

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: April 7, 2009

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Recreation Assistance Program allocation to the Parks and Recreation Department in an amount not-to-exceed \$3,248 for the Veteran's Park Memorial Day event.

**Summary:** This allocation provides \$3,248 to fund the Memorial Day event to be held on May 25, 2009, at Veteran's Park in Boca Raton. This event is being held in cooperation with the West Boca Veteran's Coalition for an expected audience of 250 people. Funding is from the Recreation Assistance Program (RAP) District 5 Funds. District 5 (AH)


**Background and Justification:** The annual Memorial Day event has been funded by the District 5 Commissioner for the past six years. Eligible expenses consist of tents, chairs, food items, beverages, food carts, cafeteria serving units including steam table, and emergency medical services. Procurement of these items will be handled by the Parks and Recreation Department's Special Events section.

**Attachment:** Commissioner Authorization

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Recommended by:   
Department Director

3-17-09  
Date

Approved by:   
Assistant County Administrator

3/26/09  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	002013
Capital Expenditures	<u>3,248</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>3,248</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes X No         
Budget Account No.: Fund 3600 Department 583 Unit R905  
Object 4801 Program N/A

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

FUND: Park Improvement Fund/Recreation Assistance Program  
UNIT: RAP/District 5

Promotl Activities (Ord 86-19) 3600-583-R905-090-4801 \$3,248

C. Departmental Fiscal Review: ckopelakis

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

Jan Dink 3-23-09  
OFMB 3/23/09 3/24/09 3/19/09

Dr. J. Jacobson 3/24/09  
Contract Development and Control  
16. June 3/24/09

### B. Legal Sufficiency:

Anne Delgent 3/25/09  
Assistant County Attorney

### C. Other Department Review:

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Department Director

REVISED 10/95  
ADM FORM 01

This summary is not to be used as a basis for payment

## Susan Yinger

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**From:** Vivian Leiva  
**Sent:** Tuesday, February 17, 2009 11:28 AM  
**To:** Susan Yinger  
**Cc:** Carrie Ann Kopelakis  
**Subject:** RE: Memorial Day Estimates

Commissioner Aaronson, again, wishes to cover the costs associated with the Memorial Day Event. Please do a budget transfer from his RAP funds in the amount of \$3,247.85.

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