

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 13, 2009

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with Museum of Lifestyle and Fashion History, Inc. for the period January 13, 2009, through November 30, 2009, in an amount not-to-exceed \$7,825 for funding of 2008-2009 exhibits and programs.

Summary: This funding is to help offset costs for 2008-2009 exhibits and programs offered by the Museum of Lifestyle and Fashion History, Inc. Approximately 4,000 people will participate in the exhibits and programs. The Agreement allows for the reimbursement of eligible pre-Agreement expenses incurred subsequent to September 1, 2008. Funding is from the Recreation Assistance Program (RAP) District 7 Funds. District 7 (AH)

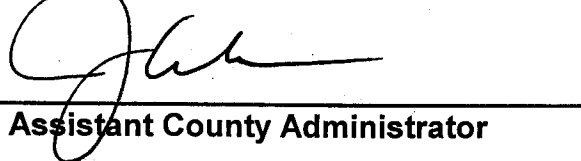
Background and Justification: Museum of Lifestyle and Fashion History, Inc. (MLFH) is a not-for-profit history museum that offers retrospective and anthropology exhibits showcasing lifestyle, history, cultures, people, places, fashion trends, architecture, furnishings, locomotives and toys, and information about popular uses of artifacts by people/events over periods of time. Exhibits and programs being offered by MLFH in 2008-2009 include the Inaugural Palm Beach Luncheon, the 45th Annual Children & Parents Day Winter Wonderland, the 3rd Annual Swedish Enchantment Event, MLFH 10th Anniversary/Palm Beach County 100th Anniversary history and anthropology exhibits, and narrated bus tours of historic Delray Beach.

The total annual cost of the exhibits and programs is approximately \$105,000 for printing, special events management, catering, food, facility rental, parking management, arts and craft supplies, uniforms, decorations, maintenance/janitorial services, security, exhibition expenses, bus rental costs, graphic art designs, entertainers and entertainment, postage and mailing, tent rentals, and other miscellaneous expenses related to the exhibits and programs. The \$7,825 from District 7 RAP funding will help offset a portion of these expenses. The Agreement has been executed on behalf of Museum of Lifestyle and Fashion History, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by: 
Department Director

12/17/08
Date

Approved by: 
Assistant County Administrator

1/5/09
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	<u>7,825</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>7,825</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Budget Account No.: Fund 3600 Department 583 Unit R917
 Object 8201 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

FUND: Park Improvement Fund/Recreation Assistance Program
 UNIT: RAP/Transportation Improvement Fund-District 7
 3600-583-R917-014-8201 \$7,825

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 12/24/08 OFMB
[Signature] 12/22/08
[Signature] 12/29/08 Contract Development and Control

B. Legal Sufficiency:

This Contract complies with our contract review requirements.

[Signature] 1-5-09
 Assistant County Attorney

C. Other Department Review:

 Department Director

AGREEMENT BETWEEN PALM BEACH COUNTY AND MUSEUM OF LIFESTYLE AND FASHION HISTORY, INC. FOR 2008-2009 EXHIBITS AND PROGRAMS

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Museum of Lifestyle and Fashion History, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "MLFH".

WITNESSETH:

WHEREAS, MLFH is a history museum that offers retrospective and anthropology exhibits showcasing lifestyle, history, cultures, people, places, fashion trends, architecture, furnishings, locomotives and toys, and information about popular uses of artifacts by people/events over periods of time; and

WHEREAS, MLFH will offer various programs and exhibits during 2008 and 2009 including the Inaugural Palm Beach Luncheon, the 45th annual Children & Parents Day Winter Wonderland, the 3rd annual Swedish Enchantment, MLFH 10th Anniversary/Palm Beach County 100th Anniversary history and anthropology exhibits, and Narrated Bus Tours of Historic Delray Beach (the Programs and Exhibits); and

WHEREAS, approximately four thousand (4,000) people will participate in and/or attend MLFH's 2008-2009 Programs and Exhibits; and

WHEREAS, the Programs and Exhibits are anticipated to cost approximately \$105,000 for printing, special events management, catering, food, facility rental, parking management, arts and craft supplies, uniforms, decorations, maintenance/janitorial services, security, exhibition expenses, bus rental costs, graphic art designs, entertainers and entertainment, postage and mailing, tent rentals, and other miscellaneous expenses related to the Programs and Exhibits; and

WHEREAS, MLFH has requested that County provide \$7,825 to help offset costs for the Programs and Exhibits; and

WHEREAS, funding for MLFH for the Programs and Exhibits in an amount not-to-exceed \$7,825 is available from The Recreation Assistance Program (RAP) – District 7; and

WHEREAS, historical, cultural, and educational programs serve a public benefit; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not-to-exceed \$7,825 to MLFH for the Programs Exhibits for printing, special events management, catering, food, facility rental, parking management, arts and craft supplies, uniforms, decorations, maintenance/janitorial services, security, exhibition expenses, bus rental costs, graphic art designs, entertainers and entertainment, postage and mailing, tent rentals, and other miscellaneous expenses related to the Programs and Exhibits, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to MLFH on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by MLFH. Said information shall list each invoice paid by MLFH and shall include the vendor invoice number; invoice date; and the amount paid by MLFH along with the number and date of the respective check or proof of payment for said payment. MLFH shall attach a copy of each vendor invoice paid by MLFH along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, MLFH's Program Administrator and Project Financial Officer shall certify the total funds spent by MLFH on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by MLFH and approved by MLFH as indicated.

