

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 21, 2009 ☒ Consent ☐ Regular

 ☐ Ordinance ☐ Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$45,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO) to provide financial support to the Urban League of Palm Beach County, Inc. by funding the cost of sending 80 teens and 21 chaperones to the 24th Annual Preventing Crime in the Black Community Conference in Jacksonville, Florida on May 20 – 23, 2009.

Summary: Florida Statute 932.7055 requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2009 estimated donation requirement will not be finalized until year-end close-out. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETf balance is \$762,632. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$717,632. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (DW)

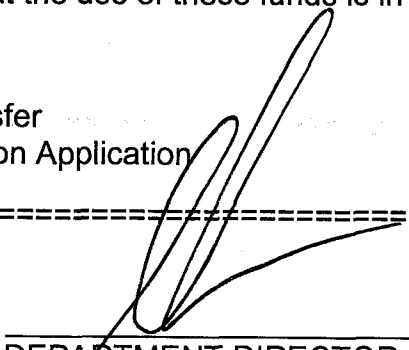
ORGANIZATION	AMOUNT
Urban League of Palm Beach County, Inc.	\$45,000
Total Amount of Donations	\$45,000

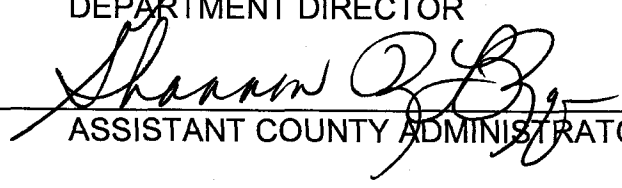
Background and Justification: The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

Attachments:

- 1. Budget Transfer
- 2. LETf Donation Application

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RECOMMENDED BY:  4/13/09
DEPARTMENT DIRECTOR DATE

APPROVED BY:  4/20/09
ASSISTANT COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures					
Operating Costs	\$45,000				
External Revenues	(\$45,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X _____

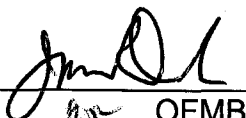
Budget Account No.: Fund _____ Agency _____ Org _____ Object _____
Reporting
Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

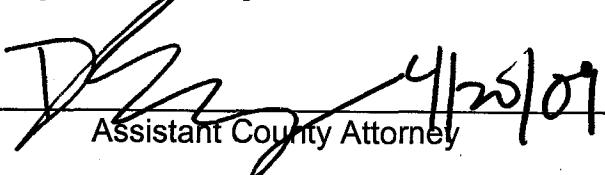
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 4-16-09
OFMB
4/16/09
CN 4/15/09

 4/16/09
Contract Administration

B. Legal Sufficiency:

 4/25/09
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

09-

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BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	513,783	45,000	\$0	\$558,783	\$513,783	45,000
<u>Reserves - New Projects</u>								
160-9900-9908	Reserves - New Projects	1,276,415	762,632	0	45,000	717,632		717,632
TOTAL FUND				\$45,000	\$45,000			

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of April 21, 2009

Deputy Clerk to the
Board of County Commissioners

4/16/09



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

1. Legal name of Organization:

Urban League Of Palm Beach County, Inc.

NAME

2. Address:

1700 N. AUSTRALIAN AVE

STREET ADDRESS

WEST PALM BEACH, FL 33407

CITY, STATE, ZIP

3. Executive Director:

PATRICK J. FRANKLIN

NAME

SIGNATURE

(561) 833-1461

TELEPHONE NUMBER

pfrankln@ulpbc.org

E-MAIL ADDRESS

FEID #: 59-1533710

4. Fiscal Agent:

EMANUEL RIDGEWAY

NAME

SIGNATURE

(561) 833-1461

TELEPHONE NUMBER

emanuel@ulpbc.org

E-MAIL ADDRESS

5. Date:

2-19-09

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Urban League Of Palm Beach County, Inc.

LETf Funding Request (MUST match total on Financial Application): ~~\$53,382.00~~ \$45,000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☐ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: The purpose of the organization is to provide programs and services to the youth in Palm Beach County that would assist them in staying Crime and Drug free. In addition our program partners with a number of Law Enforcement agencies to provide these same youth with enhance life skills, self esteem building, conflict resolution training, and anger management training. Opportunities are also provided to do joint community service projects.

