## PALM BEACH COUNTY BOARD of COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

Meeting Date: 6/16/08	[ X ] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing	
Department Submitted by: Submitted for:	Information Systems Services Countywide GIS		

### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends a motion to approve:** Task Order No. 2 to the license agreement with Pictometry International Corporation (R2007-1010 and R2007-1011) to exercise a two-year renewal option for new imagery at a cost of \$279,110.

**Summary:** Task Order No. 2 to the Pictometry license agreement is to exercise the first of two, (2) two-year renewal options as set forth in the original contract. A Cooperative Agreement with the Sheriff's Office, Property Appraiser's Office and Palm Beach County Board of County Commissioners was approved on 6/19/07, along with the Pictometry contract approval. The discounted cost for the two-year renewal agreement under Task Order No. 2 is shared one third by each party in the amount of \$46,518 for year one, and the same amount in year two. Additional cost sharing is being pursued with local municipalities. Countywide (PK)

**Background and Justification:** Pictometry provides a unique method of oblique geo-registered data images used by many agencies across the County. Many cities are using and benefitting from the imagery, and therefore, subject to their budget availability the County may receive some funding contributions in the future.

A Cooperative Agreement with the Sheriff's Office, Property Appraiser's Office and Palm Beach County Board of County Commissioners was approved on 6/19/07, along with the Pictometry contract approval. These agencies will use the Pictometry data for tactical support and daily operations. The cost for the two-year agreement under Task Order No. 1 was shared one third by each party in the amount of \$49,687 for year one, and the same amount in year two. This project is part of the Information Systems Services, Countywide GIS Capital Project. Countywide GIS is managing the acquisition and distribution of the data to other agencies across the County. The agreement allows for additional Task Orders to be executed by the parties for future updates to the product at a reduced cost. Task Orders amounting to more than \$100,000 must be brought to the Board for approval. The imagery acquired under this agreement can be used in perpetuity, and Pictometry's marketing of the imagery will come back to the County on a 50/50 basis in the form of credits towards future license renewals. Pictometry will provide new imagery if required as a result of hurricanes, earthquakes, tornadoes and/or terrorist damage at no additional cost. The agreement is structured with the option to extend for up to two (2) additional two (2) year periods at a 5 percent and 10 percent consecutive discount.

### **Attachments:**

- 1. Four (4) original Task Order No. 2 documents
- 2. Copy of Task Order No. 1 with Pictometry License Agreement

Recommended by:	Steve Bordelon	5/27/09
•	Department Director	Date
Approved by:	Meller	4/5/09
	County Administrator	Date

### **II. FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact

Fiscal Years	2009	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures Operating Costs	\$0 0	\$139,555 0	\$139,555 0	0	0
External Revenues	0	<93,037>	<93,037>	0	0
Program Inc (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	<u>\$ 0</u>	<u>\$ 46,518</u>	<u>\$46,518</u>	<u>\$ 0</u>	\$ 0
# Additional FTE Positions (Cumulative)	<u>0</u>	<u>o</u>	<u>0</u>	<u>o</u>	<u>o</u>
Is Item Included in proposed Budget Yes X No					
Budget Account Number(s):	Fund	3901 Dep	ot. 491 Unit	M010 Ob	ject 6508

В.	Recommended	Sources of Fi	unds / Summary	, of	<b>Fiscal</b>	Impa	ct
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C.	Department Fiscal Review:	KOBIT BOOK S/27 6	3
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### **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Administration Comments:

na 6-1-09 B72 4/2/051 OFMB M CASIBORION	Contract Administration 6 Janes 43/09		
B. Legal Sufficiency:	This item complies with current County policies.		
PIFE = c/sha	• • • • • • • • • • • • • • • • • • •		

C: Other Department Review:

Department Director

Assistant County Attorney

TASK ORDER #2

CONSULTANT Pictometry International Corp.

