#### PALM BEACH COUNTY BOARD of COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date: 04/21/09	[ X ] Consent [ _] Ordinance	[ ] Regular [ ] Public Hearing
Department Submitted by: Submitted for:	Information System Information System	

#### **I. EXECUTIVE BRIEF**

## Motion and Title: Staff recommends motion to:

- A) Approve Change Order No. 2 to the contract with Metatomix Inc. (R-2004-2414), to reprioritize and extend the scope of work for Phase II by \$380,750 for a total contract amount of \$678,354.50; and,
- B) Receive and File Task Orders No. 2, and 6 for adding new data sources at no additional cost; Task Order No. 3 for software maintenance in the amount of \$60,000; Task Order No. 4 for audit query capabilities in the amount of \$14,250, and Task Order No. 5 for printing and logging capabilities in the amount of \$99,750 paid by the Sheriff's Office to Metatomix, Inc.

Summary: Palm Beach County ISS and Metatomix, Inc. have been working to complete Phase II of the VPT/LEX Project to integrate disparate law enforcement information systems. On November 6, 2007 the Board of County Commissioners approved Amendment No. 7 for \$297,604.50. This Change Order increases that amount by \$380,750. Phase II objectives include connecting additional Palm Beach County law enforcement agencies and programming additional application functionality. Additional Phase II work will be detailed as required and authorized via Task Orders under this contract. Change Order No. 2 details new system requirements mandated by FBI CJIS Security Guidelines and the reprioritization of objectives to accommodate a mandated audit interface. Change Order No. 2 includes two data sources that were postponed, maintenance and new objectives identified to augment the information sharing functionality of the Law Enforcement eXchange (LEX) system for an amount not to exceed \$281,000. Receive and file items include Task Order No. 5 for Metatomix to add report printing functionality to the LEX Application and create a log of all print transactions for a cost of \$99,750. The Sheriff's Office has obtained Byrne grant funds, a portion of which is allocated for law enforcement information sharing initiatives. The Sheriff's Office has agreed to use these funds to pay Metatomix for the additional functionality listed in Task Order No. 5. In addition, Task Orders No. 2 and 6 (data sources in original scope); Task Order No. 3 (software maintenance \$60,000); and Task Order No. 4 (audit query capabilities \$14,250), were all less than \$100,000, and authorized by the Director of ISS. All work under these Task Orders was reviewed and approved by the LEX Board of Directors. Countywide (PK)

Background and Justification: (Continued on page 3)

#### Attachments:

- 1. Two original Change Order No. 2 documents
- 2. One original Task Orders No. 2, 3, 4, 5 and 6

3. Copy of Amendment No. 7 and Task Order No. 1

Recommended by:	Hun Bas Culon ty 2m Department Director	4/2/09	
Approved by:	Department Director	Date	
Approved by.	County Administrator	Date	<u> </u>

### II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures Operating Costs	\$281,000 <u>0</u>	0 <u>0</u>	0 <u>0</u>	0 <u>0</u>	0 <u>0</u>
External Revenues Program Inc (County) In-Kind Match (County)	<u>0</u> 0 0	<u>0</u> 0 0	0 0 0	<u>0</u> 0 0	0 0 0
NET FISCAL IMPACT	<u>\$281,000</u>	<u>\$ 0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
# Additional FTE Positions (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Is Item Included in Current Budget Yes No X					
Budget Account Number(s): Fund <u>3901</u> Dept. <u>491</u> Unit <u>1267</u> Object					

### B. Recommended Sources of Funds / Historical Summary of Phase II Task Orders

If grants funds are received they may be credited to the VPT Capital account. One time limited position is currently funded from Criminal Justice Commission Department funding and one from capital funding for implementation. The Sheriff's Office is providing Anti-gang grant funds to pay Metatomix directly \$99,750 for functionality outlined in Task Order No. 5.

Task Order No. 1	\$118,500 OSCA Sources, Service Days, Maint, Functionality
Task Order No. 2	\$ 71,250 Boynton and School District Licenses and Services
Task Order No. 3	\$ 60,000 Annual Maintenance
Task Order No. 4	\$ 14,250 Audit Query Functionality
Task Order No. 5	\$ 99,750 Logging and Printing (Paid by the Sheriff's Office)
Task Order No. 6	\$ 35,625 State Attorney License and Services
Total	\$399,375
	2

## C. Department Fiscal Review:

A. Kasa L 46/0 Na

#### **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Administration Comments:

B. Legal Sufficiency:

Assistant County Attorney

Contrac ainistra '09

This item complies with current County policies.

C: Other Department Review:

**Department Director** 

### Background and Justification (continued from page 1)

The Visual Planning Technologies (VPT) Project initiated by the Criminal Justice Commission, is a multi-agency project enabling crime data sharing among law enforcement organizations in Palm Beach County. The application developed by Metatomix is called the Law Enforcement eXchange (LEX) and is currently being used by over 640 law enforcement officers. The application provides agency data previously unavailable via electronic access. LEX also provides the efficiency of a single sign-on for officers to access law enforcement information. The following data sources are currently operational:

City of Boca Raton City of Palm Beach Gardens City of Delray Beach Town of Jupiter City of West Palm Beach City of North Palm Beach Town of Lantana National Jail Booking (APPRISS)

Town of Juno Beach City of Boynton Beach Sheriff's Jail Booking System FDLE Hot Files Department of Corrections Dept. Highway Safety & Motor Vehicles Statewide Court Records (CCIS) National Crime Information Center (NCIC)

Data sources in progress include the School District Police and the State Attorney's Office. In addition, all other Palm Beach County law enforcement agencies are being provided access to the LEX system to enhance their ability to fight crimes.

The LEX Board of Directors is organizing to enable receipt and expenditure of funds for covering project costs beginning in FY 2010. In addition, a membership fee structure is being implemented for law enforcement agencies to contribute funding. Grant funds and funding from the State/Region are also being pursued.

This project dates back to late FY 2003 when Information Systems Services (ISS) was brought into the project to provide the project management services for the VPT initiative. On October 16, 2004, Palm Beach County contracted with Metatomix, Inc. (R2004-2414) to develop and deploy the data sharing system. Amendment (#7) and Task Order #1 amended the contract and scope to begin Phase II implementation, increase the authority to negotiate and execute Change Orders and Task Orders to up to \$100,000, and authorizing maintenance. The Sheriff's Office, working with Palm Beach County ISS, is providing Anti-gang grant funds to pay Metatomix directly \$99,750 for functionality outlined in Task Order No. 5. The Sheriff's Office is also purchasing system hardware and software estimated at \$120,490 for the LEX Project, which will be housed at the Sheriff's Office and administered by ISS technical staff.

### Change Order No. 2 – Metatomix Contract Contract Increase Not-To-Exceed \$380,750

Project Name:	Palm Beach County Law Enforcement eXchange (LEX)
Date:	April 21, 2009
Vendor Name:	Metatomix, Inc.
<b>Contract Number:</b>	R2004-2414
Ref. Amendment No. 7:	R2007-2048 Dated November 6, 2007
Funding:	Previously approved Amendment No. 7 - \$297,605.50
<b>Project Manager:</b>	Phil Davidson
Submitted By:	Penny Anderson

#### **Description of Proposed Change**

This Project Change Request is submitted to update and expand the Scope of Work outlined in Task No. 1 of Phase II as put forth in Amendment No. 7. On November 6, 2007 Amendment No 7 was approved in the amount of \$297,604.50. The additional scope outlined in this Change Order increases the total contract amount by \$380,750. The full amount of this increase may or may not be expended based upon negotiation and approval of each additional Task Order.

