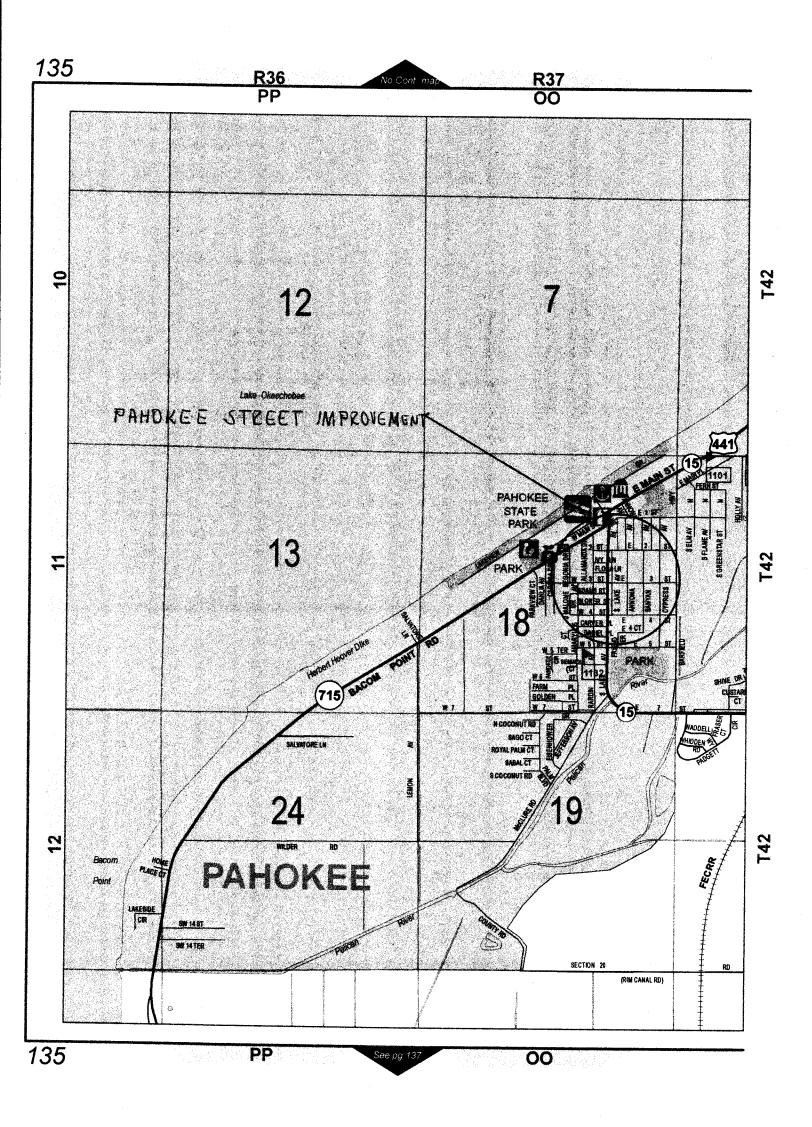
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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Marnie At -

Owen Miley

From: Sent: To: Subject: CVerner@Exchange.PBCGOV Friday, May 30, 2008 10:29 AM Owen Miley Gas Tax Allocation - \$95,000.00 - City of Pahokee

Commissioner Santamaria has allocated \$95,000.00 to the City of Pahokee for street improvements. The contact person is Mayor Wayne Whitaker, 171 North Lake Avenue, Pahokee, Florida 33476. Phone: (561) 924-5534. Please process the necessary Interlocal Agreement and let me know if there is any other information you might need. Thanks a million.

