

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 2, 2009

Consent Regular
 Ordinance Public Hearing

Department

Submitted By: Community Services
Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

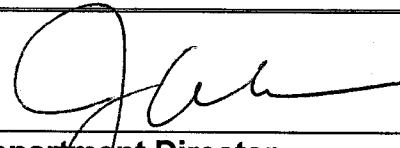
Motion: Staff recommends motion to ratify the Chairman's signature: on the Request for Proposal (RFP) response for the Community Care for the Elderly (CCE) grant amount of \$1,254,217; for the Alzheimer's Disease Initiative - Respite Services (ADI) grant amount of \$255,311 and; for the Home Care for the Elderly (HCE) grant amount of \$103,769, for State funds totaling \$1,613,297 with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA) for the period July 1, 2009 through June 30, 2010 for various services to the elderly, with two (2) one (1) year renewal options.

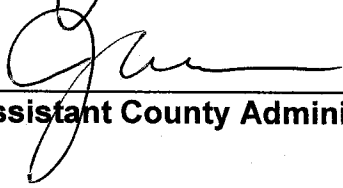
Summary: The RFP encompasses Department of Elder Affairs (DoEA) funded programs managed by the AAA including CCE, ADI and HCE. It also includes \$96,505 in HCE Subsidy funds to be paid directly to the clients by AAA. As a lead Agency, the Division of Senior Services (DOSS) will provide Case Management, Case Aide, and Adult Day Care services directly and will contract with vendors to provide a variety of In-Home Services to assist functionally impaired elderly persons in living independently at home. A required 10% County match funding for CCE and ADI only of \$139,357 and \$28,368 respectively and additional County match funding (over match) of \$466,312 is needed for the three grants to cover staff salaries and administrative costs not covered by the grants. The contract period will span two (2) County fiscal years. Sufficient funding is available in the FY 2009 budget to meet County obligations. County match and additional funding required to meet FY 2010 obligations has been requested in the FY 2010 budget. The Response to the RFP was submitted through the emergency signature process due to the requirement of the AAA that it be returned by May 1, 2009 and there was insufficient time to submit it through the regular agenda process. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: DOSS is responsible for referrals to vendors for the CCE, ADI and HCE programs in northern and western Palm Beach County and contract with vendors to provide Adult Day Care, Case Aide, Case Management, Counseling (Mental Health/Screening), Emergency Alert, Home Delivered Meals, Housing Improvement, Companionship, Chore, Escort, Homemaker, Personal Care, Respite (In-Home), Shopping Assistance, Pest Control (Maintenance), Specialized Medical Equipment, Services & Supplies, Respite (Facility-Based) and Special and Basic Subsidy. Additional referrals will be made to other community resources as determined by needs of the senior population.

Attachment:

CCE, ADI and HCE Request for Proposal (RFP) Response

Recommended By:  5/15/09
Department Director Date

Approved By:  5/26/09
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures					
Operating Costs	<u>573,884</u>	<u>1,721,653</u>			
External Revenue	<u>(415,375)</u>	<u>(1,246,125)</u>			
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>158,509</u>	<u>475,528</u>			
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes X No
 Budget Account No.: Fund 1006 Department 144 Unit 1443/1472/1481 Object Var.
 Program Var.

No additional funding is required for FY2009. Required funding has been requested in the FY2010 budget.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources are the State of Florida, Palm Beach County and Private Donations (Program Income).

<u>Funds</u>	<u>09-10 CCE</u>	<u>09-10 ADI</u>	<u>09-10 HCE</u>	<u>09-10 RFP</u>
State	1,254,217	255,311	103,769	1,613,297
Program Income	42,690	5,513	0	48,203
Match (10%)	139,357	28,368	0	167,725
Addnl. County Funds	<u>321,675</u>	<u>79,044</u>	<u>65,593</u>	<u>466,312</u>
Total	1,757,939	368,236	169,362	2,295,537

Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

John D. ... 5/22/09
 OFMB
 5/21/09

Arnell L. Jacobowitz E.D. 5/22/09
 Contract Administration

B. Legal Sufficiency:

J.P. ... 5/26/09
 Assistant County Attorney

This item complies with current County policies.

C. Other Department Review:

This summary is _____ it.

Program Income is copy received from clients charged by Doss