

3H-7

Agenda Item #:

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: April 21, 2009

☒ Consent

☐ Regular

☐ Workshop

☐ Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Change Order No. 7 to the contract with Catalfumo Construction, Inc. (R2008-0518) in the amount of \$94,496.79 for the Okeechobee Library project.

**Summary:** Change Order No. 7 provides for the replacement of the roof at the library. The total cost of the roof is \$630,395.60 with \$535,898.81 funded from contingency remaining from the library renovations. The source of funds for this change is the 30.5 M GO 03 Bond. The SBE participation for this Change Order is 5.1%. When added to the work to date, the SBE participation is 29.9%. The contract goal is 15%. (Capital Improvements Division) District 2 (JM)

**Background and Justification:** On April 1, 2008, the Board approved a contract in the amount of \$2,145,984.81 for the renovation of the Okeechobee Library. The roof has reached its useful life expectancy and needs to be replaced.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. Change Order No. 7

Recommended by: Joe

Anthony Wolf  
Department Director

3/27/09  
Date

Recommended by: MAJ

MAJ  
County Administrator

4/8/09  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	<u>\$94,497</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>          </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>          </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>          </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
NET FISCAL IMPACT	<u>\$94,497</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

# ADDITIONAL FTE

POSITIONS (Cumulative)                                            

Is Item Included in Current Budget? Yes X No           

Budget Account No: Fund 3021 Dept 321 Unit L051 Object 6502

Reporting Category           

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

30.5 M GO 03 Bond

*Quinn D. Gardner, Chief Financial Officer*

### III. REVIEW COMMENTS:

#### A. OFMB Fiscal and/or Contract Development and Control Comments:

*[Signature]* 4/8/09  
OFMB *[Signature]* 4/8/09  
*[Signature]* 4/16/09

*[Signature]* 4/16/09  
Contract Administrator

#### B. Legal Sufficiency:

This item complies with current  
County policies.

*[Signature]* 4/13/09  
Assistant County Attorney

#### C. Other Department Review:

*[Signature]*  
Department Director

This summary is not to be used as a basis for payment.



**FACILITIES DEVELOPMENT & OPERATIONS  
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 3/25/09      REQUESTED BY: Karen Arndt

PHONE: 233-0208  
FAX: 233-0270

PROJECT TITLE: Okeechobee Library

PROJECT NO.: 03225

ORIGINAL CONTRACT AMOUNT:

BCC RESOLUTION#:

REQUESTED AMOUNT      \$94,496.79

DATE:

CSA or CHANGE ORDER NUMBER: Change Order 7

CONSULTANT/CONTRACTOR: Catalfumo Construction, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

CCP 31 Replace roof on library - \$630,395.60 - \$535,898.81 = \$94,496.79

\$535,898.81 is being funded from Contingency

CONSTRUCTION	<u>\$94,496.79</u>
PROFESSIONAL SERVICES	<u>                    </u>
STAFF COSTS** (Design/Construction Phase)	<u>                    </u>
MISC. (permits, prints, advertising, etcetera)	<u>                    </u>
TOTAL	

*\*\* By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.*

**BUDGET ACCOUNT NUMBER (IF KNOWN)**

FUND: 3021    DEPT: 321    UNIT: L051    OBJ: 6502

FUNDING SOURCE (CHECK ALL THAT APPLY):

☐ AD VALOREM    ☐ OTHER  
☐ FEDERAL/DAVIS BACON

BAS APPROVED BY:

Lennard Gardner

DATE:

3/27/09

ENCUMBRANCE NUMBER: \_\_\_\_\_

**CHANGE ORDER BRIEF**

**Project No 03225**  
**Date: March 25, 2009**

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Prime Contractor ..... Catalfumo Construction, Ltd.

Change Order No. .... 7

Change Order Amount .....\$94,496.79

Changed Contract Time ..... 0 calendar days

Description of CCP's:

CCP 31 Replace roof on library ..... \$630,395.60 - \$535,898.81 = **\$94,496.79**

\$535,898.81 is being funded from Contingency

Explanation and Reason-for-Change Code:

O The roof on the Okeechobee Library has reached its useful life expectancy and need to be replaced.

