

5B-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 19, 2009

[] Consent [X] Regular
[] Workshop [] Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- (A) Delegate authority to the County Administrator or his designee to approve a construction contract and all associated forms and certifications, pursuant to an Invitation to Bid for the Department of Airports' Project No. PB 09-8, for work associated with the American Recovery and Reinvestment Act of 2009 at Palm Beach International Airport, in an amount not to exceed \$4,000,000; and
- (B) Approve a Budget Amendment of \$3,870,000 in the Airports Improvement and Development Fund, contingent upon actual grant awards, including \$3,870,000 in the American Recovery and Reinvestment Act funding and \$130,000 transferred from Airport Reserves.

Summary: The Department of Airports is currently in the process of advertising an Invitation to Bid utilizing the County's competitive bid process for a project to rehabilitate Runway 13-31 at Palm Beach International Airport (PBIA), in an attempt to obtain grant funding through the American Recovery and Reinvestment Act (ARRA) of 2009. The current total project cost estimate is \$3,870,000. This project has been closely coordinated with the Federal Aviation Administration (FAA) and will comply with all of the requirements imposed by the FAA and the requirements of the ARRA. In order to meet the requirements of the ARRA, funds must be obligated pursuant to a grant offer and acceptance by the County by June 17, 2009. Based on the stringent timeframes to obtain bids on the project and provide the final paperwork to the FAA to execute the grant and award the contract to the successful bidder, the Department of Airports is requesting approval of the delegation of authority to the County Administrator or his designee to execute a construction contract on behalf of the Board of County Commissioners in an amount not to exceed \$4,000,000. **Countywide (AH)**

Background and Policy Issues: This project has been identified in the Department of Airports' Annual Airport Pavement Evaluation as being necessary to ensure the operational usefulness and safety of the runway. As such, the Department is currently utilizing the County's competitive bid process to solicit interest in the project. Under normal circumstances, the Board of County Commissioners approves/awards the majority of construction contracts that are completed at the Airport. Once bids are opened, reviewed and posted for award, the normal process to place an item on the agenda for Board approval can take upwards of 45 days. Utilizing this process, the Department of Airports would be unable to ensure timely issuance of a Notice-to-Proceed by June 17, 2009, which is the date the ARRA requires County acceptance. Once the contract is entered into, the contract will be presented to the Board as a receive and file.

Attachments:

- Budget Amendment

Recommended By:  4/27/09
Department Director Date

Approved By:  5-12-09
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	\$4,000,000				
Operating Costs					
External Revenues (Grants)	\$(3,870,000)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$130,000				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No ☒

Budget Account No: Fund 4111 Department 121 Unit A298 Object 6504
Reporting Category _____ Revenue Source 3104

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The Budget Amendment is contingent upon actual grant awards. Local funding of \$130,000 is necessary to provide a total of \$4,000,000 to reach the possible not to exceed amount of the construction bid.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

4/28/09
OFMB
5-6-09
4/29/09

Contract Dev. and Control
5/6/09

B. Legal Sufficiency:

Anne Delgent 5/11/09
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 9/03

ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

09 - 1007

BUDGET AMENDMENT
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA



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Fund 4111 Airport Improvement & Development Fund

Advantage Document Numbers:
 BGEX121 043009 - 1659
 BGRV121 043009 - 649

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/24/09	REMAINING BALANCE
Revenues								
121-A298-3104	FAA GRANT	0	0	3,870,000	0	3,870,000	0	3,870,000 0
	Total Receipts and Balances	<u>80,526,348</u>	<u>102,411,774</u>	<u>3,870,000</u>	<u>0</u>	<u>106,281,774</u>		
Expenditures								
121-A298-6504	Runway 13/31 ARRA Project	0	0	4,000,000	0	4,000,000	0	4,000,000
121-A900-9909	Reserves Improvement Program	0	5,587,200		130,000	5,457,200		
	Total Appropriations & Expenditures	<u>80,526,348</u>	<u>102,411,774</u>	<u>4,000,000</u>	<u>130,000</u>	<u>106,281,774</u>		

OFMB	Signatures	Date	By Board of County Commissioners
INITIATING DEPARTMENT/DIVISION		<u>4/27/09</u>	At Meeting of
Administration/Budget Department Approval		<u>5-6-09</u>	<u>May 19, 2009</u>
OFMB Department - Posted			Deputy Clerk to the Board of County Commissioners