Cyndy Verner

Senior Administrative Assistant to

Jess R. Santamaria

County Commissioner

District 6

(561) 355-6300

Allochment 12

1 2 3 4	REIMBURSEMENT AGREEMENT CITY OF PAHOKEE STREET IMPROVEMENTS
5 6 7 8 9	THIS REIMBURSEMENT AGREEMENT is made and entered into this day of, 2008, by and between the CITY OF PAHOKEE, a municipal corporation of the State of Florida, hereinafter "CITY", and PALM BEACH COUNTY, a political subdivision of the State of Florida, hereinafter "COUNTY".
10	WITNESSETH:
11	WHEREAS, CITY is undertaking the rehabilitation of East 2 nd Street, East 3 rd
12	Street, East 4 th Street, East 5 th Street, West Main Street, Amaryllis Avenue, and
13	Begonia Drive within the CITY limits; and
14	WHEREAS, CITY desires the financial support of the COUNTY for resurfacing
15	roadways, repairing sidewalks, curbs, gutters, landscaping and irrigation
16	hereinafter "IMPROVEMENTS"; and
17	WHEREAS, COUNTY believes that these efforts by CITY serve a public
18	purpose and wishes to provide for the cost of the IMPROVEMENTS by providing
19	reimbursement funding from Board of County Commissioners Reserves from
20	District 6 in an amount not to exceed NINETY FIVE THOUSAND AND 00/100
21	DOLLARS (\$95,000); and
22	WHEREAS, CITY owns all roadways mentioned above and will be responsible
23	for the perpetual maintenance of the IMPROVEMENTS after completion.
24	NOW, THEREFORE, in consideration of the mutual covenants, promises, and
25	agreements herein contained, the parties agree as follows:
26	1. The above recitals are true, correct and are incorporated herein.
27	2. COUNTY agrees to provide to CITY reimbursement funding for
28	documented costs for the IMPROVEMENTS from Commission District 6
29	Discretionary Funds for Improvements in an amount not to exceed NINETY FIVE
30	THOUSAND AND 00/100 DOLLARS (\$95,000).
31	3. COUNTY agrees to reimburse CITY the amount established in paragraph
32	2 for costs (materials and labor) associated with the IMPROVEMENTS, upon CITY's
33	submission of acceptable documentation needed to substantiate their costs for the

IMPROVEMENTS. COUNTY will use its best efforts to provide said funds to CITY on a
 reimbursement basis within forty-five (45) days of receipt of all information required
 in Paragraph 6, below.

4 4. COUNTY's obligation is limited to its payment obligation and shall have
 5 no obligation to any other person or entity. The COUNTY'S performance and
 6 obligation to pay under this contract for subsequent fiscal years is contingent upon
 7 annual appropriations for this purpose by the Board of County Commissioners.

5. CITY agrees to assume all responsibility for bidding, contract
 preparation, and contract administration for the IMPROVEMENTS, including
 payment(s) to contractor(s), pursuant to all applicable governmental laws and
 regulations and permitting requirements in designing, completing and maintaining
 the IMPROVEMENTS.

6. CITY will obtain or provide all labor and materials associated with the
 IMPROVEMENTS. COUNTY shall have the final determination of eligibility for
 reimbursement. CITY shall furnish the Special Projects Coordinator, of COUNTY'S
 Department of Engineering and Public Works with a request for payment supported
 by the following:

a. A statement from a Florida Registered Engineer, that the IMPROVEMENTS
 have been completed and are in accordance with FDOT Design Standards
 20 2008 and Palm Beach County Specifications, and;

21 b. A Contract Payment Request Form and a Contractual Services Purchases 22 Schedule Form, attached hereto and incorporated herein as Exhibit "A" 23 (pages 1 and 2) which are required for each and every reimbursement 24 requested by CITY. Said information shall list each invoice paid by CITY and 25 shall include the vendor invoice number, invoice date, and the amount paid by 26 CITY. CITY shall attach a copy of each vendor invoice paid by CITY along with 27 a copy of the respective check and shall make reference thereof to the 28 applicable item listed on the Contractual Services Purchases Schedule Form. 29 Further, the Program Administrator and the Program Financial Officer for CITY

shall also certify that each vendor invoice listed on the Contractual Services Purchases Schedule Form were paid by CITY as indicated.

7. CITY shall maintain adequate records to justify all charges, expenses,
 and costs incurred in performing the IMPROVEMENTS for at least three (3) years
 after the completion of such IMPROVEMENTS. COUNTY shall have access to all
 books, records and documents as required in this Section for the purpose of
 inspection or audit during normal business hours.

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8. CITY agrees to be responsible for the perpetual maintenance of the
 9 IMPROVEMENTS following the completion and shall be solely responsible for
 10 obtaining and complying with all necessary permits, approvals, and authorizations
 11 from any federal, state, regional, or COUNTY agency which are required for the
 12 subsequent maintenance of the IMPROVEMENTS.

9. All IMPROVEMENTS shall be completed and final invoices submitted to
 COUNTY no later than October 1, 2010, and COUNTY shall have no obligation to
 CITY or any other entity or person for any cost incurred thereafter unless the time for
 completion is extended by modification of this Agreement as provided herein.

17 10. CITY recognizes that it is an independent contractor and not an agent or servant of COUNTY or its Board of County Commissioners. In the event a claim or 18 lawsuit is brought against COUNTY, its officers, employees, servants or agents, 19 relating to the IMPROVEMENTS or any item which is the responsibility of CITY. CITY 20 21 hereby agrees, to the extent permitted by law, to indemnify, save and hold harmless COUNTY, its officers, employees, servants or agents, and to defend said persons 22 from any such claims, liabilities, causes of action and judgments of any type 23 whatsoever arising out of or relating to the negligent or wrongful acts or omissions 24 25 of CITY relating to the obligations of CITY under this Agreement. CITY, to the extent permitted by law, agrees to pay all costs, attorney's fees and expenses incurred by 26 27 COUNTY, its officers, employees, servants or agents in connection with such claims, liabilities or suits except as may be incurred due to the negligence of COUNTY. 28

