

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

Meeting Date: April 21, 2009

Department: Public Affairs  
Submitted By: Channel 20

Advisory Board Name: Education and Government Programming Advisory Board

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve:

A) Reappointment of three (3) At-Large members to the Education and Government Programming Advisory Board for a term of three (3) years.

<u>Reappoint: (3)</u>	<u>Requirement</u>	<u>Seat</u>	<u>Nominated By</u>	<u>Term</u>
Keith Betts	Broadcast Engineer	2	Comm. Koons Comm. Marcus Comm. Vana Comm. Greene Comm. Aaronson	05/01/09 - 4/30/12
Marta Casas-Celaya	Cable Industry	4	Comm. Koons Comm. Marcus Comm. Vana Comm. Abrams Comm. Greene Comm. Aaronson	04/18/09 - 4/17/12
Deborah Stewart PBC Public School System		6	Comm. Koons Comm. Marcus Comm. Vana Comm. Greene Comm. Aaronson	05/01/09 - 4/30/12

B) Appointment of one (1) individual to fill the Municipal Government Representative Seat 8 on the Education and Government Programming Advisory Board for a term of three (3) years.

<u>Nominee</u>	<u>Requirement</u>	<u>Seat</u>	<u>Nominated By</u>	<u>Term</u>
<u>Appoint: (1)</u> Lynn L. Allison	Municipal Government	8	Comm. Koons Comm. Marcus Comm. Vana Comm. Abrams Comm. Greene Comm. Aaronson	05/01/09 - 4/30/12

**Summary:** The Education and Government Programming Advisory Board was created by Resolution No. R-91-1489 and amended by Resolution No. R-92-388 on March 17, 1992. The Advisory Board consists of ten (10) At-Large members. Board members represent fields of expertise from the following categories: Broadcast General Manager; Engineer with experience in telecommunication systems; Marketing Director; Cable Industry; Adult Education; PBC Public School System; Member of the BCC; Municipal government representative; and two (2) Citizens-at-Large. The members are appointed by the Board of County Commission and provide assistance in the operation of Channel 20. On March 2, 2009, a memo was sent to the Board of County Commissioners requesting nominations, appointments or reappointments. Countywide (MJ)

**Background and Justification:** The Education and Government Programming Advisory Board consists of ten (10) members and was established by Resolution No. R-91-1489 on October 15, 1991. The Advisory Board was created to provide input and assistance in the operation of Palm Beach County Channel 20. Board members review various means to provide education and government programming to residents, provide input on marketing strategies, funding alternatives and technical recommendations.

**Attachments:** 1) Board Appointment Information Forms  
2) Memo to the BCC  
3) Current List of Advisory Board Members  
4) Resolution No. R-91-1489; Resolution No. R-92-388

Recommended by: [Signature] Department Head Date

Legal Sufficiency: [Signature] Assistant County Attorney Date 4/7/09

II. REVIEW COMMENTS

Other Department Review:

\_\_\_\_\_  
Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

## Part I:

Revised 6/2007

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Education and Government Programming Advisory Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 3 Years. From: 05/01/2009 To: 04/30/2012

Seat Requirement: Broadcast Engineer Seat #: 2

☒ \*Reappointment

or

☐ New Appointment

or ☐ to complete the  
term of \_\_\_\_\_

Due ☐ resignation ☐ other  
to: \_\_\_\_\_

Completion of term to  
expire on: \_\_\_\_\_

**Part II:      *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Keith Betts A.  
Last First Middle

Occupation/Affiliation: Chief Broadcast Engineer

Business Name: WTVX TV/CW Network

Business Address: 1700 Palm Beach Lakes Boulevard, Suite 150

City & State West Palm Beach, Florida Zip Code: 33401

Residence Address: 3875 Circle Lake Drive

City & State West Palm Beach, Florida Zip Code: 33417

Home Phone: (561) 478-6503 Business Phone: (561) 681-3434 ext. \_\_\_\_\_

Cell Phone: (561) 358-1999 Fax: (561) 684-9139

Email Address: kbetts@wvtv.com

Mailing Address preference: ☒ Business Address ☐ Residence

**Minority Identification Code:**

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

☐ BF (African-American Female)

☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☐ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☒ WM (Caucasian Male)

**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: April 21, 2009

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature: Cindy L DeFilippo for  
Comm. Karen T. Marcus

Date: 3/30/09

Pursuant to Florida's Public Records Law, this document may be reviewed  
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Revised 6/2007

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Signature: Shelley Vano Date: \_\_\_\_\_

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Signature: Adrian L. Greene

Date: 3/7/09

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Completion of term to  
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## Revised 6/2007

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Seat #: 4

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Name: Casas-Celaya

Marta

M.

