Date

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May Department Submitted By:	5, 2009 Community Serv	(X) Consent () Ordinance	()Regular ()Public Hearing
Submitted For:	Division of Hum	an Services	
			· · · · · · · · · · · · · · · · · · ·
1	I. EX	KECUTIVE BRIEF	
Department of Childate for the period of July	ren and Families v 1, 2008, through \$70,768, to prev	(DCF) for the Grant-I n June 30, 2009, in a	e: Amendment No. 1 with the n-Aid Program (R2008-1040), n amount of \$3,700 for a total for a minimum of 84 at risk
with DCF in the a assistance, utility ass either homeless or \$3,700 to this progra	mount of \$67,0 sistance, or food at risk of becon im increasing the e percent (25%	168 to provide secutivouchers to a minimuning homeless. DCF number to be assisted) match is required	issioners approved a contract irity deposits, rent/mortgage um of 80 households who are has awarded an additional ed from 80 to 84 by June 30, and is met through in-kind
and Families (DCF) Prevention Services	has granted the in the form of fina isk of becoming	Division of Human s ancial assistance to in homeless. The total	t the Department of Children Services funds for Homeless idividuals and/or families who amount of funds, \$70,768, is
Attachments: Ame	ndment No. 1	:=====================================	=======================================
Recommended By:	Danast - A D	ll_	4/16/09
Approved By:	Department Di		Date 4/27/-9

Assistant County Administrator

II. FISCAL IMPACT ANALYSIS

Fiscal Years 2009 2009 2010 2011 2012 Capital Expenditures	A. Five Year Summa	ry of Fiscal li	mpact:			
External Revenue (3,700) Program Income (County) In-Kind Match (County) In-	Fiscal Years	2009	2009	2010	2011	2012
External Revenue (3,700) Program Income (County) In-Kind Match (County) NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included in Current Budget: Budget Account No.: Fund 0001 Dept. 148 Unit 1350 Obj. 8301 Program Code various Program Period: GY08 B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds Takind Match Departmental Fiscal Review: Takind Match	Capital Expenditures					
Program Income (County) In-Kind Match (County) In-Ki	Operating Costs	4,933				·
In-Kind Match (County) I_233 NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included in Current Budget: Budget Account No.: Fund 0001 Dept. 148 Unit 1350 Obj. 8301 Program Code various Program Period: GY08 B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds Takind Match Departmental Fiscal Review: TEW	External Revenue	(3,700)				·
# ADDITIONAL FTE POSITIONS (Cumulative)	Program Income (County)					
# ADDITIONAL FTE POSITIONS (Cumulative)	In-Kind Match (County)	1,233	· <u> </u>	· .		
Is Item Included in Current Budget: Budget Account No.: Fund 0001 Dept. 148 Unit 1350 Obj. 8301 Program Code various Program Period: GY08 B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds Tukind Match Departmental Fiscal Review: Find	NET FISCAL IMPACT	0			<u> </u>	·
Budget Account No.: Fund 0001 Dept. 148 Unit 1350 Obj. 8301 Program Code various Program Period: GY08 B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds Twkind Match Departmental Fiscal Review: Teal		0				
B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds Twki'nd Match Departmental Fiscal Review: TEW		Fund_0001	Dept. <u>148</u>	Unit _135		
•		ources of Fur s Twki	nds/Summar Jud Watc L	y of Fiscal Im	pact:	
III. REVIEW COMMENTS	Departmental Fisca	al Review:	Eal			
		III. <u>REV</u>	IEW COMME	ENTS		
A. OFMB Fiscal and/or Contract Administration Comments:	A. OFMB Fiscal and/	or Contract A	Administratio	on Comments	: :	
B. Legal Sufficiency: This amendment complies with our review requirements. Assistant County Attorney	B. Legal Sufficiency:	J. 4	16769	This ame	dment complies	tion 24109 with
C. Other Department Review:						
Department Director	Department	Director				

This summary is not to be used as a basis for payment.

AMENDMENT #0001

THIS AMENDMENT, entered into between the Florida Department of Children and Families, hereinafter referred to as the "department" and Palm Beach County Board of County Commissioners, hereinafter referred to as the "provider", amends Contract #IF188.

1. Page 5, Standard Contract, Section II., Paragraph A., is hereby amended to read:

A. Contract Amount

To pay for contracted services according to the terms and conditions of this contra in an amount not to exceed \$70,768.00 or the rate schedule, subject to the availability of funds. The State of Florida performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature. Any cost or services paid for under any other contract or from any other source are not eligible for payment under this contract.

2. Page 10, Attachment I, Section B., Paragraph 4.a., is hereby amended to read:

a. Service Units

A service unit is defined as case management services to include the provision of financial assistance for security deposit, nonpayment of rent or mortgage, utility arrearage, or food vouchers for an eligible client. It is anticipated that <u>84 households</u> will receive services during the contract period.

3. Page 12, Attachment I, Section B., Paragraph 5.a., is hereby amended to read:

a. Performance Measures

The provider shall maintain records documenting the following outcomes:

- (1) 84 households will be provided with financial assistance.
- (2) **85%** of all households will remain in current or comparable housing for 90 days.
- (3) **85%** of all households are expected to be working towards self-sufficiency within 90 days following contract execution during the state fiscal year 2008-2009.
- 4. Page 14, Attachment I, Section C., Paragraphs 1 and 2, are hereby amended to read:

1. Payment Clause

This is a cost reimbursement contract. This department shall reimburse the provider for allowable expenditures incurred pursuant to the terms of the contract for a total dollar amount not to exceed **\$70,768.00**, subject to the availability of funds.

2. Match Requirement

A match of 25 percent of \$23,589.33 is required of this contract. The match contribution will come from staff salaries. Match will be submitted monthly and is documented on the monthly invoice (Exhibit C). Match documentation

will consist of the employee's name, date of service, hours worked, and the salary for the month.

Page 17, Exhibit A, Budget, is hereby deleted in it's entirely and Page 17, 5. Revised Exhibit A, Budget, is inserted in lieu thereof, and attached hereto.

This amendment shall begin on **April 1, 2009** or the date on which the amendment has been signed by both parties, whichever is later.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

IN WITNESS THEREOF, the parties hereto have caused this 3-page amendment to be executed by their undersigned officials as duly authorized.

PROVIDER: PALM BOARD OF COUNT	M BEACH COUNTY TY COMMISSIONERS	FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES
SIGNED BY:		SIGNED BY:
NAME: John F. Koo	ons	NAME: Perry I. Borman
TITLE: Chairman		TITLE: Circuit Administrator
DATE:		DATE:
FEDERAL EID # (or	r SSN): 59-6000785	
		America
	The state of the s	APPROVED AS TO TERMS AND CONDITIONS
	*	BY:
		DEPARTMENT HEAD

Exhibit A

Budget Contract No.: <u>IF188</u> Amendment #0001

Palm Beach County Board of County Commissioners Homeless Prevention Services

July 1, 2008 through June 30, 2009

Expenditure Category	Department of Children & Families	Palm Beach County Board of County Commissioners Local Match Contribution
Homeless Prevention Services Financial assistance to include: Security Deposit, Rent or mortgage, Payment of Utilities, and Food vouchers To 84 individuals and/or families, at a maximum allowance of \$1,000.00 per individual or family.	\$70,768.00	\$0.00
Match Palm Beach County Division of human Services will contribute amounts indicated for the salaries for: • 3 – Casework Supervisors • 4 – Social Worker II • 16 – Social Worker I	\$0.00	\$23,589.33
TOTAL	\$70,768.00	\$23,589.33