Reason-for-change codes

D = Differing Site Conditions

E = Errors/Omissions in Design

O = Owner-Initiated

Q = Quantity Adjustments

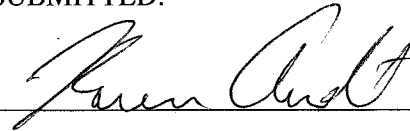
R = Request by another Agency/Outside Party

X = Other (Specify: )

Z = Zoning/Code/Ordinance Change

Estimated premium value of errors/omissions for this change order: \$000

SUBMITTED:

 3/27/09

Date

Karen Arndt, Capital Improvements Division

**ATTACHMENT # 3**

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**CHANGE ORDER SUMMARY  
OKEECHOBEE BRANCH LIBRARY  
PROJECT #03225**

CO #	DESCRIPTION	DATE APPROVED	SALES TAX RECOVERY	AMOUNT APPROVED BY DIR	AMOUNT APPROVED BY CRC	AMOUNT APPROVED BY BCC	DAYS APPROVED BY DIR	DAYS APPROVED BY CRC	DAYS APPROVED BY BCC	CODE
1	CCP #01: Temporary power and fencing for book mobile.	06/13/08		\$6,435.17						Owner-Initiated
2	CCP#: 3R3,004,005,006, 007,008,9R2,10R, 011,012,014	08/16/08			\$59,366.77 <\$47,187.50>					Owner-Initiated
3	CCP #: 15,16,17R,18,19, 21, 22,23	09/10/08		\$44,498.48						Owner-initiated Requested by another agency  Zoning/Cope/ ordinance change
4	CCP #26: Requested changes to casework	10/12/08		\$11,339.39			29			Owner-initiated
5	CCP #25, 27R,28,29	11/04/08		\$30,513.58						Errors/Omissions in Design  Requested by another agency Owner-initiated
6	CCP #30R, 33,35,38,39	01/06/09		\$0.00 (Reduced Contingency by \$42,768.55)						Owner-initiated

**CHANGE ORDER SUMMARY  
OKEECHOBEE BRANCH LIBRARY  
PROJECT #03225**

<i>CO #</i>	<i>DESCRIPTION</i>	<i>DATE APPROVED</i>	<i>SALES TAX RECOVERY</i>	<i>AMOUNT APPROVED BY DIR</i>	<i>AMOUNT APPROVED BY CRC</i>	<i>AMOUNT APPROVED BY BCC</i>	<i>DAYS APPROVED BY DIR</i>	<i>DAYS APPROVED BY CRC</i>	<i>DAYS APPROVED BY BCC</i>	<i>CODE</i>
7	CCP #31	Pending				\$94,496.79				Owner-initiated
			<b>TOTAL APPROVED TO DATE</b>	<b>TOTAL \$ APPROVED BY DIR</b>	<b>TOTAL \$ APPROVED BY CRC</b>	<b>TOTAL \$ APPROVED BY BCC</b>	<b>TOTAL DAYS APPROVED BY DIR</b>	<b>TOTAL DAYS APPROVED BY CRC</b>	<b>TOTAL DAYS APPROVED BY BCC</b>	
			\$0.00	\$92,786.62	\$59,366.77	\$94,496.79	29	0	0	
			<b>DIR/CRC DOLLARS APPROVED TO DATE</b>				<b>DIR/CRC TOTAL DAYS APPROVED TO DATE</b>			
			\$152,153.39				29			

**FACILITIES DEVELOPMENT & OPERATIONS  
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 3/25/09      REQUESTED BY: Karen Arndt      PHONE: 233-0208  
FAX: 233-0270

PROJECT TITLE: Okeechobee Library      PROJECT NO.: 03225

ORIGINAL CONTRACT AMOUNT:      BCC RESOLUTION#:

REQUESTED AMOUNT      \$94,496.79      DATE:

CSA or CHANGE ORDER NUMBER: Change Order 7

CONSULTANT/CONTRACTOR: Catalfumo Construction, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE  
CONSULTANT/CONTRACTOR:

CCP 31 Replace roof on library - \$630,395.60 - \$535,898.81 = \$94,496.79

\$535,898.81 is being funded from Contingency

CONSTRUCTION	<u>\$94,496.79</u>
PROFESSIONAL SERVICES	<u>                    </u>
STAFF COSTS** (Design/Construction Phase)	<u>                    </u>
MISC. (permits, prints, advertising, etcetera)	<u>                    </u>
TOTAL	