Last

First

Middle

Occupation/Affiliation: Director of Government and Community Affairs

Business Name: Comcast Cable

Business Address: 1100 Northpoint Parkway, Suite 100

City & State West Palm Beach, Florida

Zip Code: 33407

Residence Address: \_\_\_\_\_

City & State \_\_\_\_\_

Zip Code: \_\_\_\_\_

Home Phone: ( )

Business Phone: (561) 227-3457 ext. \_\_\_\_\_

Cell Phone: (561) 236-2413

Fax: (561) 242-8608

Email Address: marta\_casas-celaya@cable.comcast.com

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Last First Middle

Occupation/Affiliation: Director of Government and Community Affairs

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Signature: Shelley Dana

Date: \_\_\_\_\_

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Signature: *Ally L. Greene*

Date: 3/7/09

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Signature: 

Date: 4-8-09

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Seat Requirement: Palm Beach County Public School System Seat #: 6

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**Part II: *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Deborah Stewart  
Last First Middle

Occupation/Affiliation: Public Affairs/Multicultural Specialist

Business Name: Palm Beach County School District

Business Address: 3388 Forest Hill Boulevard, #A-204

City & State West Palm Beach, Florida Zip Code: 33406

Residence Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: ( ) Business Phone: (561) 434-8622 ext. \_\_\_\_\_

Cell Phone: (561) 632-8677 Fax: (561) 434-8074

Email Address: stewartde@palmbeach.k12.fl.us

Mailing Address preference: ☒ Business Address ☐ Residence

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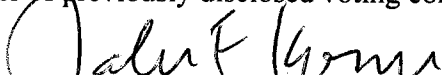
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Due ☐ resignation ☐ other  
to: \_\_\_\_\_

Completion of term to  
expire on: \_\_\_\_\_

**Part II:      *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Deborah Stewart  
Last First Middle

Occupation/Affiliation: Public Affairs/Multicultural Specialist

Business Name: Palm Beach County School District

Business Address: 3388 Forest Hill Boulevard, #A-204

City & State West Palm Beach, Florida Zip Code: 33406

Residence Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: ( ) Business Phone: (561) 434-8622 ext. \_\_\_\_\_

Cell Phone: (561) 632-8677 Fax: (561) 434-8074

Email Address: stewartde@palmbeach.k12.fl.us

Mailing Address preference: ☒ Business Address ☐ Residence

**Minority Identification Code:**

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

☒ BF (African-American Female)

☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☐ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☐ WM (Caucasian Male)

**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: April 21, 2009

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature: Shelley Vana

Date: \_\_\_\_\_



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Education and Government Programming Advisory Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 3 Years. From: 05/01/2009 To: 04/30/2012

Seat Requirement: Palm Beach County Public School System Seat #: 6

☒ \*Reappointment

or

☐ New Appointment

or ☐ to complete the  
term of \_\_\_\_\_

Due to: ☐ resignation ☐ other

Completion of term to  
expire on: \_\_\_\_\_

**Part II: *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Deborah Stewart  
Last First Middle

Occupation/Affiliation: Public Affairs/Multicultural Specialist

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**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: April 21, 2009

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\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature: Albie L. Greene

Date: 3/2/09

## Part I:

**or**

**or**



Revised 6/2007

## Part I:

**or**

or



**Last**

First

## Middle

## Ocean Ridge, Florida

Zip Code: 33435

6260 N. Ocean Boulevard

## Ocean Ridge, Florida

Zip Code: 33435

( )

**Business Phone:**

(561) 742-1234

ext.

