Agenda Item #:

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS



# AGENDA ITEM SUMMARY

Meeting Date:	December 2, 2008	[x]	Consent	[ ]	Regular	
Department:		[]	Ordinance	[]	Public Hearing	
Submitted By:	Public Safety Depar	rtment				
Submitted For:	Victim Services/Just	lice Servi	ces			
	I. EX	(ECUTIVE	BRIEF			
Victim of Crime Ac to receive \$127,29 downward budget	Staff recommends mot t (VOCA) grant agreemen 90 for the period of Oct amendment of \$33,301 amendment of \$3,810 in t	tion to: A nt with the tober 1, i in the P	A) Receive a State of Floo 2008 — Sep ublic Safety	rida, Of tember Grant	fice of the Attorney Gene 30, 2009; <b>B) Approve</b> Fund; and <b>C) Approve</b>	eral e a
certain VOCA gran grant is \$21,985 le	ution R-97-1057 authorized agreements on behalf of ess than the FY 08 grant read reserves. The grant re	of the Cou t. The si	nty with the hortfall will b	State o	f Florida. The FY 09 VO broked through reductions	CA
services that assis support, assistanc The grant continue	Policy Issues: VOCA to victims of crimes. Exale with Victim Compensates to fund two Victim Advocance Coordinator under the	imples of tion, eme ocate posi	services are rgency legal tions under t	crisis advoc the Divi	counseling, criminal just acy and crisis interventi sion of Victim Services a	tice ion.
	Grant Agreement et Amendments (0001/14	26)				
======================================	r: Department Hea	Eni.	luto		/0/23/08 Date	
Approved By:	Assistant County Ad	M/V	tor		0/23/08 Date	

#### II. **FISCAL IMPACT ANALYSIS**

## A. Five Year Summary of Fiscal Impact

A. Five 1 car Summary of Fisc	cai impact						
Fiscal Years	2009	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>		
Capital Expenditures							
Operating Costs	127 200						
Operating Costs	127,290						
External Revenues	(127 200)						
	(127,290)						
Program Income (County)							
In-Kind Match (County)			<del></del>	<del></del>			
Net Fiscal Impact	0						
# ADDITIONAL FTE							
POSITIONS (Cumulative)	0						
	<u>v</u>						
Is Item Included In Current Bu Budget Account No. Exp: Fund Rev: Fund		rtment <u>660/6</u>					
B. Recommended Sources of F	unds/Summary of	Fiscal Impa	et:				
		•					
The FY 09 VOCA grant	is \$21,985 less t	han the FY 0	08 grant. This	shortfall wil	l be		
absorbed through reductions i	n operating budge	et and reserv	es.				
C. Departmental Fiscal Review: July Wanner							
	III. <u>REVIEW</u>	COMMENT	<u>S</u>				
A. OFMB Fiscal and/or Contract Dev. and Control Comments: Fund-Public Safety Grants Unit - Criminal Justice Grants/Domestic Violence Case Mgmt.							
& 10/3/08 OFMB BY 3/08 C	? Nj34/08	Cont	ract Administ	ration (14/08	4/08		
B. Legal Sufficiency:							
Assistant County Attorn	)   ley						
C. Other Department Revi	ew:						

**Department Director** 

#### 2008/2009 AGREEMENT BETWEEN THE STATE OF FLORIDA OFFICE OF THE ATTORNEY GENERAL AND

# Palm Beach County Board of County Commissioners, Department of Public Safety Division of Victim Services and Justice Services

#### GRANT NO. V8186

THIS AGREEMENT is entered into in the City of Tallahassee, Leon County, Florida by and between the State of Florida, Office of the Attorney General, the pass-through agency for the Victims of Crime Act (VOCA), Catalog of Federal Domestic Assistance (CFDA) Number 16.575, hereafter referred to as the OAG, an agency of the State of Florida with headquarters located at PL-01, The Capitol, Tallahassee, Florida 32399-1050, and the Palm Beach County Board of County Commissioners, Department of Public Safety Division of Victim Services and Justice Services, 20 South Military Trail, West Palm Beach, Florida 33415, hereafter referred to as the Provider. The parties hereto mutually agree as follows:

#### ARTICLE 1. ENGAGEMENT OF THE PROVIDER

The OAG hereby agrees to engage the Provider and the Provider hereby agrees to perform services as set forth herein. The Provider understands and agrees all services are to be performed solely by the Provider and may not be subcontracted or assigned without prior written consent of the OAG. The Provider agrees to supply the OAG with written notification of any change in the appointed representative for this Agreement. This Agreement shall be performed in accordance with the Victims of Crime Act (VOCA), Victim Assistance Grant Final Program Guidelines, Federal Register, Vol. 62, No. 77, April 22, 1997, pp. 19607-19621 and the U.S. Department of Justice, Office of Justice Programs, Financial Guide, incorporated herein by reference unless otherwise approved by the OAG.

