

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 24, 2009

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) adopt Resolution authorizing the County Administrator or designee to execute standard amphitheater rental agreements for the use of County amphitheaters; and B) approve the proposed amphitheaters rental fee schedule.

**Summary:** The Palm Beach County Parks and Recreation Department (Department) established a standard amphitheater rental agreement to allow individuals, promoters, groups and organizations to rent County amphitheater facilities when the amphitheater would otherwise not be programmed or booked by the County. Due to anticipated frequency of amphitheater rentals, staff is recommending that the Board of County Commissioners (BCC) approve a resolution which delegates authority to the County Administrator or his/her designee to execute standard amphitheater rental agreements. The proposed rental fee schedule creates a guaranteed minimum rental fee or requires a percentage of net ticket sales with an established maximum rental fee charge when the amphitheater is rented in accordance with the standard amphitheater rental agreement. Countywide (AH)

**Background and Justification:** The County's amphitheater facilities will be very marketable to individuals, local organizations, promoters and charities wishing to rent the facilities for shows and fund raising events.

Protecting County grounds and building assets during rental periods is necessary. The amphitheater rental agreement specifically identifies the responsibilities and expectations of the renter and holds the renter accountable for damages, personal injury, misrepresentation, payment of fees and charges, insurance coverage and compliance with County ordinances and park rules and regulations. Due to the expected number of agreements and the time frame necessary to bring matters before the BCC, staff is recommending that the BCC approve a Resolution which delegates authority to the County Administrator or his/her designee to execute amphitheater rental agreements. Additionally, the Resolution establishes procedures for the Director or Assistant Director of the Department to approve all amphitheater rental agreements in an amount not-to-exceed \$15,000; the County Administrator to approve amphitheater rental agreements from \$15,001 up to \$50,000; and BCC approval when amphitheater rental agreements exceed \$50,000.

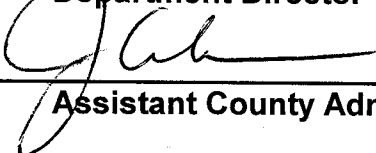
While it is possible to establish various types of fee schedules, it is felt that the approach of a guaranteed minimum rental fee or a percentage of net ticket sales with an established maximum rental fee is the most appropriate rental fee collection method for the amphitheaters operated by the Parks and Recreation Department.

**Attachments:**

- 1) Resolution
- 2) Rental Fee Schedule

Recommended by:   
Department Director

2-9-09  
Date

Approved by:   
Assistant County Administrator

2/17/09  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Grant Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes  No   
 Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

There is no fiscal impact associated with this item.

C. Departmental Fiscal Review:                     ckopelakis                    

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

                    Jim Ral                    2-13-09                      
 OFMB  
 (WD)  
 2/13/09

                    Ann J. Jacono                    2/13/09                      
 Contract Development and Control  
 As established by Countywide  
 AMs, any delegate awarded  
 Agreements should be  
 forwarded to the BCC  
 as a Review of File #

**B. Legal Sufficiency:**

                    Anne Delgado                    2/17/09                      
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 10/95  
 ADM FORM 01

This summary is not to be used as a basis for payment

**RESOLUTION NO. R-2009-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE  
COUNTY ADMINISTRATOR OR DESIGNEE TO EXECUTE A  
STANDARD FORM AGREEMENT ON BEHALF OF THE BOARD  
OF COUNTY COMMISSIONERS; PROVIDING FOR  
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Board of County Commissioners ("BCC"), through its Parks and Recreation Department, rents the use of County owned amphitheatres; and

**WHEREAS**, the BCC desires to provide rental opportunities at its amphitheater facilities to generate revenue when the County has no programs scheduled; and

**WHEREAS**, the Department of Parks and Recreation utilizes certain standard form documents in the conduct of its business; and

**WHEREAS**, the delegation to the County Administrator or his/her designee the authority to execute the standard form agreement would eliminate the delays caused by requiring such items to be brought before the BCC for approval and would therefore be consistent with the goal of the BCC to streamline the agenda process; and

**WHEREAS**, the BCC desires to authorize the County Administrator or his/her designee to execute a standard form agreement on behalf of the BCC for the provision of accountability and expectations of rental groups at Palm Beach County amphitheatres; and

