

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 2, 2009

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Budget Transfer of \$160,000 within the \$50 Million General Obligation 2005 Waterfront Access Bond fund from Reserves to Saltwater Boat Ramp Trailer Parking Program.

Summary: This budget transfer is necessary to fund the purchase and installation of ten parking fee kiosks to be located within five saltwater boat ramp parks. Purchase and Installation costs include the kiosks, citation units, signage, pavement striping, space identification, software, and other related items. Districts 1 and 7 (AH)

Background and Justification: On February 3, 2009, the Board of County Commissioners approved the establishment of boat trailer parking fees at the County's five saltwater boat ramp parks. Also, Parks and Recreation Department staff was directed to develop a plan to implement these fees by October 1, 2009.

The Department established a task team which determined the best method for collection of the fees. Following extensive research, the task team concluded that the most efficient method to collect daily fees was to utilize "pay-by-space" kiosks. Due to the \$10 daily fee, the number of coins required, and possibility of theft and maintenance issues created by the saltwater environment, it was determined that kiosk machines will only accept debit cards, credit cards, and possibly smart cards.

The Parks Maintenance Division will be responsible for maintenance of the kiosks and overall coordination of the program. The \$75 annual permit fee (October 1 through September 30) will be administered by the Recreation Services Division's Customer Service Section. Annual permits will be able to be purchased in person at the Parks and Recreation Administration office or a north county location. In addition, permits can be obtained by mail or through the Department's website. While the annual permit does not guarantee a parking space, it will be cost efficient for the frequent boater. The Sheriff's Office will form and utilize a special Citizens On Patrol (COPS) unit to monitor and write citations for illegal parkers. This volunteer unit will save thousands of dollars in personnel costs.

The task team is developing an educational program to inform the boating public about the fees, which will include the Parks and Recreation Department website and boater websites on the Internet; signs posted at the boat ramps at least 60 days prior to implementation; press releases; and notices in the Marine Industries Association newsletter. Emphasis will be placed on encouraging boaters to purchase the annual permit.

Attachment: Budget Transfer

Recommended by: 
Department Director

5/19/09
Date

Approved by: 
Assistant County Administrator

5/26/09
Date

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET TRANSFER

BGEX 821 050409*1679

FUND 3038 - 50M GO 05, Waterfront Access

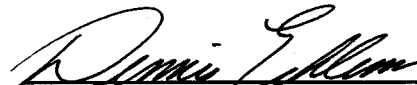
ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 5/4/2009	REMAINING BALANCE
Saltwater Boat Ramp Trailer Parking Program FY2009								
3038-581-P688-6401	Machinery & Equipment	0	0	100,000		100,000	0	100,000
3038-581-P688-6520	Park Improvements	0	0	60,000		60,000	0	60,000
Reserves								
3038-821-9824-9908	Res-New Projects	998,179	960,970		160,000	800,970	0	800,970
	TOTAL				<u>160,000</u>	<u>160,000</u>		

Signatures

Date

By Board of County Commissioners
 At Meeting of
 June 2, 2009
 Deputy Clerk to the Court

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

 5/14/09

Administration/Budget Department Approval

OFMB Department - Posted