

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: December 16, 2008
Submitted By: Water Utilities
Advisory Board Name: Water Utilities Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one (1) at-large member to the Water Utilities Advisory Board for a term of 3 years effective December 16, 2008 – December 15, 2011.

<u>Nominee</u>	<u>Seat No.</u>	<u>Requirements</u>	<u>Nominated By:</u>
Derrek Moore	10	Lake Region Appointee Bulk Water Customer Resides in PBC	Belle Glade South Bay Pahokee

Summary: On February 3, 2004, the Board of County Commissioners adopted Resolution No. R2004-0253 establishing a seat on the Water Utilities Department's Advisory Board to represent the new bulk water customers obtained with the addition of the Lake Region Water Treatment Plant. Pursuant to the WUAB Resolution, the Tri-Cities member is to be appointed collectively by the municipalities of Belle Glade, Pahokee and South Bay and confirmed by the Board of County Commissioners. The Tri-Cities have nominated Derrek Moore for this position. Countywide (MJ)

Background and Justification: The Water Utilities Advisory Board (WUAB) was created by the Board of County Commissioners in March 1984 to provide informed consumer advice regarding the Water Utilities Department policies, plans and programs. The WUAB reviews the Department's annual budget as well as proposed rate changes. It also makes recommendations concerning capital improvement plans, acquisitions, new technologies for improving water, wastewater and reclaimed water service, and assists in handling the Department's Administrative Hearings.

Attachments:

1. Completed Board Appointment Form
2. Resolution No. R-2006-0867
3. Minutes from Tri-Cities Meeting
4. Advisory Board Members List

Recommended By: Brenda Brown 12/2/08
Department Director Date

Legal Sufficiency: [Signature] 12/4/08
Assistant County Attorney Date

Attachment #1

Derrek A. Moore
P. O. Box 2951
Belle Glade, Florida 33430
Home (561) 992-5359
Cell (561) 261-1282
damoore7@hotmail.com

SUMMARY

Licensed attorney and financial planner with strong administrative, strategic planning, budgeting, financial forecasting and contractual experience. Over 20 years of business experience, including over 7 years with a Fortune 100 company and over 20 years with academic institutions. An innovative, results-oriented professional, who excels in the efficient utilization of financial and human resources. Major strengths are in the areas of strategic planning, quality program development and assessment, financial analysis, legal and financial problem solving, financial planning and research and development. Possesses strong analytical, interpersonal, communication and writing skills with knowledge of the principles, methods and practices of governmental accounting and budgeting, financial analysis and reporting, internal controls and auditing procedures, and various laws affecting public accounting and budgeting. Knowledge of reporting requirements for CAFR in compliance with GASB and FASB standards.

EXPERIENCE

CITY OF PAHOKEE, Pahokee, FL

Feb. 2007 – Present

Director of Finance

- Provides accounting and general supervision over all departmental activities
- Responsible for preparation of CAFR
- Responsible for preparation of annual budget
- Responsible for monitoring and advising the City Manager and Commission on all City financial matters.
- Assists in financial research, statistical analysis, budgeting, and fiscal policy making;
- Coordinates, negotiates, and structures munipicle bond issuances;
- Assists and guides the City's day-to-day investment practices
- Develops budgets, and implement control measures
- Establishes policies and procedures aimed at accurately accounting for, safeguarding, and maximizing the value of the City's assets.
- Manages the finance, contracts, and IT teams
- Leads in the development of all responsible team members
- Leads and coordinat the production of the City's annual budget and five year strategic plans
- Ensures all financial targets are delivered
- Assists the commercial development of the City by supporting various divisions as appropriate including testing and examination of rationale for and development of project opportunities
- Manages the strategic development and day to day control of Information Technology requirements of the business
- Works with auditing firm in reviewing and analyzing the City's accounting practices and policies
- Serves on several boards and committees
- Directs and maintains all City wide purchasing decisions.
- Monitors and supervise Customer Service processes and personnel training and development throughout City Hall.
- Work with staff to improve programs and systems to improve customer service initiatives for both internal and external customers.
- Manage and direct all processes and procedures related to City Purchases and staff.
- Manages special projects as assigned by the City Manager.

