

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: March 17, 2009       Consent       Regular  
 Ordinance       Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) Accept** a Florida Department of Law Enforcement Florida Consortium "2008 Paul Coverdell National Forensic Sciences Improvement Grant" in the amount of \$41,785 for the period of October 1, 2008 through September 30, 2009; **B) Approve** a budget amendment of \$41,785 in the Sheriff's Grant Fund.

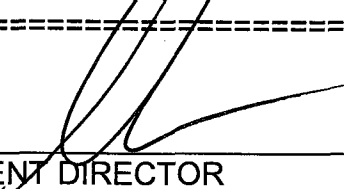
**Summary:** The National Institute of Justice (NIJ) awarded these funds to the Florida Department of Law Enforcement (FDLE) for the "2008 Paul Coverdell National Forensic Sciences Improvement Grant". On December 19, 2008, the Palm Beach County Sheriff's Office (PBSO) was awarded funds to improve the quality of forensic services. The PBSO's Technical Services Division will use the funds provided for: overtime, training and the purchase of a high speed scanner. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (DW)

**Background and Justification:** FDLE's network of crime laboratories, in partnership with the five county laboratories (Miami-Dade, Broward, Palm Beach, Pinellas and Indian River) and the Medical Examiner's Offices, through the support of the Medical Examiner's Commission (MEC), have identified needs which will enhance their facilities to increase productivity by decreasing turnaround times. Each laboratory or office has identified its specific needs with the overall goal of lower turn around times. Because of the differences in services offered and service area, the needs of each of the laboratories are different. The technical services division of the Palm Beach County Sheriff's Office presented a proposal to NIJ entitled "2008 Paul Coverdell National Forensic Sciences Improvement Grant". The Catalog of Federal Domestic Assistance (CFDA) number is 16.742 and the grant number is 2008-CD-BX-0020.

**Attachments:**

- 1. Budget Amendment
- 2. Award Letter

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RECOMMENDED BY:       DATE 3/5/09  
DEPARTMENT DIRECTOR      DATE

APPROVED BY:       DATE \_\_\_\_\_  
ASSISTANT COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Capital Expenditures	\$35,391				
Operating Costs	\$6,394				
External Revenues	(\$41,785)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The 2008 Paul Coverdell National Forensic Sciences Improvement Grant is funded through the Florida Department of Law Enforcement. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

2008 Paul Coverdell National Forensic Sciences Improvement Grant	<u>\$41,785</u>
Total Program Budget	\$41,785

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

Jim Orl 3-12-09  
OFMB  
3/11/09  
3/16/09

Armin F. Jacobowitz/E.D. 3/13/09  
Contract Administration

**B. Legal Sufficiency:**

This item complies with current County policies.

[Signature] 3/16/09  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

09- 0614

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
2008 Paul Coverdell Forensic Sciences Improvement Grant 160-2154-3129	Federal Grant - Other Public Safety	0	0	41,875			41,875	
<b>TOTAL REVENUES</b>		<b>0</b>	<b>\$5,680,196</b>	<b>\$41,875</b>	<b>\$0</b>	<b>\$5,722,071</b>		
<b>Expenditures</b>								
2008 Paul Coverdell Forensic Sciences Improvement Grant 160-2154-9498	Transfer to Sheriff's Grant Fund	0	0	41,875			41,875	
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>\$5,680,196</b>	<b>\$41,875</b>	<b>\$0</b>	<b>\$5,722,071</b>		

Palm Beach County Sheriff's Office

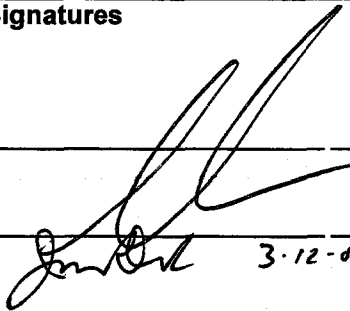
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3-12-09

3/5/09

3/11/09

By Board of County Commissioners  
At Meeting of March 17, 2009

Deputy Clerk to the  
Board of County Commissioners



Florida Department of  
Law Enforcement

Gerald M. Bailey  
*Commissioner*

December 19, 2008

**Criminal Investigations  
and Forensic Science Program**  
Post Office Box 1489  
Tallahassee, Florida 32302-1489  
(850) 410-8300  
www.fdle.state.fl.us

Charlie Crist, *Governor*  
Bill McCollum, *Attorney General*  
Alex Sink, *Chief Financial Officer*  
Charles H. Bronson, *Commissioner of Agriculture*

## MEMORANDUM

TO: Barbara Caraballo  
Palm Beach County Sheriff's Office

FROM: Barry Funck  
Forensic Services Director

SUBJECT: 2008 Paul Coverdell Grant Award Notification

I am pleased to inform you that your grant application for the "2008 Paul Coverdell Forensic Sciences Improvement Grant" has been approved by the National Institute of Justice (NIJ) in the amount of \$41,785.

Enclosed you will find a copy of your expenditure list and reimbursement forms. Reimbursement requests for this grant may be submitted on a monthly or quarterly basis. The grant requires a copy of the invoice and check used for payment to be included with the reimbursement form. If there is a problem with obtaining a copy of the check, please provide a copy of the invoice and a note that you were not able to obtain a copy of the check. Please return the reimbursement forms and supporting documentation to my office at the address above.

The grant period for this award is October 1, 2008 through September 30, 2009. If you anticipate not being able to complete your purchases prior to the end of September 2009, please let me know as soon as possible so that an extension can be requested.

If you have any questions pertaining to this award, please contact Government Analyst Heather Pilcher at (850) 410-8374 or me at (850) 410-8300.

BF/hp

Enclosures: Expenditure List  
Reimbursement Forms