(561) 376-7572

**Fax:**

( )

Email Address: drlynnna@aol.com

**Mailing Address preference:** ☐ Business Address ☒ Residence

☐ IF (Native-American Female)

☐ AF (Asian-American Female)

☐ BF (African-American Female)

☐ HF (Hispanic-American Female)

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Appointment to be made at BCC Meeting on: April 21, 2009

Number of previously disclosed voting conflicts during the previous term

**Signature:**

Date:

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Education and Government Programming Advisory Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 3 Years. From: 05/01/2009 To: 04/30/2012

Seat Requirement: Municipal Government Representative Seat #: 8

☐ \*Reappointment

or

☒ New Appointment

or ☐ to complete the  
term of \_\_\_\_\_

Due to: ☐ resignation ☐ other

Completion of term to  
expire on: \_\_\_\_\_

**Part II: *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Allison Lynn L.  
Last First Middle

Occupation/Affiliation: Town Commissioner

Business Name: Town of Ocean Ridge

Business Address: 6450 North Ocean Boulevard

City & State Ocean Ridge, Florida Zip Code: 33435

Residence Address: 6260 N. Ocean Boulevard

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**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: April 21, 2009

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\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature: Cindy L De Telleppo for Date: 3/30/09  
Comm. Karen T. Marcus

Pursuant to Florida's Public Records Law, this document may be reviewed  
and photocopied by members of the public.

Revised 6/2007

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Education and Government Programming Advisory Board

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or

☐ District Appointment

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☒ New Appointment

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term of \_\_\_\_\_

Due ☐ resignation ☐ other  
to: \_\_\_\_\_

Completion of term to  
expire on: \_\_\_\_\_

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Occupation/Affiliation: Town Commissioner

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Appointment to be made at BCC Meeting on: April 21, 2009

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\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature: Shelley Vanna Date: \_\_\_\_\_

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

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Due to: ☐ resignation ☐ other

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Appointment to be made at BCC Meeting on: April 21, 2009

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\_\_\_\_\_  
Number of previously disclosed voting conflicts during the previous term

Signature: 

Date: 3/30/09

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

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Due ☐ resignation ☐ other  
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Signature: Adelle L. Greene

Date: 3/7/09

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

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**Part III: COMMISSIONER COMMENTS**

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\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

Signature:

Date: 4-8-09





**Public Affairs Department  
PBC TV Channel 20**

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-4573

FAX: (561) 355-6685

www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Jeff Koons, Chairman

Burt Aaronson, Vice Chairman

Karen T. Marcus

Shelley Vana

Mary McCarty

Jess R. Santamaria

Addie L. Greene

**County Administrator**

Robert Weisman

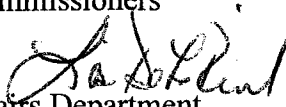


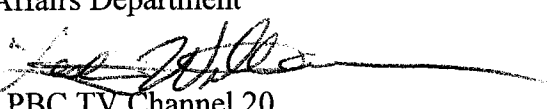
"An Equal Opportunity  
Affirmative Action Employer"

# Memorandum

Date: March 2, 2009

To: Honorable Jeff Koons, Chairman and Members  
Board of County Commissioners

Thru: Lisa De La Rionda   
Director, Public Affairs Department

From: Lester Williams   
Station Manager, PBC TV Channel 20

Re: Ed. and Gov't Programming Advisory Board Appointments

This memo is a request for nominations and reappointments to the Education and Government Programming Advisory Board. The Education and Government Programming Advisory Board currently has three (3) members who wish to be reappointed. Nominations are also needed to fill an Advisory Board seat being vacated by a retiring board member.

Advisory Board Seat Number Two is currently filled by Keith Betts, Broadcast Engineer at WTVX TV. The requirement for this seat is to be an engineer with experience in telecommunication systems. Mr. Betts meets this requirement. This reappointment would be for a term of three years. The current term for Keith Betts expires on April 30, 2009. Mr. Betts would like to be reappointed.

Advisory Board Seat Number Four is currently filled by Marta Casas-Celaya, Director of Government and Community Affairs at Comcast Cable. The requirement for this seat is to be employed in the Cable Industry, which she meets. This appointment would be for a term of three years. The current term for Marta Casas-Celaya expires on April 17, 2009. Ms. Casas-Celaya would like to be reappointed.