**WHEREAS**, the execution of the standard form agreement does not constitute a policy-making decision and is a ministerial function which the BCC wishes to delegate.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

1. The foregoing recitals are true and correct and are incorporated herein.
2. The BCC hereby: (i) adopts a standard form agreement in the form attached hereto and incorporated herein as Attachment "A" (standard amphitheater rental agreement), and (ii) authorizes the County Administrator or his/her designee to execute the standard amphitheater rental agreement on behalf of the BCC.
3. It is the intention of the BCC that this delegation of signature authority is strictly limited to the parameters set forth herein. In the event there is any material deviation from the approved standard terms and conditions of the standard amphitheater rental agreement, then the approval of the BCC shall be required. The County Administrator's designee for purposes of this Resolution shall include the Director and the Assistant Director of the Parks and Recreation Department.
4. Standard amphitheater rental agreements in an amount not-to-exceed \$15,000 may be approved by the Director or Assistant Director of Parks and Recreation Department. Standard amphitheater rental agreements in an amount from \$15,001 up to \$50,000 must be approved by the County Administrator. Standard amphitheater rental agreements exceeding \$50,000 must be approved by the BCC.
5. If any section, sentence, clause, phrase, or word of this Resolution is held invalid or unconstitutional by a Court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portion of this Resolution.
6. This Resolution shall become effective immediately upon adoption by the BCC.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

- Commissioner John F. Koons, Chairman -
- Commissioner Burt Aaronson, Vice Chair -
- Commissioner Karen T. Marcus -
- Commissioner Shelley Vana -
- Commissioner Jess R. Santamaria -
- Commissioner Addie L. Greene -

The Chairperson thereupon declared the Resolution duly passed and adopted

This \_\_\_\_\_ day of \_\_\_\_\_, 2009.

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD  
OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: \_\_\_\_\_

Deputy Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: \_\_\_\_\_

Assistant County Attorney

**Attachment A**

**AMPHITHEATER RENTAL AGREEMENT FOR  
PALM BEACH COUNTY PARKS & RECREATION DEPARTMENT**

This Agreement is made as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "County" and \_\_\_\_\_, hereinafter referred to as "Renter", whose address is \_\_\_\_\_

**WITNESSETH:**

**WHEREAS**, the County desires to rent the \_\_ (Sunset Cove/Seabreeze/Canyon Lakes Amphitheater) \_\_\_\_\_, hereinafter referred to as the "Facility", as more particularly described in Exhibit "A", attached hereto and incorporated herein by reference; and

**WHEREAS**, Renter desires to utilize the Facility to provide entertainment; and

**WHEREAS**, Renter has the knowledge, ability, and equipment to provide such entertainment; and

**WHEREAS**, providing entertainment at the Facility serves a public purpose; and

**WHEREAS**, both parties desire to enter into this Agreement.

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained herein, the County and Renter hereby agree as follows:

1. **Recitals:** The foregoing recitals are true and correct and are incorporated herein by reference.
2. **Term:** The Renter shall commence Facility rental on \_\_\_\_\_ and shall complete all services by \_\_\_\_\_ for the purpose of \_\_\_\_\_, as more particularly described in Exhibit "B", attached hereto and incorporated herein by reference, and for no other purpose whatsoever without the prior written consent of the County.
3. **Payments To County:** Renter shall pay County a rental deposit, detailed in Exhibit "C" attached hereto and incorporated herein by reference, in the amount of \_\_\_\_\_ (\$ \_\_\_\_\_) for rental of the Facility which shall be utilized as described above. The total rental fee and any costs incurred by the County on behalf of the Renter, less any rental deposit outlined in Exhibit "C" shall be due at settlement following the event and determined using a Rental Settlement Form as detailed in Exhibit "D", attached hereto and incorporated herein by reference.

Renter shall also pay a refundable damage deposit, detailed in Exhibit "C", in the amount of \_\_\_\_\_ (\$ \_\_\_\_\_) to be refunded within 15 days of County determining the Facility was returned to County undamaged, and in the same condition prior to Renter's use of the Facility.