CITY OF BELLE GLADE, Belle Glade, FL

Director of Finance

Mar. 2006 – Feb. 2007

Assistant Director of Finance

- Provides accounting and general supervision over all departmental activities
- Responsible for preparation of CAFR
- Responsible for preparation of annual budget
- Responsible for monitoring and advising the City Manager and Commission on all City financial matters.
- Assists in financial research, statistical analysis, budgeting, and fiscal policy making;
- Coordinates, negotiates, and structures munipicle bond issuances;
- Assists and guides the City's day-to-day investment practices
- Develops budgets, and implement control measures
- Establishes policies and procedures aimed at accurately accounting for, safeguarding, and maximizing the value of the City's assets.
- Manages the finance, contracts, and IT teams
- Leads in the development of all responsible team members
- Leads and coordinat the production of the City's annual budget and five year strategic plans
- Ensures all financial targets are delivered
- Assists the commercial development of the City by supporting various divisions as appropriate including testing and examination of rationale for and development of project opportunities
- Manages the strategic development and day to day control of Information Technology requirements of the business
- Works with auditing firm in reviewing and analyzing the City's accounting practices and policies
- Serves on several boards and committees
- Directs and maintains all City wide purchasing decisions.
- Monitors and supervise Customer Service processes and personnel training and development throughout City Hall.
- Work with staff to improve programs and systems to improve customer service initiatives for both internal and external customers.
- Manage and direct all processes and procedures related to City Purchases and staff.
- Manages special projects as assigned by the City Manager.
- Pension Board Member.

PALM BEACH COMMUNITY COLLEGE, Belle Glade, FL Jan. 2004 – Present
Adjunct Professor of Accounting & Law
Teach Business courses (Accounting, Business Law, & Other Business Courses)

SUGAR SUPPLY INC., (Texaco Distributor), Belle Glade, FL
Accounting & Human Resource Manager August 2005 - March 2006
Accounts Payable Manager April 2004 – August 2005
Assistant Controller Feb. 2004 – April 2004

- Responsible for Belle Glade Office Personnel.
- Responsible for all aspects of Accounts Payables.
- Prepare and distribute payroll.
- Pay all taxes (Payroll, Sales, SUTA, FUTA, etc...)
- Prepare and File all tax returns.
- Supervise A/P, A/R, Pricing, and other accounting functions and personnel.
- Maintain personnel files.
- Update and Maintain insurance coverages/payments, 401k payments, and payroll deductions.
- Supervise all aspects of Pricing and Pricing Models.
- Reconcile bank statements.
- Responsible for month-end closing.

SUGAR SUPPLY INC., Texaco Distributor),, Belle Glade, FL Dec. 2003 – Feb. 2004
Accounts Payable Administrator

- Responsible for all aspects of Accounts Payables.

KELLER GRADUATE SCHOOL OF BUSINESS, Atlanta, GA May 2002 – June 2003
Assistant Professor (Adjunct), Economics & Finance Department

- Taught graduate Finance courses

KENNESAW STATE UNIVERSITY, Kennesaw, GA May 2002 – June 2003
Assistant Professor (Adjunct), Economics & Finance Department

- Taught Economics & Finance courses

KENNESAW STATE UNIVERSITY, Kennesaw, GA Aug. 2001 – Dec. 2002
Director of The Southeastern Region Collegiate Entrepreneur Award

- Devise and Manage the process for selecting the southeastern region collegiate entrepreneur
- Solicit and encourage entrants and entrepreneurship among college students.
- Design appropriate web page and site for the program.
- Identify and select appropriate panel of judges for regional competition.
- Act as liaison with the national competition and offices at the University of St Louis.
- Work closely with Dean of Management and Entrepreneur department to raise funds for Kennesaw State University's Entrepreneurship Center.
- Responsible for regional and national public relations for the southeastern regional competition.
- Manage and update database for the program.
- Draft research documents for the program.
- Create a conceptual model of existing entrepreneurship programs and evaluate their effectiveness against objective criteria.
- Manage and evaluate program staff.
- Submit and manage program budget.
- Prepare and assist regional winner for national competitions.

PIE HIGH CATERING COMPANY, Atlanta, GA May 1995 – Nov. 2003
Financial Manager

- Responsible for all financial aspects of the company.
- Prepare month end financials and A/P.
- Created collections process and procedures for overdue A/R.
- Develop, review, and revise, with company President and Board of Directors, company short, middle and long-range strategic goals and plans.
- Coordinate and evaluate financial forecasting and financial impact of business investment strategies.
- Analyze the cost and return on capital.
- Coordinate and develop financial forecasting models.
- Developed and maintained Excel based spreadsheets, financial models and reports.
- Review and evaluate all business contracts and proposals.
- Developed and maintain employee benefits program/package.
- Periodically review and revise all Human Resource policies.
- Responsible for company wide compliance and adherence to all company and Human Resources policies and procedures.
- Organize and conduct training seminars for company employees.
- Review and revise company wide policies related to hiring, promoting, dismissing, compensating, training and the like to conform with governmental and internal company policies and procedures.
- Prepare and distribute payroll.
- Review and maintain all computer based financial models.
- Responsible for hiring, evaluating, and promoting all H. R. and Finance departmental staff.
- Prepare all financials for local, state, and federal tax agencies.
- Organize and implement departmental and company wide financial audits.
- Responsible for analyzing capital needs and providing cash flow analysis.

