Agenda Item #: 3P2

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### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

### **AGENDA ITEM SUMMARY**

Meeting Date: March 17, 2009

[X] Consent Workshop [] []

Regular **Public Hearing** 

Department: <u>Cooperative Extension Service</u>

### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: reallocation of \$30,000 from the Citrus Garden Redevelopment Project (AG04-101 AG 04-CA-6505) to the Mounts Botanical Garden Entrance Project (AG 05-101 AG 05-CA-6301) for the purpose of reconstructing two damaged gazebo structures in the parking area and front entrance of the Mounts Botanical Garden.

Summary: In 2008, the gazebo structures in the parking area and front entrance of the Mounts Botanical Garden were partially demolished due to deterioration causing unsafe conditions. Reallocation of these funds will enable these structures to be repaired. District 6 (AH)

Background and Justification: The gazebo structures were originally constructed in 2005. In 2008, the gazebos were partially demolished due to climatic deterioration and public safety concerns. The funding being requested for reallocation is from the Citrus Garden Redevelopment Project in the amount of \$30,000 to the Mounts Botanical Garden Entrance Project.

Funding is available from the Citrus Garden Redevelopment Project because Citrus Canker and Citrus Greening have become problematic, thereby not making the Citrus Garden Redevelopment Project feasible. The remaining funds are left over from the Mounts Botanical Garden Entrance Project. Staff recommends approval of this project and reallocation of the above funds.

#### Attachments:

- 1. Letter from Friends of the Mounts Botanical Garden
- 2. Budget availability statement
- 3. PBC CIP & Capital Budget FY 2003-2008 (Small Project/Capital Maintenance
- 4. **CWIP Transmittal Memo**

Recommende	By: Audrey R. Norman	3/5/2009
	Department Director	Date
Approved By:	All	3/11/09
	Assistant County Administrator	Date

### II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures Operating Costs	\$30,000				
External Revenues Program Income (County) In-Kind Match (County)					······································
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	\$30,000				
Is Item Included in Current Bud Budget Account No.: Fund_3 Program	<u>900</u> Dept. <u>101</u>	No _ Unit	<u> 4603</u>	Objec	<u>630</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

pann. Melee

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

Contract Developm ont and Control

Β. Legal Sufficiency:

Anne Stelyant 3/11/09 Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.



February 4, 2009

Palm Beach County Board of County Commissioners 301 N. Olive Avenue, 12<sup>th</sup> Floor West Palm Beach, FL 33401

Dear Commissioners,

The Friends of the Mounts Botanical Garden is supportive of the staff recommendation to reallocate a total of \$33,392 for the reconstruction of garden gazebos, recently demolished due to climatic deterioration and public safety concerns. We encourage you to approve this agenda item recommendation.

As part of the FY 2003 budget process, the Friends of the Mounts Botanical Garden committed \$30,000 as matching funds for a proposed Citrus Garden. These funds were to be matched with county approved Small Capital Improvement Program funds (attachment 3). Since 2003, Citrus Canker and Citrus Greening have caused the destruction of many area citrus trees, including the citrus demonstration garden at Mounts, thereby making this project impractical and unwise. The Friends organization has subsequently withdrawn their commitment to the proposed Citrus Garden project and spent their funds toward completing other garden projects. It is my understanding that the remaining \$3,392 is from the completed Front Entrance Project.

The Friends are dedicated to support the Mounts Botanical Garden and the educational mission of the Cooperative Extension Service. We appreciate the Board of County Commissioners in their support of the Garden to serve the entire community.

Sincerely,

Michael Zimmerman, President Friends of the Mounts Botanical Garden

559 North Military Trail 🛠 West Palm Beach, Florida 33415 🛠 Ph: 561-233-1757 Fax 233-1723

PHONE: 233-2051

# BUDGET AVAILABILITY STATEMENT

nD

REQUEST DATE: 01/15/09

0111015002 01:55

REQUESTED BY: Pat D'Angelo

PROJECT TITLE: Mounts - Gazebos

0612332652

PROJECT NO .: 09312

LOCATION: 531 N Military Tr., West Palm Beach, FI

LOCATION DESCRIPTION: Mounts Botanical Gardens

BUILDING NUMBER: 48

CONTRACTOR/CONSULTANT NAME: DCOTA Contracting, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR Furnish all material, labor, supervision, permits, engineering and supplies necessary and reasonably incidental to reconstruct both gazebo roof trellis systems per the specifications provided by Facilities Services.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT? IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

