Agenda Item #: 3-C-14

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: February 24, 2009 [X] Consent [] Regular [] Workshop [] Public Hearing Department:

Submitted By: Engineering & Public Works
Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: The renewal of the Municipal Service Taxing Unit Districts "A through E" Services Annual Agreement with Civil Design, Inc. The original Agreement was dated April 10, 2007, R2007-0462.

SUMMARY: Approval of this Renewal Agreement will extend for one year, required professional services on a task order basis.

Countywide (PK)

Background and Justification: In accordance with Board of County Commissioners adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act, the above listed consulting firm was selected to perform professional services relative to Palm Beach County (County) needs, and is presently under agreement with the County on an annual contractual basis. This is the second and final renewal of this firm's Agreement. It is the consensus of the user departments that this consulting firm has, within the provisions of their Agreement, provided the professional services requested by the County. Since they remain in good standing and wish to continue to provide the professional services as indicated in their Agreement, the County agrees to renew their Agreement for one year.

This Renewal Agreement has been reviewed with the above listed consulting firm, and staff recommends the second and final renewal of the Annual Agreement. This transaction will maintain the continuous process of professional services required by the County.

Attachments:

1. Renewal Agreement with Exhibits and Certificate of Insurance (2)

Recommended By: Date

Approved By: Director Date

Z/3/09

County Engineer Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	20 <u>13</u>
Capital Expenditures	<u>-0-</u>	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	*	-0-	-0-	-0-	-0-
# ADDITIONAL FTE	-9-	-0-	-0-	-0-	-0-
POSITIONS (CUMULATIVE)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes __ No__

Budget	Account	No ·
Dauget	ACCOUNT	110

Fund

Agency

Organization

Object

Amount

- B. Recommended Sources of Funds/Summary of Fiscal Impact:
- C. Departmental Fiscal Review._

III. REVIEW COMMENTS

AOFMB Fiscal	and/or Contract Admini	istration Comments: inable at this tenu order basis.	, work will
Jan On	L 2-509	An J. Jacont	2/6)09
OFMB	2 2 2 2 2 1419	Contract Administration	

B. Legal Sufficiency:

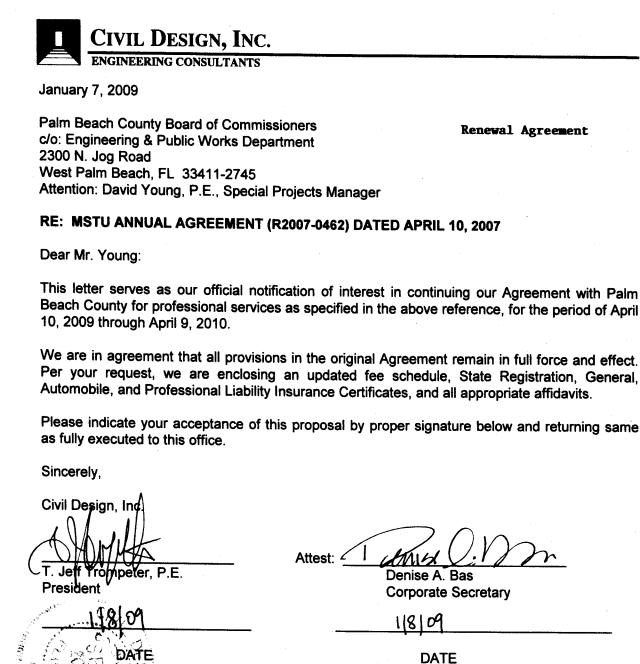
This item complies with current County policies.

Poul F. 2/9/09
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



CORPORATE SEAL

Palm Beach County Board of Commissioners

Approved As To Form & Legal Sufficiency:

John F. Koons, Chairman

Accepted by:

County Attorney

BY:

Sharon R. Bock, Clerk and Comptroller

Deputy Clerk

Approved as to Terms and Conditions:



EXHIBIT "B" April 10, 2009 through April 9, 2010

TASK ORDER BASIS - FEE SCHEDULE

AGREEMENT FOR MUNICPAL SERVICES TAXING UNITS (MSTU) DISTRICTS A-E ON A TASK ORDER BASIS PALM BEACH COUNTY

Rotes Dky

HOURLY RATES:

Pe	rsonnel Classification:	Labor Rate	Hourly Rate	
1.	Project Manager/Senior Professional Engineer	\$46.88	\$139.23	
2.	Project Engineer	\$34.62	\$102.82	
3.	Engineer Intern/Designer	\$26.44	\$78.53 /	
4.	Engineering AutoCAD Technician	\$16.00	\$47.52 ′	
5.	Engineering Field Representative	\$19.00	\$56.43	

SUB-CONSULTANTS:

Dunkelberger Engineering & Testing, Inc. (Geotechnical) Dennis J. Leavy & Associates, Inc. (Survey)

MULTIPLIER CALCULATIONS:

Salary	1.00
Fringe Benefits/General Operations	1.65
Subtotal	2.65
Profit @ 12%	0.32
TOTAL	2.97 (unchanged from original agreement 4/10/07)

ADDITIONAL SERVICES:

Any additional services required will be as authorized and approved by the Owner, Palm Beach County.

REIMBURSABLE EXPENSES:

Reimbursement for Direct Project Expenses will be determined for each Project, as required.