ACCOUNT # 3901-491-M010-6508

CONTRACT R2007-1010 & R2007-1011

COUNTY PROJECT MANAGER Kelly Ratchinsky PHONE 355-4275

PROJECT NAME 2009 PBC Color Oblique Digital Imagery

LOCATION Palm Beach County Urban Areas

TASK DESCRIPTION

Updated licensed imagery

DELIVERABLES +/- See Attached

DUE DATE March 31, 2010

TASK ORDER TYPE Lump Sum

**RETAINAGE 10%** 

TOTAL AMOUNT Not to exceed \$279,110 paid over 2 years split equally between the Property Appraiser, Sheriff and Palm Beach County

DATE 5-20-09 Printed Name/Title! TIME UP PALM BEACH COUNTY SHERIFF PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

Ric L. Bradshaw

Jeff Koons, Chairman

NTY PROPERTY APPRAISER

Gary R. Nikolits

APPROVED AS TO FORM AND LEGAL SUFFICIENCY APPROVED AS TO TERMS AND CONDITIONS

County Attorney

/ Sordelon **ISS Department Director** 

the



May 20, 2009

Kelly Ratchinsky Countywide GIS Coordinator Palm Beach County 2300 N Jog Rd, 4th floor West Palm Beach, FL 33411

Re: Statement of Work for Palm Beach County with regard to Task Order No. 2 to the License Agreement with Pictometry International Corp (R2007-1010 and R2007-1011) to exercise a two year renewal option for new imagery at a cost of Two Hundred Seventy Nine Thousand and One Hundred Dollars (\$279,100.00).

- 1. This second Image Library under the agreement dated June 19, 2007 shall be scheduled to begin on or about December 15, 2009 and continue until completed, weather and ATC conditions permitting;
- 2. The cost of a 1.2 TB hard drive (delivery media) shall be included (at no additional charge) with the cost of the flight scheduled for the 2009/2010 flight season;

Sincerely,

Michael J. Near

Executive Vice President, Administration

Pictometry International Corp.

## R2007 1010

### CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

This Contract is made as of the \_\_\_\_\_\_day of \_\_\_\_\_, 200\_\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and Pictometry International, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 16-1595473

In consideration of the mutual promises contained herein, the COUNTY and the CONSULTANT agree as follows:

### **ARTICLE 1 - SERVICES**

The CONSULTANT'S responsibility under this Contract is to provide professional/consultation services in the area of licensed imagery, software products and services, as more specifically set forth in the Scope of Work detailed in Schedule "A".

The COUNTY'S representative/liaison during the performance of this Contract shall be Kelly Ratchinsky, Countywide GIS Coordinator, telephone no. (561) 681-3958.

The CONSULTANT'S representative/liaison during the performance of this Contract shall be CARL DECATOR , telephone no. 813-926-5720.

### **ARTICLE 2 - SCHEDULE**

- A. The CONSULTANT shall commence services on June 19, 2007 and complete all services by June 19, 2009.
- B. The initial tasks performed by the CONSULTANT are detailed in Schedule "A" and Task Order No. 1. Additional Task Orders may be issued by the COUNTY or authorized by representatives of the Property Appraiser and/or the Sheriff's Office at the rates set forth in Schedule "A". The COUNTY is hereby granted the option to extend this contract upon the same terms and conditions and at the pricing set forth in Schedule "A" for two (2) additional two-year periods upon ninety (90) days prior written notice to the CONSULTANT.
- C. Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Schedule "A".

### **ARTICLE 3 - PAYMENTS TO CONSULTANT**

A. Invoices received from the CONSULTANT pursuant to this Contract will be reviewed and approved by the COUNTY's representative, to verify that services have been rendered in conformity with the Contract. Approved invoices will then be sent to the Finance Department for payment. Invoices will normally be paid within thirty (30) days following the COUNTY representative's approval.