CONSTRUCTION	\$29,450,00
ARCHITECTURE/ENG	NEER NA
*STAFF COSTS	
EQUIPMENT/ OTHER	
CONTINGENCY	
TOTAL	\$2,945.00
	\$32,395.00

By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

ORG:

BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)

AGENCY:

FUND:

D AD VALOREM D OTHER

OBJ:

**FEDERAL/DAVIS BACON** 

SUBOBJ:

SUPPLEMENTAL AGREEMENT TO BE APPROVED BY: Department Director (WO<\$50,000) ANTICIPATED DATE OF APPROVAL: BAS APPROVED BY: ENCUMBRANCE NUMBER: DATE:

# PALM BEACH COUNTY CIP & CAPITAL BUDGET FY 2003 - FY 2008 SMALL PROJECT/CAPITAL MAINTENANCE

Hiloz

itle Mounts Botanical Garden		Fiscal Year	Amoun
Description		2003	192.31
30' x 80' steel building for equipment/supply storage, mainte	mance, estimate by Facilities	2004	
Development and Operations Department. This will house in	ctors, lawn mowers, chipper.	2005	
Sator, golf carts and other equipment out of the weather and w	vill provide a work area as well.	2006	
	-	2007	
	·	2008	••••••••••••••••••••••••••••••••••••••
		Total	192.31
itle Mounts Botanical Garden		Fiscal Year	Amoun
Description		2003	30.00
Redevelopment of the citrus garden which is one of the main fi	Patures within the overall	2004	
arden. This will be jointly funded by the Friends of the Meur	nts Rotanical Garden who voted	2005	
t their 3/20/02 board meeting to commit \$30,000 to the project	ct. (\$30,000 Friends + \$30,000	2005	
County = \$60,000)	(450,000 III	2000	
Ϋ́Υ,			
		2008	
		Total	
itle Mounts Botanical Garden		Fiscal Year	Amoun
Description		2003	25.00
andscape Architect services to do design/construction drawing	gs for small projects within the	2004	
arden to facilitate getting private funds to build out these sma	all projects.	2005	
		2006	
1		2007	
		2008	
		Total	25.00
itle		Fiscal Year	
Description		2003	Amoun
		2003	
		2005	
		2005	
		2008	
		2008	
		Total	
itle		Fiscal Year	Amoun
Description		2003	
		2004	
		2005	i.
	-	2006	
		2007	
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itie		Figer Very	▲
escription		Fiscal Year 2003	Amoun
•		2003	
	· · ·	2005	
		2006	
		2007	
		2008	
		Total	

### CWIP TRANSMITTAL MEMO

FROM:	Audrey R. Norman <u>Department Director</u> , Cooperative Extension Service	
TO:	Liz Bloeser Director, Budget Division, OFMB Office of Financial Management & Budget	
SUBJECT:	Construction Work-in-Frogress (CWIP)	

Completed Projects and Substantially Completed Projects

DATE: <u>2/6/09</u>

In accordance with reporting requirements specified in PPM CW-F-054 (Capital Projects Management Oversight) and CW-F-062 (Construction Work-In-Progress Accounting Policies) the CWIP activity status for the month of <u>January</u> is as follows:

#### **Completed CWIP Projects**

Fund	Dept	Unit	Object	Program Code	Project Description	Date of Completion	Docmt I.D. #	FAMO Use
3804	101	AG05	6301	AG05	Improvements other than Buildings - Garden Sign	4/2007	-	
<del></del>								

# Substantially Completed CWIP Projects (see definition in CW-F-062)

Fund	Dept	Unit	Object	Program Code	Project Description	Date of Completion	Docmt I.D. #	FAMO. Use
					- - -			
······································								

Please attach additional documentation or notes as necessary.

cc: Manager, OFMB, Fixed Assets Management Office Manager, Finance, Acctg. & Financial Reporting Director, Risk Management