1 11. Without waiving the right to sovereign immunity as provided by Section 768.28, Florida Statutes, VILLAGE acknowledges to be self-insured for General 2 Liability and Automobile Liability under Florida sovereign immunity statutes with 3 coverage limits of \$100,000 Per Person and \$200,000 Per Occurrence; or such 4 monetary waiver limits that may change and be set forth by the legislature. In the 5 event that the VILLAGE maintains third-party commercial General Liability and 6 7 Business Auto Liability in lieu of exclusive reliance on self-insurance under Section 768.28, Florida Statutes, VILLAGE shall agree to maintain said insurance policies at 8 limits not less than \$500,000 combined single limit for bodily injury or property 9 VILLAGE agrees to maintain or to be self-insured for Worker's 10 damage. Compensation & Employer's Liability insurance in accordance with Florida Statutes 11 440. Prior to execution of this AGREEMENT by the County VILLAGE shall deliver to 12 the County an affidavit or Certificate of Insurance evidencing insurance, self-13 insurance, and/or sovereign immunity status, which County agrees to recognize as 14 acceptable for the above mentioned coverages. Certificate holder's address shall 15 read Palm Beach County, c/o Department of Engineering and Public Works, 2300 N. 16 17 Jog Road, 3E-13, West Palm Beach, Florida 33411, Attention: Special Projects Coordinator. Compliance with the foregoing requirements shall not relieve VILLAGE 18 19 of its liability and obligations under this AGREEMENT.

- 12. As provided in F.S. 287.132-133, by entering into this Agreement or
 performing any work in furtherance hereof, CITY certifies that its affiliates, suppliers,
 sub-contractors, and consultants who perform work hereunder, have not been
 placed on the convicted vendor list maintained by the State of Florida Department of
 Management Services within 36 months immediately preceding the date hereof. This
 notice is required by F.S. 287.133(3)(a).
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13. CITY shall require each contractor engaged by CITY for work associated with this Agreement to maintain:

a. Workers' Compensation coverage in accordance with Florida
 Statutes, and;

b. Commercial General Liability coverage, including vehicle coverage, in combined single limits of not less than ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00). COUNTY shall be included in the coverage as an additional insured.

c. A payment and performance bond for the total amount of the improvements in accordance with Florida Statute 255.05.

In the event of termination, CITY shall not be relieved of liability to
 COUNTY for damages sustained by COUNTY by virtue of any breach of the contract
 by CITY; and COUNTY may withhold any payment to CITY for the purpose of set-off
 until such time as the exact amount of damages due COUNTY is determined.

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11 15. CITY'S termination of this AGREEMENT shall result in all obligations of
 12 COUNTY for funding contemplated herein to be canceled.

13 16. COUNTY and CITY agree that no person shall, on the grounds of race,
 14 color, national origin, sexual orientation, gender identity and expression, religion or
 15 creed, sex, age, or handicap be discriminated against in performance of the
 16 Agreement.

17 17. COUNTY may, at COUNTY's discretion and for the duration of
 18 IMPROVEMENTS, install signs within the public property or easement, notifying the
 19 public that the IMPROVEMENTS were funded with COUNTY dollars.

18. In the event that any section, paragraph, sentence, clause, or provision
 hereof is held invalid by a court of competent jurisdiction, such holding shall not
 affect the remaining portions of this Agreement and the same shall remain in full
 force and effect.

19. All notices required to be given under this Agreement shall be in
 writing, and deemed sufficient to each party when sent by United States Mail,
 postage prepaid, to the following:

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28	Engineering and Public Works Department
29	Tanya N. McConnell, P.E.
30	Deputy County Engineer
31	2300 N. Jog Road
32	West Palm Beach, Florida 33411
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AS TO COUNTY

AS TO CITY

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Matthew Brock City Manager City of Pahokee 171 N. Lake Avenue Pahokee, Florida 33476 561-924-5534 FAX 561-924-7301

9 20. This Agreement shall be construed and governed by the laws of the State of Florida. Any and all legal action necessary to enforce this Agreement shall 10 be held in Palm Beach County. No remedy herein conferred upon any party is 11 intended to be exclusive of any other remedy, and each and every other remedy shall 12 be cumulative and shall be in addition to every other remedy given hereunder or now 13 or hereafter existing at law or in equity or by statute or otherwise. No single or 14 partial exercise by any party of any right, power, or remedy shall preclude any other 15 16 or further exercise thereof.

21. Any costs or expenses (including reasonable attorney's fees)
 associated with the enforcement of the terms and conditions of this Agreement
 shall be borne by the respective parties; provided, however, that this clause pertains
 only to the parties to the Agreement.