Advisory Board Seat Number Six is currently filled by Deborah Stewart, Public Affairs/Multicultural Specialist with the Palm Beach County School District. The requirement for this appointment is to be employed with the Palm Beach County Public School System. Ms. Stewart meets this requirement. This reappointment would be for a term of three years. The current term for Deborah Stewart expires on April 30, 2009. Ms. Stewart would like to be reappointed.



Education and Government Programming Advisory Board Memorandum  
March 2, 2009  
Page Two

Advisory Board Seat Number Eight is currently filled by Linda Hodgkins, Vice Mayor of Juno Beach. The requirement for this seat is to be an elected Municipal Government Representative. Ms. Hodgkins is retiring from the Juno Beach Town Council in March and resigning from the Advisory Board. Nominations are needed to fill this seat which expires April 30, 2009.

Staff recommends the nomination and appointment to Seat Number Eight Commissioner Dr. Lynn L. Allison. She is from the Town of Ocean Ridge and has been a Town Commissioner for six years. Commissioner Allison has expressed interest in serving on the Education and Government Programming Advisory Board. This appointment would be for a term of three years.

We have attached completed Board Appointment information forms for the individuals who wish to be nominated and reappointed to the above mentioned seats. We have also attached blank Board Appointment information forms for your nominations. Please fill out the forms completely and return to me by Wednesday, March 23, 2009 so we may prepare an agenda item for your consideration on the Tuesday, April 21, 2009 agenda.

If you have any questions concerning these appointments or need additional information, you may contact me in the office at 561-355-2282. Thank you for your assistance.

Attachments

cc: Brad Merriman, Assistant County Administrator  
Carey O'Donnell, Chair  
Education and Government Programming Advisory Board



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
EDUCATION AND GOVERNMENT PROGRAMMING ADVISORY BOARD**

---

**I. AUTHORITY :**

Ordinance No. 86-35; amended by Ordinance No. 91-42, amended by Ordinance No. 92-4, approved March 17, 1992; Resolution No. R91-1489, amended by Resolution No. R92-388 approved March 17, 1992.

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

The Advisory Board shall consist of ten (10) members, with a representative from each of the following categories, and shall serve for the designated term: Broadcast General Manager (2 years); Engineer with experience in telecommunication systems (3 years); Marketing Director (2 years); cable industry (3 years); Adult Education (2 years); PBC Public School System (3 years); Member of the BCC (2 years); Municipal government representative (3 years); and two citizens-at-large (2 years).

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Meetings are held quarterly.

**V. FUNCTIONS :**

Review the various means available to provide educational and governmental programming for residents and for PBC's in-house training purposes; develop criteria for educational and government programs and review program line-ups; provide input on marketing strategies; explore funding alternatives; assist with technical recommendations; explore the implementation of a public access channel and make recommendations; and prepare, adopt and present to the BCC an annual report.

**VI. LIAISON INFORMATION :**

**LIAISON DEPARTMENT**

Public Affairs

**CONTACT PERSON**

Lisa De La Rionda Director

**ADDRESS**

301 N Olive Ave Fl 11TH  
West Palm Beach FL 33401  
Phone # 561-355-2754



## EDUCATION AND GOVERNMENT PROGRAMMING ADVISORY BOARD

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	RE-APPOINT DATE	EXPIRE DATE
Appointed By : AT Large								
1	John Spinola WFLX-TV, Raycom Media, Inc. 4119 W Blue Heron Blvd West Palm Beach FL 33404	Member	EA	561-845-2934	Broadcast General Manager	04/18/2006	04/18/2008	04/17/2010
NOMINATED BY :								
2	Keith Betts Channel 12 1700 Palm Beach Lakes Blvd West Palm Beach FL 33407	Member	EA	561-358-1999	Broadcast Engineer	05/01/2006		04/30/2009
NOMINATED BY :								
3	Carey O'Donnell Carey O'Donnell Public Relations Group 477 S Rosemary Ave 319 West Palm Beach FL 33401	Member	EA	561-832-3231	Marketing Director	04/18/2006	04/18/2008	04/17/2010
NOMINATED BY :								

**Appointed By : AT Large**

4	Marta Casas-Celaya Comcast Cable Communications 1100 Northpoint Pky Ste 100 West Palm Beach FL 33407	Member	EA	561-227-3457	Cable Industry	02/27/2007	04/17/2009
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**NOMINATED BY :**

