

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 7, 2009

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) ratify** the Chairman's signature on a South Florida Water Management District (SFWMD) Indian River Lagoon License Plate grant application submitted for the Carlin Park Sanitary Sewer Project; **B) authorize** the County Administrator or his designee to execute the grant project agreement, time extensions, task assignments, certifications, standard forms, or amendments to the agreement that do not change the scope of work or terms and conditions of the agreement, if the grant is approved; and **C) authorize** the Director of the Parks and Recreation Department to serve as Liaison Agent with the SFWMD for this project.

Summary: This Grant Application requests \$65,975 from SFWMD Indian River Lagoon License Plate grant funding for the Carlin Park Sanitary Sewer Project. Project elements include connecting four restrooms to public sanitary sewer and abandoning three septic tanks. The project is necessary because the County is in the process of constructing a performing arts amphitheater in Carlin Park and The Town of Jupiter required that the restrooms be connected to the public sanitary sewer system within five years as condition of approval for the amphitheater project. District 1 (AH)

Background and Justification: The sale of Indian River Lagoon license plates helps fund environmental projects that benefit the Indian River and/or Loxahatchee watershed in Palm Beach, Martin and St. Lucie counties. SFWMD's time frame for this application did not allow for prior approval by the Board of County Commissioners. In order to meet the grant application submission deadline, on February 25, 2009, Commissioner Jeff Koons, Chairman, signed the application on behalf of the Board of County Commissioners, as authorized by PPM CW-F-003 (Policy B.3). The PPM requires that the grant be presented to the Board of County Commissioners for approval at the next available Board meeting after signature by the Board Chairperson.

Indian River Lagoon License Plate funding is available for environmental projects benefitting the Indian River and/or Loxahatchee watershed. Converting the Carlin Park restrooms from septic tanks to public sanitary sewer will have a positive impact on the quality of the water in the tidal creek running from Carlin Park north to the Jupiter Inlet. The total project cost identified in this grant application is \$346,400. The requested grant is for \$65,975 and will be matched with \$280,425 in Zone One Impact Fees.

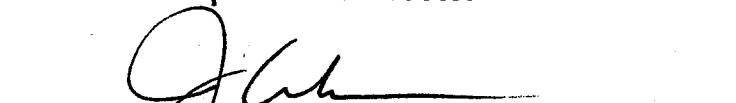
Attachment: Grant Application

Recommended by:


Department Director

3-17-09
Date

Approved by:


Assistant County Administrator

4/1/09
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	20010	2011	2012	2013
Capital Expenditures	<u>346,400</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>(65,975)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>280,425</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Is Item Included in Current Budget? Yes No X
Budget Account No.: Fund Department Unit
Object Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact at this time. Should the grant be awarded, the funding sources for this project are identified as follows:

SFWMD Grant	3600-581-P496	\$65,975
Impact Fees Zone 1	3601-581-P298*	\$53,000
	3601-581-P407*	<u>\$227,425</u>
Total Grant Project Cost		\$346,400

*Budget transfer will be submitted as part of a subsequent agenda item to approve construction contract.

