



II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures					
Operating Costs	\$126,000				
External Revenues	(\$126,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1151 Agency 160 Org \_\_\_\_\_ Object \_\_\_\_\_

Reporting  
Category \_\_\_\_\_

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

atwillhite 11.4.08  
OFMB *11/11/08* *11/3/08*

Dr. Dan J. Jacob *11/5/08*  
Contract Administration *11/5/08*

B. **Legal Sufficiency:**

*[Signature]* *11/6/08*  
Assistant County Attorney

C. **Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

09- 0223

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to Sheriff Fund	0	0	126,000	\$0	\$126,000		
<u>Reserves - New Projects</u>								
160-9900-9908	Reserves - New Projects	1,276,415	1,276,415	0	126,000	1,150,415		
<b>TOTAL FUND</b>				<b>\$126,000</b>	<b>\$126,000</b>			

Palm Beach County Sheriff's Office

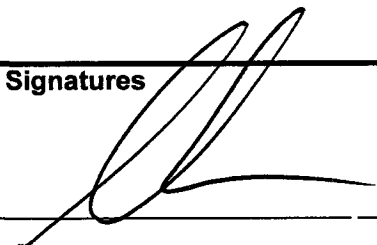
INITIATING DEPARTMENT/DIVISION

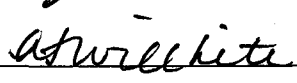
Administration/Budget Department Approval

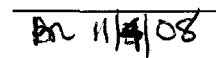
OFMB Department - Posted

Signatures

Date

 11/30/08

 11.5.08

 11/18/08

By Board of County Commissioners  
At Meeting of November 18, 2008

Deputy Clerk to the  
Board of County Commissioners



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: CRIME STOPPERS OF PALM BEACH COUNTY, INC.  
NAME

2. Address: P.O. BOX 6245  
STREET ADDRESS

WEST PALM BEACH, FLORIDA 33405  
CITY, STATE, ZIP

3. Executive Director: John Z. Shwimer  
NAME

*John Shwimer*  
SIGNATURE

(561) 792-2294  
TELEPHONE NUMBER E-MAIL ADDRESS

FEID #: 59-2112742

4. Fiscal Agent: Russell O. Anderson  
NAME

*Russell O. Anderson*  
SIGNATURE

(561) 844-4431  
TELEPHONE NUMBER E-MAIL ADDRESS

5. Date: August 15, 2008  
DATE



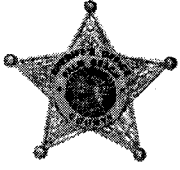
**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: CRIME STOPPERS OF PALM BEACH COUNTY, INC.

LETf Funding Request (MUST match total on Financial Application): \$35,000

1. **What service will your organization provide through the use of Law Enforcement Trust Funds?**
  - School Resource Officers
  - Drug Treatment Program
  - Crime Prevention
  - Safe Neighborhood
  - Drug Abuse Education
  - Drug Prevention Programs
  
2. **Organization Purpose:** Assist all law enforcement agencies throughout Palm Beach County with vital information that will be beneficial in the apprehension of criminal activity. Provide Student Crime Stoppers information to all middle, high, private and alternative schools in Palm Beach County. Making our schools a safer place for education.
  
3. **Provide a brief summary of program's activities/services to be funded:** Providing information materials to all middle, high, private and alternative schools in Palm Beach County. Increase the "Wanted Fugitive" program throughout the media. Promote team building and problem Solving with law enforcement, media and the civilian Board of Directors for Crime Stoppers of Palm Beach County, Inc., as a valuable component for the apprehension of criminals.
  
