

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 16, 2008 **(X) Consent** **() Regular**
 () Ordinance **() Public Hearing**

Department

Submitted By: Community Services

Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 002 to Standard Agreement No. IP008-9500 (R2008-1041) for the Emergency Home Energy Assistance (EHEAP) Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. for the period October 1, 2008 through March 31, 2009, increasing the agreement amount by \$23,973.20 for a new total not-to-exceed the amount of \$45,751.31.

Summary: This amendment allows DOSS to authorize spending authority for the EHEAP Program in an amount not to exceed \$23,973.20. In the area south of Hypoluxo Road, Ruth Rales Jewish Family Service currently provides EHEAP services under a similar agreement from the AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: EHEAP is a home energy assistance program funded by the U.S. Department of Health and Human Services by way of the AAA. The program operates in accordance with the guidelines of the Low Income Home Energy Assistance Program (LIHEAP) State Plan. The EHEAP program is administered by the DOSS staff, specifically to the elderly population. Eligible households may be provided with one (1) benefit per season up to \$400 per benefit, not-to-exceed two (2) benefits per fiscal year.

Attachments:

Amendment No. 002

Recommended By: E/Howard G. Van 12-3-2008
Department Director Date

Approved By:  12/12/08
Assistant County Administrator Date

II. FISCAL ANALYSIS IMPACT

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>23,973.20</u>	_____	_____	_____	_____
External Revenue	<u>(23,973.20)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>-0-</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Budget Account No.: Fund 1006 Dept. 144 Unit. 1483 Obj. Var.
 Program Code Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact: Federal funds through the Department of Elder Affairs.

Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Whillhite 12-10-08
 OFMB
 m CN 12/10/08

Dr. J. Jacobat 12/11/08
 Contract Administration
 6/20/08 12/11/08

B. Legal Sufficiency:

J. P. 12-12-08
 Assistant County Attorney

**This amendment complies with
 our review requirements.**

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency on Aging" and the Palm Beach County Board of County Commissioners, hereinafter referred to as the "Provider", amends Agreement No. IP008-9500.

The purposes of this amendment are to:

1. Award spending authority* in the amount of \$23,973.20, effective October 1, 2008.
2. Extend agreement end date to March 31, 2009.

*The spending authority budget is an allocation is given to allow the Provider to bill the Agency for eligible clients' cooling/heating needs, subject to approval. Once approved, the Agency will pay the utility company on behalf of the provider. The policies and procedures, **ATTACHMENT XIII**, will be followed to ensure prompt payment.

Section II is amended to read:

A. Agreement Amount

To pay the Provider for service in accordance with the PROGRAM PROVISIONS of this agreement in an amount not to exceed \$21,778.10, subject to the availability of funds.

To allow the Provider to authorize the Agency to pay for service in accordance with the PROGRAM PROVISIONS and **ATTACHMENT XIII** of this agreement and the awarded spending authority in an amount not to exceed \$23,973.20.

B. Effective Date:

2. This contract shall end on March 31, 2009.

D. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Funding Period	Funding Source	CFDA#	Fund Amounts
Emergency Home Energy Assistance	April 1, 2008 – December 31, 2008	U.S. Dept. of Health and Human Services	93.568	\$21,778.10
Emergency Home Energy Assistance (Spending Authority)	October 1, 2008 – March 31, 2009	U.S. Dept. of Health and Human Services	93.568	\$23,973.20
TOTAL FUNDS CONTAINED IN THIS AGREEMENT:				\$45,751.30

ATTACHMENT I, Budget Summary, is hereby replaced with the revised Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

Amendment #002

Agreement Number IP008-9500

IN WITNESS THEREOF, the parties hereto have caused this 6-page agreement to be executed by their undersigned officials as duly authorized.

**PALM BEACH COUNTY,
FLORIDA, A Political
Subdivision of the State of Florida**

**AREA AGENCY ON AGING
OF PALM BEACH TREASURE
COAST, INC.**

SIGNED

BY: _____

PRINT
NAME: _____

TITLE: _____

DATE: _____

SIGNED

BY: _____

PRINT
NAME: _____

TITLE: _____

DATE: _____

SHARON R. BOCK, Clerk and Comptroller

BY: _____

DATE: _____

FEDERAL
ID

NUMBER: 59-6000785

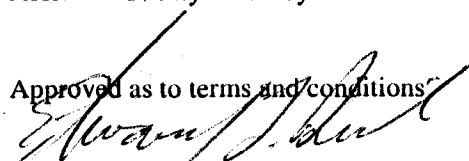
FISCAL
YEAR
END

(MM/DD): _____

Approved as to form and legal sufficiency

Assistant County Attorney

Approved as to terms and conditions



Department Director

ATTACHMENT I**EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM****BUDGET SUMMARY**

1.	Crisis/Services	\$45,751.30
2.	Outreach	\$0.00
4.	Total	\$45,751.30
5.	Projected minimum number of Consumers to be served:	114

NOTE: Eligible households may be provided with one benefit per season up to and not to exceed four hundred dollars per benefit. The minimum number of consumers may reflect multiple duplicated consumers if a consumer receives a benefit in both seasons.

EMERGENCY CERTIFICATION FOR RETROACTIVE PAYMENT**Background**

The Area Agency is awarding the Palm Beach County Board of County Commissioners Emergency Home Energy Assistance for the Elderly Program funds for the 2008 program year. The purpose of these funds is to service clients in the event of a home energy heating or cooling emergency. Eligibility guidelines are outlined in the Department of Elder Affairs Client Services Manual.

Justification

The Palm Beach County Board of County Commissioners will be providing EHEAEP services to EHEAEP eligible clients beginning April 1, 2008; however, since the contract will not be signed by that time, it will require certification for retroactive payment back to April 1, 2008. The provision of these services will aid the client and/or caregiver in remaining independent and prevent or delay institutionalization.

Certification

I hereby certify this situation to constitute an emergency pursuant to Chapter 287, Florida Statutes, and approve payment of the contract between the Area Agency on Aging and the Palm Beach County Board of County Commissioners starting April 1, 2008.

BELOW TO BE FILLED OUT BY THE AREA AGENCY ON AGING

Name

Title

Area Agency on Aging of Palm Beach/Treasure Coast, Inc.

Date

Attestation Statement

Agreement Number IP008-9500

Amendment Number 002

I, _____, provider representative for Okeechobee Senior Services, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between the Area Agency of Palm Beach Treasure Coast, Inc. and Palm Beach County Board of County Commissioners. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

Signature of Provider Representative

Date