C. Departmental Fiscal Review: ckopolakis

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

[Signature] 3-30-09
OFMB 3/23/09 3/24/09 3/25/09 3/19/09

[Signature] 3/30/09
Contract Development and Control

B. Legal Sufficiency:

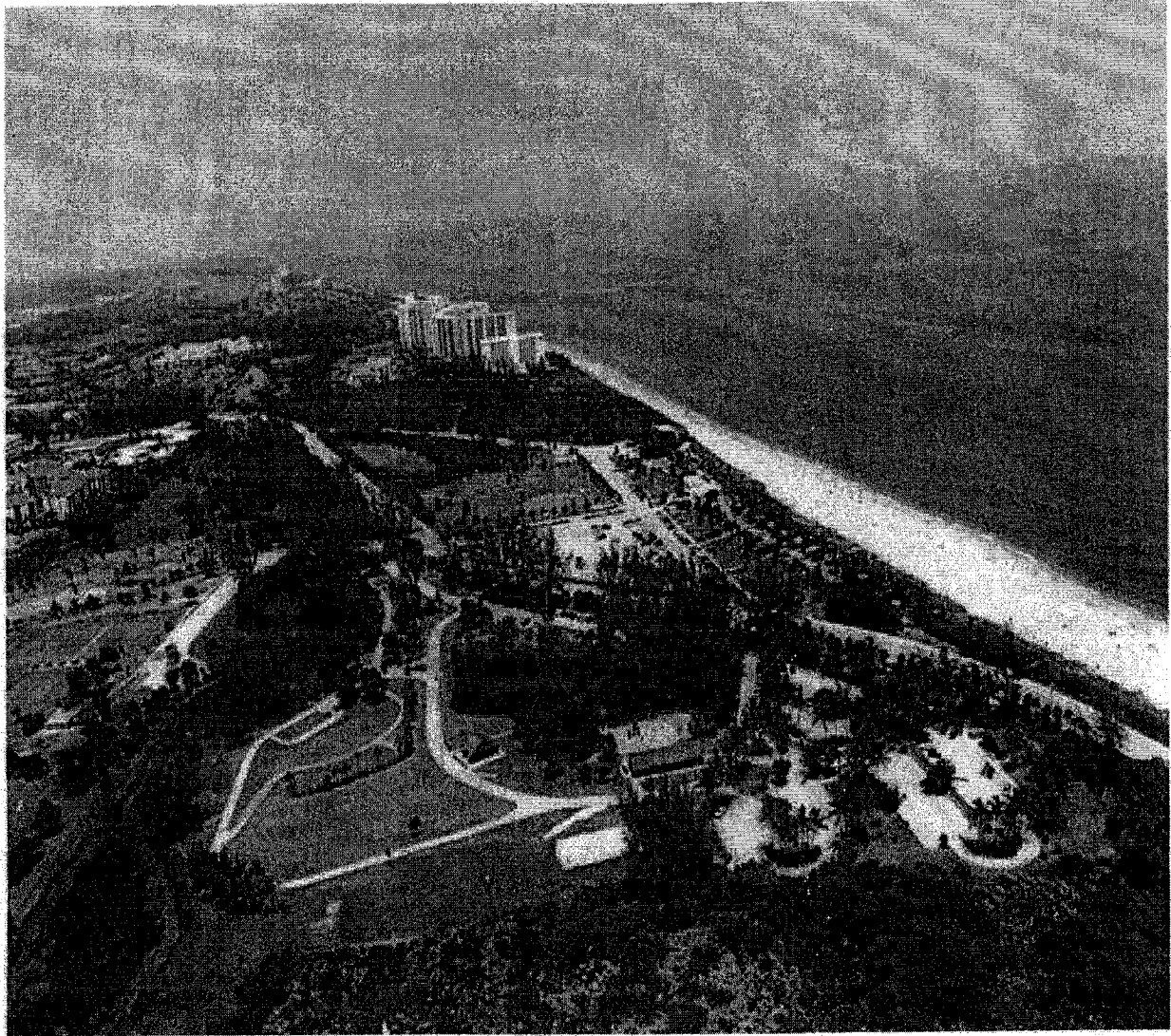
Anne Delgado 3/31/09
Assistant County Attorney

C. Other Departmental Review:

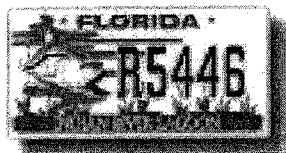
REVISED 09/2003
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Indian River Lagoon License Plate
Fiscal Year 2009



Carlin Park Sanitary Sewer Project





**Department of
Parks and Recreation**
2700 6th Avenue South
Lake Worth, FL 33461
(561) 966-6600
Fax: (561) 966-6734
www.pbcparcs.com

**Palm Beach County
Board of County
Commissioners**

Jeff Koons, Chairman

Burt Aaronson, Vice Chairman

Karen T. Marcus

Shelley Vana

Mary McCarty

Jess R. Santamaria

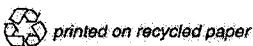
Addie L. Greene

County Administrator

Robert Weisman



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Affirmative Action Employer"*



February 25, 2009

Mr. Patrick Wiener
Senior Contract/Compliance Specialist
South Florida Water Management District
B-1 Building, 2nd Floor West
3301 Gun Club Road
West Palm Beach, FL 33406

Re: 2009 Indian River Lagoon License Plate – Carlin Park Sanitary Sewer Project.

