

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: May 5, 2009

Consent       Regular  
 Workshop       Public Hearing

Submitted By: Engineering and Public Works  
Submitted For: County Engineer

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve:

- A) An Amendment to Interlocal Agreement R2008-1419 with the Town of Mangonia Park for decorative street lights on Boardman Avenue in an amount not to exceed \$62,637; and
- B) A Budget Transfer of \$62,637 in the Transportation Improvement Fund from Reserves for District 7 to Mangonia Park-Decorative Streets Lights for Boardman Avenue – District 7.

**SUMMARY:** Approval of this Amendment to the Interlocal Agreement and Budget Transfer will provide funds to help pay for an additional six decorative street lights at the entrance to Boardman Avenue. Approval of the original Interlocal Agreement provided funds for seven decorative street lights along Boardman Avenue.

District 7 (MRE)

**Background and Justification:** The Board of County Commissioners approved Interlocal Agreement R2008-1419 on September 9, 2008 with the Town of Mangonia Park (Town) for seven decorative street lights to be installed along Boardman Avenue. The Amended Agreement will give the Town an additional six decorative street lights at the entrance to Boardman Avenue. The District 7 Commissioner believes this will serve the public's best interest.

**Attachments:**

- 1. Location Map
- 2. Project Authorization
- 3. Amendment
- 4. Budget Transfer
- 5. Agreement R2008-1419

Recommended by: *J. McDonald*      3/26/09  
Division Director      Date

Approved by: *S. T. Webb*      4/17/09  
County Engineer      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Grant Expenditures	\$62,637	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	<b>\$62,637</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

# ADDITIONAL FTE  
POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
Budget Acct No.: Fund\_\_ Dept\_\_ Unit\_\_ Object\_\_  
Program

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Transportation Improvement Fund  
Reserve for District 7  
Mangonia Pk/Decorative St Lights for Boardman Ave-Dist 7

C. Departmental Fiscal Review: Atwillhite

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Jim [Signature] 4/29/09  
OFMB

Jim J. Jaworski 4/29/09  
Contract Dev. and Control

WJ 4/28/09  
EN 4/23/09  
JP 4/27/09

This amendment complies with our review requirements.