#### ARTICLE 2. SCOPE OF SERVICES

For the 2008/2009 grant year, the Provider agrees to undertake, perform and complete the services as outlined in the 2008/2009 grant application as approved by the OAG, incorporated herein by reference unless otherwise approved by the OAG.

#### ARTICLE 3. TIME OF PERFORMANCE

This Agreement shall become effective on October 1, 2008, or on the date when the Agreement has been signed by all parties, whichever is later, and shall continue through September 30, 2009. No costs incurred by the Provider prior to the effective date of said Agreement will be reimbursed and Provider is solely responsible for any such expenses. The original signed document must be returned to the OAG by October 17, 2009, or within 15 days of signature by all parties or the Agreement shall be voidable at the option of the OAG.

#### ARTICLE 4. AMOUNT OF FUNDS

The OAG agrees to reimburse the Provider for services completed in accordance with the terms and conditions of the Agreement. The total sum of monies reimbursed to the Provider for the costs incurred under this Agreement shall not exceed \$127,290. The Provider agrees not to commingle grant funds with other personal or business accounts. The U.S. Department of

Justice, Office of Justice Programs, Financial Guide does not require physical segregation of cash deposits or the establishment of any eligibility requirements for funds which are provided to a recipient. However, the accounting systems of Providers must ensure OAG funds are not commingled with funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may not be used to support another. Where a Provider's accounting system cannot comply with this requirement, the Provider shall establish a system to provide adequate fund accountability for each project.

In accordance with the provisions of Section 287.0582, F. S., if the terms of this Agreement and reimbursement thereunder extend beyond the current fiscal year, the OAG's performance and obligation to reimburse under this Agreement are contingent upon an annual appropriation by the Florida Legislature. This Agreement is contingent upon the OAG's Victims of Crime Act award funded through the U.S. Department of Justice, Office for Victims of Crime formula grant program.

#### ARTICLE 5. AUTHORIZED EXPENDITURES

Only expenditures which are detailed in the approved budget of the grant application, a revised budget, or an amended budget approved by the OAG are eligible for reimbursement with grant funds. Reallocation of less than twenty percent (20%) of a single category amount to another category may occur with prior written approval of the OAG. Reallocation of twenty percent (20%) or more may require a contract amendment pursuant to Article 16 of this Agreement. Reallocation of more than 20% from a budget category during the grant year will not be allowed. The Provider acknowledges and agrees any funds reimbursed under this Agreement must be used in accordance with the Victims of Crime Act, Victim Assistance Grant Final Program Guidelines, Federal Register, Vol. 62, No. 77, April 22, 1997, pp. 19607-19621, and the U.S. Department of Justice, Office of Justice Programs, Financial Guide, incorporated herein by reference unless otherwise approved by the OAG.

The Provider and the OAG agree VOCA funds cannot be used as a revenue generating source and crime victims cannot be charged either directly or indirectly for services reimbursed with grant funds. Third party payers such as insurance companies, Victim Compensation, Medicare or Medicaid may not be billed for services provided by VOCA funded personnel to clients. Grant funds must be used to provide services to all crime victims, regardless of their financial resources or availability of insurance or third party reimbursements.

The OAG and the Provider further agree that travel expenses reimbursed with grant funds will not exceed state rates pursuant to Section 112.061, F. S.

The Provider shall reimburse the OAG for all unauthorized expenditures and the Provider shall not use grant funds for any expenditures made by the Provider prior to the execution of this Agreement or after the termination date of the Agreement.

If the Provider is a unit of local or state government, the Provider must follow the written purchasing procedures of the government agency. If the Provider is a non-profit organization, the Provider agrees to obtain a minimum of three (3) written quotes for all single item grant-related purchases equal to or in excess of one thousand dollars (\$1,000) unless it can be documented that the vendor is a sole source supplier.