4. **County Responsibilities:**
  - A. The County shall furnish for ordinary use, in consideration of the payment of the rental fee amount: a clean Facility; restrooms; drinking fountains; climate control in backstage portions of the Facility, dressing rooms and production office, and minimum management staff during the terms outlined in this Agreement.
  - B. The County shall furnish, in consideration of the payment of the event recovery costs: services, equipment, materials, and technicians, as outlined in Exhibit "C". The Renter understands and agrees that the County will not furnish any technicians, equipment, services, materials, etc. unless otherwise provide for in Exhibit "C" of this Agreement.

- C. County reserves the right through its Facility Manager and its representatives to approve all aspects of an event including but not limited to activities, equipment, materials, merchandising, entertainment and programs sponsors associated with a rental in advance of booking an event. Renter agrees that in the event the County objects to the content of the scheduled rental due to obscene, immoral or lewd nature of the proposed rental event, the rental will be cancelled at no cost or penalty to the County.
- D. County reserves the right through its Facility Manager and its representatives to enter any portion of the Facility and to eject any objectionable person or persons from said Facility and upon the exercise of this authority, the Renter hereby waives any right and all claims for damages against the County.
- E. The County reserves the right to remove from the Facility all effects remaining in the Facility after the term specified in Section 2 above, at the sole expense of Renter and without any liability on the part of the County. The property will be considered abandoned if Renter fails to claim any articles left at the Facility 10 days after the rental date. All abandoned property will be disposed of by the County at its sole discretion.
- F. The County reserves the right to control the management of the Facility and enforce all county, state, local and federal rules. The Facility and keys shall at all times, be under the charge and control of the Facility Manager.
- G. The County shall have the sole right to collect and maintain the custody of any articles left, lost or checked in the Facility by persons attending any performance, exhibition or entertainment given or held in the Facility, and Renter or any person in Renter's employ shall not collect nor interfere with the collection or custody of such articles.
- H. Any matters not herein expressly provided for shall be left to the sole discretion of the Facility Manger, whose decision shall be final.

5. Renter's Responsibilities:

- A. The Renter shall not do or permit to be done anything in or upon any portion of the Facility or bring or keep anything therein or thereupon which in any way increase the fate of fire or public liability insurance, or conflict with the regulations of the Fire Department or with any county, state, local or federal rules and regulations.
- B. Renter shall not, without the written consent of the County, put up or operate any engine or motor, or machinery at the Facility, or use oils, burning fluids, camphene, kerosene, naphtha, or gasoline for either mechanical or other purposes or any agent other than electricity for illuminating the premises. Renter shall not use pyrotechnics of any kind without the prior written approval of the County.
- C. Renter shall not undertake or participate in any business, exhibit or activity during the rental period other than herein specified. Renter shall not permit the Facility to be used for lodging or for any improper, immoral or objectionable purpose. Renter shall neither assign this Agreement without the prior written consent of the County nor suffer any use of said Facility other than herein specified, nor shall Renter sublease the Facility in whole or in part.
- D. Renter represents that it has inspected the Facility and that the Facility is in proper condition for rental. Renter agrees that the Facility, equipment, and materials have been inspected and that same are adequate and in proper condition for the uses contemplated herein, and that Renter accepts same as is with all defects, latent and patent, if any.
- E. Renter shall arrange and pay for the printing of tickets, the form and content of which shall be approved by County and shall be in accord with accepted procedures for good accounting.
- F. Renter shall not admit into the Facility a larger number of persons than the area of capacity will accommodate. Discrepancies regarding the capacity shall be determined by the Facility Manager whose decision regarding maximum capacity shall be final.