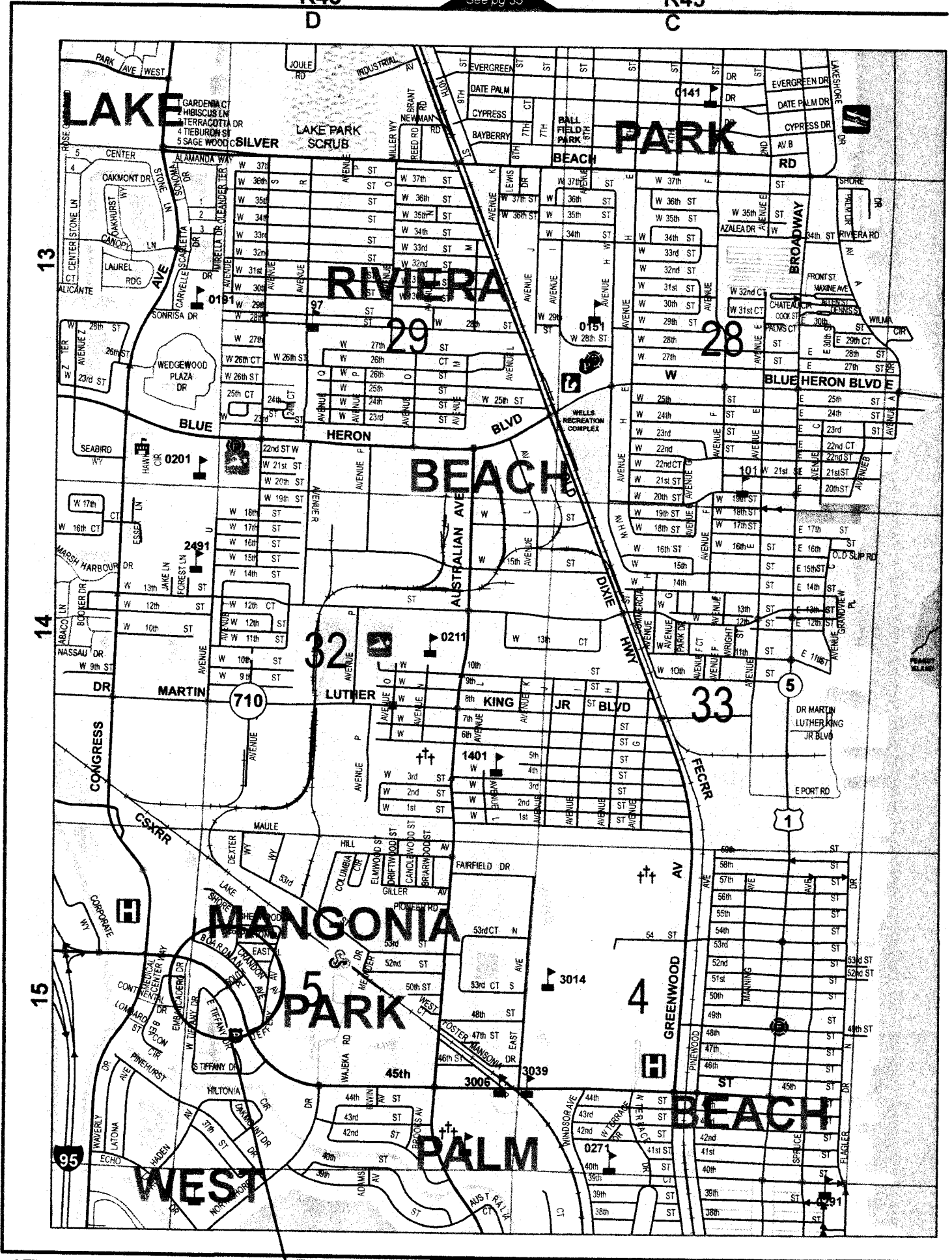
**B. Approved as to Form and Legal Sufficiency:**

Marlene R. [Signature] 4/28/09 4/30/09  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.



T42

T42

T43

BOARDMAN AVE

**Owen Miley**

---

**From:** Addie Greene  
**Sent:** Tuesday, March 03, 2009 3:18 PM  
**To:** Owen Miley; George Webb; Sherry Albury; lleffingwell@townofmangoniapark.com  
**Cc:** Shirley Meeks  
**Subject:** APPROVAL OF ADDENDUM /BOARDMAN AVENUE STREET LIGHTING

Per the information that my office received from the Town of Mangonia in reference to the addendum to the Boardman street lighting agreement, this correspondence will serve as confirmation that I approve this change in the amount of, but not to exceed, \$62,637.39. This amount will cover the lighting of the entrances both sides, to Boardman Avenue. If there any questions concerning this matter, Please contact Shirley Meeks at 355-6637.

Thank You.

*Shirley V. Meeks*  
*Palm Beach County, Board of County Commissioners*  
*Administrative Assistant, District VII*  
561-355-6637

**AMENDMENT TO THE INTER-LOCAL AGREEMENT  
THE TOWN OF MANGONIA PARK  
DECORATIVE STREET LIGHTS BOARDMAN AVENUE**

**THIS AMENDMENT** is made to the Inter-local Agreement R2008-1419 dated September 9, 2008 with **THE TOWN OF MANGONIA PARK**, a municipal corporation of the State of Florida hereinafter referred to as "**TOWN**", and the **BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as "**COUNTY**".

