

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: February 3, 2009

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Agreement with Jesus and You Outreach Ministries, Inc. for the period February 3, 2009, through December 1, 2009, in an amount not-to-exceed \$7,000 for adult and youth recreational programs.

**Summary:** This funding is to assist with costs for the Jesus and You Outreach Ministries, Inc. (J.A.Y.) for adult and youth recreational programs for participants who predominantly reside in Riviera Beach. Approximately fifty adults and twenty five at-risk youth are served by these programs. The Agreement allows for the reimbursement of eligible project costs incurred subsequent to December 15, 2008. Funding is from the Recreation Assistance Program (RAP) District 7 Funds. District 7 (AH)

**Background and Justification:** J.A.Y. is a non-denominational, nonreligious outreach organization whose mission is to recover lives, restore families, and revitalize neighborhoods affected by drug and alcohol addiction. J.A.Y.'s adult and youth recreational programs include arts and crafts, recreational activities, and after-care programs for adults and youth.

J.A.Y.'s adult and youth recreational programs cost approximately \$20,000 annually for personnel costs, insurance, food, equipment, supplies, activities, and other miscellaneous expenses related to these programs. The \$7,000 from District 7 RAP funding will help offset costs for the adult and youth recreational programs. The Agreement has been executed on behalf of Jesus and You Outreach Ministries, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

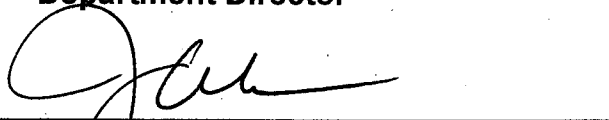
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Recommended by:

  
Department Director

1/13/09  
Date

Approved by:

  
Assistant County Administrator

1/23/09  
Date



**AGREEMENT BETWEEN PALM BEACH COUNTY AND JESUS AND YOU  
OUTREACH MINISTRIES, INC. FOR ADULT AND YOUTH RECREATION  
PROGRAMS**

**THIS AGREEMENT** is made and entered into on \_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Jesus and You Outreach Ministries, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "J.A.Y".

**WITNESSETH:**

J.A.Y. is a not-for-profit, charitable, non-denominational, nonreligious outreach organization whose mission is to recover lives, restore families, and revitalize neighborhoods affected by drug and alcohol addiction; and

**WHEREAS**, J.A.Y. provides year-round recreational programs to both adults and at-risk youth predominantly from Riviera Beach; and

**WHEREAS**, recreational programs provided by J.A.Y. include arts and crafts, recreational, and after-care programs which serve approximately fifty (50) adults and approximately twenty five (25) at-risk youth; and

**WHEREAS**, J.A.Y.'s recreational programs cost approximately \$20,000 annually; and

**WHEREAS**, J.A.Y. has requested that County provide \$7,000 to help offset expenses for its recreational programs for personnel costs, insurance, food, equipment, supplies, activity costs, and other miscellaneous expenses related to the programs; and

**WHEREAS**, funding for J.A.Y.'s recreational programs in an amount not-to-exceed \$7,000 is available from the Recreation Assistance Program (RAP) District 7; and

**WHEREAS**, recreational programs for adults and youth are deemed a public purpose; and

**WHEREAS**, both parties desire to enter into this Agreement.

**NOW THEREFORE**, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$7,000 to J.A.Y. for the recreational programs for personnel costs, insurance, food, equipment, supplies, activity costs, and other miscellaneous expenses related to the programs as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to J.A.Y. on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by J.A.Y. Said information shall list each invoice paid by J.A.Y. and shall include the vendor invoice number; invoice date; and the amount paid by J.A.Y. along with the number and date of the respective check or proof of payment for said payment. J.A.Y. shall attach a copy of each vendor invoice paid by J.A.Y. along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, J.A.Y.'s Program Administrator and Project Financial Officer shall certify the total funds spent by J.A.Y. on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by J.A.Y. and approved by J.A.Y. as indicated.

3. J.A.Y. incurred expenses for the Project beginning on December 15, 2008. Those costs incurred by J.A.Y. for the Project, approved and submitted accordingly by J.A.Y. subsequent to December 15, 2008, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but J.A.Y. may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. J.A.Y. warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.

6. J.A.Y. agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status; or sexual orientation, gender identity or expression.

7. J.A.Y. shall be responsible for the operation and maintenance of the Project, including all associated costs.

8. The term of this Agreement shall be until December 1, 2009, commencing upon the date of execution by the parties hereto.

