

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 21, 2009

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Agreement (R2007-1743) with Corn-Maya, Inc. for the Adult Soccer Program to extend the project completion date from August 26, 2008, to December 31, 2008, and the reimbursement submission date from November 26, 2008, to March 30, 2009.

Summary: This Amendment extends the project completion date for Corn-Maya, Inc.'s Adult Soccer Program to December 31, 2008, in order to allow additional time the agency needed to complete the program and to finalize payments for program expenses. It also extends Corn-Maya's reimbursement submission deadline to March 30, 2009, in order to accommodate additional time the agency needed to submit its reimbursement request for this completed project. The Amendment will allow fiscal staff to complete the project reimbursement process and disburse the final reimbursement check to Corn-Maya. District 1 (AH)

Background and Justification: Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

Attachment: First Amendment to Agreement

Recommended by: 

Department Director

4/9/09
Date

Approved by: 

Assistant County Administrator

4/16/09
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Grant Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Amendment is for project time extensions only, and has no additional fiscal impact to Palm Beach County. The budget account number for the original Agreement is 3600-583-R911-001-8201 (KPO 583 PRRP101507*5).

C. Departmental Fiscal Review: Chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 4-15-09
 OFMB 28 4/14/09 4/14/09 4/13/09

[Signature] 4/15/09
 Contract Development and Control

B. Legal Sufficiency:

Anne Delgant 4/16/09
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

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FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND CORN-MAYA, INC. FOR THE ADULT SOCCER PROGRAM

THIS AMENDMENT is entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Corn-Maya, Inc., a Florida not-for-profit corporation, herein referred to as "Corn-Maya".

WITNESSETH:

WHEREAS, on October 2, 2007, County entered into an Agreement (R-2007-1743) with Corn-Maya, hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$27,500 to assist with the cost of field lines, laminated identification cards for players, printer, expenses and incentives for volunteers, diplomas, trophies, awards, field and facilities clean-up, office supplies and administrative costs, audio system, final celebration expenses, insurance, permits, and other miscellaneous expenses related to the Adult Soccer Program (the "Program"); and

WHEREAS, Corn-Maya has requested that County extend the project completion date to allow for additional time to complete the project and submit project reimbursement documentation; and

WHEREAS, the Project will benefit all citizens of Palm Beach County.

NOW THEREFORE, the parties hereby agree as follows:

1. Section 8 of the Agreement is hereby amended to read "The term of this Agreement shall be until March 30, 2009, commencing upon the date of execution by the parties hereto".
2. The first two sentences of Section 11 of the Agreement are amended to read "Corn-Maya shall complete the Project by December 31, 2008, and invoices and checks submitted for reimbursement must be dated within the project time frame of August 26, 2007, through December 31, 2008. Corn-Maya shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before March 30, 2009.
3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

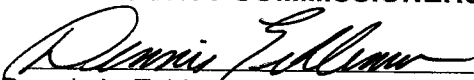
IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

ATTEST:

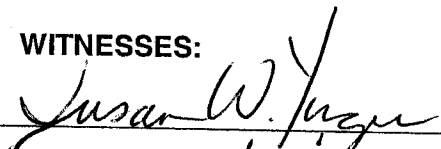

SHARON R. BOCK, Clerk & Comptroller

By: _____
Deputy Clerk



**PALM BEACH COUNTY, FLORIDA, FOR ITS
BOARD OF COUNTY COMMISSIONERS**

By: 
Dennis L. Eshleman, Director
Parks and Recreation Department

WITNESSES:

CORN-MAYA, Inc.

By: 
Name (Type or Print)
President
Title

Signature

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: 
County Attorney