B. <u>Final Invoice</u>: In order for both parties herein to close their books and records, the CONSULTANT will clearly state <u>"final invoice"</u> on the CONSULTANT'S final/last billing to the COUNTY. This shall constitute CONSULTANT'S certification that all services have been properly performed and all charges and costs have been invoiced to Palm Beach County. Any other charges not properly included on this final invoice are waived by the CONSULTANT.

### **ARTICLE 4 - TRUTH-IN-NEGOTIATION CERTIFICATE**

Signature of this Contract by the CONSULTANT shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, over-head charges, and other costs used to determine the compensation provided for in this Contract are accurate, complete and current as of the date of the Contract and no higher than those charged the CONSULTANT'S most favored customer for the same or substantially similar service.

The said rates and costs shall be adjusted to exclude any significant sums should the COUNTY determine that the rates and costs were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants. The COUNTY shall exercise its rights under this Article 4 within three (3) years following final payment.

### **ARTICLE 5 - TERMINATION**

This Contract may be terminated by the CONSULTANT upon sixty (60) days' prior written notice to the COUNTY's representative in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Contract through no fault of the CONSULTANT. It may also be terminated, in whole or in part, by the COUNTY, with or without cause, immediately upon written notice to the CONSULTANT. Unless the CONSULTANT is in breach of this Contract, the CONSULTANT shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination. After receipt of a Termination Notice and except as otherwise directed by the COUNTY the CONSULTANT shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY. Upon termination, all licensed products need to be returned to Pictometry.
- D. Continue and complete all parts of the work that have not been terminated.

### **ARTICLE 6 - PERSONNEL**

The CONSULTANT represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

All of the services required herein under shall be performed by the CONSULTANT or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

Any changes or substitutions in the CONSULTANT'S key personnel, as may be listed in Exhibit "A", must be made known to the COUNTY'S representative and written approval must be granted by the COUNTY's representative before said change or substitution can become effective.

The CONSULTANT warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

All of the CONSULTANT'S personnel (and all Subcontractors) while on County premises will comply with all COUNTY requirements governing conduct, safety and security.

### **ARTICLE 7 - SUBCONTRACTING**

The COUNTY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Contract. The CONSULTANT is encouraged to seek additional small business enterprises for participation in subcontracting opportunities. If the CONSULTANT uses any subcontractors on this project the following provisions of this Article shall apply:

If a subcontractor fails to perform or make progress, as required by this Contract, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONSULTANT shall promptly do so, subject to acceptance of the new subcontractor by the COUNTY.

The Palm Beach County Board of County Commissioners has established a minimum goal for SBE participation of 15% on all County solicitations.

The CONSULTANT agrees to abide by all provisions of the Palm Beach County Code establishing the SBE Program, as amended, and understands that failure to comply with any of the requirements will be considered a breach of contract.

The CONSULTANT understands that each SBE firm utilized on this Contract must be certified by Palm. Beach County in order to be counted toward the SBE participation goal.

The CONSULTANT shall provide the COUNTY with a copy of the CONSULTANT's contract with any SBE subcontractor or any other related documentation upon request.

The CONSULTANT understands the requirements to comply with the tasks and proportionate dollar amounts throughout the term of this Contract as it relates to the use of SBE firms.

The CONSULTANT will only be permitted to replace a certified SBE subcontractor who is unwilling or unable to perform. Such substitutions must be done with another certified SBE in order to maintain the SBE percentages established in this Contract. Requests for substitutions of SBE's must be submitted to the COUNTY's representative and to the Office of Small Business Assistance.

The CONSULTANT shall be required to submit to the COUNTY Schedule 1 (Participation of SBE-M/WBE Contractors) and Schedule 2 (Letter of Intent) to further indicate the specific participation anticipated, where applicable.

The CONSULTANT agrees to maintain all relevant records and information necessary to document compliance pursuant to Palm Beach County Code, Chapter 2, Article III, Sections 2-71 through 2-80.13 and any revisions thereto, and will allow the COUNTY to inspect such records.