**WITNESSETH**

**WHEREAS**, on September 9, 2008 the **TOWN** and the **COUNTY** entered into an Inter-local Agreement R2008-1419 to provide funding to the **TOWN** for the installation of decorative street lights, poles, and conduit along Boardman Avenue from Jeffrey Avenue to the end in an amount not to exceed **EIGHTY THOUSAND ONE HUNDRED AND THIRTY THREE DOLLARS (\$80,133)** and;

**WHEREAS**, the **TOWN** has requested an additional amount of **SIXTY TWO THOUSAND SIX HUNDRED AND THIRTY SEVEN DOLLARS (\$62,637)** for six additional lights at the entrance to Boardman Avenue to complete the project; and

**WHEREAS**, the **COUNTY** and **TOWN** desire to amend the September 9, 2008 Interlocal Agreement R2008-1419 to increase the funding of the project by **SIXTY TWO THOUSAND SIX HUNDRED AND THIRTY SEVEN DOLLARS (\$62,637)** for a total amount of **ONE HUNDRED FORTY TWO THOUSAND SEVEN HUNDRED AND SEVENTY DOLLARS (\$142,770)**; and

**WHEREAS**, the **COUNTY** and **DISTRICT** desire that this Amendment and Agreement continue without interruption nor lapse.

**NOW, THEREFORE**, in consideration of mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The Inter-local Agreement dated September 9, 2008, by and between the **COUNTY** and **TOWN** is hereby amended to revise paragraph 2 as follows:
  2. The **COUNTY** agrees to provide to the **TOWN** reimbursement funding for documented costs of the **PROJECT** in an amount not exceed **ONE HUNDRED FORTY TWO THOUSAND SEVEN HUNDRED AND SEVENTY DOLLARS (\$142,770)**.

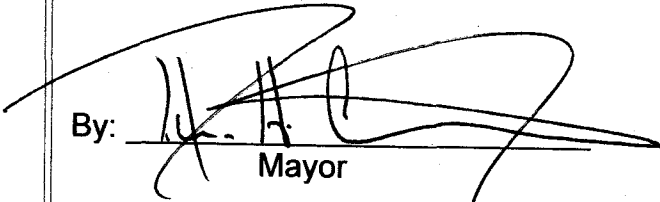
2. It is the intent of the parties hereto that this Amendment shall not become binding until the date executed by the Board of County Commissioners of Palm Beach County.
3. All other provisions of the Inter-local Agreement dated September 9, 2008 not specifically amended herein shall remain in full force and effect.

(REMAINDER OF PAGE LEFT BLANK)

**IN WITNESS WHEREOF**, the parties have executed this Amendment and it is effective on the date first above written.

**TOWN OF MANGONIA PARK**

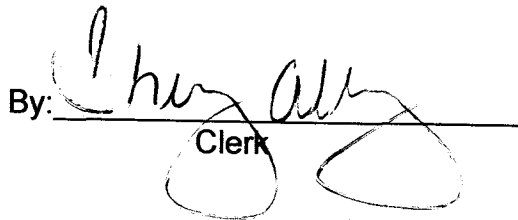
**PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS**

By:   
Mayor

By: \_\_\_\_\_  
John F. Koons Chairman

**ATTEST:**

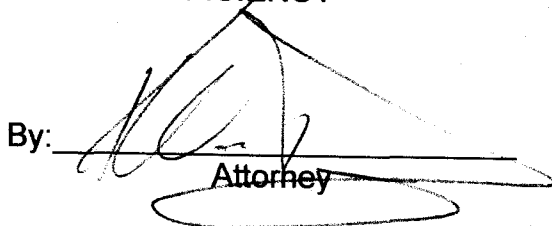
**ATTEST:**

By:   
Clerk

SHARON R. BOCK, CLERK  
By: \_\_\_\_\_  
Deputy Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

By:   
Attorney

By: \_\_\_\_\_  
Assistant County Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO TERMS AND CONDITIONS**

By: 

Date: 3/26/09

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET Transfer**

BGEX 031709-1227

FUND Transportation Improvement

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 03/17/09	REMAINING BALANCE
<b><u>MANGNIA PK/DEC ST LGHTS BOARDMN AV-DIST 7</u></b>								
3500-368-1287-8101	Contributions Othr Govtl Agency	0	80,133	62,637	0	142,770	80,133	62,637
<b><u>RESERVE FOR DISTRICT 7</u></b>								
3500-368-9117-9907	Res-Future Construction	3,752,195	1,413,684	<u>0</u>	<u>62,637</u>	1,351,047		
				62,637	62,637			

