

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: March 17, 2009	<input checked="" type="checkbox"/> [X]	Consent	<input type="checkbox"/> [ ]	Regular
	<input type="checkbox"/> [ ]	Ordinance	<input type="checkbox"/> [ ]	Public Hearing

Department

Submitted By: Community Services

Submitted For: Human Services Division

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: An upward Budget Amendment of \$19,823 in the General Fund, to reconcile the Human Service's Emergency Food and Shelter budget to the actual grant award.


**Summary:** For FY 2009, a budget of \$90,000 was projected for the Emergency Food and Shelter Grant Funds. However, the actual amount awarded is \$109,823. A budget amendment of \$19,823 is needed to align the County budget with the grant award. No match is required for these funds. (Human Services) Countywide (TKF)


**Background and Justification:** This is the fifteenth year the Division has received the Emergency Shelter Grant Funds. The total amount of funds, \$109,823, is for a one-year period and is non-recurring. As a result of an increase in the award, a budget amendment is necessary to align the County budget with the award.

**Attachments:**

- A. Award letter from Emergency Food and Shelter Program
- B. Budget Amendment

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Recommended by:		<u>3/5/09</u>
	Department Director	Date

Approved By:		<u>3/5/09</u>
	Assistant County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012
Capital Expenditures				
Operating Costs	<u>14,867</u>	<u>4,956</u>		
External Revenue	<u>(14,867)</u>	<u>(4,956)</u>		
Program Income (County)				
In-Kind Match (County)				
NET FISCAL IMPACT	<u>0</u>	<u>0</u>		
# ADDITIONAL FTS POSITIONS (Cumulative)				

Is Item Included In Current Budget: Yes \_\_\_\_\_ No X  
Budget Account No.: Fund 0001 Dept 148 Unit 1345 Obj. 8301 RSRC 3168  
Program Code: various Program Period: GY09

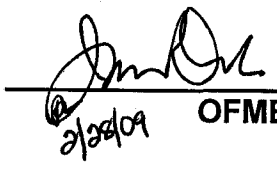
### B. Recommended Sources of Funds/Summary of Fiscal Impact:

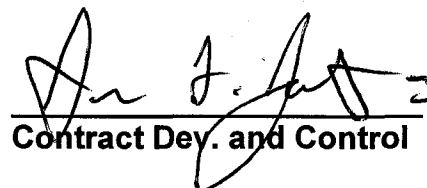
Departmental Fiscal Review:




## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 3-2-09  
2/24/09 OFMB PM 2/24/09 CM 2/23/09

 3/3/09  
Contract Dev. and Control

### B. Legal Sufficiency:

 3/3/09  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

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BGEX - 140 - 020909\*1022  
BGRV - 140 - 020909\*293

FUND (0001) - GENERAL

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 02/09/09	REMAINING BALANCE
<b>REVENUE</b>								
148 1345 3168	Fed Grant Indirect - Human Services	90,000	90,000	19,823	0	109,823		
<b>Total Revenue</b>		<b>997,498,630</b>	<b>997,498,630</b>	<b>19,823</b>	<b>0</b>	<b>997,518,453</b>		
 <b>EXPENDITURE</b>								
148 1345 8301	Contributions for Individuals	90,000	90,000	19,823		109,823		109,823
<b>Total Expenditures</b>		<b>997,498,630</b>	<b>997,498,630</b>	<b>19,823</b>	<b>0</b>	<b>997,518,453</b>		<b>109,823</b>

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COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Edward L. Rich

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners  
At Meeting of \_\_\_\_\_

Deputy Clerk to the

Board of County Commissioners

Emergency Food & Shelter Program  
2600 Quantum Boulevard  
Boynton Beach, FL 33426

RECEIVED FEB - 5 2009

February 2, 2009

Ms. Claudia Tuck, Director  
Palm Beach County Division of Human Services  
810 Datura Street, Suite 350  
West Palm Beach, FL 33401

Dear Ms. Tuck:

It gives me great pleasure to announce that the local board for the Emergency Food and Shelter Program (EFSP) has voted to allocate \$109,823 to your organization for Phase 27. These funds are effective from January 1, 2009 through December, 31, 2009. Remember, all Phase 27 allocated funds must be spent prior to the end of this calendar year. The national EFSP office will release first payment to all Local Recipient Organizations (LRO) after all documentation for Phase 27 has been received. You have been awarded funds in the following categories:

Other Shelter	\$ 73,198
Rent/Mortgage	\$ 36,625

**RSVP for the Mandatory Orientation Breakfast**

On behalf of the Palm Beach County's local EFSP Board, I am pleased to invite you to a working breakfast on Friday, February 20, 2009 from 8:30am to 11:00am. This breakfast will serve as the mandatory orientation for all Phase 27 recipients. The breakfast will be held at United Way of Palm Beach County's Auditorium, 2600 Quantum Boulevard, Boynton Beach, FL 33426. Florida Power and Light has graciously agreed to sponsor the breakfast.


The National Board requires that each LRO send a staff person to this orientation. For those organizations with multiple service centers, the Board requires that a staff member from each service center attend. Please RSVP with the names of those attending the breakfast/orientation by e-mailing the names of the participants and the agency/service center to [danielgibson@unitedwaypbc.org](mailto:danielgibson@unitedwaypbc.org).

**Important Notices:**

- Rent/Mortgage maximum assistance has been raised to \$1,000
- Utilities maximum assistance has been raised to \$200
- All client services are to be entered into CMIS prior to the distribution of funds
- Confirm with your bank to ensure that the account previously provided to the National Board is open for receipt of funds for EFT

Thank you for your cooperation. If you have any questions, please do not hesitate to call either myself at (561) 375-6659, or Daniel Gibson at United Way of Palm Beach County (561) 375-6629.

Sincerely,

  
Samantha Corrington  
Chairman

Cc: Carol Shaffer