- Development of appropriate options for meeting the necessary company capital needs.

SOUTHSIDE MEDICAL CENTER, Atlanta, GA

Summer 2002

Staff Accountant (Graduate Internship) - Finance Department

- Assisted individual department heads in developing departmental budgets for fiscal year 2002 – 2003.
- Developed spreadsheets for departmental budgets and combined budgets.
- Assisted the Chief Financial Officer with departmental projects and assignments as needed.

ATLANTA METROPOLITAN COLLEGE, Atlanta, GA.

2000-6/01

Full-time, Business Department

- Taught business courses (Business Law/Legal Environment of Business, Financial Management, Accounting, Economics (Micro & Macro), Prin. of Mgmt., Intro. to Bus., Bus. Ethics, and Business Communications).
- Advise business students on selection of majors and areas of study.
- Advise students on course selection.
- Mentor business students, especially in the area of financial management and investments.
- Serve on University committees (i.e., University/Educational Policies Committee & Dispute Resolutions Committee).
- Prepare and conduct Power Point workshops for staff and students.
- Advisor for business honor society (Kappa Beta Delta).
- Worked on Banner, Galileo, and WebCT.
- Awarded a Certificate of Appreciation for Phi Theta Kappa
- Selected as a member of Who's Who Among Colleges and Universities

AMERICAN INTERCONTINENTAL UNIVERSITY, Atlanta, GA.

1998 – 2000

Dean for Academic Affairs

- Worked with the president and the senior management team to prepare short, middle and long-range strategic plans and goals for the University.
- Developed a process and plan for campus wide financial reporting. Responsible for fiscal planning, budgeting and development with the campus Comptroller.
- Served on the enrollment management team responsible for developing and assisting in the development of all campus and corporate marketing plans for the university.
- Responsible for seven academic departments, registrar's office, library, and information technology support. Chairperson for Steering Committee for all accreditation agency visits and reviews including: The Department of Education (DOE), Southern Association for Colleges and Schools (SACS) and Nonpublic Postsecondary Education Committee (NPEC).
- Designed and implemented a forecasting and budgeting process and plan for all departments.
- Prepared annual goals, projections, and budgets for academic affairs and worked with department heads in their preparation and development of annual goals and objectives.
- Developed and implemented a developmental studies program, campus wide tutorial program, honor society, international tuition remission program, and other academic support programs.
- Organized and supervised all aspects of institutional effectiveness.
- Responsible for hiring, developing and evaluating all academic supervisors.
- Researched and developed a university wide salary grid for all employees.
- Served as Chairman of the Admissions Committee.
- Responsible for periodically reviewing, and revising admissions standards and procedures.
- Coordinated annual curriculum review and redesign of various departments.
- Coordinated and directed efforts to renew and update the campus wide computer system.
- Organized and coordinated all facets of commencement ceremonies.
- Responsible for developing guidelines for effective internship, career counseling and job placement programs for all academic departments.

AMERICAN INTERCONTINENTAL UNIVERSITY, Atlanta, GA.

1997 – 1998

Chair for the International School of Business Department

- Managed a staff of approximately 30 full-time and adjunct faculty members.
- Developed a campus wide fiscal plan and policy for the university.
- Increased student enrollment by 35% in one year as Chair for the International School of Business.
- Supervised and spearheaded a 22% increase in the growth and improvement of the Travel, Tourism and Hospitality program.
- Hired and evaluated all departmental faculty and staff.
- Budgeted and set annual goals for the department.
- Counseled and advised students about internships and career development and selection.
- Taught courses in Economics, Finance, Accounting, Business law, Ethics, and Management.
- Assisted in the development, design, and implementation of the MIT and MBA programs.
- Reviewed and revised all text and course syllabi for the department.
- Coordinated recruitment efforts for high schools and community colleges for Business department
- Spearheaded fund raising for Business department scholarships, grants, and awards.
- Taught graduate Business courses as needed

THE AMERICAN COLLEGE, Atlanta, GA.