	<b>SIGNATURE</b>	<b>DATE</b>	<b>By Board of County Commissioners At Meeting of <u>05/05/09</u></b>
Engineering & Public Works	<u>ahwillhite</u>	<u>3/17/09</u>	
Administration / Budget Approval	_____	_____	_____
OFMB Department – Posted	_____	_____	<b>Deputy Clerk to the Board of County Commissioners</b>



Agenda Item #: 3-C-17

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

M. 587-0

AGENDA ITEM SUMMARY

R-2008-1419

Meeting Date: September 9, 2008 [x] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing

Submitted By: Engineering and Public Works  
Submitted For: County Engineer

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) An Interlocal Agreement with the Town of Mangonia Park (Town) for decorative street lights for Boardman Avenue in the amount of \$80,133.
- B) Budget Transfer of \$80,133 in the Transportation Improvement Fund from Reserves for District 7 to Mangonia Park-Decorative Streets Lights for Boardman Avenue.

SUMMARY: Approval of this Interlocal Agreement and Budget Transfer will provide funds to help pay for decorative street lights on Boardman Avenue in the Town.

District 7 (MRE)

Background and Justification: The Town is undertaking the installation of seven decorative street lights along Boardman Avenue from Jeffrey Avenue to the end within the Town's limits. The District 7 Commissioner believes this will serve the public's best interest.

Attachments:

- 1. Location Map
- 2. Project Authorization
- 3. Agreement w/Exhibit "A"
- 4. Budget Transfer

Recommended by: M. Gallanall 7/24/08  
Division Director Date

Approved by: A. T. Wehl 8/12/08  
County Engineer Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2008	2009	2010	2011	2012
Grant Expenditures	<u>\$80,133</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<b><u>\$80,133</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>

# ADDITIONAL FTE  
POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
Budget Acct No.: Fund\_ Dept\_ Unit\_ Object\_ \_\_\_\_\_  
Program

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Transportation Improvement Fund  
Reserve for District 7  
Mangonia Pk/Decorative St Lights for Boardman Ave-Dist 7

C. Departmental Fiscal Review: *[Signature]*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*atwillhite 8-22-08*  
OFMB  
*[Circular Stamp]* *SN 8/24/08* *CR 8/27/08*

