



BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: December 10, 2008

ROUTED TO: Carter Hammer/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the December 16, 2008, BCC/Workshop Meeting.  
My deadline to County Administration is December 11, 2008 Noon

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REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

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☐ Other: \_\_\_\_\_

THANKS!  
Diane Brown

*ASU 12/10/08*  
*Re Audit - Contracts - mgordonson 12/10/2008*  
*Pre-Audit has reviewed the attached Contracts*  
*+ Claims Settlement list. Charles Mansen*  
*12/10/08*

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures _____					
Operating Costs _____					
External Revenues _____					
Program Income (County) _____					
In-Kind Match (County) _____					
NET FISCAL IMPACT _____					
# ADDITIONAL FTE _____					
POSITIONS (Cumulative) _____					

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
Object \_\_\_\_\_ Program \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

### C. Departmental Fiscal Review:

## III. REVIEW COMMENTS

### A. OFMB Budget and/or Contract Dev. and Control Comments:

\_\_\_\_\_  
OFMB/Budget                      Contract Development and Control

### B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/16/08**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Oshkosh Corporation	One (1) time purchase of two (2) aircraft rescue and firefighting vehicles per Purchase Order # CPO LM111908-12.	\$1,596,100.00 SBE \$0	Airports 4110-121-A032-6401	Scarlett	
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Department of Airports requests a one (1) time purchase of two (2) aircraft rescue and firefighting vehicles. Both vehicles are replacements for existing fleet. This purchase is off City of Charlotte Invitation to Bid #2005.041 due to lack of SBE competition for this commodity.

**EXHIBIT B**

Advanced Data Processing, Inc.	Extend term contract and increase contract amount for emergency transport third party billing for the period 10/01/07 through 3/31/09 per RFP #03-039/FS.	Increased Amount: \$ 484,900.00 Total with Increase: \$1,034,950.00 MWBE \$0	Fire Rescue 1300-440-4215-3401	Scarlett	
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The County has encumbered \$644,950 (\$53,746/month) during the previous twelve (12) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Fire Rescue requests a contract extension of three (3) months to allow additional time to award a new contract through the RFP process due to a protest. Based upon historical usage and the addition of Basic Life Support collections, Fire Rescue requests \$484,900 over the previously authorized amount of \$550,050 to meet the County's requirements through the remainder of this term contract, including the three (3) month extension. This term contract has no renewal options remaining. This contract was established by a competitive RFP process that allowed up to ten (10) points for MWBE participation. No certified MWBE participation was offered by the selected awardee.

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<b>EXHIBIT C</b> Naztec, Inc.	Renewal of term contract for Naztec traffic systems signal hardware, software and related services for the period 1/26/09 through 7/25/10 per Sole Source #SS600441.	\$936,335.00 SBE \$0	Engineering & Public Works, Traffic Operations 1201-360-3220-5303	Scarlett	

The County has encumbered \$1,144,410 (\$52,018/month) during the previous twenty-two (22) months of the current twenty-four (24) month term contract. Based upon historical usage \$936,335 is needed to meet the County's requirements through the expiration of this eighteen (18) month renewal term contract. This term contract has no renewal options remaining. This is a sole-source provider who is not a certified SBE.

<b>EXHIBIT D</b> James F. Schnelle, Jr. P.E., d/b/a Environmental Management & Engineering; Community Tree & Landscape Service, Inc.	Renewal of term contract for exotic vegetation control and removal for the period 2/01/09 through 1/31/10 per Bid #07-007/PR.	\$1,371,378.00 SBE (1) Amount dependent upon usage.	Countywide	Scarlett	
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The County has encumbered \$1,089,434 (\$108,943/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage (\$1,307,321) and a 4.9% CPI increase (\$64,057) as set forth in the existing contract, \$1,371,378 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining.

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**EXHIBIT E**

TransMontaigne Product Services, Inc.	Term contract for purchase and delivery of gasoline and diesel fuel for the period 1/01/09 through 12/31/10 per Master Agreement #555123.	\$60,372,500.00 SBE \$0	Fleet Management 5000-410-7220-5214/5215 Palm Tran 1340-540-5140-41-5214	Scarlett	
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The County has encumbered \$52,139,784 (\$1,862,135/month) during the previous twenty-eight (28) months of the current twenty-nine (29) month contract. Based upon historical usage and an increase in the cost of fuel, \$60,372,500 is needed to meet the County's requirement for the purchase and delivery of gasoline and diesel fuel during this new twenty-four (24) month term contract. This contract has no renewal options. No certified SBE participation was offered by the selected vendor.