4. **What results are you committed to achieving?** Increasing public awareness of the Crime Stoppers and Student Crime Stoppers programs to all law enforcement agencies, schools and to the Citizens in Palm Beach County. Increase criminal apprehension. To promote and maintain Crime Stoppers and Student Crime Stoppers programs on a state, regional and international level as a role Model organization for others.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 10/15/08

To: 10/15/09

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$ 0	\$ 0	0%
2.	Employee Benefits/Payroll Taxes	\$ 0	\$ 0	0%
3.	Professional Fees	\$ 4,570	\$ 0	0%
4.	Occupancy/Utilities	\$ 2,820	\$ 0	0%
5.	Telephone	\$ 13,201.94	\$ 9,500	71.9%
6.	Postage/Shipping	\$ 0	\$ 0	0%
7.	Printing & Publications	\$ 29,870.27	\$ 11,200	37.4%
8.	Supplies	\$ 20,621.00	\$ 0	0%
9.	Travel	\$ 5,443.35	\$ 0	0%
10.	Meetings	\$ 450	\$ 0	0%
11.	Miscellaneous Expenses	\$ 29,475.00	\$ 9,800	33.2%
	<b>Total Expenses</b>	<b>\$ 106,442.56</b>	<b>\$ 35,000</b>	<b>33.8%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): **NONE**

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Professional Fees (list vendor and type of service provided): **NONE**

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Occupancy/Utilities (list utilities): **NONE**

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Telephone (provide telephone numbers): **1-800-458-TIPS (8477) a twenty four (24) hour, seven (7) day  
Per week anonymous phone line.**

Printing & Publications (list type of material): **Crime Stoppers Law Enforcement Pens for the Public –  
Crime Stoppers Brochures – PBSO Homicide Conference Folders.**



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): **NONE**

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Travel (individuals traveling, destination and purpose): **NONE**

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Meetings (attendees, purpose, items needed for meeting): **NONE**

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Miscellaneous Expense (specify items): **Officers & Directors Insurance – Organization Liability Insurance - Crime Stoppers Laptop Computers for secure Reporting System – Crime Stoppers Server for secure Reporting System, with backup equipment and switching units.**





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

John Z. Shwiner  
Name (please print)

President  
Title (please print)

*John Shwiner*  
Signature

August 15, 2008  
Date

**NOTARY SECTION:**

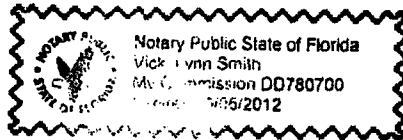
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 15 day of August, 2008 by John Z. Shwiner (name of individual) as President (title) of Crime Stoppers (name of organization/ agency), who is personally known to me or who produced Drivers Licence as identification.

*Vicki Lynn Smith*  
Notary Public  
Vicki Lynn Smith

My Commission Expires: May 6, 2012





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**GENERAL INFORMATION**

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETf) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETf donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETf as donations is authorized under section 932.7055, Florida State Statutes.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: LAKE WORTH HIGH SCHOOL

CRIMINAL JUSTICE ACADEMY

NAME

2. Address:

1701 LAKE WORTH RD.

STREET ADDRESS

LAKE WORTH, FL 33460

CITY, STATE, ZIP

3. Executive Director:

CAPT. ROBERT E. PRICE

NAME

SIGNATURE

(561) 540-6103

TELEPHONE NUMBER

pricer@palmbeach.k12.fl.us

E-MAIL ADDRESS

FEID #: 60-22-113432-53C

4. Fiscal Agent:

VICKIE SCHAFFER

NAME

SIGNATURE

(561) 533-6323

TELEPHONE NUMBER

schaffer@palmbeach.k12.fl.us

E-MAIL ADDRESS

5. Date:

8-14-08

DATE

08-14-2008 KCVS



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: CRIMINAL JUSTICE ACADEMY – LAKE WORTH HIGH SCHOOL

LETF Funding Request (MUST match total on Financial Application): \$5000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose: Encourage and prepare high school students for a career in Law Enforcement, Corrections, Law, and Forensic Science, while developing good citizenship, critical thinking, and problem solving skills.

3. Provide a brief summary of program's activities/services to be funded: Students are educated in all aspects of Criminal Justice, including Police, Corrections, Legal Procedures, case and Constitutional Law, Juvenile Justice, Drug and Alcohol prevention, crime prevention, gang prevention, crime scene investigation, CPR, First Aid, etc. Students wear a Police-style uniform one day a week and participate in drills and statewide competition in events, i.e. Traffic Stops, Forensic Investigation, Crash Reporting, Case Analysis, CPR, Criminal Incident Investigation, Firearms, Defensive Tactics, etc. They also conduct Color Guard and Rifle Team presentations. Funding goes to Uniforms and equipment for the student training and functions.