3. MLFH incurred expenses for the Project beginning on September 1, 2008. Those costs incurred by MLFH for the Project, approved and submitted accordingly by MLFH subsequent to September 1, 2008, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but MLFH may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. MLFH warrants that it is an active not-for-profit corporation, duly chartered and

registered with the Florida Department of State, Division of Corporations.

6. MLFH agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment, and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation, gender identity, or expression.

7. MLFH shall be responsible for the cost of operation and maintenance of the Project, including all associated costs.

8. The term of this Agreement shall be until November 30, 2009, commencing upon the date of execution by the parties hereto.

9. The parties agree that, in the event MLFH is in default of its obligations under this Agreement, the County shall provide MLFH thirty (30) days written notice to cure the default. In the event MLFH fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by MLFH for the Project deemed to be in default and MLFH shall return any County RAP funds already collected by MLFH for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. MLFH shall complete the Project by August 30, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of September 1, 2008, through August 30, 2009. MLFH shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before November 30, 2009. Upon written notification to County at least ninety (90) days prior to that date MLFH may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny MLFH's request for said extension.

12. In the event MLFH ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by MLFH. The determination that MLFH has ceased or suspended the Project shall be made by County and MLFH agrees to be bound by County's determination.

13. MLFH agrees to abide by, and be governed by, all applicable federal, state,

county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by MLFH. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

15. It is understood and agreed that MLFH is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, MLFH shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of MLFH, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to this Agreement for which MLFH is eligible to receive reimbursement from the County.

16. MLFH shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. MLFH shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by MLFH are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by MLFH under this Agreement.

Commercial General Liability. MLFH shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless

granted in writing by County's Risk Management Department. MLFH shall provide this coverage on a primary basis.

Automobile. Should MLFH use independent bus companies for transportation, it shall require such company or companies to provide automobile liability on such buses in the minimum amount of \$1,000,000 combined single limit bodily injury and property damage liability and shall include MLFH and Palm Beach County as Additional Insured.

Worker's Compensation Insurance & Employer's Liability. MLFH shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. MLFH shall provide this coverage on a primary basis.

Additional Insured. MLFH shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." MLFH shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. MLFH hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then MLFH shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should MLFH enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, MLFH shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL

33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, MLFH shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. MLFH shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to MLFH, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and MLFH may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, MLFH certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and

hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to MLFH:

Executive Director
Museum of Lifestyle and Fashion History, Inc.
P.O. Box 6127
Delray Beach, FL 33482

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
John F. Koons, Chairman

WITNESSES:

Maria C. Mitchell
M. Bock

MUSEUM OF LIFESTYLE AND FASHION HISTORY, INC.
FEI Number: 65-0999010

By: Lori J. Durante
Name (Type or Print)

Title: Exec. Director

By: [Signature]
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: _____
County Attorney

By: [Signature]
Dennis L. Eshleman, Director
Parks and Recreation Department

Recreation Assistance Program (RAP) Exhibit "A" to Agreement

Name of Agency: **Museum of Lifestyle and Fashion History, Inc.**
Mailing Address: P.O. Box 6127
Delray Beach, FL 33482

Federal Employer Identification Number: 65-0999010

Name of President: Charlotte G. Durante
Name of Executive Director: Lori J. Durante
Project Liaison Information:
Name: Lori J. Durante
Telephone #: 561-243-2662
Fax #: 561-243-9916
e-mail: Durante@MLFHMUSEUM.org

PROJECT INFORMATION

1. Name of Project: 2008-09 Exhibits & Programs
2. Project Description

- **General (Project Scope):**

The Inaugural Palm Beach Luncheon

The allure of the fashion industry will take center stage for an insightful lecture by Ira Neimark who spent more than 17 years as CEO of the world famous Bergdorf Goodman located on fashionable Fifth Avenue in New York City. Mr. Neimark has written a book Crossing Fifth Avenue to Bergdorf Goodman from which he will share his experiences and lessons learned at Bergdorf where the store catered to a distinct client base of fame, royalty and wealth. The inaugural Palm Beach Luncheon is scheduled for 11:30am on Thursday, December 4, 2008 to be held at the Colony Hotel in Palm Beach, Florida and it will benefit the Museum of Lifestyle & Fashion History.