- G. Renter hereby expressly waives any and all claims for compensation for any and all loss or damage sustained because of the failure or impairment of the water supply or electrical systems, leading to or on the Facility premises.
- H. Renter shall be responsible for ascertaining what licenses or permits are necessary to be obtained under the Copyright Regulations of Title 17 of the United States Code. Further, the Renter agrees to indemnify the County and its agents for any expenses incurred as a result of the failure to obtain said licenses or permits, including, but not limited to fines or damages collected against the County or County's agents, any attorney's fees and court costs, and for any expenses incurred as a result of Renter's failure to otherwise satisfy said regulations. If any additional requirements such as specialty certifications, licenses and/or memberships are applicable to the rental of the Facility, Renter shall attach a copy of each to this Agreement as Exhibit "E", attached hereto and incorporated herein by reference.
- I. Renter shall break down and remove all equipment and other materials it brings to the Facility immediately upon completion of the rental, and shall leave the Facility in the same condition the Facility was in prior to the rental.
- J. All vehicles belonging to Renter or Renter's employees or agents shall be parked in agreed upon assigned areas.
- K. Renter shall comply in all material respects with all federal and state laws and regulations and all applicable County ordinances and regulations and all Department standard operating procedures, Facility rules and regulations and the Promoter's Information Kit.

6. Cancellation and Postponement of Event:

- A. In case of inclement weather (i.e. hurricanes, thunderstorms, tornadoes, flooding, etc.), acts of God, riots, strikes, epidemics, and similar circumstances affecting public safety, as determined solely by County, the County may cancel or postpone this Agreement by providing Contractor with at least \_\_\_\_\_ hours notice prior to the scheduled rental. Upon cancellation due to inclement weather, acts of God, riots, strikes, epidemics, and similar circumstances affecting public safety, County and Renter may negotiate another date for rental of the Facility by Renter, upon the same terms and conditions of this Agreement. In the event an alternate date cannot be agreed upon by both parties within five (5) business days after cancellation, a refund, less expenses incurred by the County shall be made to Renter and any expenses incurred by the County in connection therewith, shall be payable by the Renter to County as liquidated damages, and not by penalty. County shall not be liable for any lost profits or damages claimed by Renter. County reserves the right, without liability, to evacuate the Facility during any activity in progress where it is deemed necessary for the safety of the general public, patrons, or guests.
- B. If in the event of sickness or act of nature that prevent the Renter from renting the Facility as agreed upon in this Agreement, no refund shall be made to Renter and all expenses incurred by the County in connection therewith, shall be payable by the Renter to County as liquidated damages, and not by way of penalty.
- C. If in the reasonable discretion of County, Renter is not using the Facility in accordance with this Agreement, this Agreement shall be terminated, and no refund shall be made to Renter.
- D. County may terminate this Agreement without cause upon seven (7) days prior written notice to Renter. County shall not be liable to Renter for any lost profits or damages claimed by Renter. Upon early termination by County, County shall refund Renter's full rental fee, damage deposit and event recovery costs within 30 days after termination.

- 7. Performing Rights: County shall not use or endorse the Renter's name or likeness, except the County may photograph and/or record both the audio and visual aspects of the rental, for the sole purpose of future promotion of the Facility. County agrees that it shall not transmit directly from the Facility, at the time of the

rental, any part of such recording absent a specific written agreement between the parties to this Agreement permitting such transmission.

8. **Assignment:** Renter shall not assign, transfer or otherwise encumber this Agreement or any part thereof, in any manner without the prior written consent of the County. It is further agreed that no modification, amendment or alteration in the terms and conditions contained herein shall be effective unless contained in a written document executed with the same formality and equal dignity herewith.

9. **Representatives:** The County's representative for this Agreement is \_\_\_\_\_, telephone no. \_\_\_\_\_. The Renter's representative for this Agreement is \_\_\_\_\_, telephone no. \_\_\_\_\_.

10. **Damages:** If any portion of the Facility, during the term of this Agreement, shall be damaged by the act, default or negligence of the Renter, or the Renter's agents, employees, patrons, contractors, guests or any persons admitted into the Facility by Renter, Renter shall pay to the County upon demand, such sum as shall be necessary to restore said damaged Facility to its original condition. The Renter hereby assumes full responsibility for the character, acts and conduct of all persons admitted into the Facility by the consent of the Renter or by or with the consent of any persons acting for or on behalf of the Renter, and the Renter agrees to have on hand at all times, at its own expense, such security forces as outlined in Exhibit "A".

Renter shall not injure, mar, nor in any manner deface the Facility, and shall not cause or permit anything to be done whereby the Facility shall be in any manner injured, marred or defaced; and will not drive or permit to be driven nails, hooks, tacks, or screws into any part of the Facility. Renter shall not paint anything within the Facility. Renter shall not post or exhibit or allow to be posted or exhibited, signs, advertisements, show-bills, lithographs, posters or cards of any description inside or in front of the Facility without the Facility Manager's prior written approval.