4. What results are you committed to achieving? Encourage and train young people to be productive citizens, attend college, and achieve a successful career in the fields of the Criminal Justice System.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 08 / 18 / 08

To: 06 / 18 / 09

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$	\$	%
2.	Employee Benefits/Payroll Taxes	\$	\$	%
3.	Professional Fees	\$	\$	%
4.	Occupancy/Utilities	\$	\$	%
5.	Telephone	\$	\$	%
6.	Postage/Shipping	\$	\$	%
7.	Printing & Publications	\$	\$	%
8.	Supplies	\$ 10,000.00	\$ 5,000.00	50%
9.	Travel	\$	\$	%
10.	Meetings	\$	\$	%
11.	Miscellaneous Expenses	\$	\$	%
	<b>Total Expenses</b>	<b>\$ 10,000.00</b>	<b>\$ 5,000.00</b>	<b>50%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): n/a

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Professional Fees (list vendor and type of service provided): n/a

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Occupancy/Utilities (list utilities): n/a

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Telephone (provide telephone numbers): n/a

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Printing & Publications (list type of material): n/a

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Uniforms (shirts, pants, jackets, belts, polo and t-shirts) - \$2000  
Uniform reconditioning/fitting - \$1500; training equipment - \$500, textbooks and supplements - \$1000

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Travel (individuals traveling, destination and purpose): n/a

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Meetings (attendees, purpose, items needed for meeting): n/a

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Miscellaneous Expense (specify items): n/a

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State Division of Corporations.

CAPT. ROBERT E. PRICE  
Name (please print)

DEPARTMENT CHAIRMAN  
Title (please print)

*Robert E. Price*  
Signature

8-14-08  
Date

**NOTARY SECTION:**

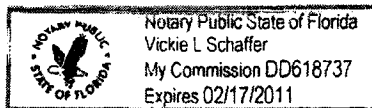
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 14 day of Aug, 2008 by Robert E. Price (name of individual) as Department Chair (title) of Lake Worth High School (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

*Vickie L Schaffer*  
Notary Public

My Commission Expires:







**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**GENERAL INFORMATION**

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (L.ETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: Palm Beach Recovery Coalition Inc.

Address: 311 N. Federal Highway,

STREET ADDRESS

Lake Worth, FL 33460

CITY, STATE, ZIP

2. Executive Director: Gail Skolnick

NAME

*Gail Skolnick*

SIGNATURE

(561) 386-5307

TELEPHONE NUMBER

palmbeachrecoverycoalition@yahoo.com

E-MAIL ADDRESS

**FEID #: 510608130**

3. Fiscal Agent: Grant J. Skolnick, Esq.

NAME

*Grant J. Skolnick*

SIGNATURE

(561) 386-5307

TELEPHONE NUMBER

palmbeachrecoverycoalition@yahoo.com

E-MAIL ADDRESS

4. Date: July 30, 2008

DATE

08-05-2008 RCVB



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Palm Beach Recovery Coalition Inc.

LETFF Funding Request (MUST match total on Financial Application): \$25,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose:

Palm Beach Recovery Coalition Inc. (PBRC) is a DCF-licensed, Florida Not-For-Profit 501(c)3 Charitable organization which provides support services and living accommodations for men suffering from substance abuse related disorders and homelessness in Palm Beach County. The purpose of PBRC is to help individuals get their lives back on track again so that they can not only become sober, but also learn to once again live as healthy, happy, productive, employed, law-abiding, high-functioning individuals in our community once again.

3. Provide a brief summary of program's activities/services to be funded:

As part of Palm Beach Recovery Coalition's new efforts to expand services throughout the County, the organization is in the process of opening a new facility called, "the GW House." This is a 9-unit apartment building in Lake Worth being converted to provide services for 18 people at a time. Residents of the GW House will be provided room & board, food, transportation, support counseling, employment coaching and a host of other recovery-oriented support services. The PBSO Law Enforcement Trust Fund dollars will enable PBRC's GW House to get off the ground and begin helping additional individuals in need in Palm Beach County. Specifically, the funds will be used to assist with the payment of the lease and utilities.