*[Signature]* *8/25/08*  
Contract Dev. and Control  
*[Signature]* *8/25/08*

**B. Approved as to Form and Legal Sufficiency:**

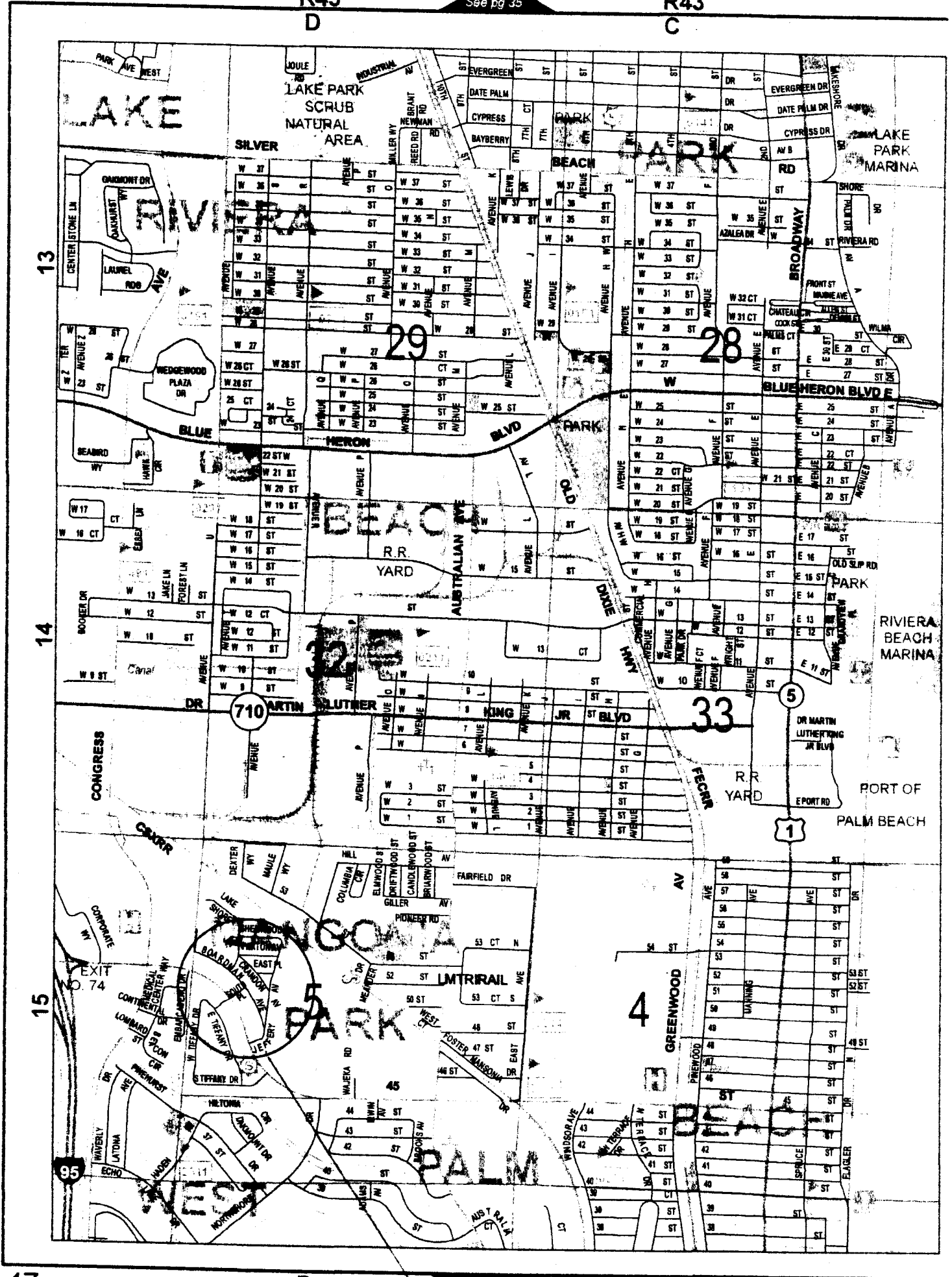
*[Signature]* *8/26/08*  
Assistant County Attorney

This Contract complies with our contract review requirements

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**



30 BOARDMAN AVE

T42

T42

T43

**From:** Addie Greene  
**To:** Owen Miley  
**Date:** 5/12/2008 2:08:00 PM  
**Subject:** CONFIRMATION OF PROJECT COST/BOARDMAN AVENUE DECORATIVE LIGHTING/MANGONIA PARK

Per the information received from you referencing the decorative lighting project on Boardman Avenue, Mangonia Park, please allow this correspondence to serve as confirmation that I will fund this project in the amount of, but not to exceed, \$80,133.00.

If there are any questions concerning this matter, please contact Shirley Meeks at 355, 6637.