3. Provide a brief summary of program's activities/services to be funded: The event to be funded is the trip to the 24th Annual Preventing Crime in The Black Community Conference. The date of the conference is May 20-23, 2009 in Jacksonville, Florida. 100 youth, from all over Palm Beach County, escorted by 25 chaperons will have the opportunity to receive training from law enforcement and community experts from all over the country, on the best practices to prevent crime in the black community. They will also have the chance to see other positive teens across the country and review other model programs.

4. What results are you committed to achieving? We will create community ambassadors of crime free living. Last year, the program took 100 youth from all over Palm Beach County who are now setting the standard in community service and crime prevention. Based on the positive effects of last year's trip, the Urban League has increased its youth group participation. We partner and mentor other youth groups as well. The youth have been very active in crime prevention activities like stop the violence marches, crime prevention basketball shoot outs, door to door crime prevention campaigns, serving senior citizens, and community clean-ups. These youth are located in West Palm Beach, Riviera Beach, Belle Glade, North Lake, Lake Worth, Boynton Beach, Boca Raton, South Bay, and Delray Beach. Once these youth are better trained they then plan and participate in more community service and crime prevention programs that benefit the Palm Beach Community.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: 05 / 20 / 09 To: 05 / 23 / 09

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$ 0.00	\$ 0.00	%
2.	Employee Benefits/Payroll Taxes	\$ 0.00	\$ 0.00	%
3.	Professional Fees	\$ 0.00	\$ 0.00	%
4.	Occupancy/Utilities	\$ 0.00	\$ 0.00	%
5.	Telephone	\$ 0.00	\$ 0.00	%
6.	Postage/Shipping	\$ 0.00	\$ 0.00	%
7.	Printing & Publications	\$ 0.00	\$ 0.00	%
8.	Supplies	\$ 1,515.00	\$ 1,515.00	100%
9.	Travel	\$ 30,028.00	\$ 30,028.00	100%
10.	Meetings	\$13,020.00	\$ 13,020.00	100%
11.	Miscellaneous Expenses	\$ 437.00	\$ 437.00	100%
	Total Expenses	\$ 45,000.00	\$ 45,000.00	100%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.

Salaries (list employees and individual compensation): N/A

Professional Fees (list vendor and type of service provided): N/A

Occupancy/Utilities (list utilities): N/A

Telephone (provide telephone numbers): N/A

Printing & Publications (list type of material): N/A



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Polo collared shirts
125 shirts x \$15 = \$1,515.00

Travel (individuals traveling, destination and purpose): Transport 80 teens and 21 chaperons from WPB, Florida to attend the 24th Annual Preventing Crime in the Black Community Conference on May 20 – 23, 2009 in Jacksonville, Florida.

2 – 56 passenger buses for transportation: Capri's Charter @ \$5,500 per day x 2 days = \$11,000.00
2 – Hotel rooms for 2 drivers @ \$109 per night x 2 rooms x 3 nights = \$654.00

20 – Hotel rooms for 80 teens @ \$109 per night x 20 rooms x 3 nights = \$6,540.00

12 – Hotel rooms for 21 chaperons @ \$109 per night x 12rooms x 3 nights = \$3,924.00

Per-diem for 80 teens @ \$22.72916 x 3 days x 80 teens = \$5,455.00

Per-diem for 21 chaperons @ \$35 x 3 days x 21 chaperons = \$2,205.00

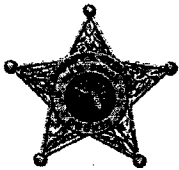
Gratuity for 2 drivers @ \$125 each driver x 2 drivers = \$250.00

Meetings (attendees, purpose, items needed for meeting): Registration fee for Chaperons and teens

80 teens x \$105.00 = \$8,400.00

21 chaperons x \$220.00 = \$4,620.00

Miscellaneous Expense (specify items): Snacks and drinks for bus ride to and from conference @ \$437.00



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Kelvin Bledsoe
Name (please print)

Director, Community Dev
Title (please print)

Kelvin Bledsoe
Signature

2/20/09
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 20th day of February, 2009 by Kelvin Bledsoe (name of individual) as Director (title) of Community Development (name of organization/ agency), who is personally known to me or who produced _____ as identification.

Teresa Johnson
Notary Public

My Commission Expires: 3/10/2010