The County shall not be responsible for any property damage or personal injury that may result due to the Renter or the Renter's agents, servants, contractors, employees, patrons, exhibitors, contestants, guests or invitees from any cause whatsoever, prior, during or subsequent to the period covered by this Agreement; and the Renter hereby expressly releases County from and agrees to indemnify the County against any and all claims for such loss, damage or injury.

11. **Indemnification:** Renter shall conduct its rental activities and the activities of its agents, employees and subcontractors at the Facility as not to endanger any person thereon and to indemnify and hold harmless the County, its officials, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising out of or in any way connected to the activity or inactivity of Renter, its agents, employees or subcontractors, and resulting or occurring from any act, omission or error of Renter, its agents or employees, resulting in or relating to injuries to body, life, limb or property sustained in, about or on the use of the Facility by Renter, its agents, employees or subcontractors. County shall not be liable for any property damage or bodily injury sustained by Renter, its employees, agents or subcontractors, for any cause whatsoever, prior, during or subsequent to the period of time during this Agreement. This provision shall survive termination or expiration of this Agreement.

12. **Insurance:** County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the rights to require insurance coverages throughout the term of this Agreement. Renter shall procure and maintain for the term of this Agreement at its own expense, insurance coverage which will name Palm Beach County Board of County Commissioners as "Additionally Insured" in the Description of Operations section and said copy of insurance shall be submitted to the County not less than fifteen (15) days prior to Facility rental. Evidence of the required insurance by way of a Certificate of Insurance shall be subject to approval by the Risk Management Department as to the form, adequacy and documentation of insurance coverage. Renter shall, at its sole cost and expense, maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as follows:

A. Commercial General Liability with limits of at least \$1,000,000 each occurrence. Coverage shall not contain any endorsement(s) excluding nor limiting Premises/Operations, Personal Injury,



Product/Completed Operations, Contractual Liability, Severability of Interests or Cross Liability. Coverage shall be provided on a primary basis;

- B. If alcoholic beverages (including beer, wine and spirits) are for sale at the event the Certificate of Insurance must state that Liquor Liability coverage is included with a minimum limit of liability of \$1,000,000 each occurrence. A liquor license is required;
- C. If no admission fee or similar fee is charged at the event and alcoholic beverages are served at no charge, the Certificate of Insurance must state that Host Liquor Liability Coverage has been secured with a minimum of liability of \$1,000,000 each occurrence;
- D. If the County determines special liability coverage is required, the Renter shall, at its sole cost and expense, maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits as described in Exhibit "D".
- E. Insurers with a minimum AM Best rating of B+VIII and authorized to write insurance in the State of Florida is required.

Renter shall provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements of Renter to maintain or not to maintain insurance is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Renter under this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

13. Notices: All notices required in this Agreement shall be hand delivered or sent by certified mail, return receipt requested, if sent to the COUNTY shall be mailed to:

Director of Recreation Services  
Palm Beach County Parks and Recreation Department  
2700 Sixth Avenue South  
Lake Worth, FL 33461

and if sent to the Renter shall be mailed to:

RENTER's Name: \_\_\_\_\_

RENTER'S Address: \_\_\_\_\_

RENTER'S Phone No. \_\_\_\_\_

14. Remedies: This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement shall be held in Palm Beach County, Florida. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the County, or shall it be construed as giving any rights or benefits hereunder to anyone other than the County and the Renter.
15. Authorization: Any individual executing this Agreement on behalf of Renter warrants he or she has full legal authority to do so, and his/her execution shall bind the Renter, its employees, agents and subcontractors to the terms and conditions herein.
16. Availability of Funds: The County's performance and obligation to pay under this Agreement for subsequent fiscal years is contingent upon annual appropriations for its purpose by the Board of County Commissioners.
17. Arrears: The Renter shall not pledge the County's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The Renter further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.
18. Public Entity Crimes: As provided in F.S. 287.132-133, by entering into this Agreement or performing any

work in furtherance hereof, the Renter certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

19. Severability: If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.
20. Entirety of Contractual Agreement: The County and the Renter agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.
21. Waiver: Failure of County to insist upon strict performance of any covenant or condition of this Agreement, or to execute any right herein contained, shall not be construed as a waiver or relinquishment for the failure of such covenant, condition, or right, but the same shall remain in full force and effect.
22. Nondiscrimination: Renter warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals in the date first above written.