**CC:** [smeeks@pbcgov.com](mailto:smeeks@pbcgov.com)

2008

1332

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET Transfer

BGEX 062608-2960

FUND Transportation Improvement

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 06/26/08	REMAINING BALANCE
<u>MANGNIA PK/DEC ST LGHTS BOARDMN AV-DIST 7</u>								
3500-368-1287-8101	Contributions Othr Govtl Agency	0	0	80,133	0	80,133	0	80,133
<u>RESERVES FOR DISTRICT 7</u>								
3500-368-9117-9907	Res-Future Construction	3,797,960	3,722,463	0	80,133	3,642,830		
				80,133	80,133			

SIGNATURE

DATE

By Board of County Commissioners  
At Meeting of 09/09/08

Engineering & Public Works

*[Signature]*

7/21/08

Administration / Budget Approval

*[Signature]*

8.22.08

OFMB Department - Posted

\_\_\_\_\_

\_\_\_\_\_

*[Circular Stamp]*  
SN 8/21/08

*[Signature]*  
Deputy Clerk to the  
Board of County Commissioners



**INTERLOCAL AGREEMENT  
THE TOWN OF MANGONIA PARK  
DECORATIVE STREET LIGHTS FOR BOARDMAN AVENUE**

**R 2008-1419**

**THIS INTERLOCAL AGREEMENT** is made and entered into ~~SEP 09 2008~~ day of \_\_\_\_\_, by and between **PALM BEACH COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as "**COUNTY**" and **THE TOWN OF MANGONIA PARK**, a municipal corporation of the State of Florida hereinafter referred to as "**CITY**"

**WITNESSETH:**

**WHEREAS**, the **CITY** is undertaking the installation of decorative street lights along Boardman Avenue from Jeffrey Avenue to the end within the **CITY** limits hereinafter referred to as "**IMPROVEMENTS**"; and

**WHEREAS**, the **IMPROVEMENTS** consist of installing seven decorative street lights, poles and conduit along Boardman Avenue from Jeffrey Avenue to the end, within the **CITY** limits; and

**WHEREAS**, the **COUNTY** believes the **IMPROVEMENTS** of the street lighting serves a public purpose in the enhancement of the **CITY** and wishes to support the **IMPROVEMENTS** by providing supplemental reimbursement funding for the documented costs of the **IMPROVEMENTS** in an amount not to exceed **EIGHTY THOUSAND ONE HUNDRED AND THIRTY THREE DOLLARS (\$80,133.00)**; and

**WHEREAS**, after the installation of the **IMPROVEMENTS**. The **CITY** shall be responsible for the all subsequent maintenance of the **IMPROVEMENTS**.

**NOW THEREFORE**, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitals are true, correct and incorporated herein.
2. The **COUNTY** agrees to provide to the **CITY** reimbursement funding for documented costs of the **IMPROVEMENTS** in an amount not to **EIGHTY THOUSAND ONE HUNDRED AND THIRTY THREE DOLLARS (\$80,133.00)**.
3. The **COUNTY** agrees to reimburse the **CITY** the amount established in paragraph 2 for costs associated with the **IMPROVEMENTS**, upon the **CITY's** submission of acceptable documentation as provided in paragraph 6a herein below needed to substantiate its cost for the **IMPROVEMENTS**. The **COUNTY** will use its best efforts to provide said funds to the **CITY** on a reimbursement basis within forty-five (45) days of receipt of all information required in paragraph 6, below.

4. The **COUNTY's** obligation is limited to its payment obligation and shall have no obligation to any other person or entity.

5. The **CITY** agrees to assume all responsibility for design, bidding, contract preparation, and contract administration necessary for the **IMPROVEMENTS**, including payment(s) to contractor(s) pursuant to all applicable governmental laws and regulations.

6. The **CITY** will obtain or provide all labor and materials necessary for the design and installation of the **IMPROVEMENTS**. The **COUNTY** shall have the final determination of eligibility for reimbursement. The **CITY** shall furnish the Special Projects Coordinator of County's Department of Engineering and Public Works with a request for payment supported by the following:

a. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form, attached hereto and incorporated herein as Exhibit "A" (pages 1 & 2), which are required for each and every reimbursement to the **CITY**. Said information shall list each invoice payable by the **CITY** and shall include the vendor invoice number, invoice date, and the amount payable by the **COUNTY**. The **CITY** shall attach a copy of each vendor invoice paid by the **CITY** along with a copy of the respective check and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule Form. Further, the **CITY's** Financial Officer shall also certify that each invoice listed on the Contractual Services Purchases Schedule Form was paid by the **CITY** as indicated.