21 22. Except as expressly permitted herein to the contrary, no modification,
 amendment, or alteration in the terms or conditions contained herein shall be
 effective unless contained in a written document executed with the same formality
 and equality of dignity herewith.

23. Each party agrees to abide by all laws, orders, rules and regulations and
 CITY will comply with all applicable governmental codes in the maintenance and
 replacement of the IMPROVEMENTS.

28 24. The parties to this Agreement shall not be deemed to assume any
 29 liability for the negligent or wrongful acts, or omissions of the other party (or
 30 parties). Nothing contained herein shall be construed as a waiver, by any of the
 31 parties, of the liability limits established in Section 768.28, Florida Statutes.

25. CITY shall promptly notify COUNTY of any lawsuit-related complaint, or
 cause of action threatened or commenced against it which arises out of or relates, in
 any manner, to the performance of this Agreement.

26. The parties expressly covenant and agree that in the event any of the
parties is in default of its obligations under this Agreement, the parties not in default
shall provide to the defaulting party thirty (30) days written notice before exercising
any of their rights.

27. The preparation of this Agreement has been a joint effort of the parties,
 and the resulting document shall not, solely as a matter of judicial constraint, be
 construed more severely against one of the parties than the other.

28. This Agreement represents the entire understanding of the parties, and
 supersedes all other negotiations, representations, or agreements, either written or
 oral, relating to this Agreement.

29. A copy of this Agreement shall be filed with the Clerk of the Circuit
 Court in and for Palm Beach County, Florida.

30. This Agreement shall take affect upon execution and the effective date
 shall be the date of execution.

INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have e	Xecuted this Agreement and it is enect
on the day first above written.	
PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS	CITY OF PAHOKEE BY ITS CITY COMMISSION
Ву:	By: Mumulat
ADDIE L. GREENE, CHAIRPERSON	CHAIRPERSON
(COUNTY SEAL)	(CITY SEAL)
ATTEST:	ATTEST:
SHARON R. BOCK, CLERK & COMPTROLLER	1
	Mana Atta
By: DEPUTY CLERK	By: / CITY CLERK
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	APPROVED AS TO FORM AND LEGA SUFFICENCY
By:	By: Min MAnter
ASSISTANT COUNTY ATTORNEY	CITY ATTORNEY
Date:	Date: 8/24/08
APPROVED AS TO TERMS AND CONDITIONS	
By: Huldebnuell	
Date: 9/30/08	

PALM BEACH COUNTY ENGINEERING & PUBLIC WORKS DEPARTMENT CONTRACT PAYMENT REQUEST

(PROJECT)

Grantee _____

Billing #

Billing Period

Request Date

PROJECT PAYMENT SUMMARY

Item	Project Costs this Billing	Cumulative Project Costs	Total Project Costs
Consulting Services			
Contractual Services			
Material, Supplies, Direct Purchases			
Grantee Stock		·	
Equipment, Furniture			
TOTAL PROJECT COSTS			

Certification: I hereby certify that the above was incurred for the work identified as being accomplished in the attached progress reports. Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above, and is available for audit upon request.

Exhibit A

Administrator/Date	Financial Officer/Date
PBC USE ONLY	· · · · ·
County Funding Participation	\$
Total Project Costs	\$
Total Project Costs to Date	\$
County Obligation to Date	\$
County Retainage (%)	(\$)
County Funds Previously Disbursed	(\$)
County Funds Due this Billing	\$
Reviewed and Approved by:	
	PBC Project Administrator/Date

PALM BEACH COUNTY ENGINEERING & PUBLIC WORKS DEPARTMENT CONTRACTUAL SERVICES PURCHASE SCHEDULE

	(PROJECT)					
	Grantee	Billi	Billing DateBilling Period			
	Billing #	Billin				
Contractor Name	Contractor Invoice Number and Date	City Check or Voucher Number and Date	Project Amount Paid this Period	General Description		
	· · · ·					

Certification: I hereby certify that the purchase noted above was used in accomplishing the project.

TOTAL

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above, and are available for audit upon request.

Financial Officer/Date

Administrator/Date

Page _1 of _1___

BGEX

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET<u>Transfer</u>

FUND <u>Transportation Improvement</u>

	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/01/08	REMAINING BALANCE
	ributions Othr Govtl Agncy	0	0	95,000	0	95,000	0	95,000
<u>RESERVE FOR DISTRICT</u> 3500-368-9116-9907 Res-I		442,789	342,789	<u>0</u> 95,000	<u>95,000</u> 95,000	247,789		
		SIGNATURE		DATE		By Board At Meeti	l of County Commis ng of11/18/08	sioners
Engineering & Public V Administration / Budge			Rug	9[:	1908			
OFMB Department - Po					·····		Clerk to the County Commission	ners