08-05-2008 RCVD



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

4. What results are you committed to achieving?

As a member of the Substance Abuse Coalition of Palm Beach County, the Homeless Coalition of Palm Beach County, the Palm Beach County Continuum of Care, as well as a Palm Beach County HOT Team Provider, and affiliate of the Palm Beach Treasure Coast 211, PBRC is constantly striving to help individuals suffering from substance abuse related disorders and homelessness to become productive members of society once again. With a 30-day-program, PBRC takes individuals at rock-bottom and provides a path to mental and physical health, permanent housing, sobriety and employment. Based upon the Dade County Homeless modality, a successful completion of a program such as PBRC's would entail individuals remaining sober and moving on to a better situation. With this in mind, PBRC is committed to achieving at least an 80% success rate at the GW House. With a potential for 18 people a month, at full capacity PBRC could provide services for 216 people a year. With an 80% success rate, this means the GW House would assist 173 Palm Beach County residents each year to become healthy, happy, productive, employed, law-abiding, high-functioning individuals in our community once again.

08-09-2006 RCV



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year)

From: 11/1/2008

To: 10/31/2009

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$	\$	%
2.	Employee Benefits/Payroll Taxes	\$	\$	%
3.	Professional Fees	\$	\$	%
4.	Occupancy/Utilities	\$70,080	\$25,000	36%
5.	Telephone	\$	\$	%
6.	Postage/Shipping	\$	\$	%
7.	Printing & Publications	\$	\$	%
8.	Supplies	\$	\$	%
9.	Travel	\$	\$	%
10.	Meetings	\$	\$	%
11.	Miscellaneous Expenses	\$	\$	%
	<b>Total Expenses</b>	\$70,080	\$	36%



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Professional Fees (list vendor and type of service provided): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Occupancy/Utilities (list utilities):  
As part of Palm Beach Recovery Coalition's new efforts to expand services throughout the County, we are in the process of opening a new facility called, "the GW House." This is a 9-unit apartment building in Lake Worth being converted to provide services for 18 people at a time. The lease (with taxes) costs \$3,740 per month. Lake Worth Utilities costs on average \$2,050 per month – this includes power, water, sewer and trash pick-up costs. Additionally, Florida Natural Gas costs on average \$50 per month. This equates to a yearly cost of \$70,080.

Lease (with taxes)	\$3,740	\$44,880
Lake Worth Utilities: power, water, sewer & trash	\$2,050	\$24,600
Florida Natural Gas	\$50	\$600
<b>TOTAL</b>	<b>\$5,840/month</b>	<b>\$70,080/year</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Telephone (provide telephone numbers): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printing & Publications (list type of material): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supplies (list supplies/equipment): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Travel (individuals traveling, destination and purpose): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meetings (attendees, purpose, items needed for meeting): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Miscellaneous Expense (specify items): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Grant J. Skolnick, Esq.  
Name (please print)

CFO/Legal Counsel  
Title (please print)

Grant Skolnick  
Signature

July 31, 2008  
Date

**NOTARY SECTION:**

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 31<sup>st</sup> day of July, 2008 by Grant Skolnick (name of individual) as CFO/Legal Counsel (title) of Palm Beach Recovery Coalition Inc. (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

Tracey Powell  
Notary Public

My Commission Expires:

NOTARY PUBLIC-STATE OF FLORIDA  
Tracey Powell  
Commission #DD754038  
Expires: JAN. 31, 2012  
BONDED THRU ATLANTIC BONDING CO., INC.

08-05-2008 RCVD





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**GENERAL INFORMATION**

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.