7. As it relates to this Agreement, the **COUNTY** may initiate a financial systems analysis and/or an internal fiscal control evaluation of the **CITY** by an independent auditing firm employed by the **COUNTY** or by the County Internal Audit Department at any time the **COUNTY** deems necessary.

8. The **CITY** agrees to be responsible for the subsequent maintenance of the **IMPROVEMENTS** following installation. The **CITY** shall be solely responsible for obtaining and complying with all necessary permits, approvals and authorizations from any federal, state, regional, **COUNTY** or agency which are required for the **IMPROVEMENTS**.

9. The **IMPROVEMENTS** shall be completed and final invoices submitted to the **COUNTY** no later than December 31, 2010, and the **COUNTY** shall have no obligation to the **CITY** or any other entity or person for any cost incurred thereafter

unless the time for completion is extended by modification of this Agreement as provided herein.

10. Each party shall be liable for its own actions and negligence and to the extent permitted by law; the **CITY** shall indemnify, defend and hold harmless the **COUNTY** against any actions, claims or damages arising out of the **CITY's** negligence in connection with this Agreement or the performance by the **CITY** as it may relate to this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 786.28, nor shall the same be construed to constitute agreement by either party to indemnify the other party for such other party's negligence, willful or intentional acts or omissions.

11. The **CITY** shall, at all times during the term of this Agreement, maintain appropriate insurance.

12. As provided in F.S. 287.132-133, by entering into this Agreement or performing any work in furtherance hereof, the **CITY** certifies that its affiliates, suppliers, sub-contractors, and consultants who perform work hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

13. The **CITY** shall require each contractor engaged by the **CITY** for work associated with this Agreement to maintain:

Workers' Compensation coverage in accordance with Florida Statutes, and;

- a. Workers' Compensation coverage in accordance with Florida Statutes, and;
- b. Commercial General Liability coverage, including vehicle coverage, in combined single limits of not less than ONE MILLION DOLLARS (\$1,000,000.00). The **COUNTY** shall be included in the coverage as an additional insured.
- c. A payment and performance bond for the total amount of the **IMPROVEMENTS** in accordance with Florida Statute 255.05.

14. In the event of termination, the **CITY** shall not be relieved of liability to the **COUNTY** for damages sustained by the **COUNTY** by virtue of any breach of the Agreement by the **CITY**; and the **COUNTY** may withhold any payment to the **CITY** for



the purpose of set-off until such time as the exact amount of damages due the COUNTY is determined.

15. The CITY's termination of this Agreement shall result in all obligations of the COUNTY for funding contemplated herein to be cancelled.

16. The COUNTY and CITY agree that no person shall, on the grounds of race, color, national origin, sexual orientation, religion or creed, sex, age, or handicap be discriminated against in performance of this Agreement.

17. In the event that any section, paragraph, sentence, clause or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

18. All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each party when sent by United States Mail, postage paid, to the following:

AS TO THE COUNTY

Engineering and Public Works Department  
Tanya N. McConnell, P.E.  
Deputy County Engineer  
P.O. Box 21229  
West Palm Beach, Florida 33416-1229

AS TO THE CITY

Town of Mangonia Park  
Lee Leffingwell  
Town Manager  
1755 East Tiffany Drive  
Mangonia Park, Florida 33407  
561-848-1235 Fax 561-848-6940

19. This Agreement shall be construed and governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement shall be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every other remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy shall preclude any other or further exercise thereof.

20. Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and conditions of this Agreement shall be borne by

the respective parties; provided, however, that this clause pertains only to the parties to the Agreement.

21. Except as expressly permitted herein to the contrary, no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and equality of dignity herewith.

22. Each party agrees to abide by all laws, orders, rules and regulations and the **CITY** will comply with all applicable governmental codes during the **IMPROVEMENTS**.