\*\* By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3021      DEPT: 321      UNIT: L051      OBJ: 6502

FUNDING SOURCE (CHECK ALL THAT APPLY):      ☐ AD VALOREM      ☐ OTHER  
☐ FEDERAL/DAVIS BACON

BAS APPROVED BY: Leonard Gardner      DATE: 3/27/09

ENCUMBRANCE NUMBER: \_\_\_\_\_



# HANSON<sup>®</sup>

*Focused on customer success.*

March 26, 2009

Ms. Karen Arndt  
Project Manager  
PBC Board of County Commissioners  
Facilities Development & Operations  
2633 Vista Parkway  
West Palm Beach, FL 33411

RE: PBC Okeechobee Branch Library  
PBC Project No. 03225  
Hanson #05F6085

Subject: Change Order No. 7  
CCP No's. 31

Dear Karen,

We have reviewed Catalfumo Construction and Development, Inc. presentation of the following CCP's. and find this request reasonable:

CCP No. 31 to furnish and install new replacement roof as directed in Field Bulletin No. 37 for a cost of \$94,496.79.

<b>Total</b>	<b>\$94,496.79</b>
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The contractor has 84 calendar days from the notice to proceed to complete the work.

Sincerely,

HANSON PROFESSIONAL SERVICES INC.

Frank L. Presta  
Project Architect

cc: Project Files

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**Hanson Professional Services Inc.**

1601 Belvedere Road, Suite 303 South • West Palm Beach, FL 33406 • Phone: (561) 471-9370 • Fax: (561) 471-9369

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I:\PROJECTS\05Jobs\05F6085\Construction Administration\CCP Letters\CCPletter 03-26-09.doc

# PALM BEACH COUNTY

## CHANGE ORDER

ISSUED TO: Catalfumo Construction, Ltd.  
4300 Catalfumo Way North  
Palm Beach Gardens, FL 33410

CHANGE ORDER NO.: 7

REFERENCE CCP NO.: 31

PROJECT: Okeechobee Branch Library  
PROJECT NO. 03225

RESOLUTION NO.: R2008-0518 / R2003-1543

DISTRICT NO.: 2

The completion date, contract price, and all terms, covenants, and conditions of the above referenced contract, except as duly modified by this and previous Change Orders, if any, shall remain in full force and effect.

### DESCRIPTION OF CHANGE:

CCP 31 Replace roof on library \$630,395.60 - \$535,898.81 = \$94,496.79

\$535,898.81 is being funded from Contingency. Contractor has 84 calendar days from the Notice to Proceed to complete the work.

### CONTRACT PRICE

Original Contract Price:	\$2,145,984.81
Previous CO # <u>1</u> through <u>6</u> :	\$104,965.89
This Change Order No. <u>7</u> :	\$94,496.79
ADJUSTED Contract Price:	\$2,345,447.49

### COMPLETION DATE

Contract Completion Date will be increased by 0 calendar days.

Contract Notice to Proceed Date: April 15, 2008

Contract Substantial Completion Date: September 17, 2008

ADJUSTED Substantial Completion Date: NA

### CONTRACTOR

Execution of this change order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modifications(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract. The above changes are accepted:

Catalfumo Construction, Ltd.  
Contractor

By: Edward E. Mangione Jr.

Title: cp Date: 3/27/09

### DESIGN PROFESSIONAL

The above changes are recommended for approval by the Owner:

Hanson Professional Services, Inc.  
Design Professional

By: Frank L. Reed

Title: Architect Date: 3/26/09

### PALM BEACH COUNTY

Recommended By:

By: Sam Ault

Title: Project Manager Date: 3/27/09

By: John Chesher

Title: Director - CID Date: 3/27/09

By: Harry Wolf

Title: Director, FD&O Date: 3/27/09

By: \_\_\_\_\_  
Legal Sufficiency - CAO Date: \_\_\_\_\_

Approved By:

By: \_\_\_\_\_

John F. Koons

Title: Chairman, BCC Date: \_\_\_\_\_

PALM BEACH COUNTY

FIELD BULLETIN (FB)