08-05-2008 RCVD

PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A



APPLICATION

1. Legal name of Organization: TSIC, Inc.

Take Stock in Children of Palm Beach County

NAME

2. Address:

11380 Prosperity Farms Road, Suite 220

STREET ADDRESS

Palm Beach Gardens, FL 33410

CITY, STATE, ZIP

3. Executive Director:

Rosanne Sanchez

NAME

*Rosanne Sanchez*

SIGNATURE

( 561 ) 582-3765 x 11      rsanchez@takestockinchildren.org

TELEPHONE NUMBER

E-MAIL ADDRESS

FEID #: 59-331584

4. Fiscal Agent:

Lidia Picado

NAME

*Lidia Picado*

SIGNATURE

( 561 ) 582-3765

lpicado@takestockinchildren.org

TELEPHONE NUMBER

E-MAIL ADDRESS

5. Date:

June 25, 2008

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**Organization Name:** Take Stock in Children of Palm Beach County

LETF Funding Request (MUST match total on Financial Application): \$50,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention**
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. **Organization Purpose:** Take Stock in Children was founded as a solution to one of the most critical problems facing Florida--high dropout and high youth crime rates, and the endless cycle of poverty. It has an 87% success rate at keeping children in school & advancing to the next grade, thereby avoiding the high crime rates associated with drop-outs<sup>1</sup>.

3. **Provide a brief summary of program's activities/services to be funded:** Take Stock in Children provides a comprehensive service array that helps children at or near the poverty level to stay in school, stay out of trouble and succeed in life. Services provided through the program include:

**Case Management:** Case managers visit with the student at least twice per semester helping to support success, suggest aids for challenges, discuss academic issues, and verify mentor involvement. They also monitor attendance and behavior on a regular basis and review grades each marking period through the school districts computer system.

**Mentors:** A positive adult role model is critical to student success. Caring volunteer mentors are recruited and trained from the community and matched with a compatible student. All mentors are screened, finger printed and provided with a 2-hour workshop before their first contact with their student. Mentors are provided with ongoing support and resources.

**Workshops and Family Involvement:** Students and their families attend education/career planning workshops; college field days; career fairs, college preparatory workshops, and parent workshops. Ongoing contact with the family is maintained through the case manager helping to support students with their successes and provide support through challenges that arise. Parents must attend a minimum of two workshops per year to help their child achieve their academic goals

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<sup>1</sup> High school dropouts are 3.5 times more likely than high school graduates to be arrested in their lifetime (Alliance for Excellent Education, 2003a).

75% of America's state prison inmates are high school dropouts (Harlow, 2003)

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



Scholarships: Each student participating in the program gains a clear path to college. Students receive a Florida Prepaid College Foundation scholarship for 4 years full tuition, or a 2 year full tuition scholarship to technical school. Students together with their parent/guardian, sign a contract agreeing

- 1) to remain crime and drug free,
- 2) to stay in school and have good attendance
- 3) to have good behavior in and out of school
- 4) to maintain average to above average grades, and
- 5) to meet with a mentor at their school on a regular basis (three times a month).

Scholarship award is contingent on compliance with this contract.

**What results are you committed to achieving?**

6 new students will enter the program with funding from this grant

Students continue in school and do not drop out.

Students say no to crime and drugs, & go on to college to become productive citizens.

\*87% of our students will succeed in advancing to the next grade level.

\*90% of students in the program will maintain at least a 2.3 grade average as measured by PBCPS official transcripts, grade and promotion reports.

90% of seniors in the program will graduate & enter college w/ scholarship as demonstrated by Fl. Pre-Paid College Foundation records.

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**FINANCIAL APPLICATION**

Period Covered (one year) From: Jan 1, 2009

To: December 31, 2009

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$257,455	\$25,700	10%
2.	Employee Benefits/Payroll Taxes	\$64,159	\$6,300	10%
3.	Professional Fees	\$27,500	\$0	%
4.	Occupancy/Utilities & Insurance	\$41,040	\$3,000	7%
5.	Telephone	\$9,704	\$	%
6.	Postage/Shipping	\$4,360	\$	%
7.	Printing & Publications	\$4,817	\$	%
8.	Supplies	\$ 9,500	\$	%
9.	Travel	\$7,400	\$	%
10.	Meetings – Golf tournament, Graduation Ceremony, Mentor Event	\$30,000	\$0	0%
11.	Miscellaneous Exp.- Student Advocacy Equipment Training	\$ 8,285 \$ 5,500 \$ 750	\$	%
12.	Scholarships	\$168,861	\$15,000	9%
	<b>Total Expenses</b>	<b>\$639,331</b>	<b>\$50,000</b>	<b>8%</b>