5	Bernadette Mendonez-Russell Palm Beach Community College 3000 St. Lucie Ave Fl 4 Boca Raton FL 33431 6490	Member	AS	561-862-4400	Adult Education	08/19/2008	08/18/2010
---	--	--------	----	--------------	-----------------	------------	------------

**NOMINATED BY :**

6	Deborah Stewart School District of PBC 3372 Forest Hill Blvd B 1 West Palm Beach FL 33406	Member	AA	561-434-8620	School District of PBC	05/01/2006	04/30/2009
---	---	--------	----	--------------	------------------------	------------	------------

**NOMINATED BY :**

7	Vacant	Member	UN	—	County Commissioner		
---	--------	--------	----	---	---------------------	--	--

Boynton Beach FL

**NOMINATED BY :**

**Appointed By : AT Large**

8	Linda Hodgkins Town of Juno Beach 340 Ocean Dr Juno Beach FL 33408	Member	EA	561-626-1122	Municipal Government	05/01/2006		04/30/2009
---	---	--------	----	--------------	----------------------	------------	--	------------

**NOMINATED BY :**

9	Sarah Alsofrom Gunster Yoakley, Attorneys at Law 777 S Flagler Dr Ste 500E West Palm Beach FL 33401 6194	Member	EA	561-804-4350	Resident of Palm Beach County	07/11/2006	06/30/2008	06/29/2010
---	--	--------	----	--------------	-------------------------------	------------	------------	------------

**NOMINATED BY :**

10	Cheryl Carpenter-Klimek Carpenter Klimek & Associates, Inc. 224 Datura St Ste 4111 West Palm Beach FL 33401	Member	EA	561-655-7224	Resident of Palm Beach County	06/01/2006	06/01/2008	05/31/2010
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**NOMINATED BY :**

RESOLUTION NO. R-91- 1489

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE EDUCATIONAL AND GOVERNMENT PROGRAMMING ADVISORY BOARD PURSUANT TO ORDINANCE NO. 86-35, AS AMENDED BY ORDINANCE NO. 91-42

WHEREAS, Ordinance No. 86-35, as amended by Ordinance No. 91- 42, requires the establishment of an Educational and Government Programming Advisory Board by resolution; and

WHEREAS, an advisory board as such will greatly assist the Board of County Commissioners in the operation of its County Channel 20; and

WHEREAS, the continued success of County Channel 20 will further the interests of the residents and visitors of Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Creation.

An advisory board to be made known as the "Educational and Government Programming Advisory Board" is herein established.

Section 2. Membership.

The advisory board shall consist of nine (9) members, with a representative from each of the following categories, and shall serve for the designated term.

	<u>TERM</u>
°Broadcast General Manager	2 Years
°Engineer with experience in telecommunication systems	3 Years
°Marketing Director	2 Years
°Cable Industry	3 Years
°Adult Education	2 Years
°Palm Beach County Public School System	3 Years
°Member of the Board of County Commissioners	2 Years
°Municipal Government Representative	3 Years
°Citizen-at-large	2 Years

Board members shall serve without compensation. All Board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

### Serving 3. Duties and Functions.

The advisory board shall have the following duties and functions:

- A. Review the various means available to provide educational and governmental programming for residents and for Palm Beach County's in-house training purposes.
- B. Develop criteria for educational and government programs and review program line-ups.
- C. Provide input on marketing strategies.
- D. Explore funding alternatives.
- E. Assist with technical recommendations.
- F. Explore the implementation of a public access channel and make recommendations.
- G. Prepare, adopt and present to the Board of County Commissioners an annual report.

### Section 4. Subcommittees.

The advisory board shall establish a subcommittee to focus on educational programming, with concentration on adult education series and other community education opportunities. A subcommittee shall also be formed to address the needs of governmental programming. The board may form other subcommittees as needed.

### Section 5. Meetings and Procedures.

The members of the advisory board shall hold an organizational meeting. At said meeting, the board shall determine a time and place for regular meetings and shall adopt rules of procedure as it may deem necessary. Meetings shall be held at least once a month for the first year, with meetings held bimonthly thereafter, unless it is deemed necessary to meet more frequently. All meetings of the board, including subcommittee meetings, shall be open to the public and must provide adequate notice of their meeting. A quorum shall be present at all meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.



