Agenda Item #:

3E-4

# PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

# AGENDA ITEM SUMMARY

Meeting Date: November 18, 2008 Department	(X) Consent ( ) Ordinance	()Regular ()Public Hearing	
•	munity Services		
• <u></u>		· · · · · · · · · · · · · · · · · · ·	
Submitted For: Divis	vision of Senior Services		

# I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 001 to Standard Agreement No. IH007-9500 (R2007-1692) for the Home Care for the Elderly (HCE) Program with the Area Agency on Aging (AAA) of Palm Beach/Treasure Coast, Inc. for the period July 1, 2007, through June 30, 2008, increasing the agreement amount by \$38,468.07 for a new total not-to-exceed the amount of \$214,843.07.

Summary: This amendment will increase HCE case management services by \$13,256.05 and HCE subsidy by \$25,212.02 for provisions of care in private homes as an alternative to nursing home or other institutional care. In the area south of Hypoluxo Road, Ruth Rales Jewish Family Service currently provides HCE services under a similar grant from the AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: DOSS is responsible for referrals to vendors for the HCE program in northern and western Palm Beach County and contract with vendors to provide the provisions of care in family-type living arrangements in private homes on a not-for-profit basis as an alternative to nursing home or other institutional care. Additional referrals will be made to other community resources as determined by needs of the senior population.

Attachments:

HCE Am	endment No. 001	
Recommended by: _	Hour Im	10-22-2008
	Department Director	Date
Approved By:	Jan	11/5/08
	Assistant County Administrator	Date
	$\mathcal{U}$	

# **II. FISCAL ANALYSIS IMPACT**

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures Operating Costs External Revenue Program Income (County) In-Kind Match (County)	<u>38,468.07</u> (38,468.07)				
NET FISCAL IMPACT	_0_				
# ADDITIONAL FTE POSITIONS (Cumulative)		0			
Is Item Included in Curren Budget Account No.: Fur Pro		Yes _ Dept <u>144_</u> <u>√ar.</u>		Obj. <u>Var.</u>	

**B.** Recommended Sources of Funds/Summary of Fiscal Impact: State funds through the Department of Elder Affairs.

Departmental Fiscal Review:

# **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Administration Comments:

01 atwill MB M

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

SP inistration Contract Ad neo/1/3/88

This amendment complies with our review requirements.

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "agency", and <u>Palm Beach County Board of County Commissioners</u>, hereinafter referred to as the "provider", amends agreement # <u>IH007-9500</u>.

The purpose of this amendment is to: 1) increase the agreement amount by \$38,468.07 and to 2) revise ATTACHMENT II, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY.

1) Section II.A. of the agreement is hereby amended to read:

#### A. Agreement Amount:

To pay for services according to the conditions of <u>ATTACHMENT II</u> in an amount not to exceed \$214,843.07, subject to the availability of funds.

2) Section II.C. of the agreement is hereby amended to read:

#### C. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the recipient pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CSFA #	Fund Amounts
Home Care for the Elderly	2007	General Revenue	65.001	\$214,843.07
L	TOTAL	FUNDS CONTAINED IN TH	IS AGREEMENT:	\$214,843.07

3) ATTTACHMENT III, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY is hereby replaced with revised ATTTACHMENT II, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY attached hereto.

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### AMENDMENT 001

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

IN WITNESS THEREOF, the parties hereto have caused this 4 page agreement to be executed by their undersigned officials as duly authorized.

PROVIDER:	PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida	Area Agency on Aging of Palm Beach/ Treasure Coast, Inc.
SIGNED BY:		SIGNED BY:
		NAME:
TITLE:		TITLE:
DATE:	· · · · · · · · · · · · · · · · · · ·	DATE:
SHARON R	. BOCK, Clerk and Comptroller	
BY:		
DATE:	· · · · · · · · · · · · · · · · · · ·	
FEDERAL I	D NUMBER:59-6000785	
FISCAL YE	AR END DATE:	
Approved as	to form and legal sufficiency	

Assistant County Attorney Approved as to terms and conditions

Department Director

Agreement No. IH007-9500

# ATTACHMENT III

# HOME CARE FOR THE ELDERLY PROGRAM

# **BUDGET SUMMARY**

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HCE Case Management

HCE Subsidy

Total

\$21,982.05 \$192,861.02 **\$214,843.07** 

# **Attestation Statement**

Agreement/Contract Number\_\_\_\_\_

Amendment Number \_\_\_\_\_

I,\_\_\_\_\_, attest that no changes or revisions have been made to the (Provider Representative)

content of the above referenced agreement/contract or amendment between the Area Agency on Aging and . The only exception to this statement would be for changes in page formatting, due to the differences

in electronic data processing media, which has no affect on the agreement/contract content.

Signature of Provider Representative

Date

PSA: 9 County Name: Palm Beach County 7/1/2007 - 6/30/2008 Period: Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: July 1, 2007 REVISED DATE: October 3, 2008 **REVISION NUMBER: 001** 

# III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY \* (Indicate all DOEA funding sources applicable to your agency)

Funding Source (X) HCE including Subsidy

Form Revised July 18, 2003	(Service Reference)	(6)	(6)
	TOTAL	Case	
DESCRIPTION	SERVICES	Management	Subsidy
1. Total Budgeted Cash Costs	227,936.86	35,076.84	192,860.02
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	227,936.86	35,076.84	192,860.02
2. Total Budgeted Units	429	429	
2.(a) Total Cost Per Unit of Service	N/A	81.86	
3. Less USDA	0.00		·
4. Less Cash Match	0.00		
5. Less Inkind Match			
6. Less Program Income Used as Match			
Sub-Total Match:	0.00		
7. Program Income	0.00	0.00	
8. Less Other Non-Matching Cash & Co-payments	13,093.79	13,093.79	
9. Adjusted Budgeted Costs	214,843.07	21,983.05	192,860.02
10. Adjusted Cost Per Unit of Service	N/A	51.30	
12. Estimated Number of UNDUPLICATED Clients	N/A	40	