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

**Salaries (list employees and individual compensation):**

Executive Director - \$82,000  
Program Manager- \$47,000  
Program & Community Relations Associate - \$36,000  
Student Advocate/Mentor Recruiter \$35,000  
Student Advocate/Mentor Recruiter \$32,000  
Student Advocate/Part Time \$25,455

**Professional Fees (list vendor and type of service provided):**

Audit - \$20,000  
Accountant - 7,500

**Occupancy/Utilities (list utilities):**

Rent: \$1576  
FPL - varies  
Entity Insurance - D&O 1,568  
Entity Insurance - Property/Liability 1,500  
Entity Insurance - Windstorm 500

Toshiba copier lease

**Telephone (provide telephone numbers):**

(561) 582-3765 Main Office  
(561) 691-9264 Fax  
(561) 924-3430 Glades  
(561) 924-9670 Glades Fax  
(561) 459-7625 Business Cell

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**Printing & Publications (list type of material):**

Agency brochure

Posters for contract signing ceremony

Letterhead and envelopes

Photo printing; recruited students

Annual report

**Supplies (list supplies/equipment):**

General office supplies – Vendor: Hinson Supplies- copy paper, pens, pencils,

TSIC Logo presentation folders for golf packets

**Travel (individuals traveling, destination and purpose):**

Reimbursable mileage for staff to visit students at schools for case management; to attend required meetings such as board of director meetings, donor visits and other mission related tasks.

**Meetings (attendees, purpose, items needed for meeting):**

Golf tournament is annual fundraiser, includes costs of luncheon and golf fees

Graduation/Contract signing ceremony, includes costs of venue insurance, food, rental of microphone.

Mentor Event – Honor 250 volunteer mentors includes costs of venue insurance, food, microphone decorations.

**Miscellaneous Expense (specify items):**

Equipment: Server for computer system; laptop computer for student advocate

Training: Employee training for improvement of skills in serving students

Student Advocacy: parent training; mentor training; mentor background screening

**Scholarships:**

Scholarships purchased from the Florida Prepaid College Foundation to be given to students who complete the program upon graduation from high school.

PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A



APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Rosanne Sanchez  
Name (please print)

Executive Director  
Title (please print)

Rosanne Sanchez  
Signature

6-25-2008  
Date

NOTARY SECTION:

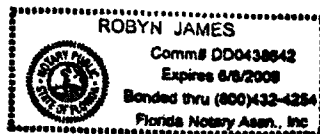
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 25<sup>th</sup> day of June, 2008 by Rosanne Sanchez (name of individual) as Executive Director (title) of Take Stock in Children of Palm Beach County (name of organization/ agency), who is personally known to me or who produced Beach County FL DL #9522-720-57-7150 as identification.

Robyn James  
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**GENERAL INFORMATION**

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

- Drug Treatment Program
- Drug Abuse Education
- Drug Prevention
- Crime Prevention
- Safe Neighborhood
- School Resource Officer Program(s)

An agency or organization that wishes to receive such funds shall complete an application accompanied by a written certification, signed by the Executive Director or Fiscal Agent, that the funds will be used for one or more of the authorized purposes as listed above.

2. Pursuant to FSS 932.7055(5)(c), any agency or organization that receives money from a law enforcement trust fund shall provide an accounting for such monies. An "Accounting of Funds" form must be completed and is due 60 days after the earlier of termination of any funding Agreement or upon completion of the activities funded by any LETF donation.
3. Failure to comply with any of the provisions set forth in this application will result in denial of future funding.
4. Inclusion of printed program/organization brochure is optional.
5. In order to establish a clear understanding of the proposed program, applicants shall respond to all questions and complete the current year budget.
6. Each agency is asked to provide a contact person who will be available for further information, follow up and/or interviews.

❖ **FUNDING DECISIONS/APPROVAL**

The Palm Beach County Sheriff's Office has final approval to determine which programs will receive any designated funding. The Palm Beach County Board of County Commissioners must then approve the request prior to donation award.