#### **Project Scope Changes**

- 1. Work on two (2) of the five (5) new data sources has been postponed in order to utilize contract funding to complete FBI CJIS mandated Audit Query functionality requirements and the 2008 annual maintenance.
- 2. Work on additional functionality to add Warrants to the LEX application (\$9,000) has been tabled pending the installation of the Sheriff's new Records Management System (RMS).
- 3. Develop search and navigational enhancements for the user interface of the LEX application.
- 4. Additional work to be estimated for completion during Phase II under Change Order No. 2 includes:
  - a. Connecting two (2) Data Sources that were postponed relative to item 1 above.
  - b. Reallocating a Phase I data source license no longer being utilized to access the Sheriff's PALMS application in order to incorporate Pawn Data into the LEX application.
  - c. Developing additional functionality for continuous queries and notification for multiple officers working on common case elements.
- 5. Below is the current status of the Phase II completion items:

	Status	Task Order #	Comments
New Data Sources			
Data Source 1 - Boynton Beach	Complete	2	Release 4.2 in March 2009
Data Source 2 - School District	Ready to Start	2	
Data Source 3 – State Attorney Ofc	In Progress	6	
Data Source 4	Postponed	· · ·	Replaced with Audit Query
Data Source 5	Postponed		Replaced with Maintenance
OSCA data sources			
APPRISS	Complete	1	
CCIS	Complete	1	
NCIC	Complete	1	

	Status	Task Order #	Comments
New Functionality			
Arrest	In Progress	1	
Warrant	Tabled	1	Pending new Sheriff RMS
Booking	Complete	1	
Summary Page	In Progress	1	
Other Services			
Service Days – 5	Complete	1	
Phase II Changes			**************************************
Audit Query	Complete	4	
Printing and Logging	In Progress	5	
Pawn Data Source	Pending		To be estimated
Add Two (2) Data Sources	Pending	:	Previously postponed
Additional Functionality	Pending		To be estimated
Maintenance	· · · · ·		
2007	Paid	1	
2008	Paid	3	
2009			Due December, 2009

Detail

#### School District RMS

In progress.

#### State Attorney's Office

In progress.

#### <u>Warrants</u>

• Warrant data from the Sheriff's Office will not be available until a new Records Management System is installed. This effort is tabled.

#### Print/ Logging Functionality

• New printing and logging functionality in the amount of \$99,750 is to be paid directly by the Sheriff's Office Byrne Grant Anti-Gang funds. Task Order No. 5 executed by Sheriff and ISS will begin immediately to meet grant deadlines.

#### Two (2) New Data Sources

• Pending approval of Change Order No. 2. Data Sources to be defined by the LEX Board of Directors.

#### License Reallocation for Pawn Data Source

• Pending approval of Change Order No. 2 and LEX Board approval of cost estimate for services to add this to the LEX Application.

#### **Additional Functionality**

• Pending approval of Change Order No. 2 and LEX Board approval of cost estimates for additional functionality for continuous queries and notification for multiple officers working on common case elements.

#### Schedule

• Schedule changes have occurred due to project staff resources required for organization building, investigating region and state data sharing integration opportunities and reprioritization of project objectives. All work associated with Phase II will be completed by the current contract expiration date of December 31, 2009.

Each of us agrees that the complete agreement between us about these Services consists of 1) this Change Order, 2) the referenced Statement of Work and its prior Change Authorizations which have not been replaced by this one.

Acceptance:	
PALM BEACH COUNTY	Date:
BOARD OF COUNTY COMMISSIONERS	
John F. Koons, Chairman	
METATOMIX Name and Title:	Date:
METATOMIX Signature	
WITNESS FOR METATOMIX:	Date:
Name and Signature	
ATTEST:	Date:
Sharon R. Bock, Clerk and Comptroller	
By Deputy Clerk	
APPROVED AS TO TERMS AND CONDITIONS	Date:
Steve Bordelon, Director of ISS Signature	
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	Date:
County Attorney Signature	

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Attachment: Exhibit A - Status of Data Source Connection Licenses

## Exhibit A

## Status of Data Source Connection Licenses

Number	Agency/Site/System	Status	Phase
1	Boca Raton RMS	Complete	1
2	Delray Beach RMS	Complete	I
3	Palm Beach Gardens RMS	Complete	I
4	Juno Beach RMS	Complete	I
5	Village of Tequesta	Complete	I.
6	Town of Lantana	Complete	I
7	West Palm Beach RMS	Complete	I
8	Palm Beach County Sheriff's Office Jail Booking	Complete	I
9	Village of North Palm Beach	Complete	Ī
10	Florida Supreme Court Justice Inquiry System Gateway	Complete	I
11	Town of Jupiter	Complete	I
12	Palm Beach County Sheriff's Office PALMS	To be	I/II
	· · · ·	reallocated	1
13	City of Boynton Beach	Complete	II
14	Palm Beach School District	In progress	II
15	State Attorney's Office	In progress	II
16	To Be Determined		II
17	To Be Determined		II

4

## **TASK ORDER**

TASK ORDER # 2

CONSULTANT Metatomix, Inc.

ACCOUNT # 3901-491-I267

CONTRACT R-2004-2414

PHONE 355-3956

COUNTY PROJECT DIRECTOR Phil Davidson

PROJECT NAME VPT/LEX Phase II Implementation

LOCATION Palm Beach County

TASK DESCRIPTION

Licenses (\$31,250) and Services (\$40,000) for connecting two data sources, City of Boynton Beach and the School District of Palm Beach County per the attached documentation.

DELIVERABLES +/- See Attached I

DUE DATE June 1, 2009

TASK ORDER TYPE Lump Sum RETAINAGE 0%

TOTAL AMOUNT Not to Exceed \$71,250

DATE  $\frac{10/6/08}{0}$ DATE 10/6/08\_ DATE \_/0 PROJECT DIRECTOR Davidson CONSULTANT Printed Name/Title:

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Steve Bordelon, Director of ISS

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

F. Part COUNTY ATTORNEY

APPROVED AS TO TERMS AND CONDITIONS

Steve Bordelon ISS DEPARTMENT DIRECTOR

1

## LEX Data Source Work Initiation Form

Metatomix agrees and affirms the below stated support information process is acceptable to proceed in the data connectivity of the following agency, and can fully fulfill Metatomix obligations under Palm Beach County Contract R2004-2414. Amendment 7. based on the attached information