### **ARTICLE 8 - FEDERAL AND STATE TAX**

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the CONSULTANT. The CONSULTANT shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the CONSULTANT authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The CONSULTANT shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this contract.

### **ARTICLE 9 - AVAILABILITY OF FUNDS**

The COUNTY'S performance and obligation to pay under this contract for subsequent fiscal year's is contingent upon annual appropriations for its purpose by the Board of County Commissioners.

### **ARTICLE 10 - INSURANCE**

- A. CONSULTANT shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverages and limits (including endorsements), as described herein. CONSULTANT shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by CONSULTANT are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by CONSULTANT under the contract.
- B. <u>Commercial General Liability</u> CONSULTANT shall maintain Commercial General Liability at a limit of liability not less than \$1,000,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. CONSULTANT shall provide this coverage on a primary basis.
- C. <u>Business Automobile Liability</u> CONSULTANT shall maintain Business Automobile Liability at a limit of liability not less than \$500,000 Each Accident for all owned, non-owned and hired automobiles. In the event CONSULTANT doesn't own any automobiles, the Business Auto Liability requirement shall be amended allowing CONSULTANT to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form. CONSULTANT shall provide this coverage on a primary basis.
- D. Worker's Compensation Insurance & Employers Liability CONSULTANT shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. CONSULTANT shall provide this coverage on a primary basis.
- E. <u>Additional Insured</u> CONSULTANT shall endorse the COUNTY as an Additional Insured with a CG 2026 Additional Insured Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read

"Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." CONSULTANT shall provide the Additional Insured endorsements coverage on a primary basis.

- F. Waiver of Subrogation CONSULTANT hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then CONSULTANT shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which a condition to the policy specifically prohibits such an endorsement, or voids coverage should CONSULTANT enter into such an agreement on a pre-loss basis.
- G. <u>Certificate(s) of Insurance</u> Prior to execution of this Contract, CONSULTANT shall deliver to the COUNTY'S representative as identified in Article 26, a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverages required by this Contract have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. The certificate of insurance shall be issued to

Palm Beach County ISS c/o Penny Anderson 2300 N. Jog Road, 4<sup>th</sup> Floor West Palm Beach, FL 33411

- H. <u>Umbrella or Excess Liability</u> If necessary, CONSULTANT may satisfy the minimum limits required above for either Commercial General Liability, Business Auto Liability, and Employer's Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for either Commercial General Liability, Business Auto Liability, or Employer's Liability. The COUNTY shall be specifically endorsed as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance notes the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.
- I. Right to Review COUNTY, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Contract. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

### **ARTICLE 11 - INDEMNIFICATION**

CONSULTANT shall protect, defend, reimburse, indemnify and hold COUNTY, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or

appellate levels or otherwise, arising during and as a result of their performance of the terms of this Contract or due to the acts or omissions of CONSULTANT due to physical damage or negligence. The product is to be used for visualization and reference only and is not intended to be authoritative. The CONSULTANT cannot indemnify the COUNTY for any claim or damage for the misuse of licensed products.

### **ARTICLE 12 - SUCCESSORS AND ASSIGNS**

The COUNTY and the CONSULTANT each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the COUNTY nor the CONSULTANT shall assign, sublet, convey or transfer its interest in this Contract without the prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the COUNTY, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the COUNTY and the CONSULTANT.

### **ARTICLE 13 - REMEDIES**

This Contract shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Contract will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

### **ARTICLE 14 - CONFLICT OF INTEREST**

The CONSULTANT represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes. The CONSULTANT further represents that no person having any such conflict of interest shall be employed for said performance of services.

The CONSULTANT shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence the CONSULTANT'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the CONSULTANT. The COUNTY agrees to notify the CONSULTANT of its opinion by certified mail within thirty (30) days of receipt of notification by the CONSULTANT. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by the

CONSULTANT, the COUNTY shall so state in the notification and the CONSULTANT shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the CONSULTANT under the terms of this Contract.

