36-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: November 18, 2008		[x] Consent		[]	Regular	
Department:		[]	Ordinance	[]	Public Hearing	
Submitted By:Financial ManaSubmitted For:Financial Mana		-					

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A budget transfer of \$1,125,000 within the General Fund to reallocate budget between departments in FY 2008.

Summary: A reallocation of \$1,125,000 is necessary to cover unexpected costs in the General Fund. Three departments were over expended at the end of FY 2008. General Government experienced electric utility costs of \$1,000,000 more than anticipated. Due to additional laboratory testing and supplies, the Medical Examiner's office is in need of an additional \$110,000. Also, due to the late payment of FY 2007 contracts in FY 2008, Legislative Affairs is in need of an additional \$15,000. Funds are available from the Parks and Recreation and Facilities department budgets in the General Fund to cover these discrepancies. <u>Countywide (PK)</u>

Background and Justification: For the FY 2008 budget, several cuts were made in order to meet the limitations set by the State Legislature. Uncontrollable costs, such as electricity, increased significantly from prior years. This drastically affected the General Government cost center in FY 2008. Due to additional laboratory testing and supplies, the Medical Examiner's office is in need of an additional \$110,000. Also, due to the late payment of FY 2007 contracts in FY 2008, Legislative Affairs is in need of an additional \$15,000. Funds are available from the Parks and Recreation and Facilities department budgets in the General Fund to cover these discrepancies. Savings due to lapsed salaries and funding under utilized which were budgeted for contractual services are available to offset the need in other departments. This budget transfer will reallocate departmental budgets to cover uncontrollable costs without changing the total in the General Fund.

Attachments: Budget Transfer

Recommended By:	Elizalith Blocs Department Director	10/34/08 Date
Approved By:	County Administrator	() (3) () Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years Capital Expenditures Operating Costs	2008 1,125,000	2009	2010	2011	2012
External Revenues Program Income (County) In-Kind Match (County)					
Net Fiscal Impact	1,125,000				
<pre># Additional FTE Positions (Cumulative)</pre>					
Is Item Included in Current E	udget: YES	NO	D X		
Budget Account No.: Fund	Dept	Un	.it	Object	·
P	ogram				

A. Five Year Summary of Fiscal Impact:

B. Recommended Sources of Funds / Summary of Fiscal Impact:

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Administration Comments: A budget transfer of \$1,125,000 is included to amend departmental budgets.

atwillhite 10.24.08 OFMB

Contract Administration

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



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			BUDGET_TRANSFER Fund_0001_General Fund			Advantage Document Number: BGEX			
Use this form to	provide budget for items not anticipated	in the budget.	and over Gener				ENCUMBERED/		
	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED AS OF 10/23/08	REMAINING BALANCE	
760-7601-4205	Utilities/Electric	4,725,000	4,725,000	1,000,000	0	5,725,000	5,703,240	21,760	
645-6450-3101	Professional Services	267,753	267,753	15,000	Ō	282,753	293,150	-10,397	
70-4100-3431	Laboratory Testing	287,931	349,931	110,000	0	459,931	389,622	70,309	
80-5221-1201	Salaries & Wages	12,047,627	12,012,200	0	200,000	11,812,200	11,805,064	7,136	
80-5221-1401	Salaries & Wages - Overtime	495,044	495,044	0	145,000	350,044	349,190	854	
80-5221-3401	Other Contractual Services	544,000	544,000	0	155,000	389,000	360,620	28,380	
10-4130-1201	Salaries & Wages	2,297,743	2,297,743	0	350,000	1,947,743	1,946,606	1,137	
10-4130-2301	Insurance - Life & Health	536,660	536,660	0	25,000	511,660	384,779	126,881	
10-4130-3401	Other Contractual Services	538,481	538,481	0	250,000	288,481	279,778	8,703	
	TOTAL		-	1,125,000	1,125,000				
	ОГМВ	Signatures	Date			By Board of County Commissioners At Meeting of			

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Glizalette Blacse 10/24/08 Atwillhite 10.24.08

November 18, 2008

Deputy Clerk to the Court