



BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: November 24, 2008

ROUTED TO: Carter Hammer/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the December 2, 2008, BCC/Workshop Meeting.  
My deadline to County Administration is November 25, 2008 a.m.

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REQUESTED ACTION:

Review and signature

Review and information

Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

Other: \_\_\_\_\_  
*11/24/08 Brown - life insurance - term contracts*

THANKS!  
Diane Brown

*11/24/08 mgoldson  
President has reviewed the attached  
contracts & claims settlement list  
Charles Mansen  
11/24/08*

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures _____	_____	_____	_____	_____	_____
Operating Costs _____	_____	_____	_____	_____	_____
External Revenues _____	_____	_____	_____	_____	_____
Program Income (County) _____	_____	_____	_____	_____	_____
In-Kind Match (County) _____	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b> _____	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE</b> _____	_____	_____	_____	_____	_____
<b>POSITIONS (Cumulative)</b> _____	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
    Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Budget and/or Contract Dev. and Control Comments:**

\_\_\_\_\_      \_\_\_\_\_  
 OFMB/Budget      Contract Development and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/02/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Florida Bearings, Inc.	Renewal of term contract for pump and motor rewind and repair for the period 12/19/08 through 12/18/09 per Bid #06-011/MM.	\$323,932.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$281,192 (\$25,563/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage (\$306,756) and a 5.4% CPI increase (\$17,176) as set forth in the existing contract, \$323,932 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. No certified SBE vendor submitted a bid on this project.

**EXHIBIT B**

Home Depot	Renewal of term contract for maintenance and repair items not included under another contract for the period 12/02/08 through 11/30/11 per Master Agreement #450770A.	\$576,330.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$496,285 (\$16,010/month) during the current thirty-one (31) month term contract. Based upon historical usage, \$576,330 is needed to meet the County's requirements for this new thirty-six (36) month term contract. This term contract has no renewal options remaining. This purchase is off the US Communities contract #05091MRO due to lack of SBE competition for this commodity.

**EXHIBIT C**

G.A. Food Service, Inc.	Renewal of term contract for congregate/home delivered meals (DOSS) for the period 1/01/09 through 12/31/09 per Bid #06-031/AW.	\$1,685,801.00 SBE \$0	Community Services/DOSS 1007-144-1458-3419 1007-144-1459-3419	Scarlett	
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The County has encumbered \$1,284,840 (\$122,366/month) during the previous ten and a half (10.5) months of the current twelve (12) month term contract. Based upon historical usage and additional clients requiring meals, \$1,685,801 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. No certified SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/02/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT D</u> Minnesota Life Insurance Company	Term contract for Group Term Life and AD & D Insurance for the period 1/01/09 through 12/31/11 per RFP No. 08-102/DL.	\$4,050,000.00 SBE \$0	Countywide	Scarlett	

At the October 7, 2008 meeting, the BCC approved the selection of Minnesota Life Insurance Company as the provider for fully insured group term life and accidental death and dismemberment (AD&D), with approval of the negotiated contract to be brought at a later date. This new three (3) year term contract for Term Life and AD&D Insurance includes guaranteed rates at an estimated cost of \$1,350,000 per year, with two (2) twelve (12) month renewal options at a defined rate formula. Of the annual estimated cost, the BCC's cost is \$381,000 and the employee's cost is \$969,000. Under this new term contract the BCC's rate will decrease from .28¢ per \$1,000 of benefit to .245¢, and the employee's voluntary rates will decrease from .46¢ per \$1,000 of benefit to .41¢. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/02/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Avail Technologies, Inc.	<p>a) Term contract to purchase and install automatic vehicle locating system with automatic passenger counting devices for the period 12/02/08 through three (3) years warranty and four (4) years extended maintenance upon completion of system acceptance testing per RFP #08-015/DL.</p> <p>b) Term contract for software licensing agreement to enable Palm Tran to operate the automatic locating system with automatic passenger counting devices for the period 12/02/08 through three (3) years warranty and four (4) years extended maintenance upon completion of system acceptance testing per RFP #08-015/DL.</p>	\$4,510,354.00 DBE \$0	Palm Tran 1341-542-5508-6411-RADE-FY02 1341-542-5511-6411-H504-GY03 1341-542-5514-6411-I407-GY04 1341-542-5516-6411-K504-GY05 1341-542-5517-6411-L504-GY06 1341-5425519-6411-O504-GY07 1341-542-5522-6411-N504-GY06 1341-542-5523-6411-EO4ITS-GY04 1341-542-5524-6411-EO3ITS-GY03 1341-542-5527-6411-S504-GY08	Scarlett	

(a) This term contract is to purchase and install an automatic vehicle locating system with automatic passenger county devices, with three (3) years standard warranty and maintenance and four (4) years of extended maintenance upon completion of system acceptance testing. \$3,742,039 is required to purchase and install the system plus three (3) years standard warranty and maintenance, and \$768,315 is required for four (4) years of extended maintenance.

(b) This term contract is for the software licensing agreement required to operate the automatic vehicle locating system and automatic passenger counting devises.

Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program. This contract was established by competitive RFP process.

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - E)    \$11,146,417.00**