23. Each party shall promptly notify the other of any lawsuit-related complaint, or cause of action threatened or commenced against it which arises out of or relates, in any manner, to the performance of this Agreement.

24. The parties expressly covenant and agree that in the event any of the parties is in default of its obligations under this Agreement, the parties not in default shall provide to the defaulting party thirty (30) days written notice before exercising any of their rights.

25. The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not solely as a matter of judicial constraint, be construed more severely against one of the parties than the other.

26. This Agreement represents the entire understanding among the parties, and supercedes all other negotiations, or agreements, written or oral, relating to this Agreement.

27. The County will file a copy of this Agreement with the Clerk of the Circuit Court in and for Palm Beach County, Florida.

28. This Agreement shall take effect upon execution and the effective date shall be the date of execution.

IN WITNESS WHEREOF, the parties have executed this Agreement and it is effective on the date first above written.

TOWN OF MANGONIA PARK

R 2008 14 19 SEP 09 2008  
PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

By: [Signature]  
Mayor

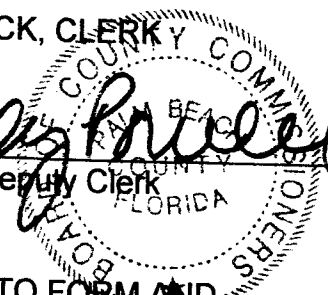
By: Addie L. Greene  
Addie L. Greene, Chairperson

ATTEST:

ATTEST:

By: [Signature]  
City Clerk

By: [Signature]  
Deputy Clerk



APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: [Signature]  
City Attorney

By: [Signature]  
Assistant County Attorney

Date: 8/11/2008

By: 8/26/08

APPROVED AS TO TERMS  
AND CONDITIONS

By: [Signature]

Date: 7/24/08

**PALM BEACH COUNTY  
ENGINEERING & PUBLIC WORKS DEPARTMENT  
CONTRACT PAYMENT REQUEST**

Exhibit A

\_\_\_\_\_  
(PROJECT)

Grantee \_\_\_\_\_ Request Date \_\_\_\_\_

Billing # \_\_\_\_\_ Billing Period \_\_\_\_\_

**PROJECT PAYMENT SUMMARY**

Item	Project Costs this Billing	Cumulative Project Costs	Total Project Costs
Consulting Services	_____	_____	_____
Contractual Services	_____	_____	_____
Material, Supplies, Direct Purchases	_____	_____	_____
Grantee Stock	_____	_____	_____
Equipment, Furniture	_____	_____	_____
<b>TOTAL PROJECT COSTS</b>	=====	=====	=====

Certification: I hereby certify that the above was incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above, and is available for audit upon request.

\_\_\_\_\_  
Administrator/Date

\_\_\_\_\_  
Financial Officer/Date

**PBC USE ONLY**

County Funding Participation	\$ _____
Total Project Costs	\$ _____
Total Project Costs to Date	\$ _____
County Obligation to Date	\$ _____
County Retainage (___%)	(\$ _____)
County Funds Previously Disbursed	(\$ _____)
County Funds Due this Billing	\$ _____

Reviewed and Approved by:

\_\_\_\_\_  
PBC Project Administrator/Date

**PALM BEACH COUNTY  
ENGINEERING & PUBLIC WORKS DEPARTMENT  
CONTRACTUAL SERVICES PURCHASE SCHEDULE**

\_\_\_\_\_  
**(PROJECT)**

Grantee \_\_\_\_\_

Billing Date \_\_\_\_\_

Billing # \_\_\_\_\_

Billing Period \_\_\_\_\_

**Contractor Name**

**Contractor  
Invoice Number  
and Date**

**City Check or  
Voucher Number  
and Date**

**Project  
Amount Paid  
this Period**

**General  
Description**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL \_\_\_\_\_

Certification: I hereby certify that the purchase noted above was used in accomplishing the project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above, and are available for audit upon request.

\_\_\_\_\_  
Administrator/Date

\_\_\_\_\_  
Financial Officer/Date