

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: June 2, 2009       Consent       Regular  
 Department:      Housing and Community Development  
 Submitted By:      Housing and Community Development

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Five (5) Amendments totaling \$16,000 to Agreements under the Emergency Shelter Grants Program (ESGP) with the following nonprofit agencies for the period October 1, 2008 to September 30, 2009.

- a) Amendment No. 001 to an Agreement with Aid to Victims of Domestic Abuse, Inc. (R2008-1892) for an additional \$3,200 to increase the amount funded from \$22,860 to \$26,060;
- b) Amendment No. 001 to an Agreement with Children's Home Society of Florida, Inc. (R2008-1894) for an additional \$3,200 to increase the amount funded from \$22,870 to \$26,070;
- c) Amendment No. 001 to an Agreement with Faith-Hope-Love-Charity, Inc. (R2008-1897) for an additional \$3,200 to increase the amount funded from \$22,860 to \$26,060;
- d) Amendment No. 001 to an Agreement with Florida Resource Center for Women and Children, Inc. (R2008-1899) for an additional \$3,200 to increase the amount funded from \$22,860 to \$26,060; and
- e) Amendment No. 001 to an Agreement with The Lord's Place, Inc. (R2008-1900) for an additional \$3,200 to increase the amount funded from \$22,860 to \$26,060.

**Summary:** Housing and Community Development (HCD) has identified \$16,002.18 in ESGP funds that are available for re-programming. These funds are derived from unexpended ESGP funds which were awarded to five (5) sub-recipients during FY 2007-2008 and whose Agreements with the County expired on September 30, 2008. The funds are recommended to be awarded equally (\$3,200) to the following agencies: Aid to Victims of Domestic Abuse, Inc., Children's Home Society of Florida, Inc., Faith-Hope-Love-Charity, Inc., Florida Resource Center for Women and Children, Inc., and The Lord's Place, Inc. All of the above named agencies have current FY 2008-2009 ESGP Agreements with the County to which the additional funds will be added. The criteria used to select the agencies which are being recommended to receive these funds was formulated by the ESGP Advisory Board and are as follows: agencies have expended all of the funding received in FY 2007-2008 and most of their FY 2008-2009 ESGP award; performed well in terms of meeting their contractual goals; and the funds be distributed to sub-recipients whose contracted activity is the "Operation and Maintenance" of a homeless shelter. These are Federal ESGP funds and the required match will be met by the agency. **These Federal Funds require a local match which is provided by the sub-recipient agencies.** Countywide (TKF)

**Background and Justification:** Palm Beach County Housing and Community Development (HCD) receives Emergency Shelter Grants Program (ESGP) funding from the U.S. Department of Housing and Urban Development (HUD). The regulations governing the ESGP require that funds received during a particular year be expended within 24 months of their receipt. Funds which are not expended within that timeframe are subject to recapture by HUD. HCD's policy is that all ESGP funds must be expended within twelve (12) months of their receipt from the County. **(Continued on Page 3)**

**Attachments:**

- A. Amendment No. 0001 with Aid To Victims of Domestic Abuse, Inc.
- B. Amendment No. 0001 with Children's Home Society, Inc.
- C. Amendment No. 0001 with Faith, Hope, Love, Charity, Inc.
- D. Amendment No. 0001 with Florida Resource Center for Women and Children, Inc.
- E. Amendment No. 0001 with The Lord's Place, Inc.

Recommended By: Edward W. Long

Department Director

5/13/09  
Date

Approved By: Sharon B. Long

Assistant County Administrator

5/29/09  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs:	\$16,000	_____	_____	_____	_____
External Revenues:	(\$16,000)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County):	-0-	_____	_____	_____	_____
NET FISCAL IMPACT:	_____	_____	_____	_____	_____
# OF ADDITIONAL FTE POSITIONS (Cumulative):	N/A	_____	_____	_____	_____

Is Item Included In Current Budget? Yes X No \_\_\_\_\_

Budget Account #: Fund 1101 Dept 143 Unit 1435 Object 8201

Program Code/Program Period Various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

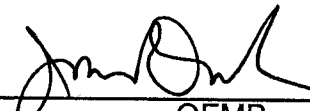

Approval of this Agenda Item will provide an additional \$3,200 of ESGP funds to Aid to each of the following agencies: Victims of Domestic Abuse, Inc., Children's Home Society, Inc., Aid to Victims of Domestic Abuse, Inc., Faith, Hope, Love, Charity, Inc., Florida Resource Center for Women and Children, Inc., and The Lord's Place, Inc. to provide for operation and maintenance costs associated with their respective shelter facilities.