Dear Mr. Wiener:

Palm Beach County respectfully requests your consideration of the attached grant application for funding from the South Florida Water Management District's Indian River Lagoon License Plate Funding Program. The County is requesting funding in the amount of \$65,975 for the Carlin Park Sanitary Sewer project, this request represents (30%) of the total construction cost of \$219,900. The cost of the entire project including design, geotechnical, survey, and permitting fees is \$346,400. A construction bid is in the process of being negotiated and environmental and construction permits are expected to be issued by the end of March 2009.

The proposed project is located in Carlin Park, a waterfront park in northern Palm Beach County. The project will convert four restrooms from septic tank to sanitary sewer. The septic tanks range in age from 15 to 30 years old. Abandoning the septic tanks will improve water quality in the Loxahatchee Watershed by eliminating septic tank effluent with nitrogen and phosphorus from entering the tidal creek which runs north to the Loxahatchee River at the mouth of the Jupiter Inlet.

The scope of work for the project consists of the following:

- Construction of three new lift stations
- Connecting four restrooms to public sanitary sewer
- Abandoning three septic tanks



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Parks and Recreation**
2700 6th Avenue South
Lake Worth, FL 33461
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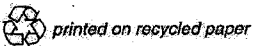
Addie L. Greene

County Administrator

Robert Weisman



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This project will be managed by Palm Beach County Capital Improvement Division on behalf of the Parks and Recreation Department. This application was prepared without collusion with any other person or entity submitting an application pursuant to the Indian River Lagoon License Plate Funding Program.

Jeff Koons, Chairman of the Palm Beach County Board of County Commissioners is authorized to make representations on behalf of Palm Beach County.

Jeff Koons, Chairman
Palm Beach County Board of County Commissioners
301 N. Olive Avenue
West Palm Beach, FL 33401
561-355-2202
jkoons@pbccgov.org

Please feel free to contact Jean Matthews, Senior Planner, at 561-966-6652 if you have any questions about this grant application or if you need any further information.

Sincerely,

Commissioner Jeff Koons, Chairman
Palm Beach County Board of County Commissioners

JK:JM

Attachments

**Fiscal Year 2009 INDIAN RIVER LAGOON
LICENSE PLATE FUNDING
APPLICATION FORM**



The undersigned Applicant has read all of the terms and conditions of the Indian River Lagoon License Plate Funding Program Guidelines And Application, and certifies that all of the information contained within this Application and subsequent Attachments and Exhibits is true and correct to the best of its knowledge.

Applicant's Legal Name (Organization Name): Palm Beach County Board of County Commissioners

Contact Person: Dennis L. Eshleman, Director, Palm Beach County Parks and Recreation Department

Applicant's Address: 2700 6th Avenue South
Lake Worth, FL 33461

Telephone No.: 561-966-6614 **Fax No.:** 561-963-6747 **Email Address:** deshlema@pbcgov.org

Type of Organization: (circle)

☒ **Governmental**

☐ **Not-for-profit**

Date of Incorporation: July 1, 1909

State of Incorporation: Florida

Federal ID No.: 59-6000-785

Project Location (county):

St. Lucie Cty. \$ _____ **Martin Cty. \$** _____ **Palm Beach Cty. \$65,975**
**(one application per county, if work is done in more than one county use separate applications)*

Project Title: Carlin Park Sanitary Sewer Project

Brief Project Description: This project will connect four restrooms to public sanitary sewer, allowing the County to abandon three septic tanks, which range in age from 15 to 30 years. These restrooms are located on a barrier island between the Atlantic Ocean and Intracoastal Waterway. This project will benefit the Loxahatchee River ecosystem by eliminating possible leakage of septic tank effluent into the Loxahatchee Watershed.