9. The parties agree that, in the event J.A.Y. is in default of its obligations under this Agreement, the County shall provide J.A.Y. thirty (30) days written notice to cure the default. In the event J.A.Y. fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by J.A.Y. for the Project deemed to be in default and J.A.Y. shall return any County RAP funds already collected by J.A.Y. for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. J.A.Y. shall complete the Project by August 31, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of December 15, 2008, through August 31, 2009. J.A.Y. shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 1, 2009. Upon written notification to County at least ninety (90) days prior to that date J.A.Y. may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny J.A.Y.'s request for said extension.

12. In the event J.A.Y. ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by J.A.Y. The determination that J.A.Y. has ceased or suspended the Project shall be made by County and J.A.Y. agrees to be bound by County's determination.

13. J.A.Y. agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local

ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by J.A.Y. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit 'A'.

15. It is understood and agreed that J.A.Y. is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, J.A.Y. shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of J.A.Y., its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which J.A.Y. is eligible to receive reimbursement from the County.

16. J.A.Y. shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. J.A.Y. shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by J.A.Y. are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by J.A.Y. under this Agreement.

**Commercial General Liability.** J.A.Y. shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. J.A.Y. shall provide this coverage on a primary

basis.

**Worker's Compensation Insurance & Employer's Liability.** J.A.Y. shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. J.A.Y. shall provide this coverage on a primary basis.

**Additional Insured.** J.A.Y. shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." J.A.Y. shall provide the Additional Insured endorsements coverage on a primary basis.

**Waiver of Subrogation.** J.A.Y. hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then J.A.Y. shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should J.A.Y. enter into such an agreement on a pre-loss basis.

**Certificate(s) of Insurance.** Prior to execution of this Agreement by the County, J.A.Y. shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

**Right to Review.** County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing

coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, J.A.Y. shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. J.A.Y. shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to J.A.Y., County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and J.A.Y. may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, J.A.Y. certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation  
Palm Beach County Parks and Recreation Department  
2700 Sixth Avenue South  
Lake Worth, Florida 33461



As to J.A.Y.:

President  
Jesus and You Outreach Ministries, Inc.  
P.O. Box 10521  
Riviera Beach, Fl 33404

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

**IN WITNESS WHEREOF**, the undersigned parties have signed this Agreement on the date first above written.

**ATTEST:**  
**SHARON R. BOCK, Clerk & Comptroller**

**PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS**

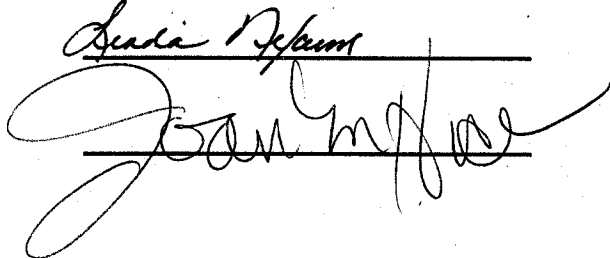
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Commissioner John F. Koons, Chairman

**WITNESSES:**

**JESUS AND YOU OUTREACH MINISTRIES, INC.**

**EIN Number: 65-0452075**

  
\_\_\_\_\_

By: Robert C. Felder  
Name (Type or Print)


Title: Director

By: Robert C. Felder  
Signature

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS AND CONDITIONS**

By: \_\_\_\_\_  
County Attorney

By:   
Dennis L. Eshleman, Director  
Parks and Recreation Department

**Recreation Assistance Program (RAP)  
Exhibit "A" to Agreement**

Name of Agency: Jesus and You Outreach Ministries (J.A.Y.), Inc.  
Address: P.O. Box 10521, Riviera Beach, FL 33419  
Employer Identification Number: 65-0452075

Name of President: Bob Felder  
Name of Executive Director: Bob Felder

Project Liaison Information:

Name: Bob Felder  
Telephone #: 842-4276  
Fax #: 881-9538  
e-mail: [brobob@jayministry.org](mailto:brobob@jayministry.org)

**PROJECT INFORMATION**

1. Name of Project: Adult and Youth Recreation Programs
2. Project Description
  - General (Project Scope): provide year-round recreational programs to adults and at-risk youth predominantly in the Riviera Beach area
  - Public Purpose: recover lives, restore families, and revitalize neighborhoods affected by drug and alcohol addiction
    - Location of Programs: 2831 "S" Avenue, Riviera Beach
    - Anticipated Number of Participants/Users: approximately 50 men and 25 youth
3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.  
Personnel costs, insurance, food, equipment, supplies, activity costs and other miscellaneous recreational program expenses
4. Estimated Lump Sum Total for Project: \$20,000 annually
5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). December 15, 2008, to August 31, 2009