**C. Departmental Fiscal Review:**

 5/5/09  
Fiscal Manager I

**III. REVIEW COMMENTS**

**D. OFMB Fiscal and/or Contract Administration Comments:**

 OFMB  
 5/21/09  
Contract Dev. and Control

*Handwritten notes: NO 5/16/09, JP 5/19/09*

**E. Legal Sufficiency:**

This item complies with current County policies.

 5/26/09  
Senior Assistant County Attorney

**F. Other Department Review:**

\_\_\_\_\_  
Department Director

**Background and Policy Issues (continued)**

This figure consists of FY 2007-2008 ESGP funds from the following Subrecipients: Adopt-A-Family of the Palm Beaches (\$600), Children's Home Society (\$7.08), The Lord's Place (\$180.08), FL Housing Corporation, Inc. (\$5,875.37) Children's Place At HomeSafe, Inc. (\$8,552.37), and Community Caring Center (\$787.28). These funds remain for various reasons. The Palm Beach County ESGP Advisory Board (ESGP), whose members were nominated by the Homeless Coalition of Palm Beach County, Inc. and appointed by the Board of County Commissioners, are responsible for making recommendations regarding the reallocation of all ESGP funds.

**AMENDMENT 001 TO THE AGREEMENT  
WITH  
AID TO VICTIMS OF DOMESTIC ABUSE, INC.**

Amendment 001 entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Palm Beach County and Aid To Victims Of Domestic Abuse, Inc.

**WITNESSETH:**

WHEREAS, Palm Beach County entered into an agreement with Aid To Victims Of Domestic Abuse, Inc. on October 21, 2008, approved by Document R2008-1892, to provide \$22,860 of Emergency Shelter Grant funds for operation and maintenance expenses of an emergency shelter for victims of domestic abuse and their children, which is operated at an unpublished location; and

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$3,200; and

WHEREAS, both parties mutually agree that the original agreement entered into on October 21, 2008, should be amended as follows:

**A. Part III – Section I – Maximum Compensation:**

Substitute "26,060" for "\$22,860."

**B. Exhibit A, Part II - Section A:** Delete the section in its entirety and substitute:

A. Provide up to \$26, 060 in funding for budget line items as follows:

**OPERATIONS AND MAINTENANCE OF SHELTER**

Building and Grounds Maintenance.....	\$8,500
Utilities (water, sewer, electricity).....	\$8,600
Comprehensive Liability Insurance.....	\$3,000
Equipment Rental and maintenance.....	\$1,860
Food (for clients' consumption).....	\$4,100

**TOTAL.....\$26,060**

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

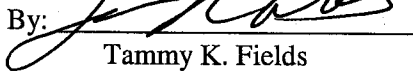
**PALM BEACH COUNTY, FLORIDA, a Political  
Subdivision of the State of Florida**

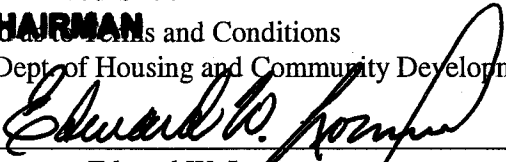
BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
John F. Koons, Chairman

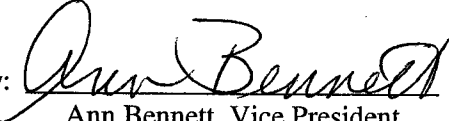
Approved as to Form and Legal  
Sufficiency

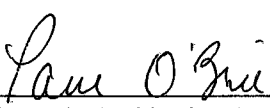
By:   
Tammy K. Fields  
Senior Assistant County Attorney

**JOHN F. KOONS**  
**CHAIRMAN**  
Approved as to Terms and Conditions  
Dept of Housing and Community Development  
By:   
Edward W. Lowery  
Director

(COUNTY SEAL)

**AID TO VICTIMS OF DOMESTIC ABUSE, INC., a Florida corporation**

By:   
Ann Bennett, Vice President

By:   
Pamela A. O'Brien, Executive Director

(CORPORATE SEAL)

ATTACHMENT A

**AMENDMENT 001 TO THE AGREEMENT  
WITH  
CHILDREN'S HOME SOCIETY OF FLORIDA, INC.**

Amendment 001 entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Palm Beach County and Children's Home Society of Florida, Inc.