10000	Deventer Detect D. F. D.
Agency	Boynton Beach Police Department
	Connectivity Method
Data System to be connected:	QED Version x. Informix Database Workgroup Edition version x
Documentation available	Data Dictionary ER DiagramsYesNoWhen availableOther data model Other data docYesNoWhen availableOther data doc Current reportsYesNoWhen availableDescription
Notes on connectivity process fo	pr this agency: 177 .2.2.3.4
Agency Technical Resource	Doug Solomon - 561 742 6171
Data Vendor Representative:	<u>QED</u> with Web Partner Software Dave Varney, President 781-870-1127
Metatomix Technical Resource	Prashanth Rayasa
Network connectivity in place:	YesNo Completed by:
Use case (test cases) provided'	Yes No Completed by
Test / Acceptance supported by	2.
User access complete <sup>4</sup>	YesNo Completed by
Database access complete <sup>4.</sup>	Yes_ No_ Completed by: To be completed Set (e, 2003
Commencement date.	1123/23
Estimated Completion date:	12/23/65
Metatomix reprosentative:	Signature Los Brang
Hard copy examples of FL/TR / UTC / Typically a "super-user" knowledgeabi	Crash with robust example data included in report le in operational processes and RMS use

User access is offen required at a network or server level A Jafabase name with read only rights will be necessary for query execution

### LEX Data Source Work Initiation Form

Metatomix agrees and affirms the below stated support information process is acceptable to proceed in the data connectivity of the following agency, and can fully fulfill Metatomix obligations under Palm Beach County Contract R2004-2414. Amendment 7, based on the attached information

Agency	Palm Beach School District Police Department
	Connectivity Method
Data System to be connected	QED Version x. Informix Database Workgroup Edition version x.
Documentation available	Data Dictionary ER DiagramsYes_No_When availableOther data model Other data docYes_No_When availableOther data doc Current reportsYes_No_When availableDescriptionYes_No_When available
Notes on connectivity process fo	r this agency: 172.22.3.1
Agency Tachnical Resource	Doug Solomon - 561 742,6171
Data Vendor Representative.	<u>QED</u> with Web Partner Software Dave Varney, President 781-870-1127
Metatomix Technical Resource	Prashanth Rayasa
Network connectivity in place.	YesNoCompleted by
Use case (test cases) provided <sup>1</sup> .	Yes No Completed by
Test / Acceptance supported by <sup>2</sup>	
User access complete <sup>3</sup>	Yes No Completed by
Database access complete <sup>4</sup> .	Yes_ No_ Completed by To Vx (Cop) blod
Commencement date	9123/03
Estimated Completion date.	12/2/3/68
Metatomix representative:	Privet danager
Hard copy examples of FU/IR / UTC /	Crash with robust example data included in report

Hard copy examples of FL7 IR 7 UTC 7 Crash with robust example data included in report. Typically a super-user knowledgeable in operational processes and RMS use. User access is often required at a network or server level.

A database name with read only rights will be necessary for query execution

## TASK ORDER

TASK ORDER # 3

ACCOUNT # 3901-491-I267

CONSULTANT Metatomix, Inc. CONTRACT R-2004-2414 PHONE 355-3956

PROJECT NAME VPT/LEX Phase II Implementation

COUNTY PROJECT DIRECTOR Phil Davidson

LOCATION Palm Beach County

TASK DESCRIPTION

One year of Annual Maintenance per the attached Order Supplement.

DELIVERABLES +/- See Attached

TASK ORDER TYPE Lump Sum

RETAINAGE 0%

DUE DATE December 21, 2008

TOTAL AMOUNT Not to Exceed \$60,000

1/k/ \_\_\_\_ DATE 12 / 11/07 PROJECT DIRECTOR Phil Davidson DATE 12 CONSULTANT Printed Name/Title: CUNH TIMOTHY N. CFO

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

steve Bordelon

Steve Bordelon, Director of ISS

APPROVED AS TO FORM ENCY AND I Ĉ. **COUNTY ATTORNEY** 

APPROVED AS TO TERMS AND CONDITIONS

Steve Borde for ISS DEPARTMENT DIRECTOR

# metatomix<sup>.</sup>

3 Allied Dr. Suite 210 Dedham, MA 02026 T: 781-907-6700 F: 781-907-6701

**Order Supplement** 

BILL TO: Palm Beach County – ISS 2300 North Jog Road West Palm Beach, FL 33411 Attn: Penny Anderson

Agreement No: PALM111808 Quote Date:

11/18/2008

SHIP TO: Palm Beach County - ISS Attn: Fiscal Manager 301 N. Olive Ave West Palm Beach, FL 33401

#### Software

SOFTWARE DESCRIPTION	Oty.	Unit Cost	Extended Cost
Sub-Total	1. A . A . A . A . A . A . A . A . A . A		\$1

#### **Professional Services**

	Qty.	Unit Cost	Extended Cost
Professional Services Sub-Total			\$0

#### Support

DESCRIPTION	Qty.	Unit Cost	Extended Cost
Phase I Standard Annual Maintenance and Support Maintenance and support for the period December 21, 2008 to December 20, 2009	1	\$ 60,000.00	\$ 60,000.00
Support Sub-total			\$ 60,000.00

#### **Terms & Conditions**

• This Order Supplement sets forth certain terms and conditions regarding the renewal of maintenance and support services with respect to the Program Products by Palm Beach County (Customer). All terms and conditions regarding the maintenance and support services hereby ordered by Customer and to be provided by Metatomix (as reflected on the first page to this Order Supplement) are governed by that certain Contract for Consulting/Professional Services, Software Licensing and Maintenance and Support Services, originally dated November 16, 2004, by and between Metatomix and Customer, (the Contract). If any provisions conflict between the Contract and this Order Supplement, the provisions of the Order Supplement shall control.

Support and maintenance period is for one year from commencing on 12/21/08

Support and maintenance payment is due by 12/21/08

#### **Contract Total**

60,000.00

\$

Invoice	INV00010510
Date	12/9/2008
Page	1

#### Bill To:

Palm Beach County		
Attn: Fiscal Manager		
301 N. Olive Avenue		
West Palm Beach FL	33401	

		3323 Be	each County eivedere Road alm Beach FL	
Customer ID	Salesp	erson 1D	Shipping M	ethod
WESTP001	Description			hit Price

Ship To:

Purcl	nase Order No.	Customer ID	Salesperson ID	Shippir	ng Method	Payme	nt Terms
		WESTP001				See Ter	ms Below
Quantity	Item Number		scription		Unit Price	Discount	Ext. Price
1.00	MAINTENANCE	Phase 1 Standard Maintenanc Standard Maintenance and Su December 22, 2008 to Decemi	pport for the period		\$60,000.00	\$0.00	\$60,000.00
		Payment due on or before Dec	ember 22, 2008				
		,					
			- 4				· ·
							а. С
			* Approximation of the second s				
···· ···	<u> </u>						
	emit Payment to:				Subtotal		\$60,000.00
Metatomi					Misc Tax	575 876	\$0.00
3 Allied D Suite 210					Total		\$0.00
	MA 02026						\$60,000.00

metatomix

## **TASK ORDER**

TASK ORDER # 4

CONSULTANT Metatomix, Inc.

ACCOUNT # 3901-491-I267

CONTRACT R-2004-2414

COUNTY PROJECT DIRECTOR Phil Davidson PHONE 355-3956

PROJECT NAME **VPT/LEX Phase II Implementation** 

LOCATION Palm Beach County

TASK DESCRIPTION

System Audit Query development services per the attached Order Supplement and specifications.