1993 – 1997

Instructor – International School of Business

- Served as an advisor to the President on financial and fiscal policy matters.
- Taught a variety of business courses and advised students on career opportunities and course selection.
- Served as Academic Advisor for business majors.
- Coordinator for the Internship program.

MERCER UNIVERSITY, Atlanta, GA.

1993 – 1994

Adjunct Instructor - Economics & Finance Department – School of Business

- Taught graduate and undergraduate courses in the Economics & Finance department.

- Taught Business Law/Legal Environment course.
- Advised collegiate students on course selection and career opportunities.

ALABAMA A&M UNIVERSITY, Huntsville, AL.

1992 - 1993

Full-time Instructor – Economics & Finance Department

- Taught freshman through senior level courses in the areas of Economics and Finance at the university level.
- Counseled students on course selection and career pursuits.
- Developed matriculation plan for Economics and Finance students.
- Trained and advised students in fraternities and sororities on the basics of group financial investing.

SHELL OIL COMPANY, Houston, TX.

1986 - 1992

Land Analyst – Land, Lease, and Acquisitions Department.

- Prepared and negotiated all forms of oil and gas contracts involving complex financial issues.
- Designed and developed company wide fiscal policy and process for field operations.
- Organized, supervised and trained area company and contract personnel.
- Supervised and reviewed all area expenditures for leasing, title work and related matters.
- Designed and implemented databases to monitor producing and non-producing properties.
- Updated procedural manuals for areas of responsibility to conform to local, state and federal laws.
- Coordinated all financial, legal and related matters to facilitate the clearances to drill oil and gas wells.
- Coordinated tax and probate title clearances, including removal of any liens or other encumbrances on title.
- Coordinated all title searches for drilling clearances.
- Computer proficient (Microsoft computer applications, Excel, Access, Lotus, and other software packages).

EDUCATION

Kennesaw State University, Kennesaw, GA

Expected Graduation August 2007

Master of Accounting (2 electives remaining)

South Texas College of Law, Houston, Texas

Juris Doctorate, Corporate Law

May, 1986

Admitted to the Texas Bar Association

December, 1986

Florida Atlantic University, Boca Raton, Florida

M.B.A., Finance & Economics

December 1983

B.B.A., Finance

May, 1981

SPECIALIZED TRAINING OR CERTIFICATES

Licensed Corporate Law Attorney & Financial Planner

A list of references will be provided upon request.

RESOLUTION NO. R-2006- 0867

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING RESOLUTION R-2004-0253 RELATING TO THE WATER UTILITIES ADVISORY BOARD AND RE-ESTABLISHING THE WATER UTILITIES ADVISORY BOARD TO INCLUDE A REPRESENTATIVE FROM THE VILLAGE OF ROYAL PALM BEACH.

WHEREAS, on April 27, 2006, the Board of County Commissioners acquired the Village of Royal Palm Beach Water and Wastewater Systems; and

WHEREAS, as a condition of the acquisition, the Board of County Commissioners agreed to create a position on its Water Utility Advisory Board for a Village resident who is a water and wastewater customer of the County; and

WHEREAS, the Board of County Commissioners desires to rescind the previous resolution relating to the Water Utilities Advisory Board and re-establish the Water Utilities Advisory Board to include a representative from the Village of Royal Palm Beach service area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2004-0253 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of seven (7) District Members, one appointed by each of the Commissioners for a term of three years; two (2) At-Large Members appointed by the Board of County Commissioners for a term of three years; one (1) Lake Region Member collectively appointed by the Cities of Belle Glade, Pahokee and South Bay for a term of three years; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council for a term of three years. In the event that the Cities of Belle Glade, Pahokee, and South Bay are unable to reach consensus on which individual they would like to serve as their collective representative on the Advisory Board, then the Board of County Commissioners shall appoint a representative. All appointments must be confirmed by the Board of County Commissioners.

District and At-Large Advisory Board Members must be County residents and current customers of the Department to be eligible for appointment. The Lake Region Member shall reside in one of the municipalities which has entered into an agreement with the County to purchase bulk potable water from the Lake Region Water Treatment Plant and shall have all of the rights and obligations of the other members of the Advisory Board. The Lake Region Member shall also sit on the Advisory Board Budget Subcommittee. The Royal Palm Beach Member must be a resident of the Village of Royal Palm Beach and a current customer of the Department, and shall have all of the rights and obligations of the other members of the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: operations, engineering, law, planning, management, and accounting and finance.

