

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: May 19, 2009	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department

Submitted By: Community Services

Submitted For: Human Services Division

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I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to approve: An Upward Budget Amendment of \$15,000 in the General Fund, to reconcile the Human Service's Emergency Food and Shelter budget to actual grant award.


Summary: For FY 2009, the Division received an Emergency Food and Shelter Grant award of \$109,823. On April 1, 2009, Palm Beach County Emergency Food and Shelter Program's Local Board reallocated \$15,000 to the Division. A budget amendment of \$15,000 is needed to align the County budget with the additional grant allocation. No match is required for these funds. (Human Services) Countywide (TKF)

Background and Justification: This is the fifteenth year the Division has received the Emergency Shelter Grant Funds. The total amount of funds, \$124,823, is for a one-year period and is non-recurring. As a result of the additional allocation, a budget amendment of \$15,000 is necessary.

Attachments:

- 1. Budget Amendment
- 2. Award Letter from Emergency Food and Shelter Program

Recommended by:  5/5/09
Department Director Date

Approved By:  5/12/09
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Capital Expenditures	_____	_____	_____	_____
Operating Costs	<u>11,250</u>	<u>3,750</u>	_____	_____
External Revenue	<u>(11,250)</u>	<u>(3,750)</u>	_____	_____
Program Income (County)	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	_____	_____
# ADDITIONAL FTS POSITIONS (Cumulative)	_____	_____	_____	_____

Is Item Included In Current Budget: Yes _____ No X
Budget Account No.: Fund _____ Dept _____ Unit _____ Obj. _____
Program Code: various Program Period: GY09

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Federal Funds

Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 5-9-09
28 5/16/09 OFMB *mm* *mm* *4/30/09*
[Signature] 5/11/09
Contract Dev. and Control

B. Legal Sufficiency:

[Signature] 5/12/09
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 140 - 040109*1314
BGRV - 140 - 040109*377

FUND (0001) - GENERAL

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/01/09	REMAINING BALANCE
REVENUE								
148 1345 3168	Fed Grant Indirect - Human Services	90,000	109,823	15,000	0	124,823		
Total Revenue		982,828,890	1,018,381,224	15,000	0	1,018,396,224		
EXPENDITURE								
148 1345 8301	Contributions for Individuals	90,000	109,823	15,000		124,823		124,823
Total Expenditures		982,828,890	1,018,381,224	15,000	0	1,018,396,224		124,823

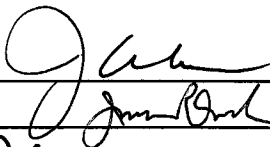
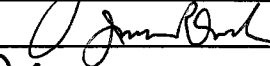
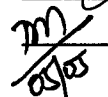
BUD_BLNK.xl

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of _____

 4/29/09
 5-9-09
 _____

Deputy Clerk to the
Board of County Commissioners

**United Way
of Palm Beach County**

**Emergency Food & Shelter Program
2600 Quantum Boulevard
Boynton Beach, FL 33426**



April 1, 2009

RECEIVED APR 2 3 2009

Ms. Claudia Tuck, Director
Palm Beach County Division of Human Services
810 Datura Street, Suite 350
West Palm Beach, FL 33401

Dear Ms. Tuck:

I am sending this letter to you on behalf of the Palm Beach County's EFSP Local Board. Due to circumstances beyond their control, our local Catholic Charities has elected to forfeit their EFSP Phase 27 award. As you may know, Catholic Charities has had a strong presence in the Glades area, annually serving Glades-area residents with these funds. In an attempt to assure that the Glades area continues to have access to EFSP funds, the Local Board has voted to allocate \$15,000 of these funds to your organization. This will bring Palm Beach County Division of Human Services' Phase 27 local award to a total of \$124,823.

This new allocation comes with two special requirements.

1. The extra \$15,000 is earmarked **for distribution to clients through your Belle Glade offices.** Though these funds must be spent according to EFSP Phase 27 guidelines, and made available for all of Palm Beach County residents, the Local Board would like to be certain that these funds are easily available and allocated from out of the Glades-area office.
2. The \$15,000 is to be allocated specifically for Rent/Mortgage Assistance

Original Phase 27 Award		New Phase 27 Award	
Other Shelter	\$ 73,198	Other Shelter	\$ 73,198
Rent/Mortgage	\$ 36,625	Rent/Mortgage	\$ 51,625
Original Total:	\$ 109,823	New Total:	\$ 124,823

Your organization will soon receive a first payment of \$7,500 issued from Catholic Charities to your organization. The remaining \$7,500 will be allocated to PBC Division of Human Services along with your organization's second installment. This second payment is expected to be issued in July 2009. Human Services' second payment will be for \$62,411.50. Please remember, all Phase 27 allocated funds must be spent according to the specifications listed above and prior to the end of this calendar year.

Thank you for agreeing to accept these funds and assuring that the Glades communities will continue to have access to this program. If you have any questions, please do not hesitate to call either myself at (561) 375-6659, or Daniel Gibson at United Way of Palm Beach County (561) 375-6629.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Corrington".

Samantha Corrington
Chairman

Cc: Carol Shaffer