DELIVERABLES +/- See Attached

DUE DATE September 1, 2009

TASK ORDER TYPE Lump Sum RETAINAGE 0%

TOTAL AMOUNT Not to Exceed \$14,250

PROJECT DIRECTOR	12/15/02
Phil Davidson 7	
CONSULTANT Time M. Curring DATE	12/9/08
Printed Name/Title: TIMCTHY M. WNN, WARAM, U	-0 /

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Bordelon leve

Steve Bordelon, Director of ISS

APPROVED AS TO FORM AND LEGAL SUFFICIENCY Paul F-County Attorney APPROVED AS TO TERMS AND CONDITIONS

Steve Bordelon ISS DEPARTMENT DIRECTOR

# metatomix<sup>.</sup>

3 Allied Drive Suite 210 Dedham, MA 02026 T: 781-907-6700 F: 781-907-6701

#### **Order Supplement**

BILL TO: Palm Beach County – ISS 2300 North Jog Road West Palm Beach, FL 33411

Attn: Penny Anderson

Agreement No: Quote Date:

PALM111308 11/13/2008

SHIP TO:

Palm Beach County – ISS Attn: Fiscal Manager 301 N. Olive Ave West Palm Beach, FL 33401

Software				
SOFTWARE DESCRIPTION	Qty.	Unit Cost	Extended Cost	
			\$	-
Sub-Total	10 J.		\$	

#### **Professional Services**

Total

	Services days	Unit Cost	Extended Cost
Implement Query Auditing for all query parameters in LEX based on JIS design	7	\$1,500	<b>\$</b> 10,500.00
Modify the JIS User Detail Report to show all query parameters	2.5	\$1,500	<b>\$</b> 3,750.00
Professional Services Sub-Total			\$ 14,250.00
Support		•	
DESCRIPTION	Qty.	Unit Cost	Extended Cost
			\$-
Support Sub-Total			5

14,250.00

\$

#### Terms

• This Order Supplement sets forth certain terms and conditions regarding the professional services to be provided by Metatomix for Palm Beach County (Customer) and shall be incorporated by reference into the Contract for Consulting/Professional Service, Software Licensing and Maintenance and Support Services dated November 16, 2004 (as amended), by and between Metatomix and Customer (the "Contract"). This Order Supplement and all professional services to be provided hereby shall be governed by and subject to the terms and conditions of the Contract. Should there be any conflict between the Order Supplement and the terms and conditions of the Contract, the Order Supplement terms will prevail.

• Services will be billed in arrears. Payment terms shall be net 30.

Co	ntra	ct T	otal

14,250.00

\$

## PB-LEX Audit Implementation Scope

## 1. Introduction

The purpose of this document is to identify the scope of the audit logging and reporting to be implemented in the Palm Beach LEX system as identified in the Order Supplement dated November 13, 2008.

## 2. Audit data logging

The following data is logged as part of our audit functionality:

- User name
- Log in date/time
- Log off date/time
- Data Source
- All query parameters submitted by the user

## 3. Audit Reports

As part of the audit implementation six audit dashboard reports will be implemented in LEX.

#### 3.1. User/Group Reports

#### 3.1.1. Summary

The User/Group Summary report shows for a given user and date range the number of sessions, the average session length, the number of queries run per session, and the last login date.

#### 3.1.2. Detail

The User/Group Detail report shows for one or more users within a given date range the actual queries that the were run, identified by all query parameters, Query Time, and Datasource. The JIS report will be modified to include all activity, vehicle, and property searches.

#### 3.2. Datasource Reports

#### 3.2.1. Summary

The purpose of the Datasource Summary Report is to provide an accounting of the frequencies of queries made against the system, grouped by datasource and whether or not the queries returned results. Queries that returned results are called MATCHES. Those that failed to return results are called NO\_MATCH. Like the other reports, this report must be run for a specific date range. It can be further restricted to a specific datasource if the user so desires.

## **PB-LEX** Audit Implementation Scope

The Datasource Summary report captures data from both summary queries and detail queries for all the datasources.

### 3.2.2. Detail

The Datasource Detail Report is intended to provide high-level performance data for all the datasources. In fact, the results are grouped by both datasource and query type. The measure of performance is average response time. The stability of these measures is always a function of the number of measurements contributing to the report, so the query count is provided.

Like the other reports, this report must be run for a specific date range. The report can be further restricted by datasource and query type.

#### 3.3. System Reports

#### 3.3.1. Summary

The System Summary Report provides a high-level view of how intensively the system is being used, basedhow long the average session was, the average number of queries per session, how many actual sessions there were, and how many actual queries were issued.

Like all the other administrative reports, the output from this report is restricted by date range.

#### 3.3.2. Active Users

The Active Users is the only one of the administrative reports that cannot be run for a specific date range. This report tells you who is actually logged into the system at the time that the report is run.

## **TASK ORDER**

TASK ORDER # 5

ACCOUNT # 3901-491-I267

CONSULTANT Metatomix, Inc.

CONTRACT R-2004-2414

PHONE 355-3956 PROJECT NAME VPT/LEX Phase II Implementation

COUNTY PROJECT DIRECTOR Phil Davidson

LOCATION Palm Beach County

DISTRICT Countywide

TASK DESCRIPTION

Printing and Logging development services per the attached Order Supplement and specifications. The Sheriff's Office has Byrne Grant Anti-Gang funding to augment the LEX Project and will be invoiced directly by Metatomix for each milestone upon acceptance by the County. The milestone payments will total \$99,750 for the Printing and Logging functionality.

DELIVERABLES +/- See Attached

DUE DATE September 1, 2009

TASK ORDER TYPE Milestone

**RETAINAGE 0%** 

TOTAL AMOUNT Not to Exceed \$99,750

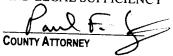
PROJECT DIRECTOR $hlm$ DATE $2/24/09$
Phil Davidson
CONSULTANT Line M. Currie DATE 2/10/09 Printed Name/Title: TIMOTHY M. CUNYIN CHAM, CFO

1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Steve Bordelon, Director of ISS

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



PALM BEACH SHERIFF

Ric Bradshaw, Sheriff

Approved as to Terms and Conditions

MAJ Daniel Mc De Major Dan McBride LEX Board Member

## metatomix

3 Allied Drive Suite 210 Dedham, MA 02026 T: 781-907-6700 F: 781-907-6701

## **Order Supplement**

BILL TO: Palm Beach Sheriff's Office Attn: Scott Nugent 3228 Gun Club Road West Palm Beach, FL 33406

COPY TO: Palm Beach County ISS Attn: Robert Busch 301 N. Olive Ave West Palm Beach, FL 33401

**SHIP TO:** Palm Beach County ISS - Vista Center Attn: Penny Anderson 2300 N. Jog Road - 4th Floor West Palm Beach, FL 33411

## SOFTWARE DESCRIPTION

SOFTWARE DESCRIPTION	Qty.	Unit Cost	Extended Cost
Sub-Total		\$	-
		8	

Agreement No:

Quote Date:

PALM2909

2/9/2009

	Engineering Services days	Project Management Davs	Unit Cost	Euton	ded Cost
Printing Mods			Unit COSt		
<ol> <li>Use new printing Role to control print access to particular users</li> </ol>	1	0.5	\$1,500	\$	2,250.00
<ol><li>Add Print report button to detail page to only print single record at a time for activity searches</li></ol>	1	0.5	\$1,500	\$	2,250.00
<ol><li>Print report button results in pop up disclaimer and input for Requestor Name Print Auditing</li></ol>	2	0.5	\$1,500	\$	3.750.00
4. Modify auditing to capture printing parameters (user name, user agency, requestor name, print date/time, report agency, report case number) for each report printed	2	1	\$1,500	\$	4,500.00
<ol><li>Use new printing Role to control print access to 'Print Log' Report to particular users</li></ol>	1	0.5	\$1,500	\$	2,250.00
<ol><li>Create 'Print Log' report that shows printing details (above) hat can be filtered baed on user name, user agency, print date ange, report agency, and report type)</li></ol>	5	1	\$1,500	\$	9,000.00
Create Printing Reports for Local Systems					
<ol> <li>Create Detail Report for Incident Report</li> </ol>	5	0.5	<b>8</b> 4 500		
<ol> <li>Create Detail Report for Crash Report</li> </ol>	5	0.5	\$1,500		8,250.00
<ol> <li>Create Detail Report for Citation</li> </ol>	5	0.5	\$1,500		8,250.00
0. Create Detail Report for Field Interview	5	0.5	\$1,500		8,250.00
1. Create Detail Report for Booking	5	0.5	\$1,500		8,250.00
2. Create Detail Report for Arrest	5	0.5	\$1,500		8,250.00
Create Printing Reports for State/National		0.5	\$1,500	\$	8,250.00
3. Integrate OSCA APPRISS Report into PB-I FX system	2	0.5	<b>6</b> 4 500		
<ol> <li>Integrate OSCA CCIS Report into PB-I EX system</li> </ol>	2	0.5	\$1,500	-	3,750.00
5. Integrate OSCA NCIC Report into PB-I EX system	2	0.5	\$1,500		3,750.00
<ol> <li>Integrate OSCA DHSMV Report into PB-LEX system</li> </ol>	2	0.5	\$1,500		3,750.00
<ol> <li>Integrate OSCA DC Report into PB-I EX system</li> </ol>	2	0.5	\$1,500		3,750.00
8. Create FDLE report for Hotfiles	3	0.5	\$1,500		3,750.00
9. Create FDLE report for Criminal History (FCIC)	1	0.5	\$1,500 \$1,500		5,250.00 2,250.00
rofessional Services Sub-Total			an ta san an ann an		99,750.00

ESCRIPTION			Qty		Unit Cost	Extende	d Cost
upport Sub-Total						S Second Second	
otal		······································		- Kalendari			99,750

#### Terms

• This Order Supplement sets forth certain terms and conditions regarding the professional services to be provided by Metatomix for Palm Beach County (Customer) and shall be incorporated by reference into the Contract for Consulting/Professional Service, Software Licensing and Maintenance and Support Services dated November 16, 2004 (as amended), by and between Metatomix and Customer (the "Contract"). This Order Supplement and all professional services to be provided hereby shall be governed by and subject to the terms and conditions of the Contract. Should there be any conflict between the Order Supplement and the terms and conditions of the Contract, the Order Supplement terms will prevail.

Services will be billed according to the milestone schedule below. Payment terms shall be net 30.

Milestone	Deliverables	Deliverable Ref Number		Payment
1	Printing Mods + Print Auditing + Incident Report	1 - 7	s	32,250.00
2	Create Report - Accident Report	8	Ţ	
3	Create Report - Citation	-	\$	8,250.00
4		9	\$	8,250.00
	Create Report - Field Interview	10	\$	8,250.00
5	Create Report - Booking	11	S	
6	Create Report - Arrest		æ	8,250.00
7		12	\$	8,250.00
·	Reports for State/National data sources	13 - 19	\$	26,250.00

**Contract Total** 

\_\_\_\_

\$

99,750.00

## **TASK ORDER**

TASK ORDER # 6

CONSULTANT Metatomix, Inc.

ACCOUNT # 3901-491-I267

CONTRACT R-2004-2414

COUNTY PROJECT DIRECTOR Phil Davidson PHONE 355-3956

PROJECT NAME VPT/LEX Phase II Implementation

LOCATION Palm Beach County

TASK DESCRIPTION

Licenses (\$15,625) and Services (\$20,000) for connecting the State Attorney's Office as a LEX data source per the attached documentation.

DELIVERABLES +/- See Attached

DUE DATE June 1, 2009

TASK ORDER TYPE Lump Sum RETAINAGE 0%

TOTAL AMOUNT Not to Exceed \$35,625

PROJECT DIRECTOR DATE 2 Phil Dayidson DATE CONSULTANT Printed Name/Title: TimeTHY UNNI

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Sordel

Steve Bordelon, Director of ISS

APPROVED AS TO FORM AND LEGAL SUFFICIENCY Poult, County Attorney

## LEX Data Source Work Initiation Form

Metatomix agrees and affirms the below stated support information process is acceptable to proceed in the data connectivity of the following agency, and can fully fulfill Metatomix obligations under Palm Beach County Contract R2004-2414, Amendment 7, based on the attached information.

Agency:	Palm Beach County State Attorney's Office					
	Connectivity Method					
Data System to be connected:	STAC					
Documentation available:	Data Dictionary ER DiagramsN/AOther data model Other data docYes_No_When available 20080408Yes_20080408Current reports DescriptionYes_No_					
Notes on connectivity process for http://151.132.153.85:8080/services/Aut	this agency: <u>Web service @</u> hentication/login?userName=Metatomics&password=C4WgMETA5\$!~					
Agency Technical Resource:	Dan Zinn					
Data Vendor Representative:	<u>Wladmir Kocerka</u> Computer Information & Planning, Inc. (904) 880-3990					
Metatomix Technical Resource:	Prashanth Rayasa					
Network connectivity in place:	Yes X No Completed by:					
Use case (test cases) provided <sup>1</sup> :	Yes No Completed by: $\frac{2118}{2009}$					
Test / Acceptance supported by <sup>2</sup> :						
User access complete <sup>3</sup> :	Yes No Completed by:					
Database access complete <sup>4</sup> :	N/A					
Commencement date:	At the of Task Cider Issuand is weeks applox March 31 St, 2009					
Estimated Completion date:	i weeks approx March 31, 2007					
Metatomix representative:	Sara Brown Signature: Nach Raw					
<sup>1</sup> Hard copy examples of FI / IR / UTC / ( <sup>2</sup> Typically a "super-user" knowledgeable	Crash with robust example data included in report in operational processes and RMS use					

<sup>3</sup>User access is often required at a network or server level

<sup>4</sup>A database name with read only rights will be necessary for query execution

# R2007 2048 SEVENTH AMENDMENT to Agreement No: PAL01

## Order Pricing Schedule to the Contract for Consulting/Professional Services, Software Licensing and Maintenance and Support Services

This Amendment is entered into as of the  $\______ day$  of November, 2007 by and between Metatomix, Inc., ("Metatomix"), and Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners (the "County") and amends the contract and Order Pricing Schedule of November 16, 2004 (R-2004-2414) as previously amended to extend the term of the agreement as set forth

WHEREAS, the parties mutually desire to extend the Contract until December 31, 2009,

1

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree to as follows:

- In Article 2, SCHEDULE, the expiration date of the contract, as amended by Amendment No. 6 on September 12, 2006 is deleted and December 31, 2009 is substituted.
- Article 3, PAYMENTS TO METATOMIX, Item A. The maximum amount to be paid by the 2 COUNTY under Amendment No. 7 for Phase II is \$297,604.50. Pricing and payments will be made as set forth in the Scope of Work attached to each Task Order.
- Article 25, MODIFICATIONS OF WORK, Paragraph 1. The COUNTY reserves the right to make 3. changes in Scope of Work, including alterations, reductions therein or additions thereto, and/or authorize additional Task Orders hereunder. Upon receipt by Metatomix of the COUNTY'S notification of a contemplated Change or Task Order, Metatomix shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated Change or Task Order, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY if the contemplated Change or Task Order shall affect Metatomix' ability to meet the completion dates or schedules of this contract.
- Article 25, MODIFICATIONS OF WORK, Paragraph 3. If the County elects to make the 4 Change or issue a Task Order, the Director of ISS is authorized to approve individual Change or Task Orders of up to \$100,000, which shall not exceed the maximum amount of Amendment No. 7, \$297,605.50. Metatomix shall not commence work on any such Change or Task Order until written authorization is signed by Metatomix and the COUNTY.
- Article 25, MODIFICATIONS OF WORK, Paragraph 4. In the event that COUNTY requests a 5. Change or Task Order, COUNTY will give Metatomix written notice, which notice will describe in reasonable detail the requested Change or Task Order. Within five (5) days after the date of such notice, Metatomix will give COUNTY a responsive written notice, which notice will inform COUNTY as to the effect of making the proposed Change or Task Order on the pricing and functional specifications for, and schedule for completion of the Services. In the event that Metatomix suggests a Change, it will give COUNTY written notice, which notice will describe in detail the Change suggested, and include any proposed adjustment in pricing or schedule. Within five (5) days after delivery to COUNTY of any Change Estimate, the parties will reach an agreement in writing regarding the proposed change or Task Order. The parties' representatives will use reasonable efforts to finalize the proposed Change or Task Order and its effect within ten (10) days from the delivery of any Change Estimate, for submission to their respective management for approval. Unless authorized as provided above, Metatomix will continue performance in accordance with the applicable contract term and specifications unless such proposed Change or Task Order affects the portion of the Scope of Work which Metatomix is

**6**.

Article 26, NOTICE. If sent to the COUNTY, notices shall be addressed to:

Penny Anderson, Project Manager 2300 N. Jog Road, 4<sup>th</sup> Floor West Palm Beach, Florida 33411 With copies to: With copies to: Palm Beach County Attorney's Office 301 North Olive Avenue West Palm Beach, Florida 33401

And

ISS, Fiscal Manager 301 North Olive Avenue West Palm Beach, Florida 33401

If sent to METATOMIX, notices shall be addressed to:

Tim Cunningham Metatomix, Inc. 3 Allied Drive, Suite 210 Dedham, MA 02026

7. As part of Phase II, Metatomix will complete all previously credited Phase I data source connections within 60 days of gaining the participating Agency's Commitment as outlined in the Metatomix Order Supplement dated October 8, 2007.

8. METATOMIX will provide Phase I Maintenance and Support in accordance with Exhibit C of the contract and as specified in Task Order No. 1, Scope of Work, for the period of December 21, 2007 to December 20, 2008. Phase II Maintenance and Support will be increased to 18 percent and the support period will begin one year after each data source connection is installed and accepted by the County or completion and acceptance by the County of additional functionality task items.

Except as specifically modified herein, all other provisions of the contract as amended, are hereby confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Seventh Amendment to be executed, in the manner appropriate to each, on the day and year first above written.

METATOMIX, INC. CUN Printed Name  $\bar{\mathbf{O}}$ Title ATTEST:  $\mathbf{O}$ Sharon R. Bock, Clerk and Comptroller Deputy Cler

200 220

Addie Greene

Chairperson

Approved as to Form and Legal Sufficiency:

County Attorney

Approved as to Terms and Conditions:

B٧ ISS Director

# metatomix

3 Allied Drive Suite 210 Dedham, MA 02026 T: 781-907-6700 F: 781-907-6701

## Order Supplement

BILL TO: Paim Beach County - ISS 2300 North Jog Road West Palm Beach, FL 33411 Attn: Penny Anderson

# R2007 2048

NOV 0 6 2007

## SHIP TO:

**Unit Cost** 

PALM07232007

10/8/2007

Paim Beach County - ISS Attn: Fiscal Manager 301 N. Olive Ave West Palm Beach, FL 33401

Extended Cost

Program Products PRODUCT DESCRIPTION Program Qty. Product #'s Five (5) Data Source Software License 5

	5	\$	15,625.00	\$	78,125.00
OSCA Data sources: NCIC, CCIS, APPRISS	3	-+			,0,125.00
		-+-	n/c	\$	-
Sub-Total					
	l			\$	78,125.00
Professional Services					
Includes					
5 Data Source Connections	Qty.		Unit Cost	Extended Cost	
	5	\$	20,000.00	\$	100,000.0
Services OSCA sources (for NCIC, CCIS, APPRISS)	13	5	1,500.00	\$	
Services Days - Development support			2,500.00	*	19,500.0
	5	\$	1,500.00	\$	7,500.0
Additional Functionality:					
vrest		<u> </u>			_
Varrants	6	\$	1,500.00	\$	9,000.00
ooking	6	\$	1,500.00	\$	9,000.00
ummary page	6	\$	1,500.00	\$	9,000.00
otal additional Functionality	3	\$	1,500.00	\$	4,500.00
				\$	
rofessional Services Sub-Total					31,500.00
ubtotal Program Products and Professional Service				\$	158,500.00
				5	236,625.00

Support Ē

Phase I Support & Maintenance Renewal	Qty.	Unit Cost	<b></b>	Extended Cost
Phase II Support & Maintenance Renewal	1	\$ 60,000.00	s	60,000.00
Hase 1 Support of Maintenance Kenewal	1	\$ 19,732.50	S	19,732.50
Support Sub-Total				
lotal			\$	79,732.50
Project discount if signed by Nov 15th.		······································	\$	316,357.50
otal if signed by Nov 15th.			\$	(18,753.00)
			5	297,604.50

Agreement No:

Quote Date:

#### Terms

This Order Supplement sets forth certain terms and conditions regarding (i) the license of Program Products by Metatomix to Customer, (ii) the provision of professional services by Metatomix on behalf of Customer and (iii) the purchase of maintenance and support services with respect the provision of professional services by Metatomix on benair of Customer and (iii) the purchase or maintenance and support services with respect to the Program Products by Customer. All terms and conditions regarding the license of the Program Products set forth on the first page to this Order Supplement are governed by that certain Contract for Consulting/Professional Services, Software Licensing and Maintenance and Support Services, originally dated November 16, 2004, by and between Metatomix and Palm Beach County (Customer), (the Contract).