#### ARTICLE 6. PROGRAM INCOME

Providers must provide services to crime victims, at no charge, through the VOCA funded project. Upon request, the Provider agrees to provide the OAG with financial records and internal documentation regarding the collection and assessment of program income, including but not limited to victim compensation, insurance, restitution and direct client fees.

#### ARTICLE 7. METHOD OF REIMBURSEMENT

Reimbursements under this Agreement shall be made on a cost reimbursement basis. Reimbursement shall be made monthly based on Provider submission and OAG approval of a monthly invoice, VOCA Personnel Spreadsheet (VPS), Match Personnel Spreadsheet (MPS), and actual expense report, if applicable. Monthly invoices, VPSs, MPSs and actual expense reports, must be submitted to the OAG by the last day of the month immediately following the month for which reimbursement is requested. The Provider shall maintain documentation of all costs represented on the invoice. The OAG may require documentation of expenditures prior to approval of the invoice, and may withhold reimbursement if services are not satisfactorily completed or the documentation is not satisfactory. The final invoice is due to the OAG no later than 45 days after the expiration or termination of the Agreement. If the final invoice is not received within this time frame, all right to reimbursement is forfeited, and the OAG will not honor any subsequent requests. Any reimbursement due or any approval necessary under the terms of this Agreement may be withheld until all evaluation, financial and program reports due from the Provider, and necessary adjustments thereto, have been approved by the OAG.

The Provider agrees to maintain and timely submit such progress, fiscal, inventory, and other reports as the OAG may require pertaining to this grant.

The Provider is required to match the grant award as required in the VOCA Federal Guidelines. Match contributions of 20% (cash or in-kind) of the total cost of each VOCA project (VOCA grant plus match) must be reported monthly to the OAG. All funds designated as match are restricted to the same uses as the VOCA victim assistance funds and must be expended within the grant period. Unless otherwise approved by the OAG, match must be reported on a monthly basis consistent with the amount of funding requested for reimbursement.

#### ARTICLE 8. PERFORMANCE REPORTS

Quarterly reports as required by the OAG must be completed and received by the OAG no later than January 10, 2009; April 10, 2009; July 10, 2009; and October 10, 2009. Reimbursement of a monthly invoice is contingent upon OAG receipt and approval of these reports. Providers will be held responsible for meeting the service projections as outlined in Part 3 of the 2008/2009 application and approved by the OAG, incorporated herein by reference unless otherwise approved by the OAG and shown as Attachment "A".

#### ARTICLE 9. DOCUMENTATION AND RECORD RETENTION

The Provider shall maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of grant funds.

The Provider shall maintain a file for inspection by the OAG or its designee, Chief Financial Officer, or Auditor General that contains written invoices for all fees, or other compensation for services and expenses, in detail sufficient for a proper pre-audit and post-audit. This includes the nature of the services performed or expenses incurred, the identity of the person(s) who performed the services or incurred the expenses, the daily time and attendance records and the amount of time expended in performing the services (including the day on which the services were performed), and if expenses were incurred, a detailed itemization of such expenses. Documentation, including audit working papers, shall be maintained at the office of the Provider for a period of five years from the termination date of the Agreement, or until the audit has been completed and any findings have been resolved, whichever is later.

The Provider shall give authorized representatives of the OAG the right to access, receive and examine all records, books, papers, case files, documents, goods and services related to the grant. If the Provider fails to provide access to such materials, the OAG may terminate this Agreement. Section 119.071, and Section 960.15 F.S., provide that certain records received by the OAG are exempt from public record requests, and any otherwise confidential record or report shall retain that status and will not be subject to public disclosure. The Provider, by signing this Agreement specifically authorizes the OAG to receive and review any record reasonably related to the purpose of the grant as authorized in the original grant application and or the amendments thereto. Failure to provide documentation as requested by the OAG shall result in the suspension of further reimbursements to the Provider until requested documentation has been received, reviewed, and the costs are approved for reimbursement by the OAG.

The Provider shall allow public access to all documents, papers, letters, or other materials made or received in conjunction with this Agreement, unless the records are exempt under one of the provisions mentioned in the paragraph above, or are exempt from Section 119.071 F.S. or Section 24 (a) of Article I of the State Constitution and Chapter 119, Florida Statutes. Failure by the Provider to allow the aforementioned public access constitutes grounds for unilateral cancellation by the OAG at any time, with no recourse available to the Provider.