**PALM BEACH COUNTY WITNESS**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME (TYPE OR PRINT)

**RENTER WITNESS**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME (TYPE OR PRINT)

Approved as to Form and  
Legal Sufficiency

By: \_\_\_\_\_  
Assistant County Attorney

**PALM BEACH COUNTY**

\_\_\_\_\_  
DEPARTMENT DIRECTOR/ASSISTANT DIRECTOR  
(Agreement value up to \$15,000)

\_\_\_\_\_  
COUNTY ADMINISTRATOR  
(Agreement value from \$15,001 up to \$50,000)

\_\_\_\_\_  
CHAIRPERSON, BOARD OF COUNTY COMMISSIONERS  
(Agreement value exceeds \$50,000)

**RENTER**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
NAME (TYPE OR PRINT)

\_\_\_\_\_  
TITLE (TYPE OR PRINT)

**Exhibit A**

Description of amphitheater rental area (lawn, stage, backstage, etc...)

**Exhibit B**

**Event Description**

Host Organization:

Event to Benefit:

Event Location:

Description of Event:

Set up Date(s):

Times:

Event Date(s):

Times

Clean up Date:

Times

Areas/Amenities to be Used:

Amenities to be Brought to Venue:

Detailed Event Description (purpose, entertainment, merchandising, etc...):

**Exhibit C**

**Amphitheaters Rental Fee Schedule**

**Sunset Cove Amphitheater**

**For-Profit Rental Fees**

Pavilion Rental Fee	\$ 150.00/day
Rental Deposit Fee	\$ 500.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Amphitheater Rental Fee	\$2,500.00/event or 10% of net ticket sales/event up to \$12,000.00 which ever is greater
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

**Not-For-Profit Rental Fees**

Administrative Fee	\$ 200.00/event
Rental Deposit Fee	\$ 500.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Pavilion Rental Fee	\$ 150.00/day
Lawn Rental Fee	\$ 600.00/day
Lawn and Stage Rental Fee	\$ 850.00/day
Full Facility Rental Fee (dressing rooms and production rooms)	\$1,100.00/day
Load in/Load out Fee	\$ 250.00/day
Sound and Light Fee	\$1,000.00/day
Drum Riser Rental Fee	\$ 50.00/day
Scissors Lift Rental Fee	\$ 100.00/day
Stanchions Rental Fee	\$ 25.00/day
Ticket Drop Box Rental Fee	\$ 10.00/day
Food and Beverage Vendors	\$ 125.00/vendor
Alcohol Vendors	\$ 175.00/vendor
Merchandise Vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

## Seabreeze Amphitheater

### For-Profit Rental Fees

Amphitheater Rental Fee	\$1,000.00/event or 10% of net ticket sales/event up to \$4,800.00 which ever is greater
Rental Deposit	\$ 200.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

### Not-For-Profit Rental Fees

Administrative Fee	\$ 200.00/event
Rental Deposit Fee	\$ 200.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Lawn Rental Fee	\$ 350.00/day
Lawn and Stage Rental Fee	\$ 550.00/day
Full Facility Rental Fee (dressing rooms and green room)	\$ 850.00/day
Load in/Load out Fee	\$ 250.00/day
Food and beverage vendors	\$ 125.00/vendor
Alcohol vendors	\$ 175.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

## Canyon Town Center Amphitheater

### For Profit Rental Fees

Rental Fee	\$ 350.00/day
Refundable Damage Deposit Fee	\$ 100.00/event
Food and beverage vendors	\$ 75.00/vendor
Alcohol vendors	\$ 100.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

### Not-For-Profit Rental Fees

Rental Fee	\$ 250.00/day
Refundable Damage Deposit Fee	\$ 100.00/event
Food and beverage vendors	\$ 75.00/vendor
Alcohol vendors	\$ 100.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour



**Rental Settlement Form**

**Event Name** \_\_\_\_\_ **Date** \_\_\_\_\_

4721-09 Administrative Fee Description:	\$ -
4729-01 Pavilion Rental Fee Description:	\$ -
4725-00 Facility Rental Fee Description:	\$ -
2170-00 Sales Tax	\$ -
Discretionary Sales Surtax (.5%)	\$ -
4729-03 Concessions/Vendor Fee Description:	\$ -
4734-00 Equipment Rental Fee Description:	\$ -
4729-14 Charges for Services Description:	\$ -
4729-15 Law Enforcement Services Description:	\$ -
4729-07 TULIP Fee Description:	\$ -

**Subtotal** \$           -

0001-2230-AMAD Rental Deposit  
Paid on \_\_\_ / \_\_\_ / \_\_\_

**Less** \$           -

**Amount Due** \$           -

\_\_\_\_\_  
**Facility Manager**

\_\_\_\_\_  
**Renter**

\_\_\_\_\_  
**Date**

**Exhibit E**

**Insurance Coverages and Limits**

**Amphitheaters Rental Fee Schedule**

**Sunset Cove Amphitheater**

**For-Profit Rental Fees**

Pavilion Rental Fee	\$ 150.00/day
Rental Deposit Fee	\$ 500.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Amphitheater Rental Fee	\$2,500.00/event or 10% of net ticket
sales/event	up to \$12,000.00 which ever is
greater	
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

**Not-For-Profit Rental Fees**

Administrative Fee	\$ 200.00/event
Rental Deposit Fee	\$ 500.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Pavilion Rental Fee	\$ 150.00/day
Lawn Rental Fee	\$ 600.00/day
Lawn and Stage Rental Fee	\$ 850.00/day
Full Facility Rental Fee (dressing rooms and production rooms)	\$1,100.00/day
Load in/Load out Fee	\$ 250.00/day
Sound and Light Fee	\$1,000.00/day
Drum Riser Rental Fee	\$ 50.00/day
Scissors Lift Rental Fee	\$ 100.00/day
Stanchions Rental Fee	\$ 25.00/day
Ticket Drop Box Rental Fee	\$ 10.00/day
Food and Beverage Vendors	\$ 125.00/vendor
Alcohol Vendors	\$ 175.00/vendor
Merchandise Vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

**Seabreeze Amphitheater**

**For-Profit Rental Fees**

Amphitheater Rental Fee sales/event	\$1,000.00/event or 10% of net ticket
	up to \$4,800.00 which ever is greater
Rental Deposit	\$ 200.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

**Not-For-Profit Rental Fees**

Administrative Fee	\$ 200.00/event
Rental Deposit Fee	\$ 200.00/event
Refundable Damage Deposit Fee	\$ 250.00/event
Lawn Rental Fee	\$ 350.00/day
Lawn and Stage Rental Fee	\$ 550.00/day
Full Facility Rental Fee (dressing rooms and green room)	\$ 850.00/day
Load in/Load out Fee	\$ 250.00/day
Food and beverage vendors	\$ 125.00/vendor
Alcohol vendors	\$ 175.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

**Canyon Town Center Amphitheater**

**For Profit Rental Fees**

Rental Fee	\$ 350.00/day
Refundable Damage Deposit Fee	\$ 100.00/event
Food and beverage vendors	\$ 75.00/vendor

Alcohol vendors	\$ 100.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour

Not-For-Profit Rental Fees

Rental Fee	\$ 250.00/day
Refundable Damage Deposit Fee	\$ 100.00/event
Food and beverage vendors	\$ 75.00/vendor
Alcohol vendors	\$ 100.00/vendor
Merchandise vendors	\$ 25.00/vendor
Tulip Service Fees	\$ 50.00
Park Maintenance Fees	\$ 20.00/hour
Electrician Straight Time Fees	\$ 20.00/hour
Electrician Overtime Fees	\$ 30.00/hour
PBSO Deputy Fees	\$ 42.00 - \$70.00/hour
PBSO Student Explorer Fees	\$ 10.00/hour