**WITNESSETH:**

WHEREAS, Palm Beach County entered into an agreement with Children's Home Society, Inc., on October 21, 2008, approved by Document R2008-1894, to provide \$22,870 of Emergency Shelter Grant funds for operation and maintenance expenses of an emergency shelter for runaway and homeless youth at 3333 Forest Hill Blvd., West Palm Beach, Fl 33406 and operation and maintenance expenses of a transitional housing facility for homeless teenage pregnant and mothering women, which is operated at 1199 West Lantana Road, Lantana, FL 333462; and

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$3,200; and

WHEREAS, both parties mutually agree that the original agreement entered into on October 21, 2008, should be amended as follows:

**A. Part III – Section I – Maximum Compensation:**

Substitute "26,070" for "\$22,870."

**B. Exhibit A, Part II - Section A:** Delete the section in its entirety and substitute:

A. Provide up to \$22,870 in funding for budget line items as follows:

**OPERATION AND MAINTENANCE**

Food for Shelter Residents (Transitions Home).....\$ 13,035

Food for Shelter residents (Safe Harbor).....\$13,035

**TOTAL.....\$ 26,070**

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political  
Subdivision of the State of Florida**

**BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
~~John F. Koons, Chairperson~~  
**JOHN F. KOONS**  
**CHAIRMAN**

Approved as to Form and Legal  
Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing and Community Development

By: \_\_\_\_\_  
Tammy K. Fields  
Senior Assistant County Attorney

By: \_\_\_\_\_  
Edward W. Lowery  
Director

(COUNTY SEAL)

**CHILDREN'S HOME SOCIETY OF FLORIDA, INC., a Florida corporation**

By: \_\_\_\_\_  
Nicola Bailey, Dir. Program Operations

By: \_\_\_\_\_  
Stephen Bardy, Executive Director

(CORPORATE SEAL)

ATTACHMENT B

**AMENDMENT 001 TO THE AGREEMENT  
WITH  
FAITH, HOPE, LOVE, CHARITY, INC.**

Amendment 001 entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Palm Beach County and Faith, Hope, Love, Charity, Inc.

**WITNESSETH:**

WHEREAS, Palm Beach County entered into an agreement with Faith, Hope, Love, Charity, Inc., on October 21, 2008, approved by Document R2008-1897, to provide \$22,860 of Emergency Shelter Grant funds for operation/maintenance expenses of Stand Down House, an emergency shelter for homeless veterans and the provision of essential services for the homeless veterans. Stand Down House is located at 4309 Davis Road, Lake Worth, FL 33461.

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$3,200; and

WHEREAS, both parties mutually agree that the original agreement entered into on October 21, 2008, should be amended as follows:

**A. Part III – Section I – Maximum Compensation:**

Substitute “26,060” for “\$22,860.”

**B. Exhibit A, Part II - Section A:** Delete the section in its entirety and substitute:

A. Provide up to \$26,060 in funding for budget line items as follows:

**Operation and Maintenance**

Maintenance/Repair .....	\$1,000
Insurance .....	\$6,000
Utilities.....	\$7,600
Food.....	\$9,460
<b>Subtotal .....</b>	<b>\$24,060</b>

**Essential Services**

Standardized Testing .....	\$2,000
<b>Subtotal.....</b>	<b>\$2,000</b>

**TOTAL .....**\$26,060

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political  
Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
John F. ~~Boone~~ **JOHN F. ROONS**  
**CHAIRMAN**

Approved as to Form and Legal  
Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing and Community Development