#### ARTICLE 10. VICTIM ADVOCATE DESIGNATION

The Provider agrees to have at least one staff member designated through the OAG's Victim Services Practitioner Designation Training.

#### ARTICLE 11. PROPERTY

The Provider agrees to be responsible for the proper care and custody of all property purchased with grant funds and agrees not to sell, transfer, encumber, or otherwise dispose of property acquired with grant funds without the written permission of the OAG. If the Provider is

no longer a recipient, all property acquired by grant funds shall be subject to the provisions of the U.S. Department of Justice, Office of Justice Programs, Office of the Comptroller Financial Guide.

#### ARTICLE 12. AUDITS

The administration of funds disbursed by the OAG to the Provider may be subject to audits and or monitoring by the OAG, as described in this section.

This part is applicable if the Provider is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

- In the event that the Provider expends \$300,000 (\$500,000 for fiscal years ending after December 31, 2003) or more in Federal awards of any type in its fiscal year, the Provider must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. Article 4 to this Agreement indicates the amount of Federal funds disbursed through the OAG by this Agreement. In determining the Federal awards expended in its fiscal year, the Provider shall take into account all sources of Federal awards, including Federal resources received from the OAG. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the Provider conducted by the Auditor General in accordance with the provisions OMB Circular A-133, as revised, will meet the requirements of this part.
- 2. In connection with the audit requirements addressed in this part, the Provider shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
- 3. If the Provider expends less than \$300,000 (\$500,000 for fiscal years ending after December 31, 2003) in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the Provider expends less than \$300,000 (\$500,000 for fiscal years ending after December 31, 2003) in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be reimbursed from non-Federal funds (i.e., the cost of such an audit must be reimbursed from Provider resources obtained from other than Federal entities.)

#### ARTICLE 13. AUDIT REPORT SUBMISSION

Audits must be submitted no later than 180 days following termination or expiration of the agreement, but may be submitted at a later date upon written approval of the OAG.

1. Copies of audit reports for audits conducted in accordance with OMB Circular A-133, as revised, and required by this Agreement shall be submitted, when required by Section .320(d), OMB Circular A-133, as revised, by or on behalf of the Provider directly to each of the following:

- A. Office of the Attorney General
  Bureau of Advocacy and Grants Management
  PL-01, The Capitol
  Tallahassee, Florida 32399-1050
- B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320(d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse Bureau of the Census 1201 East 10<sup>th</sup> Street Jeffersonville, IN 47132

- C. Other Federal agencies and pass-through entities in accordance with Sections .320(e) and (f), OMB Circular A-133, as revised.
- 2. In the event that a copy of the financial reporting package for an audit required by ARTICLE 12 of this Agreement and conducted in accordance with OMB Circular A-133, as revised, is not required to be submitted to the OAG for the reasons pursuant to Section .320(e)(2), OMB Circular A-133, as revised, the Provider shall submit the required written notification pursuant to Section .320(e)(2) and a copy of the Provider's audited schedule of expenditures of Federal awards directly to the OAG.
- 3. Any reports, management letters, or other information required to be submitted to the OAG pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, as revised, as applicable.
- 4. Providers should indicate the date that the financial reporting package was delivered to the Provider in correspondence accompanying the financial reporting package.

#### ARTICLE 14. MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133, as revised, monitoring procedures may include, but not be limited to, on-site visits by OAG staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the Provider agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the OAG. The Provider further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

#### ARTICLE 15. TERMINATION OF AGREEMENT

This agreement may be terminated by the OAG for any reason upon five (5) days written notice via certified mail.

In the event this Agreement is terminated, the Provider shall deliver documentation of ownership or title, if appropriate for all supplies, equipment and personal property purchased with grant funds to the OAG, within 30 days after termination. Any finished or unfinished documents, data, correspondence, reports and other products prepared by or for the Provider under this Agreement shall be made available to and for the exclusive use of the OAG.

Notwithstanding the above, the Provider shall not be relieved of liability to the OAG for damages sustained by the OAG by virtue of any termination or breach of this Agreement by the Provider. In the event this Agreement is terminated, the Provider shall be reimbursed for satisfactorily performed and documented services provided through the effective date of termination.

#### ARTICLE 16. AMENDMENTS

Except as provided under Article 5, Authorized Expenditures, modification of any provision of this contract must be mutually agreed upon by all parties, and requires a written amendment to this Agreement.