As part of Phase II, Metatomix will complete all previously credited Phase I data source connections within 60 days of gaining the participating Agency's Commitment. Agency Commitment is defined as the agency providing written documentation and if necessary personnel resources to allow Metatomix to complete the data source connection within 60 days of gaining the participating agency's commitment. Metatomix resources to allow metatomix to complete the data source connection within ou days or gaining the participating agency's communers, we will verify the sufficiences of the Agency's Committment, in writing with the County, prior to the issuance of a task order. Metatomix will also complete the list of "Known deficiences" attached hereto as Exhibit A within 60 days of contract signing.

The payment of Program Products license fees are due prior to Professional Services work commencing on the data source connections.

Professional Services will be billed as follows: i) for data source connections, upon the completion and acceptance by the County of each data source connection ii) for the development of additional functionality, upon the completion and acceptance by the County of early and acceptance by the County of the additional functionality; iii) all other services semi-monthly in arrears.

Standard support fees of 15% for Phase I and 18% for Phase II are due upon commencement of the applicable support period. For Phase I, the support period begins December 21, 2007. For Phase II, the support period begins 1 year after each data source connection is installed and accepted by the County. The maintenance for the additional functionality begins 1 year after completion and acceptance by the County of the

The above pricing does not include a database license (i.e. DB2, Oracle, etc.)

Project discount to be taken from Program Products.

Contract Total			
Sharon R. Bock, Clerk & Comproner	1,	\$	297,604.50
Paim Beach County			
Deputy Clerk COUNTY			
Customer: Palm Beach County, Florida	N	letatomix, Inc.	1
Signature: Allerie L. MAGetik	Signature:	2U. C.	i
Name: Addie Greene	Name: TIMOTH	YU.C	UNNI John
Title: Chairperson	Title:		
Date: NOV 0 6 2007	Date: 10/16	07	
R2007 2048	APPROVED A	/ S TO FORM	
BY STORE Sorder	AND LEGAL SU Tan H COUNTY AT		

## TASK ORDER

TASK ORDER #1

ACCOUNT # 3901-491-I267

CONSULTANT Metatomix, Inc.

CONTRACT R-2004-2414

PHONE 355-3956

COUNTY PROJECT DIRECTOR Phil Davidson

PROJECT NAME VPT/LEX Phase II Implementation

LOCATION Paim Beach County

TASK DESCRIPTION

Connecting OSCA data sources, providing service days, additional functionality and Phase I maintenance for countywide law enforcement data sharing per attached Scope of Work.

DELIVERABLES +/- See Attached

DUE DATE June 1, 2008

TASK ORDER TYPE Lump Sum RETAINAGE 0%

TOTAL AMOUNT \$118,500

PROJECT DIRECTOR	DATE	
	Signature //	· · · · · · · · · · · · · · · · · · ·
CONSULTANT Lilly	U. Curra DATE	10/10/07
Printed Name/Title: Trucht	Y M. WNUNGHM, CFO	

R2007 2049<sub>NOV</sub> 06 2007 PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Sucene adau

Addie Greene, Chairperson

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

Sharon A. Bock, Clark & Com Bea

APPROVED AS TO TERMS AND CONDITIONS

Steve Borde Con ISS DEPARTMENT DIRECTOR

1

### SCOPE OF WORK AND PRICING TASK ORDER 1 PALM BEACH COUNTY, FLORIDA

October 8, 2007

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#### 1. Project Overview

The project involves licenses and services required to add 8 additional data sources to the LEX System; professional services to incorporate additional dashboard functionality; onsite technical training; and first year of maintenance. Additional work may be determined over the course of the contract.

#### 2. <u>Scope of Services</u>

Metatomix understands the intent and objective of this project is to establish data sharing among the majority of the law enforcement agencies in Palm Beach County. Metatomix has developed a scope of work and services designed specifically to meet our understanding of the County's needs. In summary, our approach includes the following:

#### 1. Additional Data Sources

1.1. OSCA NCIC

1.2. OSCA CCIS

1.3. OSCA APPRISS

2. **Professional Services** – Metatomix will provide the professional services to incorporate Arrest, Warrants, and Booking as justice documents in the LEX Dashboard. Metatomix

will also modify the Summary Page to identify contributing agencies with number of occurrences.

- 3. Onsite Services days Metatomix will provide 5 service days of mentoring Palm Beach County ISS staff in support of their implementation and development efforts. Once the service days are completed the Developers Toolkit will be provided at no cost.
- 4. Additional Work Any additional work will be handled via contract amendments and task orders. Examples of work that may come up include additional data sources, additional functionality or integration services to support law enforcement data sharing.
- 5. Annual Support and Maintenance The annual support haw enforcement data snaring. under the original contract, will be at 15 percent for Phase I due December 21, 2007, and at 18 percent for Phase II due one year following completion and acceptance by the County of each data source or additional functionality task(s).
- 6. Completion of Remaining Phase I Tasks As part of Phase II, Metatomix will complete all previously credited Phase I data sources within 60 days of gaining the participating agency's commitment. Agency commitment is defined as the agency providing sufficient written documentation and if necessary, personnel resources to allow Metatomix to complete the data source connection within 60 days. Metatomix will verify the sufficiency of the Agency's commitment in writing prior to the issuance of the task order. Metatomix will also complete the list of "known deficiencies" attached hereto as Exhibit A. If this is not possible due to delays at the data source agencies or the County, work will commence on work outlined in the Task Order(s) at the direction of the Project Director.

#### 3. Contract Management

The successful implementation and completion of any project is based upon the establishment of well-defined objectives, the development of a schedule to meet the objectives and the appropriate monitoring of the progress. The implementation of these items is the responsibility of the Project Manager. Below is the contact information of your assigned project manager, the director of sales and the vice president of professional services, and the chief financial officer. All correspondence should be executed through your assigned project manager. However, if your project manager is unavailable and your question is a priority with the County, please do not hesitate to contact any of the individuals listed below:

Tom Hall (Project Manager)

Voice: (781) 907-6781 Fax: E-mail: thall@metatomix.com

Ray Porter Director, Southeast Sales

Voice: (864) 979-2228 Fax: (508) 629-4662 E-mail: <u>rporter@metatomix.com</u>

Metatomix' contacts with Palm Beach County will be:

Phil Davidson – County Project Director Information Systems Services 301 N. Olive Avenue West Palm Beach, FL 33401 Voice: (561) 355-3956 pdavidso@co.palm-beach.fl.us

## Penny Anderson – Contract

Senior Coordinator Information System Services 2300 N. Jog Road, 4<sup>th</sup> Floor West Palm Beach, FL 33411 Voice: (561) 681-3953 E-mail: <u>panderso@co.palm-beach.fl.us</u>

#### 3.1 Project Management

- Metatomix will assign a Project Manager identified above to interact with County Project Managers.
- The Metatomix Project Manager will provide Project Status Reports on a monthly basis.
- Metatomix will be onsite in Palm Beach County as required by the County Project
   Matatamia illi
- Metatomix will provide access to an online system for tracking completion of work, system bugs, upgrades and enhancements.
- Documented procedures for expeditiously completing connectivity and access to new data sources will be established for approval by the County Technical Project Manager listed above. These procedures will include contingency plans for the various scenarios encountered during Phase I, such as lack of agency technical staff, lack of system documentation, etc.

#### 3.2 Prevailing Specifications

All professional services work will be completed as detailed designed and as mutually agreed during a logical and detailed design phase prior to any professional services development as identified in Section 2. Scope of Services, subsections two (2) and four (4).