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:  
Certificate of Insurance   X

Amount of Recreation Assistance Program Funding awarded \$ 7,000  
District 7  
(filled in by County)

Form available online by request. Contact Susan Yinger at [syinger@pbcgov.com](mailto:syinger@pbcgov.com)



PALM BEACH COUNTY  
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date

Grantee: \_\_\_\_\_ Project Name: \_\_\_\_\_

Submission #: \_\_\_\_\_ Reimbursement Period: \_\_\_\_\_

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
<b>TOTAL PROJECT COSTS</b>		=====	=====

Key Legend

- C = Contractual Services
- S = Salary & Wages
- M = Materials, Supplies, Direct Purchases
- E = Equipment
- T = Travel
- I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Financial Officer

\_\_\_\_\_  
Date

**PBC USE ONLY**

County Funding Participation \$ \_\_\_\_\_

Total Project Costs To Date: \$ \_\_\_\_\_

County Obligation To Date \$ \_\_\_\_\_

County Retainage ( \_\_\_\_\_ %) \$ \_\_\_\_\_

County Funds Previously Disbursed \$ \_\_\_\_\_

County Funds Due this Billing \$ \_\_\_\_\_

Reviewed and Approved By: \_\_\_\_\_  
PBC Project Administrator Date

\_\_\_\_\_  
Department Director Date



**Key Legend**  
**C** = Contractual Services  
**S** = Salary & Wages  
**M** = Materials, Supplies, Direct Purchases  
**E** = Equipment  
**T** = Travel  
**I** = Indirect Costs

**PALM BEACH COUNTY  
 PARKS AND RECREATION DEPARTMENT  
 CONTRACTUAL SERVICES PURCHASE SCHEDULE**

**EXHIBIT B**

Grantee: \_\_\_\_\_

Submittal #: \_\_\_\_\_

\_\_\_\_\_  
 Date

Project Name: \_\_\_\_\_

Contract Reimbursement Period: \_\_\_\_\_

#	Payee (Vendor/Contractor)	Key	Check or Voucher		Invoice			Expense Description
			Number	Date	Number	Date	Amount	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
					TOTAL \$			

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

\_\_\_\_\_  
 Administrator Date

\_\_\_\_\_  
 Date

<b>ACORD. CERTIFICATE OF LIABILITY INSURANCE</b>		OP ID AB <b>JESUB-1</b>	DATE (MM/DD/YYYY) <b>01/05/09</b>
<b>PRODUCER</b>  Massey, Clark, Fischer, Inc. 400 Executive Ctr Dr, Ste 205 West Palm Beach FL 33401 Phone: 561-478-1660 Fax: 561-478-6876	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
<b>INSURED</b>  Jesus & You Outreach Ministries, Inc. P. O. Box 10521 2831 Avenue "S" Riviera Beach FL 33404-4042	<b>INSURERS AFFORDING COVERAGE</b> INSURER A: <b>Nautilus Insurance Company</b> INSURER B: <b>Advantage Workers Compensation</b> INSURER C: INSURER D: INSURER E:	<b>NAIC #</b>	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INBRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
<b>A</b>	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<b>NC822228</b>	<b>10/04/08</b>	<b>10/04/09</b>	EACH OCCURRENCE \$ <b>500,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b> MED EXP (Any one person) \$ <b>1,000</b> PERSONAL & ADV INJURY \$ <b>500,000</b> GENERAL AGGREGATE \$ <b>1,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>500,000</b>
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ON Y - EA ACCIDENT \$ OTHER THAN AUTO ON Y PA ACC AGG \$ AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  COINSURANCE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
<b>B</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe in/or SPECIAL PROVISIONS below OTHER	<b>2968449</b>	<b>02/28/08</b>	<b>02/28/09</b>	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>100000</b> E.L. DISEASE - EA EMPLOYE \$ <b>100000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
**30 days notice of cancellation applies except for 10 days notice of cancellation due to non-payment. Additional Insured does not apply to Workers Compensation.**

<b>CERTIFICATE HOLDER</b>  PB Co Board of Co Commissioner a Political Subdivision HCD 3323 Belvedere Rd., Bldg. 501 West Palm Beach FL 33406	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <b>10</b> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  AUTHORIZED REPRESENTATIVE <b>House Accounts</b>
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