#### ARTICLE 17. NONDISCRIMINATION

No person, on the grounds of race, creed, color, national origin, age, sex or disability, shall be excluded from participation in; be denied proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement as proscribed by all applicable state and federal laws and regulations. The Provider shall, upon request, show proof of such nondiscrimination. Failure to comply with such state and federal laws will result in the termination of this Agreement.

#### ARTICLE 18. ACKNOWLEDGMENT

All publications, advertising or describing of the sponsorship of the program shall state: "This project was supported by Award No, \_\_\_\_\_ awarded by the Office for Victims of Crime, Office of Justice Programs. Sponsored by (name of Provider) and the State of Florida."

#### ARTICLE 19. EMPLOYMENT

The employment of unauthorized aliens by the provider is considered a violation of section 274A(e) of the Immigration and Nationality Act. If the provider knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this agreement. Any services performed by any such unauthorized aliens shall not be reimbursed.

#### ARTICLE 20. ASSURANCES

Attachment "B" Assurances is hereby incorporated by reference.

#### ARTICLE 21. CERTIFICATION FORM

Attachment "C" Certification Form is hereby incorporated by reference.

#### ARTICLE 22. CONTROLLING LAW AND VENUE

41-202-14 9001-41/00400-00-104 13300 SAMAS Code

This agreement is governed by Florida law. In the event of litigation, venue shall be in the Circuit Court of the Second Judicial Circuit, in and for Leon County, Florida.

#### ARTICLE 23. AGREEMENT AS INCLUDING ENTIRE AGREEMENT

This instrument and the grant application embody the entire Agreement of the parties. There are no provisions, terms, conditions, or obligations other than those contained herein. This Agreement supersedes all previous communications, representations or Agreements on this same subject, verbal or written, between the parties.

The Provider's signature below specifically acknowledges understanding of the fact that the privilege of obtaining a VOCA grant is not something this or any Provider is entitled to receive. There is absolutely no expectation or guarantee, implied or otherwise, the Provider will receive VOCA funding in the future. VOCA applications for grants are subject to a competitive process on an annual basis. The OAG strongly encourages the Provider to secure funding from other sources if the Provider anticipates the program will continue beyond the current grant year.

IN WITNESS WHEREOF, the OFFICE OF The Beach County Board of County Commissioners, Department.	
Services and Justice Services, have executed this Agree	
Authorizing Official  INCENT J. Bonvento	Associate Deputy and General Counsel  Kent Percz
Print Name 9/24/68	Print Name 6.23-08
Date	Date
59-6000785 FEID # of Provider	ORIGINAL

Agency Name: Palm Beach County, Board of County Commissioners, Public Safety

**Grant Number: V8186** 

#### 2008-2009 REVISED

ATTACHMENT A

#### PART 3. VICTIMS SERVED AND TYPES OF SERVICES

01

Indicate the number of victims projected to be served by type of victimization:

Note: Indicate the number of victims served by VOCA-funded and materials through the grant period.

Each victim should be counted only once, i.e., a victim of spouse abuse as a line in the counted more than once only as a result of a separate and unrelated crimes.

# of Victims to be Served	Type of Victim	# of Victims to be Served	Type of Victim
5	Child Physical Abuse	32	Survivors of Homicide Victims
45	Child Sexual Abuse	16	Robbery
4	DUI/DWI Crashes	8	Assault
320	Domestic Violence	5	Child Victims of Cybercrime
32	Adult Sexual Assault	-5	Victims of Child Pornography
8	Elder Abuse	8	Innocent Victims of Gang Violence
8	Adults Molested as Children	46	Other (subtotal from section below)
For other types of ci	rimes, identify and list each separately	******	List other types of crimes below
	at right. The subtotal of this section will appear above next		Aggravated Battery
to "other."	• • • • • • • • • • • • • • • • • • • •	24	Battery
		6	Attempted Murder

Indicate the number of victims who are projected to receive the following service (see Definitions on page 7 for description of each service).