No Advisory Board members shall hold any public office, appointive or elective. However, upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Advisory Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs of the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;
- (2) To review and make recommendations concerning proposed capital improvement plans and programs;
- (3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;
- (4) To assist in communications with other on-line customers served by the Water Utilities Department;

Section 4. Vacancies, Removal from Board.

Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members) or District Commissioner (for District Appointments), or collectively by the Cities of Belle Glade, Pahokee, and South Bay (for the Lake Region Member) or by the Village of Royal Palm Beach Village Council (for the Royal Palm Beach Member) for the unexpired term vacated upon confirmation by the Board of County Commissioners.

The Board of County Commissioners of Palm Beach County may remove any member(s) of the Advisory Board from office upon affirmative vote of the Board of County Commissioners.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner McCarty, and upon being put to a vote, the vote was as follows:

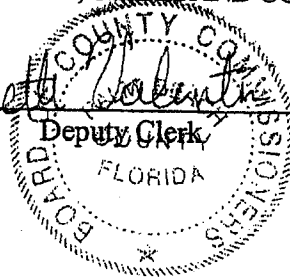
Commissioner Tony Masilotti, Chairman	Absent
Commissioner Addie L. Greene, Vice Chairperson	Aye
Commissioner Karen T. Marcus	Aye
Commissioner Jeff Koons	
Commissioner Warren H. Newell	Aye
Commissioner Mary McCarty	Aye
Commissioner Burt Aaronson	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this
16th day of May, 2006.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND COMPTROLLER

By: Unanateda Valentin



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney

RESOLUTION NO. R-2004-0253

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING RESOLUTIONS R84-424, R85-103, R85-871, R89-778, R89-1175, R90-1985, R91-280, R92-1862, and R-2002-0795 RELATING TO THE WATER UTILITIES ADVISORY BOARD AND RE-ESTABLISHING THE WATER UTILITIES ADVISORY BOARD TO INCLUDE A REPRESENTATIVE FROM THE AREA SERVED BY THE COUNTY'S LAKE REGION WATER TREATMENT PLANT.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, has agreed to design, construct, own, operate, and maintain a new Lake Region Water Treatment Plant to serve the citizens of Belle Glade, Pahokee, South Bay, and surrounding areas (collectively called the "Lake Region"); and

WHEREAS, the Board of County Commissioners wishes to provide representation from the Lake Region on the Water Utilities Advisory Board; and

WHEREAS, the Board of County Commissioners desires to rescind all previous resolutions relating to the Water Utilities Advisory Board and re-establish the Water Utilities Advisory Board to include a representative from the Lake Region.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolutions.

Resolutions R84-424, R85-103, R85-871, R89-778, R89-1175, R90-1985, R91-280, R92-1862, and R2002-0795 are hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as Advisory Board. Said Advisory Board shall be composed of seven (7) District Members, one appointed by each of the Commissioners for a term of three years; two (2) At-Large Members appointed by the Board of County Commissioners for a term of three years; and one (1) Lake Region Member collectively appointed by the Cities of Belle Glade,

Pahokee, and South Bay for a term of three years. In the event that the Cities of Belle Glade, Pahokee, and South Bay are unable to reach consensus on which individual they would like to serve as their collective representative on the Advisory Board, then the Board of County Commissioners shall appoint a representative. All appointments must be confirmed by the Board of County Commissioners.

District and At-Large Advisory Board Members must be County residents and current customers of the Department to be eligible for appointment. The Lake Region Member shall reside in one of the municipalities which has entered into an agreement with the County to purchase bulk potable water from the Lake Region Water Treatment Plant, and shall have all of the rights and obligations of the other members of the Advisory Board. The Lake Region Member shall also sit on the Advisory Board Finance Subcommittee.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: operations, engineering, law, planning, management, and accounting and finance.

No Advisory Board members shall hold any public office, appointive or elective. However, upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs to the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;

(2) To review and make recommendations concerning proposed capital improvement plans and programs;

(3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;

(4) To assist in communications with other on-line customers served by the Water Utilities Department;

Section 4. Vacancies, Removal from Board.

Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members), or District Commissioner (for District Appointments), or collectively by the Cities of Belle Glade, Pahokee, and South Bay (for the Lake Region Member) for the unexpired term vacated upon confirmation by the Board of County Commissioners.