**EXHIBIT F**

Genapure Corporation	Extend term contract for laboratory services for the period 3/21/07 through 1/20/09 per Bid #05-082/AW.	\$378,464.00 SBE \$0	Water Utilities 4001-720-2330-3431	Scarlett	
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The County has encumbered \$329,948 (\$16,095/month) during the previous twenty and a half (20.5) months of the current twenty-two (22) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional one (1) month extension of time, with no increase in funding, is necessary in order for a new IFB to be completed. This term contract has no renewal options remaining. No certified SBE vendor submitted a bid on this project.

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**EXHIBIT G**

Pahokee Aviation, Inc.	Extend term contract for fixed based operator at Glades Airport for the period 3/01/09 through 2/28/10 per RFP #04-014/DP/LJ	\$129,180.57 SBE \$129,180.57	Airports 4100-120-1240-3401	Scarlett	
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The County has encumbered \$86,120 (\$10,765/month) during the previous eight (8) months of the current twelve (12) month term contract. Airports requests an extension of twelve (12) months to allow time to closely align a new solicitation with the completion of the new terminal building and hangars currently being rebuilt. The annual management fee as set forth in the existing term contract will be paid to the operator for the twelve (12) month extension term. Historically, revenues generated through leasing hangars, fuel flowage, and other aircraft storage charges have offset the management fee. However, due to hurricane damage, only revenue from fuel flowage and tie down fees (in the amount of \$7,671) have been generated during the current term contract. This term contract has no renewal options remaining.

**EXHIBIT H**

Sutphen Corporation	One (1) time purchase of four (4) Class "A" pumpers per Purchase Order #LM120508-16.	\$1,531,270.44 SBE \$0	Fire Rescue 1300-440-4230-6401	Scarlett	
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Fire Rescue requests a one (1) time purchase of four (4) Class "A" pumpers. All vehicles are replacements for existing fleet. This purchase is off Village Center Community Development District RFP #07P-001 due to lack of SBE competition for this commodity.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**EXHIBIT I**

The Bowman Group	Increase of sole source term contract amount for software support agreement for Informix Universe and Airport Management System for the period 7/01/08 through 6/30/09 per RFP No. 97-097/PR.	Increased Amount: \$ 35,505.00 Total with Increase: \$238,305.00 SBE \$0	Airports 4100-120-1160-4674 / 3140	Scarlett	
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The County has encumbered \$121,625 (\$20,271/month) during the previous six (6) months of the current twelve (12) month term contract. The Department of Airports has requested an increase of \$35,505 over the previously authorized amount of \$202,800 to cover the expense of maintenance fees for the Hyland Software OnBase Document Management Control System. This term contract has one (1) twelve (12) month renewal option remaining. This is a sole-source provider who is not a certified SBE.

**TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - I)      \$    520,405.00**

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - I)                \$67,588,483.01**



**INTEROFFICE MEMORANDUM**

DATE: December 4, 2008  
TO: Phyllis House  
Minutes  
FROM: Carol Meneely  
TDC  
RE: CATEGORY "C-II" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "C-II" Grant Agreements:

1 •	Boca Raton Philharmonic Symphonia	\$19,848
2 •	Palm Beach Dramaworks	\$24,370
3 •	EPOC (Spady Cultural Heritage Museum)	\$22,054
4 •	American Orchid Society	\$22,054
5 •	ArtiGras (NPBCC)	\$23,106
6 •	Boca Ballet Theatre Company	\$22,633
7 •	Historical Society of Palm Beach County	\$23,580
8 •	Lake Worth Playhouse	\$22,663
9 •	Lighthouse Center for the Arts	\$23,528
10 •	Loxahatchee River Historical Society	\$23,107
11 •	Lynn University – Conservatory of Music	<u>\$22,738</u>

**TOTAL FOR CATEGORY C-II                      \$249,681**

Will you please add these to the next "contract list" for BCC approval?  
Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: Margaret Granda, Cultural Council  
Jackie Chesney, TDC

Tdc/grantsagr2008.Minutes.Culture.CategoryC-II