# of Victims to be Served	I I VDE OF SERVICE		Type of Service		
240	Crisis Counseling	160	Criminal Justice Support/Advocacy		
400	Follow-up Contacts	0	Emergency Financial Assistance		
0	Therapy	320	Emergency Legal Advocacy		
0 .	Support Groups	320	Assistance Filing Compensation Claims - Mandatory Requirement		
80	Crisis Hotline Counseling	240	Personal Advocacy		
8	Shelter/Safehouse	320	Telephone Contacts		
320	Information and Referral (In-Person)	320	Other (subtotal from section below)		
For other types of se	ervice, identify and list each separately	******	List other types of services below		
at right. The subtota	I of this section will appear above next	320	Safety Planning		
to "other."			V		
			ORIGINAL		



#### **ASSURANCES**

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements—28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

- It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
- It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.
- It will establish safeguards to prohibit employees from using their positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, busi-ness, or other ties.
- It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
- It will comply with all requirements imposed by the Federal Sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
- It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed in the Environmental protection Agency's (EPA-list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
- It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

- 10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
- 11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all whereapplicable Forders laws orders circulars are considered. all other applicable Federal laws, orders, circulars, or regula-
- 12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
- 13. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
- In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
- It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000
- 16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Re-sources System.

OJP FORM 4000/3 (Rev. 1-93) PREVIOUS EDITIONS ARE OBSOLETE. ATTACHMENT TO SF-424.

ORIGINA

## ATTACHMENT C CERTIFICATION FORM

		Grant Number:	Award Amount:
Contact Pers	on Name and Title:	Pho	ne Number: ( )
Office of Com Employment of the EEOP required on the need to complete Section below. A reciplease complete prepared with U.S. Department	ntions require recipients of financial assistance amunity Oriented Policing Services (COPS) to Opportunity Plan (EEOP) in accordance with a uirements. Other recipients, according to the submit the EEOP to OJP for review. Recipients that claim the limite pient should complete either Section A or State a form for each grant, ensuring that any EE in two years of the latest grant. Please send the ent of Justice, 810 7th Street, N.W., Washington (202) 307-2027.	prepare, maintain on file, subming CR C.F.R §§ 42.301-308. The regulations, must prepare, maintaints that claim a complete exempted exemption from the submission ection B, not both. If a recipier OP recipient certifies as complete completed form(s) to the Office	to OJP for review, and implement an gulations exempt some recipients from in on file and implement an EEOP, but ion from the EEOP requirement must requirement, must complete Section Extreceives multiple OJP or COPS granted and on file (if applicable) has been the for Civil Rights, Office of Justice Pro
	Declaration Claiming Complete Exem	ption from the EEOP Requ	irement. Please check all the boxes t
<i>app ly</i> .	Recipient has less than 50 employees, Recipient is a non-profit organization, Recipient is a medical institution,	<ul> <li>□ Recipient is an Indian tri</li> <li>□ Recipient is an education</li> <li>□ Recipient is receiving an</li> </ul>	
	•	-	
T			condustric dincial, coluly alac
			[recipient] is not required to
	EOP for the reason(s) checked above, pur	suant to 28 C.F.R §42.302. I	further certify that
prepare an E		suant to 28 C.F.R §42.302. I [recipient] will co	further certify that
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prepare an E laws that pro Print or type  Section B- EEOP Is on If a recipient a then the recipi I, Vincent the Palm Be employees at EEOP in acc signed into e	hibit discrimination in employment and in Name and Title  Declaration Claiming Exemption from File for Review.  gency has 50 or more employees and is receivent agency does not have to submit an EEOP to J. Bonvento each County and is receiving a single award or subawar ordance with 28 CFR §42.301, et seq., suffect within the past two years by the pro	rsuant to 28 C.F.R §42.302. I  [recipient] will continue the delivery of services.  Signature  the EEOP Submission Recording a single award or subaward to OJP for review as long as it centered from the services are subaward to offer \$25,000 or more, but less bart E. I further certify that	pate  Date  Date  Date  Date  Date  Date  Date  Or \$25,000 or more, but less than \$500 retifies the following (42 C.F.R. § 42.30 recipient), which has 50 or more sthan \$500,000, has formulated and the EEOP has been formulated and ilable for review. The EEOP is on
prepare an E laws that pro Print or type  Section B-1 EEOP Is on If a recipient a then the recipi I, Vincent the Palm Be employees an EEOP in acc signed into e the office of: at 50 S • 1	hibit discrimination in employment and in Name and Title  Declaration Claiming Exemption from File for Review.  gency has 50 or more employees and is receivent agency does not have to submit an EEOP and is received as receiving a single award or subawar ordance with 28 CFR §42.301, et seq., suffect within the past two years by the pro Human Resources  Military Trail, West Palm Beauting States and is received to submit an EEOP and is receiving a single award or subawar ordance with 28 CFR §42.301, et seq., suffect within the past two years by the programment of the seq.	resuant to 28 C.F.R §42.302. I  [recipient] will con the delivery of services.  Signature  the EEOP Submission Recording a single award or subaward at the OJP for review as long as it centered for \$25,000 or more, but less beart E. I further certify that per authority and that it is available. FL 33415	pate  Date  Date  Date  Date  Date  Date  Ordinary and Certifying That are for \$25,000 or more, but less than \$500 or tifies the following (42 C.F.R. § 42.30 or more sthan \$500,000, has formulated and the EEOP has been formulated and ilable for review. The EEOP is on [organization], [address], for review by the publication of the publ
prepare an E laws that pro Print or type  Section B-1 EEOP Is on  If a recipient a then the recipi  I, Vincent the Palm Be employees an EEOP in acc signed into e the office of: at 50 S. I employees on	hibit discrimination in employment and in Name and Title  Declaration Claiming Exemption from File for Review.  gency has 50 or more employees and is receivent agency does not have to submit an EEOP and is received to the submit and EEOP and is received as single award or subawar ordance with 28 CFR §42.301, et seq., suffect within the past two years by the profit of the submit and Resources	resuant to 28 C.F.R §42.302. I  [recipient] will continue the delivery of services.  Signature  the EEOP Submission Recording a single award or subaward at the OJP for review as long as it centered from the services of the	pate  Date