The Board of County Commissioners of Palm Beach County may remove any member(s) of the Advisory Board from office upon affirmative vote of the Board of County Commissioners.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner Aaronson, and upon being put to a vote, the vote was as follows:

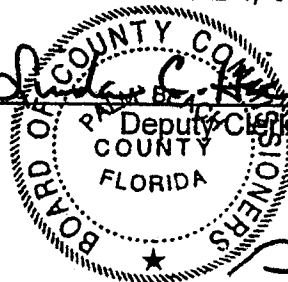
Commissioner Karen T. Marcus, Chair	- Aye
Commissioner Tony Masilotti, Vice Chairman	- Aye
Commissioner Jeff Koons	- Absent
Commissioner Warren H. Newell	- Aye
Commissioner Mary McCarthy	- Aye
Commissioner Burt Aaronson	- Aye
Commissioner Addie L. Greene	- Aye

The Chairman thereupon declared the Resolution duly passed and adopted this 3 day of February, 2004.

PALM BEACH COUNTY, FLORIDA,
BY ITS BOARD OF COUNTY
COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: _____



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: _____

Assistant County Attorney



Palm Beach County
Water Utilities
Department
Service Area (SA) and
Major Facilities

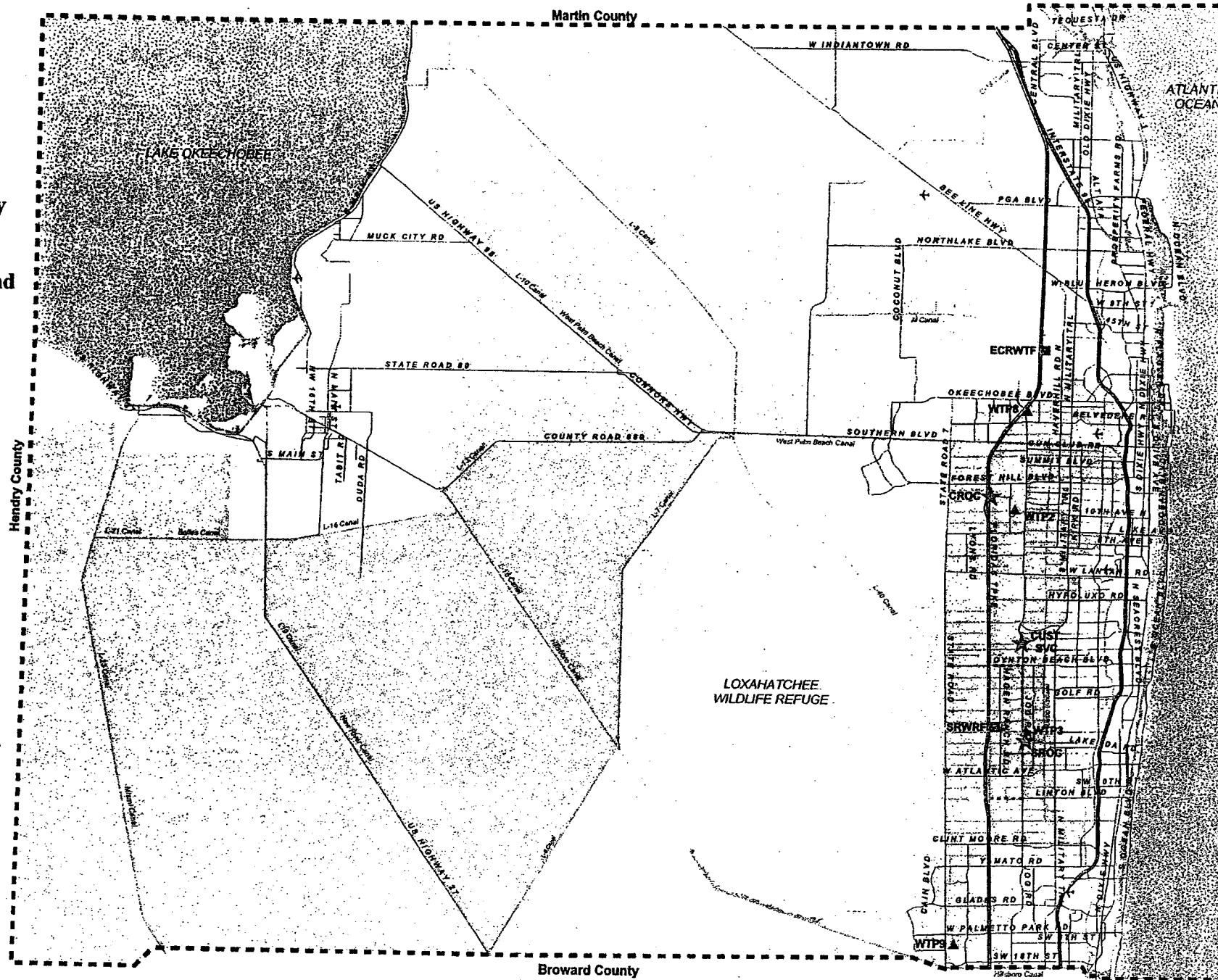
Attachment 1

Legend

- P.B.C.W.U.D. SA
- MANDATORY RECLAIMED SA
- COUNTY LIMITS
- Administration
- Water Reclamation Plant
- Water Treatment Plant
- Wetlands