Project:

MSTU Annual Services

Project No.: On a Task Order Basis

CONSULTANT:

Civil Design, Inc.

TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Agreement, the CONSULTANT certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Agreement.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

The COUNTY shall exercise its right under this "Certificate" within one year following final payment.

PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Agreement the **CONSULTANT** warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the **CONSULTANT** to solicit or secure this Agreement and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the **CONSULTANT**, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this agreement.

PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Agreement or performing any work in furtherance hereof, the **CONSULTANT** certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

NON-DISCRIMINATION STATEMENT

The CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity and expression.

ompeter, P.E., President

CONFLICT OF INTEREST DISCLOSURE FORM

Project: MSTU Annual Services		Project No.: On a Task Order Basis
ENGINEER represents that it presently conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in any manner with the performance of the conflict in the conflict	y has no interest, e mance of services	ther direct or indirect, which would or could for the County, except as follows:
·		
(Attach additional sheets as needed.)		
performance. By signing below, ENG	INEER certifies to conflicts	any interest shall be employed for said that the information contained herein is true of interest which may influence or appear to s being provided to the County.
of interest that may arise in the future to circumstance which may influence of services being provided to the Count business association, interest or circum and request an opinion of the COUNT	hrough any prosport appear to influently. Such written mustance, the natural TY as to whether	ing by certified mail of all potential conflicts ective business association, interest or other nece ENGINEER'S judgment or quality of notification shall identify the prospective re of work that ENGINEER may undertake or the association, interest or circumstance acceptable conflict of interest if entered into
of ENGINEER would constitute an un	acceptable confli	ousiness association, interest or circumstance of interest to the COUNTY, the COUNTY all not enter into said association, interest or
THIS DISCLOSURE is subr	nitted by T. Jeff	Trompeter, P.E. , as
		(Name of Individual)
<u>President</u>	, of <u>Civ</u>	il Design, Inc.
(Title/Position)		rm Name of ENGINEER)
who hereby certifies that the inform	ation stated abov	e is true and correct. Further, it is hereby
acknowledged that any misrepresent	ation by the Con	sultant on this Disclosure is considered an
Consultant.	ounds for sanctio	ns against future County business with the
	(Signature)	(Data)
	(Signature)	(Date)

ACORD. CERTIFICATE OF LIABILITY INSURANCE DATE (MM/DD/YYYY) 10/03/08 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. Suncoast Insurance Associates P.O. Box 22668 Tampa, FL 33622-2668 813 289-5200 INSURERS AFFORDING COVERAGE NAIC # INSURER A: Phoenix Insurance Company 25623 Civil Design, Inc. INSURER B: Travelers Casualty and Surety Co 19038 120 South Olive Ave., Suite #403 INSURER C: XL Specialty Insurance Company 37885 West Palm Beach, FL 33401 INSURER D: Travelers Indemnity Co of America 25666 INSURER E: COVERAGES THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFFECTIVE POLICY EXPIRATION DATE (MM/DD/YY) TYPE OF INSURANCE POLICY NUMBER GENERAL LIABILITY 6605883L455 10/01/08 10/01/09 EACH OCCURRENCE \$1,000,000 X COMMERCIAL GENERAL LIABILITY DAMAGE TO RENTED PREMISES (Ea occurre \$1,000,000 CLAIMS MADE X OCCUR \$10,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER
POLICY PROPOLICY LOC PRODUCTS - COMP/OP AGG \$2,000,000 D AUTOMOBILE LIABILITY BA6731L783 10/01/08 COMBINED SINGLE LIMIT (Ea accident) 10/01/09 X \$1,000,000 ANY AUTO ALL OWNED AUTOS BODILY INJURY (Per person) SCHEDULED AUTOS HIRED AUTOS BODILY INJURY (Per accident) X NON-OWNED AUTOS PROPERTY DAMAGE GARAGE LIABILITY AUTO ONLY - EA ACCIDENT ANY AUTO EA ACC EXCESS/UMBRELLA LIABILITY EACH OCCURRENCE OCCUR CLAIMS MADE AGGREGATE s DEDUCTIBLE \$ RETENTION В WORKERS COMPENSATION AND EMPLOYERS' LIABILITY UB5408Y719 X WC STATU-TORY LIMITS 10/01/08 10/01/09 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 If yes, describe under SPECIAL PROVISIONS below E.L. DISEASE - POLICY LIMIT \$500,000 C OTHER Professional DPR9617317 10/01/08 10/01/09 \$1,000,000 per claim Liability \$1,000,000 anni aggr. RIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS Professional Liability is written on a claims made and reported basis. Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents are listed as additional insureds with respects to the General Liability and Auto (See Attached Descriptions) CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRI BED POLICIES BE CANCELLED BEFORE THE EXPIRATION **Palm Beach County** DATE THEREOF. THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTE c/o Department of Engineering & Public Works NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL 2300 N. Jog Rd. MPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR 3rd Floor REPRESENTATIVES. AUTHORIZED REPRESENTATIVE West Palm Beach, FL 33411-2745 ACORD 25 (2001/08) 1 of 3

Client#: 9256

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

		DESCRIPTIO	NS (Continued	from Page	1)	
r Municipal Servic rofessional Liabilit	e Taxing Unit (ovide Enginseering S (MTSU) Districts A thr	ervices requires rough E.			

AMS 25.3 (2001/08)

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