ORIGINAL

OMB Approval No. 1121-0140 Expiration Date: 01/31/06

09- 0206

### PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1 pages

BGRV 462 102108-300 BGRV 462 102108-098

**FUND 1426 - PUBLIC SAFETY GRANT** 

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/22/08	REMAINING BALANCE
VICTIM OF CRIM	ME ACT GRANT							
<u>REVENUES</u> 662-3250-3129	FED GRANT - OTHER PUBLIC SAFETY TOTAL REVENUES & BALANCES	112,608 <b>219,268</b>	112,608 <b>219,268</b>		33,301 <b>33,301</b>	79,307 <b>185,967</b>		
<u>EXPENDITURES</u> 662-3250-9902	OPERATING RESERVES TOTAL APPROPRIATION & EXPENDITURES	33,301 <b>219,268</b>	33,301 <b>219,268</b>		33,301 <b>33,301</b>	0 185,967	eg stock observed a	· · · · · · · · · · · · · · · · · · ·
					· <u></u>	·		

PUBLIC SAFETY ADMINISTRATION
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures Date

MCUL MQUILLY

Afwile Lite 11.4.08

By Board of County Commissioners
At Meeting of 12/2/08

Deputy Clerk to the

**Board of County Commissioners** 

09- 0207

# BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1 pages

BGRV 660 102108-299 BGRV 660 102108-097

**FUND 0001 - GENERAL FUND** 

Use this form to provide budget for items not anticipated in the budget.

**EXPENDED/ ORIGINAL** CURRENT **ADJUSTED ENCUMBERED** REMAINING **ACCT.NUMBER INCREASE DECREASE ACCOUNT NAME BUDGET BUDGET** AS OF 10/22/08 **BUDGET** BALANCE VOCA GRANT **REVENUES** 660-5227-3129 FED GRANT - OTHER PUBLIC SAFETY 51,793 51,793 3,810 47,983 982,829,890 982,829,890 982,825,080 **TOTAL REVENUES & BALANCES** 3.810 EXPENDITURES 660-5227-4001 TRAVEL AND PER DIEM 1.000 1,000 750 250 108 143 660-5227-4007 TRAVEL-MILEAGE 251 1,501 1,501 1,250 660-5227-4205 POSTAGE 1,500 1.000 500 1.500 660-5227-4941 REGISTRATION FEES 1,000 1,000 810 190 982,823,890 982,828,890 **TOTAL APPROPRIATION & EXPENDITURES** 3,810 982,825,080

PUBLIC SAFETY ADMINISTRATION
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures Date

White Manuel

Athrilliate 11-4-08

By Board of County Commissioners
At Meeting of 12-2-08

Deputy Clerk to the Board of County Co

**Board of County Commissioners** 

\$ 10/31/08 \$ 11/3/08