#### Section 6. Absences; Removal.

Lack of attendance/participation shall be a basis for automatic removal. Lack of attendance is to be defined as missing three consecutive meetings or one-half of the meetings within a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of participation. Excused absences will not count against the attendance requirements. Any absence that is to qualify as excused must be voted upon and approved by the advisory board. The types of absences that can be considered excused are: 1) illness; 2) out of County; or 3) personal hardship. A business conflict is not to be considered excused. Excused absences shall be entered into the minutes at the next regularly scheduled meeting of the advisory board. If a member exceeds the absence limit, the member will be removed from the advisory board, however, the appointing Commissioner at his/her discretion can reappoint the individual. Members removed under this section shall not continue to serve until a new appointment is made and removal shall create a vacancy. Any vacancy shall be filled by the Board of County Commissioners.

#### Section 7. Ethics; Conflict of Interest.

All advisory board members shall be governed by the applicable provisions of the Palm Beach County Ethics Ordinance upon its adoption. Abstention from voting due to a conflict of interest on more than three (3) separate matters during any calendar year shall result in automatic removal.

#### Section 8. Staff Support.

The Director of Public Affairs, the Cable Coordinator, and staff from County Channel 20 shall work closely with the advisory board and assist said board, as needed. The Director of Public Affairs or his/her designee shall be responsible for the preparation of the board's agenda and minutes. The Assistant County Attorney assigned to represent the Cable Television Division shall provide legal guidance as needed.

#### Section 9. Sunset.

This advisory board shall be reviewed three (3) years from the date of this resolution to determine whether to continue or dissolve the board. At least ninety (90) days prior to the scheduled review, the board shall submit a written recommendation

to the Board of County Commissioners as to whether the advisory board should be continued or dissolved. If the board recommends continuation, the recommendation shall also include any recommended revisions to this resolution.

The foregoing resolution was offered by Commissioner Roberts who moved its adoption. The motion was seconded by Commissioner Elmquist and, upon being put to a vote, the vote was as follows:

KAREN T. MARCUS	<u>AYE</u>
CAROL A. ROBERTS	<u>AYE</u>
CAROL J. ELMQUIST	<u>AYE</u>
MARY MCCARTY	<u>AYE</u>
CAROLE PHILLIPS	<u>NAY</u>
KEN L. FOSTER	<u>ABSENT</u>
MAUDE FORD LEE	<u>AYE</u>

The Chair thereupon declared the Resolution duly passed and adopted this 15th day of October, 1991.

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

John B. Dunkle, Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

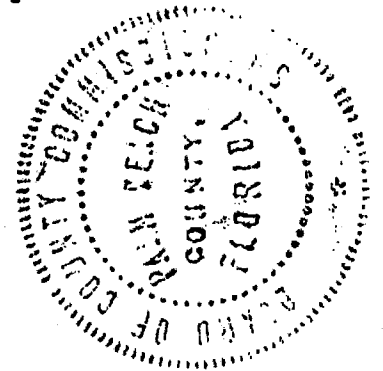
By: \_\_\_\_\_

Joan Haverly  
Deputy Clerk

By: \_\_\_\_\_

Devin M. Distel  
County Attorney

resolutn.egp



Meeting Date: March 17, 1992

Agenda Item #:

5A-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

R-92-388

R/L 5-0 P/F abo

Consent ☐ Regular ☐ Ordinance ☒ Public Hearing ☐

I. EXECUTIVE BRIEF

Request Submitted By: Public Affairs Department

Motion and Title:

Staff recommends adoption of a resolution amending Resolution R-91-1489 which established the Educational And Government Programming Advisory Board.

Summary

This amendment 1) provides for an additional citizen-at-large member to the Educational and Government Programming Advisory Board, and 2) provides for staff support clarification replacing the Cable Coordinator with the Channel 20 Station Manager to work with the advisory board.

This amendment to Resolution R-91-1489 which established the Educational and Government Programming Advisory Board will: 1) increase membership on the advisory board from nine (9) to ten (10) members with the addition of an additional citizen-at-large; and 2) assign the Channel 20 Station Manager as support to the board rather than the Cable Coordinator.