NOT TO SCALE



MINUTES
TRI-CITIES MEETING
JULY 16, 2008

A meeting of the Tri-Cities, Pahokee, South Bay and Belle Glade was called to order by Chairman Steve Wilson in the Commission Chambers of the City of South Bay at 6:00 P.m. July 16, 2008.

The Pledge of Allegiance to the flag of the United States of America was given by all in attendance.

Members in Attendance:

Steve Wilson, Mayor of the City of Belle Glade & Chairman of Tri-Cities
Shirley Walker-Turner, Mayor City of South Bay
Wayne Whitaker, Mayor City of Pahokee
Esther E. Berry, Vice-Mayor City of South Bay
Joe Kyles, Commissioner City of South Bay
John Wilson, Commissioner City of South Bay
Diane Walker, Commissioner City of Pahokee
Allie Biggs, Commissioner City of Pahokee
Keith Babb, Commissioner City of Pahokee
Mary Kendall, Vice-Mayor City of Belle Glade
Michael Martin, Commissioner City of Belle Glade

Staff in Attendance:

Lomax Harrelle, City Manager, City of South Bay
William Underwood, City Manager, City of Belle Glade
Mathew Brock, City Manager of Pahokee
Virginia K. Walker, City Clerk, South Bay

Mayor Wilson welcomed all in attendance to the Tri-Cities meeting.

The minutes of the June 23, 2008 meeting was approved by the Board Members.

The South Florida Water Management gave a short presentation to the Commission and asked for a Resolution in support of the Water Management acquisition of U.S. sugar Land South of Lake Okeechobee. Commissioner Biggs made a motion to appoint Commissioner Martin as the point person with the Water Management District. Vice-Mayor Kendall seconded the motion. The motion carried unanimously.

The Board discussed Belle Glade's Youth Empowerment Center. Vice-Mayor Kendall asked for the support of South Bay and Pahokee.

Commissioner Biggs moved and Vice-Mayor Kendall seconded to adopt a Resolution in support of a Multi-Modal Logistics Complex in the Glades.. The vote was unanimous.

Commissioner Kyles made a motion to adopt a Resolution declaring the need for an economic transition and support plan in response to the South Florida Water Management District's initiative to purchase all United States Sugar Corporation Assets. Mayor Walker-Turner seconded the motion. The vote was unanimous.

Commissioner Biggs made a motion and Vice-Mayor Berry seconded to adopt a Resolution recognizing Mary Helen Blakeslee of the Governor's Office of Tourism, Trade and Economic Development for her many years of service to the Glades and Declaring November 14, 2008 as "Mary Helen Blakeslee Day" in the Glades. The vote was unanimous.

Mayor Whitaker made a motion to appoint Commissioner Allie Biggs as the Board Chaplain. The motion was seconded by Commissioner Martin. The vote was unanimous

The Board made plans to have a large number of Citizens attend the MPO meeting on July 17, 2008 at 9:00 A.M. at the governmental Center in West Palm Beach, Florida.

Chairman Wilson said that the Tri-Cities need to appoint a representative from the three cities to represent them on the Water Utilities Board. Mayor Whitaker made a motion to appoint Derek Moore Finance Director from Pahokee as the Tri-Cities Water Utilities Board member. The motion was seconded by Vice-Mayor Berry. The vote was unanimous

The Board decided to hold the Tri-Cities Christmas Bar B. Q on December 12th and the City of South Bay would be the Host.

Vice-Mayor Berry gave a report regarding the By-Laws for the Tri-Cities.

Commissioner reported on job training and hiring of Glades Citizens for Glades jobs.

The Board agreed to hold the next meeting on August 20, at the City of Pahokee.

Mayor Wilson adjourned the meeting.

Chairman

Secretary

Wendy Mundell

From: Debra R. Buff [dbuff@belleglade-fl.com]
Sent: Wednesday, November 19, 2008 3:19 PM
To: Wendy Mundell
Cc: City Manager; Lomax Harrelle; walkers@southbaycity.com; Wayne Whitaker; Steve B. Wilson; Derrek Moore; City Clerk; walkerv@southbaycity.com; Sylvia L. Jackson-Hamilton
Subject: RE: letter from tri cities appointing Derrek
Attachments: T080716.pdf

Importance: High

Ms. Mundell:

Please find attached the official, unexecuted, Tri-Cities Regular meeting Minutes of the July 16, 2008.