By: Tammy K. Fields  
Senior Assistant County Attorney

By: Edward W. Lowery  
Director

(COUNTY SEAL)

**FAITH, HOPE, LOVE, CHARITY, INC., a Florida corporation**

By: Casimiro H. Crockett  
Casimiro H. Crockett, Admin. Director

By: Roy Foster  
Roy Foster, Executive Director

(CORPORATE SEAL)

ATTACHMENT C

**AMENDMENT 001 TO THE AGREEMENT  
WITH  
FLORIDA RESOURCE CENTER FOR WOMEN AND CHILDREN, INC.**

Amendment 001 entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Palm Beach County and Florida Resource Center for Women and Children, Inc.

**WITNESSETH:**

WHEREAS, Palm Beach County entered into an agreement with Florida Resource Center For Women and Children, Inc., on October 21, 2008, approved by Document R2008-1899, to provide \$22,860 of Emergency Shelter Grant funds for the operation/maintenance expenses of an emergency shelter facility for victims of domestic abuse and their children and the provision of essential services for domestic abuse victims. The facility is operated at an unpublished location.

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$3,200; and

WHEREAS, both parties mutually agree that the original agreement entered into on October 21, 2008, should be amended as follows:

**A. Part III – Section I – Maximum Compensation:**

Substitute “26,060” for “\$22,860.”

**B. Exhibit A, Part II - Section A:** Delete the section in its entirety and substitute:

A. Provide up to **\$26,060** in funding for budget line items as follows:

**Operations and Maintenance**

Rent and Lease of Shelter Facility.....	\$	21,260
Food Vouchers for Shelter Occupants.....	\$	1,100
<b>TOTAL.....</b>	<b>\$</b>	<b>22,360</b>

**Essential Services**

Prescriptions.....	\$	1,200
Food Vouchers for Hotel/Motel Occupants.....	\$	2,500
<b>TOTAL.....</b>	<b>\$</b>	<b>3,700</b>

**TOTAL .....\$26,060**

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political  
Subdivision of the State of Florida**

**BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
**JOHN F. KOONS** Chairperson

Approved as to Form and Legal  
Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing and Community Development

By: Tammy K. Fields  
Senior Assistant County Attorney

By: Edward W. Lowery  
Director

(COUNTY SEAL)

**FLORIDA RESOURCE CENTER FOR WOMEN AND CHILDREN, INC., a Florida corporation**

By: Brenda Marshall  
Brenda Marshall, Board President

By: Shandra Dawkins  
Shandra Dawkins, Executive Director

(CORPORATE SEAL)

SEAL

ATTACHMENT D

**AMENDMENT 001 TO THE AGREEMENT  
WITH  
THE LORD'S PLACE, INC.**

Amendment 001 entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Palm Beach County and The Lord's Place, Inc.

**WITNESSETH:**

WHEREAS, Palm Beach County entered into an agreement with The Lord's Place, Inc., Inc., on October 21, 2008, approved by Document R2008-1900, to provide \$22,860 of Emergency Shelter Grant funds for the operation/maintenance expenses of an emergency shelter facility located at 4979 Wedgewood Way, West Palm Beach, FL 33417.

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$3,200; and

WHEREAS, both parties mutually agree that the original agreement entered into on October 21, 2008, should be amended as follows:

**A. Part III – Section I – Maximum Compensation:**

Substitute "26,060" for "\$22,860."

**B. Exhibit A, Part II - Section A:** Delete the section in its entirety and substitute:

A. Provide up to **\$26,060** in funding for budget line items as follows:

Utilities .....	\$	14,200
Security .....	\$	10,000
Food Vouchers.....	\$	1,860
<b>TOTAL .....</b>	<b>\$</b>	<b>26,060</b>

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political  
Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
**JOHN F. ROONS**  
CHAIRMAN

Approved as to Form and Legal  
Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing and Community Development

By: Tammy K. Fields  
Senior Assistant County Attorney

By: Edward W. Lowery  
Director

(COUNTY SEAL)

**THE LORDS PLACE INC., a Florida corporation**

By: Kerry Gallagher, Board President

By: Diane L. Stanley, Executive Director

(CORPORATE SEAL)

ATTACHMENT E