Authorized Person's Name:

Signature: _____

Commissioner Koons, Chairman

Title:

Chairman Board of County Commissioners



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

17

Anne Wilford
COUNTY ATTORNEY

Exhibit "A"
STATEMENT OF WORK

1.0 INTRODUCTION

Carlin Park is a 118-acre waterfront park located in northern Palm Beach County on the barrier island between the Atlantic Ocean and the Intracoastal Waterway. Carlin Park features 3,000 feet of guarded beach, athletic fields, tennis courts, playgrounds, picnic facilities, and restrooms. A performing arts amphitheater is under construction. The public sewer project and exotic vegetation removal and replanting 12.55-acres with native species is part of the larger performing arts amphitheater project.

The proposed project includes converting four restrooms from septic tanks to public sanitary sewer. This project will benefit the Indian River Lagoon by improving water quality in the Loxahatchee River, and the Loxahatchee Watershed. Since the septic tanks range in age from 15 to 30 years old and are on the tidal creek which runs from Carlin Park to the Loxahatchee River at the mouth of the Jupiter Inlet. The potential for leakage of septic effluent into the water column is a serious concern. This is an oceanfront park subject to tidal surges and flooding during hurricanes.

2.0 BENEFITS TO THE INDIAN RIVER LAGOON

This project is expected to benefit the Indian River Lagoon primarily by enhancing the overall viability of the ecosystem by improving water quality by preventing leakage of septic effluent into the Loxahatchee Watershed and into the tidal creek which flows into the Loxahatchee River at the mouth of the Jupiter Inlet.

3.0 PROJECT LOCATION

The project is located at Carlin Park, 400 S.R. A-1-A, Jupiter, FL 33477. This park is located on the east side of the Intracoastal Waterway in northern Palm Beach County, just south of the Jupiter Inlet. The project is located on the Loxahatchee Watershed. Please see attached map.

4.0 SCOPE OF WORK

The project includes connecting four restrooms to public sanitary sewer and building three lift stations. The design, geotechnical, and survey work have already been completed. Permit applications have been submitted to the Loxahatchee River Improvement District (ENCON), Town of Jupiter Engineering Department, Palm Beach County Health Department, and the Florida Department of Environmental Protection. All environmental permits are expected to be issued by the end of March 2009. The Palm Beach County Capital Facilities Division will manage the project on behalf of the Palm Beach County Parks and Recreation Department.

5.0 WORK BREAKDOWN STRUCTURE

All work will be performed by a contractor, who will be responsible for providing all labor, equipment, and supplies. Every effort will be made by the contractor to avoid damage to native vegetation and wildlife. This work will be strictly monitored by The County's Capital Improvement Division, which will ensure that no collateral damage is inflicted in this ecologically sensitive area.

Item	Price
Design fees	\$12,500
Geotechnical fees	8,000
Permit fees	10,000
Utility fees	10,000
Capital Facility Division Management	50,000
Project Contingency (15% owner's construction costs)	36,000
Construction Costs (Force main & Lift Stations)	219,900
	\$346,400

Force main & Lift Station		
4400'	2" schedule 80 PVC Pipe	
40'	2" schedule 40 316 stainless steel pipe for bridge crossing	
1	4" x 2' tapping sleeve and valve	
2	2" gate valve	
1	2" air release assembly	
3	48' diameter x 72" fiberglass wetwell	
3	Barnes lift station assembly:	
	6	2 hp pumps
	12	Mercury level floats
	3	Stainless steel guardrail
	3	Duplex control panel with fiberglass enclosure
	3	Preassembled valve pit
LS	Sod restoration	
LS	Asphalt restoration	
	Total Price	\$219,900

Note: Allowance of \$12,000 for electric work included in price.

6.0 PROJECT COST BREAKDOWN AND TASK / DELIVERABLE SCHEDULE

Project element	Start Date	Completion Date
Building and environmental permits	Jan 2009	March 2009
Construction bids	Feb 2009	March 2009
Installation of force main	May 2009	Aug 2009
Construction of three lift stations	May 2009	Aug 2009
Installation of meters and connection to restrooms	May 2009	Aug 2009
Abandonment of three septic tanks	Aug 2009	Aug 2009
Landscaping and asphalt restoration	Aug 2009	Sept 2009
Construction closeout documentation	Sept 2009	Sept 2009

Work is expected to commence in the spring or summer of 2009 and to take approximately five months to complete.