The portion that is of interest to you is located on the last page, and the excerpt of that portion of the Minutes is as follows:

"Chairman Wilson said that the Tri-Cities need to appoint a representative from the three cities to represent them on the Water Utilities Board. Mayor Whitaker made a motion to appoint Derek Moore Finance Director from Pahokee as the Tri-Cities Water Utilities Board member. The motion was seconded by Vice-Mayor Berry. The vote was unanimous"

As such, please accept this email transmission as official notification that the Tri-Cities has appointed Derrek Moore to serve as the Tri-Cities representative on the Water Utilities Board.

Should you need further verification, please don't hesitate to contact me.

Sincerely,
Debra R. Buff, CMC
City Clerk
City of Belle Glade

From: Derrek Moore [mailto:DerrekMoore@cityofpahokee.com]
Sent: Wednesday, November 19, 2008 11:20 AM
To: City Clerk; Debra R. Buff; walkerv@southbaycity.com
Cc: City Manager; Lomax Harrelle; walkers@southbaycity.com; Wayne Whitaker; Steve B. Wilson; Wendy Mundell; Sylvia L. Jackson-Hamilton
Subject: FW: letter from tri cities appointing Derrek

Madam City Clerks,

Ms. Mundell has been requesting the below information for several months now; however, she has not been able to confirm my appointment to the Palm Beach County Water Utility Advisory Board. I was appointed at one of our Tri-Cities meeting in South Bay. Without some type of official confirmation from the Cities, I cannot serve or represent the Tri-Cities on the board in accordance with my appointment.

Could someone please provide Ms. Mundell with what she is requesting below?

Thank you for your assistance!!!!

From: Wendy Mundell [mailto:WMundell@pbcwater.com]
Sent: Wednesday, November 19, 2008 10:42 AM

To: Derrek Moore
Cc: Sylvia L. Jackson-Hamilton
Subject: letter from tri cities appointing Derrek

Wondered if there was any chance that we could get something on Pahokee letterhead stating that you have been appointed to the WUD Advisory Board - so I can get it confirmed by the BCC. Doesn't need to be long; just stating as of X date, the tri cities held a meeting and appointed you as their representative for the board.

Not sure if Virginia was able to get the meeting minutes approved....that would work.

According to Florida Public Records Law, email correspondence to and from the City of Belle Glade, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by Florida Public Records Law.

**PALM BEACH COUNTY WATER UTILITIES DEPARTMENT
ADVISORY BOARD MEMBERS**

ATTACHMENT 4

WUAB SEAT NUMBER	NAME	ADDRESS	DATE FIRST APPOINTED	DATE CURRENT TERM BEGAN	TERM EXPIRES	COMMISSION DISTRICT
1	Harvey Arnold	15441 Lake Gardenia Place Delray Beach, FL 33484	05/02/2000	05/02/07	05/01/2010	District 1
2	Jerry Greenstein	160 Harbor Lake Circle Greenacres, FL 33413	02/28/2006	05/02/08	05/01/2011	District 2
3	Harriet Boggi	8209 Grand Messina Circle Boynton Beach, FL 33437	07/08/2008	07/08/2008	07/07/2011	District 3
4	Sheldon Farber	5165-D Lake Catalina Drive Boca Raton, FL 33496	05/18/1999	06/01/08	05/31/2011	District 4
5	Mae Yates	Kings Point 157 Capri – D Delray Beach, FL 33484	05/15/1984	05/02/08	05/01/2011	District 5
6	Tom Schipani	9722 Via Elegante Wellington, FL 33411	09/09/08	09/09/08	09/08/2011	District 6
7	Stan West	4024 Summer Chase Court Lake Worth, FL 33467	12/16/1997	05/02/08	05/01/2011	District 7
8	Edwin Wechsler	7895 New Holland Way Boynton Beach, Florida 33437	11/18/08	11/18/08	11/17/2011	At-Large
9	Lawrence Gold	9864 Lemonwood Court Boynton Beach, FL 33437	06/04/2002	05/02/07	05/01/2010	At-Large
10	<i>Derrek Moore</i>					<i>Lake Region</i>
11	Fred Rapach	c/o SFWMD 3301 Gun Club Road West Palm Beach, FL 33406	10/17/06	10/17/06	10/16/09	Royal Palm Beach