4th annual Children & Parents Day Winter Wonderland: Candy Land

The purpose of this festive program is to provide a fun-filled day of family adventures with arts, crafts and history education activities for children. The interactive activities will include various types of Winter-theme arts & crafts plus, magic show and story book readings. The attendees for the event are multi-generational who are equally engaged by the stimuli created from the activities at the event. The arts and crafts at the event will help to encourage motor-skill development along with teaching the ability to identify, create and design art using geometric shapes and primary colors. The Candy Land themed event will take place on Sunday, January 11, 2009, at 12 Noon to 4pm at the historic Boynton Woman's Club in Boynton Beach, Florida.

3rd annual Swedish Enchantment:

The Swedish Enchantment luncheon is an ode to Swedish culture, history, lifestyle, fashion and interior design to be held on Saturday, April 4, 2009 at the historic Boynton Woman's Club in Boynton Beach, Florida. The guest chef is Anna Mosesson who is Swedish and based in Great Britain. She will be traveling from Great Britain (UK) to Palm Beach County for the event. Arrangements will also be made for her to visit culinary programs at some of the local high schools. This event will be held at the historic Boynton Woman's Club in Boynton Beach, Florida.

Anniversary history exhibits:

Year 2009 will mark the 10th anniversary of Museum of Lifestyle & Fashion History, and year 2009 also marks the 100th anniversary of Palm Beach County, Florida. Therefore, history and anthropology exhibits are being planned to celebrate these anniversaries. Some of the exhibit locations include the historic Boynton Woman's Club in Boynton Beach, Florida.

Narrated Bus Tours of Historic Delray Beach:

The tours are a one hour & 45 minutes excursion that also includes history information about the Seminole Native American, African American, Bahamian, German and other White European settlers to Delray Beach, Florida. There are now a total of 10 historic sites that are alternately visited on a rotating schedule as a part of the bus tour experience. The bus tour program also includes tours for children and school groups.

- **Public Purpose:**

The public purpose of the aforementioned programs is to provide educational events for the general public, students and children about history and diverse cultures. These programs also help to bring tourists to the area therefore, enhancing the economy of the community.

- **Location:**

Town of Palm Beach, Florida; Boynton Beach, Florida and Delray Beach, Florida

3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.

Design and printing of educational brochures, design and printing of curriculum workbooks, special events management company, catering, health food, rental of facilities, parking management company, educational arts & crafts supplies, student volunteer uniforms, educational décor, maintenance/janitorial services, exhibition security, exhibition panels, photography, supplies, bus rental for tours and exhibits, graphic art designs for exhibits, entertainers, entertainment, postage, mailings, tent rentals, display cases, pedestals, sound equipment, AV equipment, videography and internship stipend.

4. Estimated Lump Sum Total for Projects: \$105,000.00
5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). September 1, 2008 to August 30, 2009

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:
Certificate of Insurance Yes (sent directly from insurance company)

Amount of Recreation Assistance Program Funding awarded \$ 7,825.00
District 7
(Filled in by County)

Form available online by request. Contact Susan Yinger at syinger@pbcgov.com



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date _____

Grantee: _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

- C = Contractual Services
- S = Salary & Wages
- M = Materials, Supplies, Direct Purchases
- E = Equipment
- T = Travel
- I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator

Date

Financial Officer

Date

PBC USE ONLY

County Funding Participation \$ _____

Total Project Costs To Date: \$ _____

County Obligation To Date \$ _____

County Retainage (_____ %) \$ _____

County Funds Previously Disbursed \$ _____

County Funds Due this Billing \$ _____

Reviewed and Approved By: _____
PBC Project Administrator Date

Department Director Date

ACORD CERTIFICATE OF LIABILITY INSURANCE DATE (MM/DD/YYYY)
5/13/2008

PRODUCER (561) 732-9305 FAX: (561) 364-9848
Harvey E. Oyer Jr. Inc.
 511 East Ocean Avenue
 Boynton Beach FL 33435
 INSURED
Museum of Lifestyle and Fashion History Inc.
 PO Box 6127
 Delray Beach FL 33482

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Burlington Ins Co	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES
 THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	535B014960	3/7/2008	3/7/2009	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
 Additional Insured:
 Palm Beach County Parks and Recreation

CERTIFICATE HOLDER Palm Beach County Parks and Recreation 2700 6th Ave S Lake Worth, FL 33461	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Rob Macoviak/CHERYL
---	---

Museum of Lifestyle & Fashion History

P.O.Box 6127, Delray Beach, FL 33482 – Phone: (561) 243-2662 – Fax: (561) 243-9916
Email: info@mlfhmuseum.org - www.mlfhmuseum.org



November 4, 2008

TO WHOM IT MAY CONCERN

This is to inform you that the Museum of Lifestyle & Fashion History does not have any paid employees and has never had employees or a payroll, therefore, the Museum does not have and is not required to carry Worker's Compensation insurance. The Executive Director, Curator, Tour Guides and other office assistance have been done on a volunteer basis.

You may contact me if further information is needed on this subject. Thank you.

Sincerely,

A handwritten signature in cursive script that reads 'Charlotte G. Durante'.

Charlotte G. Durante, President
Board of Trustees
Museum of Lifestyle & Fashion History