FUNDING PROPOSAL

The Parks and Recreation Department is requesting **\$65,975** in grant funding from the Indian River Lagoon License Plate tag Fund. This represents **19%** of the total project cost and **30%** of the actual construction cost.

The total cost of the project including construction plans, specifications, survey work, geotechnical work, permit and utilities fees, management, contingency fees and construction is **\$346,400**. Many of these items have already been completed and funds expended.

The cost of the actual construction including electrical work is **\$219,900**.

Several funding sources are being used for this project including, monies from the 2003 \$25 Million General Obligation Parks and Cultural Facilities Bond, monies from the 2005 \$25 Million General Obligation Parks and Cultural Facilities Bond, and impact fees.

PALM BEACH COUNTY, FLORIDA
EXPENDITURE STATEMENT OF ACCOUNTS
FISCAL YEAR: 2009

DEPT NAME: Parks & Recreation-Capital

FUND	DEPT	OBJECT	OBJECT NAME	APPROVED BUDGET	CURRENT BUDGET	ACCRUED EXPENDED	CASH EXPENDED	PRE ENCUMBERED	ENCUMBERED	UNCOMMITTED BALANCE
FUND: 3019 25M GO 03, Parks & Cultural Facilities										
P496										
3019	581	6502	Building Construction - Cip	0	0	0.00	0.00	0.00	899.46	-899.46
3019	581	6505	Design/Eng/Mgmt- Cip Ad	0	0	0.00	125.00	0.00	4,626.00	-4,751.00
3019	581	6506	lotb - Infrastructure	0	0	0.00	0.00	0.00	0.00	0.00
3019	581	6520	Park Improvements	145,000	145,000	0.00	0.00	0.00	43,519.98	101,480.02
P496			Carlin Park Improvements	145,000	145,000	0.00	125.00	0.00	49,045.44	95,829.56
FUND: 3019				145,000	145,000	0.00	125.00	0.00	49,045.44	95,829.56
FUND: 3020 25M GO 05, Parks & Cultural Imprymts										
P496										
3020	581	6520	Park Improvements	80,000	80,000	0.00	0.00	0.00	0.00	80,000.00
P496			Carlin Park Improvements	80,000	80,000	0.00	0.00	0.00	0.00	80,000.00
FUND: 3020				80,000	80,000	0.00	0.00	0.00	0.00	80,000.00
FUND: 3601 Park Impact Fees Z-1										
P496										
3601	581	6502	Building Construction - Cip	1,057,874	823,696	66,965.35	454,985.16	0.00	152,512.33	149,233.16
3601	581	6504	lotb Non Infrastructure	0	0	0.00	3,934.45	0.00	0.00	-3,934.45
3601	581	6505	Design/Eng/Mgmt- Cip Ad	109,515	96,223	0.00	43,048.98	0.00	50,895.02	2,279.00
3601	581	6506	lotb - Infrastructure	22,991	22,991	0.00	0.00	0.00	22,990.71	0.29
3601	581	6520	Park Improvements	1	1	0.00	0.00	0.00	0.00	1.00
P496			Carlin Park Improvements	1,190,381	942,911	66,965.35	501,968.59	0.00	226,398.06	147,579.00
FUND: 3601				1,190,381	942,911	66,965.35	501,968.59	0.00	226,398.06	147,579.00
				1,415,381	1,167,911	66,965.35	502,093.59	0.00	275,443.50	323,408.56

Exhibit "B"
Task & Deliverable Schedule

If the total consideration for this AGREEMENT is subject to multi-year funding allocations, funding for each applicable fiscal year of this AGREEMENT will be subject to Governing Board budgetary appropriation. In the event the DISTRICT does not approve funding for any subsequent fiscal year, this AGREEMENT shall terminate upon expenditure of the current funding, notwithstanding other provisions in this AGREEMENT to the contrary.

The Recipient shall be responsible for submitting Quarterly Reports starting after the first quarter following contract execution. The Recipient shall be responsible for all aspects of managing and completing the project as described in Exhibit "A".