❖ **AUTHORITY**

The use of LETF as donations is authorized under section 932.7055, Florida State Statutes.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. **Legal name of Organization:** The Homeless Coalition of Palm Beach County, Inc.

NAME

2. **Address:** 2100 Palm Beach Lakes Blvd.

STREET ADDRESS

West Palm Beach, FL 33409

CITY, STATE, ZIP

3. **Executive Director:** Rita Clark, LCSW

NAME

*Rita Clark*

SIGNATURE

(561)478-5351

ritaclark@homeless.fdn.com

TELEPHONE NUMBER

E-MAIL ADDRESS

FEID #: 65-0125852

4. **Fiscal Agent:** Shandra Dawkins, Treasurer

NAME

*Shandra Dawkins*

SIGNATURE

(561)848-8383

dawshan@comcast.net

TELEPHONE NUMBER

E-MAIL ADDRESS

5. **Date:** September 19, 2008

DATE

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



Organization Name: The Homeless Coalition of Palm Beach County, Inc.

LETF Funding Request (MUST match total on Financial Application): \$11,000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?
  - School Resource Officers
  - Drug Treatment Program
  - Crime Prevention
  - Safe Neighborhood
  - Drug Abuse Education
  - Drug Prevention Programs
  
2. Organization Purpose: The local Homeless Coalition was established to plan, network, coordinate, and monitor the delivery of services to the homeless. The local Homeless Coalition collaborates with other organizations and agencies to facilitate the delivery of services for the homeless to eliminate duplication of services and to maximize the use of existing resources for the homeless. The local Homeless Coalition develops new programs and services to fill critical service gaps; develops public education and outreach initiatives to make homeless persons aware of the services available to them; and develops strategies for increasing support and participation from local businesses, organizations, law enforcement agencies, and faith based groups. The local Homeless Coalition accomplishes its purpose through advocacy, education, collaboration, and leadership.
  
3. Provide a brief summary of program's activities/services to be funded: Project Launch will build capacity and leverage existing resources within the community to implement a vital plan, that being the Ten Year Plan to End Homelessness in Palm Beach County. AmeriCorps VISTA members will assist through the creation of new programming and expansion of existing programming to address the growing needs within the community of the rising numbers of homeless. The VISTA members will assist the Homeless Coalition's efforts to mobilize resources to permanently expand the capacity of our community to solve its homeless problem. Each VISTA member will be provided with an "assignment" description that describes the capacity building activities the member is responsible for completing. There will be strong links between the Ten Year Plan to End Homelessness in Palm Beach County's action steps and the VISTA members' assignments. VISTA members will engage in activities to raise public awareness, develop initiatives to create databases of affordable housing, create assertive street outreach to target the "hard to

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



reach" street homeless, identify employers who are willing to hire and train this population, and  
identify best practice/evidence-based solutions for preventing homelessness. Project activities will  
also include collaboration with the newly formed Speaker's Bureau, known as Story Tellers.

4. What results are you committed to achieving? One of the primary outcomes for Project  
Launch is to create a local response to homelessness that encourages and supports collaboration  
for the identification of solutions; thus building capacity and leveraging existing resources. Palm  
Beach County has a high incidence of senseless acts of violence targeted at homeless individuals,  
as Florida continues to be recognized as the "meanest" state towards homeless people now for three  
consecutive years. In Palm Beach County, we have realized an increase in violent crime, including  
murder of the homeless in our community over the last few years. Communities with high incidences  
of violence towards the homeless will be an initial target area for increased outreach and services.

Project Launch will prioritize action steps outlined in the Ten Year Plan to End Homelessness in  
Palm Beach County. We will develop an inventory of all local resources for the homeless, including,  
but not limited to, food assistance, clothing, emergency shelter, extremely low cost housing,  
emergency medical care, counseling, training, and employment. Project Launch will provide VISTA  
members to collectively survey problems areas of the community and inform The Homeless Coalition  
and law enforcement agencies about improvements that can be made to improve public safety  
through additional homeless outreach. These outreach efforts will identify homeless people in the  
area; with the intent to assist homeless people to accept assistance by taking services to the  
homeless; thus decreasing arrests of the homeless.