Background and Justification:

1) On October 15, 1991, the Board of County Commissioners established the Educational and Government Programming Advisory Board pursuant to Ordinance 86-35 as amended, providing for nine (9) members to be appointed to the board. On November 12, 1991, the Board of County Commissioners directed that membership on the advisory board should be expanded to ten (10) members, with provision for an additional citizen-at-large. This recommendation for amendment to Resolution R-91-1489 is in response to that directive. This item is in conjunction with the revision recommended by staff on this date to Section 2 of Ordinance 91-42 providing for expansion of the board to ten (10) members. Staff does have some concern that by creating an advisory board of ten members, this opens the possibility of a deadlock vote in the event the advisory board members must vote on a matter.

2) The Channel 20 Station Manager is responsible for the station's programming and operations, and therefore should be involved with the Educational and Government Programming Advisory Board as staff support.

Attachments:

Resolution R-91-1489

Revision to Resolution R-91-1489

Recommended by: Anna Dubell, Acting Director 2/11/92  
Department Director Date

Reviewed By: Richard Roberts 2/12/92  
OFMB Signature Date

Legal Sufficiency: Debra M. Dwyer 2-12-92  
County Attorney Date

Approved By: John W. New 2-12-92  
County Administrator Date

R92-388

II. FISCAL IMPACT ANALYSIS (To be completed by the submitting Dept.)

Five Year Summary of Fiscal Impact:

Fiscal Years	19__	19__	19__	19__	19__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No. _____	
Budget Account No.: Fund _____	Agency _____	Org. _____	Object _____		
Reporting Category _____					

Recommended Sources of Funds/Summary of Fiscal Impact:

III. REVIEW COMMENTS:

OFMB Comments:

Fiscal:

No fiscal impact. *JK*

Contract Administration:

PREM: Real Estate Transactions only:

OTHER:

REVISED 10/89

ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

RESOLUTION NO. R-92-388

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R-91-1489, PROVIDING FOR AN ADDITIONAL CITIZEN-AT-LARGE MEMBER TO THE EDUCATIONAL AND GOVERNMENT PROGRAMMING ADVISORY BOARD; AND PROVIDING FOR STAFF SUPPORT CLARIFICATION.

WHEREAS, the Board of County Commissioners established the Educational and Government Programming Advisory Board through Ordinance No. 91-38 and Resolution No. R-91-1489; and

WHEREAS, the Board of County Commissioners is desirous of adding another citizen-at-large to the Advisory Board's membership to enable further input by the citizen community; and

WHEREAS, the Station Manager of Channel 20 should be involved with the advisory board, as he is responsible for the station's operations and programming.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. Section 2. "Membership" of Resolution No. R-91-1489 is amended to read:

°2 citizens-at-large.

2. Section 8. "Staff Support" of the same resolution is amended to read:

Section 8. Staff Support.

The Director of Public Affairs, the ~~Cable Coordinator~~ Channel 20 Station Manager; and staff from County Channel 20 shall work closely with the advisory board and assist said board, as needed. The Director of Public Affairs or his/her designee shall be responsible for the preparation of the board's agenda and minutes. The Assistant County Attorney assigned to represent the Cable Television Division shall provide legal guidance as needed.

R92 388

The foregoing resolution was offered by Commissioner  
Roberts who moved its adoption. The motion was seconded  
by Commissioner Lee and, upon being put to a vote,  
the vote was as follows:

KAREN T. MARCUS, CHAIR	- Aye
CAROLE PHILLIPS, VICE-CHAIR	- Absent
CAROL A. ROBERTS	- Aye
CAROL J. ELMQUIST	- Aye
MARY MCCARTY	- Aye
KEN FOSTER	- Absent
MAUDE FORD LEE	- Aye

The Chairman thereupon declared the resolution duly  
passed and adopted this 17 day of March, 1992.

APPROVED AS TO FORM AND PALM BEACH COUNTY, FLORIDA, BY ITS  
LEGAL SUFFICIENCY BOARD OF COUNTY COMMISSIONERS

~~John B. Dunkle, Clerk~~  
MILTON T. BAUER, CLERK

By: *Deanne McCarthy* By: *Linda C. Hickman*  
Deputy Clerk

advisory.res

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