TO: Catalfumo Construction & Development  
4300 Catalfumo Way North  
Palm Beach Gardens, FL 33410

ATTENTION: Joe Keating

REFERENCE: Roofing

FB NUMBER: Thirty Seven (37)

DATE: March 26, 2009

PROJECT NAME: Okeechobee Blvd. Branch Library

PROJECT NUMBER: 03225

CONTRACT NUMBER:

THIS BULLETIN IS NOT A CHANGE IN THE ABOVE CONTRACT NOR AN AUTHORIZATION TO THE CONTRACTOR TO PERFORM WORK, OTHER THAN CONTRACT WORK, OR TO STOP OR SUSPEND WORK UNLESS SPECIFICALLY AUTHORIZED BY THIS BULLETIN. However, it covers certain PROPOSED MODIFICATIONS to the work covered by said contract.

CAUSE: PBC request for the new replacement roof

DESCRIPTION: Furnish and install new replacement roof as indicated on Architectural drawings A-4.0, A-6.2, A-6.3 Rev#1 dated 11/19/08, and Electrical drawings E-2.1 and E2.2 dated 8/22/08

NOTE: The Contractor shall submit, within 21 days of receipt of this Bulletin, a CONSTRUCTION CHANGE PROPOSAL #\_\_, in detailed form, for the above referenced project.

ORIGINATOR: Hanson Professional Services Inc.  
FIRM

Frank L. Presta  
SIGNATURE

March 26, 2009  
DATE

REMARKS:

DISTRIBUTION: Owner's Project Manager  
Owner's Field Representative

DESIGN PROFESSIONAL:  
Frank L. Presta

DATE  
03/26/09

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

CAT PROJ: 06-024-02

TO: Palm Beach County  
Capital Improvements Division

CCP NUMBER: 031

DATE: 3/13/2009

ATTENTION: Karen Arndt

Okeechobee

PROJECT NAME: Branch Library

REFERENCE: New Roof

PROJECT NUMBER: 03225

CONTRACT NUMBER: R2003-1543

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN # Per. rev. dwgs rec 12/16/08 and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.

DESCRIPTION: Scope of work is based on drawing sheets A-4.0, A-6.2, A-6.3, E-2.1 and specifications revised and received 12/17/08.

Demo- Remove Existing standing seam metal roofing, Gutters, Downspouts, Soffit Vents, Lightning Protection, Stucco Finish in areas of flashing and (4) Dormer Louvers.

New- Install new pressure Treated wood bucks and grounds at all transitional points, New Metal Roofing at Three (3) roof areas (Main roof, Cupola & Canopy), New Insulation at roof deck and New Plywood, New Flashing, New Fascia, New EIFS profile covering soffit vents, Repair Stucco, New Lightning Protection, New (4) Louvers and remedial paint work.

- All work will require approval of additional days and is not subject to base contract liquidated damages.

- All ALLOWANCES will be supported by vendor invoices and adjusted at completion.

PROPOSED CONTRACT PRICE CHANGE: ☐ (increases) \$94,496.79  
☐ (decrease)  
☐ (unchanged)

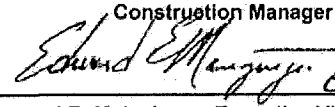
Based on a Start Date of April 6th, 2009; Old Completion Date of Sept. 19, 2008.

PROPOSED CONTRACT TIME CHANGE: ☐ (increases) 84 DAYS  
☐ (unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION: 6/29/2009 DATE

FROM: Catalfumo Construction, Ltd.  
Construction Manager

DISTRIBUTION: E. Meinzinger  
L. Fields

SIGNED:  EVA 3/26/09  
Edward E. Meinzinger, Executive Vice-President

DATE:

Construction Change Proposal Calculation Sheet

REF: New Roof  
CCP: 031  
DATE: 3/13/09

Line Item	Cost Code	Description	Quantity	Unit Sub	Total Cost
		<b>SUBCONTRACTOR</b>			
1	01-325-L	Preconstruction Manager's Fee	6		\$ 11,569.12
2	01-328-O	Roof Consultant - ALLOWANCE			\$ 12,612.00
3	01-402	Blueprints	12		\$ 33.99
4	01-440	Temporary Signage	1		\$ 646.37
5	01-541	Traffic/Pedestrian Control	1		\$ 3,996.76
6	01-542	Protect Existing	1		\$ 1,868.56
7	01-571	Dumpsters / Trash Removal	4		\$ 1,653.00
8	01-592	Sanitary Facility	4		\$ 105.80
9	01-596	Construction Fence	1		\$ 4,492.60
10	01-650	Final Cleaning & Parking Restoration	1		\$ 3,641.48
11	02-110	Concrete Cutting & Repair for Lightning Protection	1		\$ 18,380.48
12	02-560	New Drainage pipe to swales 12 spots	1		\$ 10,867.43
13	02-600	Stabilized base at staging area	1		\$ 14,581.73
14	02-800	Landscape and Irrigation Repair - ALLOWANCE	1		\$ 12,512.04
15	05-120	Structural Steel- added 3/16" plate to dormer channels	1		\$ 9,330.62
16	07-210	Insulation over North Study Entry	1		\$ 2,667.25
17	07-230	Roof Bid - Normalized	1		\$ 326,390.15
18	09-100	EIFS/Stucco work- Use Eyes profile to close vent	1		\$ 16,096.38
19	09-900	Painting	1		\$ 5,277.50
20	15-800	Louver/Rework Mechanical Ductwork	1		\$ 29,030.77
21	16-100	Electrical- Roofer Support - ALLOWANCE	1		\$ 2,111.00
22	16-231	Electrical- Lightning Protection per plans	1		\$ 31,526.73
23	01-991	Contingency	1		\$ 23,748.75
24	01-992	Metal Decking - ALLOWANCE	1		\$25,000.00
25		Subtotal			\$ 568,140.50
26					
27		General Conditions			
28					
29	01-325-L	Project Manager (60 work days)	120	\$45.67	\$ 5,480.40
30	01-320-L	Project Superintendent (60 work days)	480	\$43.27	\$ 20,769.60
31	01-335-L	Project Engineer (60 work days)	40	\$34.25	\$ 1,370.00
32	01-330-L	Laborer	120	\$15.25	\$ 1,830.00
33	01-520-LB	Labor Burden		58.00%	\$ 17,081.00
34	01-333-O	project photographs			\$ 168.00
35	01-995-O	vehicle expense (120PM + 480Supt.)hrs x \$9.00/hr	600	\$9.00	\$ 5,400.00
36		temp protection			
37		dumpster			
38		sanitary facility			
39		Subtotal			\$ 52,099.00
40		Scope Value			\$ 620,239.50
41		Remaining CUD Balance			\$ (535,898.81)
42		New C/O Amount			\$ 84,340.69
43					
44		General Liability Insurance		0.600%	\$ 3,408.84
45					
46		Bond		1.500%	\$ 1,265.11
47					
48		Builders Risk		0.000%	
49					
50		Construction Fee		6.50%	\$ 5,482.14
51					
52		Total Cost			\$ 94,496.79

E.C.H.  
3/26/9

Printed  
3/26/2009

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE SUBCONTRACTORS  
CHANGE ORDER WORK

PROJECT NAME: Okeechobee Library PROJECT NO. 03226

NAME OF GENERAL CONTRACTOR: Catafumo Construction CONTACT PERSON: Joe Keating PHONE NO: 561-694-3001

CCP #: \_\_\_\_\_

**PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONTRACTORS**

Name, Address and Phone Number	(Check one or both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Stokes Mechanical	<input type="checkbox"/>	X	\$	\$	\$ <u>29,030.77</u>	\$	\$
2. B and B Janitorial	<input type="checkbox"/>	X	\$ <u>3,641.48</u>	\$	\$	\$	\$
3.	<input type="checkbox"/>	<input type="checkbox"/>	\$	\$	\$	\$	\$
4.	<input type="checkbox"/>	<input type="checkbox"/>	\$	\$	\$	\$	\$
5.	<input type="checkbox"/>	<input type="checkbox"/>	\$	\$	\$	\$	\$
(Please use additional sheets if necessary)			Total	\$ <u>3,641.48</u>	\$	\$ <u>29,030.77</u>	\$

Change Order Price \$ 630,395.60

Total Value of SBE Participation \$ 32,672.25

M/WBE Participation \$ \_\_\_\_\_