

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: April 21, 2009

☒ **Consent**

☐ **Regular**

☐ **Ordinance**

☐ **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to the annual Contract (R2008-0965) for property development evaluation services with Cotleur & Hearing, Inc. for professional consulting services on a continuing contract basis.

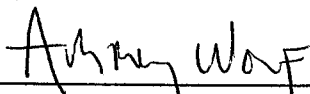
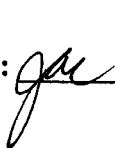
Summary: Cotleur & Hearing, Inc. was selected to provide professional consulting services for property development evaluations. The Board approved an annual contract on June 3, 2008. The original Contract provided for an initial one (1) year term with a one (1) year renewal option. Amendment No. 1 will provide for services during the first and final renewal period. Cotleur & Hearing, Inc. has an SBE participation goal of 94%. During the first year of the Contract, Cotleur & Hearing, Inc. has achieved 94% participation. (Capital Improvements Division) Countywide (JM)

Background and Justification: In accordance with Board adopted procedures pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act), Cotleur & Hearing, Inc. was one of three firms selected to perform professional consulting services on a continuing contract basis. Work is authorized through individual task agreements when required during the term of this contract. The initial contract term is for one year and the original Board action allowed for one additional (1) one year renewal. This amendment would provide services during this renewal period and would be the final renewal year of the contract. It is the consensus of Facilities Development & Operations that Cotleur & Hearing, Inc. has successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. This Amendment will maintain the continuous professional services required by the County. During the first year of the Contract, Cotleur & Hearing, Inc. was awarded \$91,160 in Consultant Service Authorizations.

Attachments:

1. Amendment No. 1

Recommended by:



Department Director

3/27/09

Date

Approved by:



County Administrator

4/17/09

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	*	-0-	-0-	-0-	-0-

ADDITIONAL FTE
POSITIONS (Cumulative)

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No: Fund _____ Dept _____ Unit _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

John D. 4-8-09
OFMB
4/8/09 CN 4/16/09

Dr. J. Jacoby 4/19/09
Contract Administrator

This amendment complies with
our review requirements.

B. Legal Sufficiency:

James C. 4/13/09
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

AMENDMENT TO CONTRACT FOR
Annual Planning & Property Development Services

This Amendment #1 dated _____ to the Contract (R-2008-0965) dated June 3, 2008, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Cotleur & Hearing, Inc., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

WITNESSETH

WHEREAS, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

WHEREAS, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract as set forth in Section 4, Article 4.1 is renewed for one (1) additional year to June 3, 2010.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:
SHARON R. BOCK, Clerk &
Comptroller


PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS


By: _____
Deputy Clerk

By: _____
John F. Koons, Chairman

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

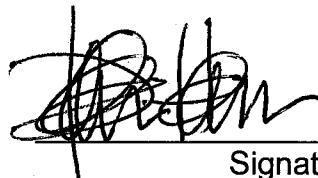
By:  _____
County Attorney

By:  _____
Director - FD&O

WITNESS: FOR CONSULTANT
SIGNATURE

 _____
Signature

CONSULTANT:

 _____
Signature

Sandee Bruvorton
Name (type or print)

DONALDSON HEARING
Name (type or print)

VP
Title

(Corporate Seal)