The Homeless Coalition of Palm Beach County, Inc. will ultimately supervise the VISTA members,  
providing training and ongoing support through the expertise of a Project Manager. The Project  
Manager will also serve as a liaison with service providers and law enforcement agencies. The  
Homeless Coalition of Palm Beach County, Inc. will develop and maintain memorandums of  
understanding with participating service providers and the Palm Beach County Sheriff's Office for  
this Project. Both the National Coalition for the Homeless and the State of Florida Office on  
Homelessness are in support of The Homeless Coalition's Project Launch to assist in the  
implementation of the Ten Year Plan to End Homelessness in Palm Beach County. Project Launch  
is positioned for success, with the involvement of The Homeless Coalition's newly formed Speaker's  
Bureau, known as Story Tellers. Story Tellers represent the formerly homeless population and can  
serve as peers in outreach efforts. This approach is a unique and necessary method for engaging

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



the "hard to reach street homeless". Project Launch adopts the basic tenet that people who have formerly experienced homelessness, must actively be involved in work to prevent and end homelessness within the community. Project Launch embraces collaboration and represents a viable solution for developing long term solutions in our community to end homelessness.

**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A



**FINANCIAL APPLICATION**

Period Covered (one year) From: 10 / 01 / 08 To: 9 / 30 / 09

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$147,744.00	\$ 10,350.00	7%
2.	Employee Benefits/Payroll Taxes	\$ 51,710.40	\$	0%
3.	Professional Fees	\$ 8,000.00	\$	0%
4.	Occupancy/Utilities	\$	\$	0%
5.	Telephone	\$ 5,000.00	\$	0%
6.	Postage/Shipping	\$ 1,200.00	\$	0%
7.	Printing & Publications	\$ 4,000.00	\$ 400.00	10%
8.	Supplies	\$ 6,993.80	\$ 250.00	.035%
9.	Travel	\$ 41,100.00	\$	%
10.	Meetings	\$ 3,800.00	\$	%
11.	Miscellaneous Expenses	\$	\$	%
	<b>Total Expenses</b>	<b>\$269,548.20</b>	<b>\$ 11,000.00</b>	<b>.0%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): Project Manager (1 FTE @ \$60,000 annual salary)  
The Project Manager is responsible for the supervision and training of the VISTA members; providing  
training and ongoing support. The Project Manager is also responsible for project oversight and  
preparing all reports. VISTA members are paid a living stipend per month of approximately \$1,026.

Professional Fees (list vendor and type of service provided): Accountant for completion of audit

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers): (561)478-5351 and (561)568-2929

Printing & Publications (list type of material): Brochures, flyers, pocket directories, business cards for  
VISTA members, training manuals, outreach materials, resource directories, reports, and handbooks.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Laptop, card scanner, laser printer, and projector

Copy paper, toner, ink cartridges, and office supplies (i.e., pens, pencils, paperclips, legal pads)

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Travel (individuals traveling, destination and purpose): Travel throughout Palm Beach County to engage in outreach activities (58.5 per mile)

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Meetings (attendees, purpose, items needed for meeting): VISTA members will be required to attend mandatory trainings/meetings to complete their "assignments"; per individual job descriptions, and VISTA members will need access to a laptop and projector.

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Miscellaneous Expense (specify items): \_\_\_\_\_

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Rita Clark  
Name (please print)

Executive Director  
Title (please print)

*Rita Clark*  
Signature

September 19, 2008  
Date

**NOTARY SECTION:**

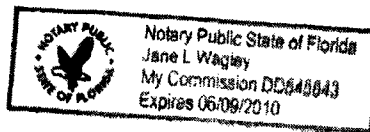
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 20<sup>th</sup> day of September, 2008 by Rita Clark (name of individual) as \_\_\_\_\_ (title) of \_\_\_\_\_ (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

*Jane L. Wagley*  
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**GENERAL INFORMATION**

❖ **PURPOSE/GUIDELINES OF DONATION**

1. Law Enforcement Trust Fund (LETF) donations are intended to assist agencies and organizations with the following purposes:

Drug Treatment Program  
Drug Abuse Education  
Drug Prevention  
Crime Prevention  
Safe Neighborhood  
School Resource Officer Program(s)

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