TASK	DELIVERABLE	SCHEDULE (Time from contract execution)
Permits	March 30, 2009	(prior to contract execution)
Construction	May 2009 – August 2009	4 Weeks – 16 weeks
Closeout Documentation	September 1, 2009	16 weeks



**INDIAN RIVER LAGOON LICENSE PLATE FUNDING PROGRAM
PROJECT CRITERIA CHECKLIST**

This form must be *completely* filled out with appropriate statements in the space provided (no references to text), including all requested documents. Failure to properly complete this checklist will cause the District to deem the application ineligible. Please do not exceed the space provided for answers to each question.

Project Information

1. Provide a brief description of the project:

This project will connect four restrooms to public sanitary sewer, allowing the County to abandon three septic tanks, which range in age from 15 to 30 years. These restrooms are located on a barrier island between the Atlantic Ocean and Intracoastal Waterway. This project will benefit the Loxahatchee River ecosystem by eliminating possible leakage of septic tank effluent into the Loxahatchee watershed.

2. Indicate the type of project (check all that apply):

- ☐ Habitat Restoration (approximate # acres _____) or
☒ Water Quality Improvement and
☐ Education (must be combined with a turn dirt project)
☐ Project is within the IRL boundaries (north St. Lucie county line to the Jupiter Inlet) or
within an associated tributary in IRL watershed (St. Lucie River, Moores Creek etc.) or
☒ within the Loxahatchee River
☐ St. Lucie _____, Martin _____, Palm Beach County (choose one)

3. Applicant information:

- ☒ Government
☐ Not-For-Profit

4. Regulatory Approvals Needed: Yes ☒ No _____

Agency _____
Type of Approvals Palm Beach County Health Department – wastewater permit, Town of Jupiter Engineering – engineering utility permit, Florida Department of Environmental Protection – NPDES, Loxahatchee River Improvement District (ENCON) – sanitary sewer plan review.

5. Provide the following:

Requested Funding \$65,975
Total Project Cost \$219,900
Other Funding Sources County Impact Fees, Parks and Cultural Facilities Bonds





2009 SOUTH FLORIDA WATER MANAGEMENT DISTRICT
INDIAN RIVER LAGOON LICENSE PLATE
FUNDING AGREEMENT

Recipient:	Agreement Number:
Recipient's Project Manager: Jean Matthews	Governing Board Approval Date:
Address: 2700 6 th Avenue South Lake Worth, FL 33461	District Funding Amount: \$
Telephone No: 561-966-6652	
Fax No: 561-963-6747	
SFWMD Project Manager: Kathryn LaMartina	
Telephone No.: (772) 223-2600 x3603	
Fax No.: (772) 223-2608	
Email: klamart@sfwmd.gov	
Contract Specialist: Patrick Wiener	
Telephone No.: (561) 682-6220	
Fax No.: (561) 681-6275	
Email: pwiener@sfwmd.gov	
Address: P.O. Box 24680 3301 Gun Club Road West Palm Beach, FL 33416-4680	
Insurance: Not Applicable	
Federal Employer Identification Number: 59-6000-785	
Project Title: Carlin Park Sanitary Sewer Project	
Description: Connect four restrooms to sanitary sewer	



NAME: CARLIN PARK
ENTRANCE: 400 S. S.R. A1A, Jupiter, FL 33477
CLASS: Beach
ACREAGE: 117.69 Acres
HOURS: Sunrise-Sunset, Lighted Facilities Open Until 11 pm

FACILITIES:

guarded beach frontage (3,000 feet)*	
fishing (salt water)	
little league baseball field*	1
multi-purpose athletic field*	1
tennis courts*	6
special event/performing arts area (amphitheater)	1
children's play areas	3
exercise course (20 stations/1.4 miles)	1
Lazy Loggerhead Restaurant*	1
activity center	1
reserved group picnic pavilions*	3
volleyball area	
family picnic shelters*	28
picnic areas with grills	
restroom facilities*	
outdoor showers	
parking spaces (5 accessible spaces)*	435

LOCATION OF:

Town of Jupiter Civic Center

*Meets ADA accessibility standards

INFORMATION:

Town of Jupiter Civic Center (rental of)	746-5134
Lazy Loggerhead Cafe	747-1134
ball field permits	966-6620
picnic pavilion rental	966-6611
beach conditions information	624-0065
other park information	966-6600