Tom Hall VP Professional Services

Voice: (781) 907-6781 Fax: E-mail: <u>thall@metatomix.com</u>

Tim Cunningham Chief Financial Officer & Founder 3 Allied Drive, Suite 210 Dedham, MA 02026 Voice: (781) 907-6775 Fax: (781) 907-6701 E-mail: tcunningham@metatomix.com

Clayton Perrey - Technical Systems Integrator Information System Services 2300 N. Jog Road, 4<sup>th</sup> Floor West Palm Beach, FL 33411 Voice: (561) 681-3951 cperrey@co.palm-beach.fl.us

#### 4. <u>Schedule</u>

Please refer to the attached projected Project Schedule. Work on additional functionality will commence at contract approval. Work on Phase II data connections will commence at the discretion of the County within the overall contract completion date. Task Orders issued and approved by the Director of ISS will constitute the approval mechanism for each data source connection. The proposed schedule, takes into consideration eventualities and delays that may arise during the term of the amendment. Due to the multi-agency nature of this project, we may encounter unavoidable and unanticipated delays. Metatomix will not compromise the quality, accuracy, or precision of the system to meet an unrealistic schedule if extenuating delays and circumstances arise at a particular agency that cannot be overcome by the Project Managers. Every effort will be put forth to meet and exceed the Project Schedule whenever possible.

#### 5. <u>Terms and Conditions</u>

The following terms and conditions apply to the contract between Metatomix and Palm Beach County.

#### 5.1 Billing Procedures

Metatomix will bill for Professional Services as follows; i) for data source connections, upon the completion and acceptance by the County of each data source connection, ii) for the development of additional functionality, upon the completion and acceptance by the County of the additional functionality, and iii) for all other services semi-monthly in arrears. The payment of Program Products license fees are due prior to Professional Services work commencing on the data source connections.

#### 5.2 <u>Warranty</u>

No warranty of data provided by a particular data source, non-related third-party, or data provided by the customer will be implied. All services provided by Metatomix is warranted throughout the life of the maintenance.

#### 5.3 Review and Acceptance

The County shall review and approve all invoices within 30 days of delivery.

#### 6. <u>Maintenance</u>

Phase I maintenance and support, as outlined in the contract for the twelve (12) data sources will be due December 21, 2007. Task Order No. 1 includes the cost of the first year's maintenance.

#### 7. List of Attachments

Attachment 1 – Exhibit A Attachment 2 – Exhibit B

List of known deficiencies Project Schedule

## 8. Pricing – Total Contract Amendment \$297.604.50

OSCA data sources, service days, additional functionality and Phase I maintenance

\$118,500

#### 8.1 <u>Terms</u>

Metatomix is authorized to begin work on Task Order No. 1 upon execution of contract Amendment No. 7.

## List of Known Deficiencies

As of: 10/11/2007 12:05

Exhibit A

ist #	Index #:	Svrt	y Function:	Description:	Status / Comment
1	4	2	associated persons	selected compare, associated persons - query returned no results - clock spins w/out termination	
2	5	2	other driver license transactions	data incorrectly populating fields - see graphic	
3	6	2	DHSMV query warning	incomplete warning: "requires any of the following fields"	
4	7	2	scoring	when the SS# is entered, and matched exactly, the score	e
5	20	2	DHSMV query	We can't query by DL# (?) is this DHSMV or LEX issue?	
6	23	2	Photo	Keep name of agency visible to user obscured by mugshot	
7	24	2	search again	does not work with FDLE result: "error"	
8	31	1	run-away query	even though we can go on to another query the cursor continues to spin from aborted query.	
9	35	3	summary / detail screens	Summary and Detail screens do not stay in synch	
10	37	1	criteria not being honored	dob and gender is some cases are not honored	
11	44	2	dhsmv - address	there is no place where the complete address is displayed	
12	45		sort - DHSMV - traffic dates	the utc date in the dhsmv listing is sorted by month, not year.	The issue date is doing the same thing - sorting by
13	46	3			month, not by year.
14	47	1	date validation from -	does not validate that the from - to dates are	
15	53	2	incident report (IR)	chronologically correct. shows all sources queried under "Persons Associated with" under source	
16	62		no narrative from juno	no narrative or detail is returning from	
17	64		uno always returns complete w/ matches	for every query in which they are selected	nothing returns for juno for IR/FI
18	65	1 j s	uno bad summary- source values	for incidents - summary - source - m.v.c	

st #	Index #:	Svrty	Function:	Description:	
				Description:	Status / Comment
19	66	3	return numbers do no match	ot see detail explanation/re-creation	with detail in JIRA - this is a function of "rolling up"
20	68	2	alert function	not all alerts are populating alert reason box in summary box	testing to be completed with move to prodctn for
21	70	3	complete error msgs where query is evaluated	too many to list - requires a cross-reference schematic for testing - what is coded - what is required - what is error messaged	PALMS
22	72	2	vehicle search	DHSMV needs to be a data source for vehicle, as should hotfiles - stolen cars and tags, with associated error	
23	73	2	for clarification	messages from query evaluation	
24	74	1	vehicle search	partial tag numbers from supporting agencies	see detail for recreation
25	75	~~~~~		search again does not populate correctly	any example
		2		only works for persons search	any example
26	77	2	incidents assoc. w/ persons	not working for all incidents summary	select aniket anald shih in summary - nothing returns under incidents assoc. w/ selected persons; yet work
27	79	2	IR reports - narrative and supplements	report supplements are not being picked up by the system - example:	
28	81	2	Disposition shows	shows a numeric value - needs cross reference to sensible value	Case # 06-2085 - Det. R. Moretti # 205 PBG Police disposition column head in Incidents associated w/
29	82	3			selected person
30	83			not returning in Gardens data	
31	84			juno data in error or sql not correct	
32	85			no messaging when system is in non-working state The "Lost Connection"	
33	86	2	Certificate		Does not provide remedy or ramifications to guide user
34	87	2 9	search again - vehicle	The search again function on vehicle searchs does not work	
35	88	1 \	ehicle search	Jupiter and Delray not finding lines up	acquire example through UTC search - license

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#### Exhibit **B** 10/11/2007 12:04 All dates subject to contract approval date Phase I data connections: **Issue or Status** Start End Comments North Palm Beach 10/17/2007 11/14/2007 Tequesta (or other) unknown\* unknown Lantana Blocked case 9/26/2007 In test Re-engineered, re-DHSMV connected 10/15/2007 Phase I functionality: **Associated Persons** 11/28/2007 Data errors in Juno, Jupiter, Delray, various agencies Lantana + 60 days from contract approval date Phase II connections: Issuance of Data Source 1 +90 days task order Issuance of Data Source 2 task order +90 days Issuance of Data Source 3 +90 days task order Issuance of Data Source 4 task order +90 days Issuance of Data Source 5 task order +90 days Issuance of Data Source 6 task order +90 days Phase II functionality: Arrest Report 11/19/2007 12/31./07 Arrest / Booking / Warrant as events 12/10/2007 1/28/2008 Summary Page to include agency reporting 12/10/2007 2/22/2008

\*Tequesta will upgrade RMS after October 1, 2007 - beginning of new FY

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**LEX Project Schedule**