### **ARTICLE 15 - EXCUSABLE DELAYS**

The CONSULTANT shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the CONSULTANT or its subcontractors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes, and abnormally severe and unusual weather conditions.

Upon the CONSULTANT'S request, the COUNTY shall consider the facts and extent of any failure to perform the work and, if the CONSULTANT'S failure to perform was without it or its subcontractors fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly, subject to the COUNTY'S rights to change, terminate, or stop any or all of the work at any time.

### **ARTICLE 16 - ARREARS**

The CONSULTANT shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The CONSULTANT further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

### **ARTICLE 17 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The CONSULTANT shall deliver to the COUNTY's representative for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Contract.

To the extent allowed by Chapter 119, Florida Statutes, all written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the COUNTY or at its expense will be kept confidential by the CONSULTANT and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent unless required by a lawful court order. Subject to the General License Terms and Conditions Attachment B to Schedule A, Scope of Work, all drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the COUNTY'S expense shall be and remain the COUNTY'S licensed property and may be reproduced and reused at the discretion of the COUNTY.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the

consummation of the transactions contemplated hereby.

### **ARTICLE 18 - INDEPENDENT CONTRACTOR RELATIONSHIP**

The CONSULTANT is, and shall be, in the performance of all work services and activities under this Contract, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the CONSULTANT'S sole direction, supervision, and control. The CONSULTANT shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the CONSULTANT'S relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The CONSULTANT does not have the power or authority to bind the COUNTY in any promise, agreement or representation.

### **ARTICLE 19 - CONTINGENT FEES**

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

### **ARTICLE 20 - ACCESS AND AUDITS**

The CONSULTANT shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion or termination of this Contract. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the CONSULTANT'S place of business.

### <u>ARTICLE 21 - NONDISCRIMINATION</u>

The CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

### **ARTICLE 22 - AUTHORITY TO PRACTICE**

The CONSULTANT hereby represents and warrants that it has and will continue to maintain all licenses

and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

### **ARTICLE 23 - SEVERABILITY**

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

### **ARTICLE 24- PUBLIC ENTITY CRIMES**

As provided in F.S. 287.132-133, by entering into this contract or performing any work in furtherance hereof, the CONSULTANT certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

### ARTICLE 25 - MODIFICATIONS OF WORK

The COUNTY reserves the right to make changes in Scope of Work, including alterations, reductions therein or additions thereto. Upon receipt by the CONSULTANT of the COUNTY'S notification of a contemplated change, the CONSULTANT shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY if the contemplated change shall affect the CONSULTANT'S ability to meet the completion dates or schedules of this Contract.

If the COUNTY so instructs in writing, the CONSULTANT shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the COUNTY'S decision to proceed with the change.

If the COUNTY elects to make the change, the COUNTY shall initiate a Contract Amendment and the CONSULTANT shall not commence work on any such change until such written amendment is signed by the CONSULTANT and approved and executed on behalf of Palm Beach County.

### ARTICLE 26 - NOTICE

All notices required in this Contract shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Kelly Ratchinsky, Countywide GIS Coordinator 2300 N. Jog Road, 4<sup>th</sup> Floor West Palm Beach, FL 33411

### With copy to:

Palm Beach County Attorney's Office 301 North Olive Ave.
West Palm Beach, Florida 33401

If sent to the CONSULTANT, notices shall be addressed to:

PICTOMETRY INTERNATIONAL CORP ATIN: MICHAEL J. NEARY 100 TOWN CENTRE DRIVE - SUITE A Rochester, N.Y. 14623

### **ARTICLE 27 - CRIMINAL HISTORY RECORDS CHECK**

The CONSULTANT shall comply with the provisions of Ordinance 2003-030, the Criminal History Records Check Ordinance ("Ordinance"), if CONSULTANT'S employees or subcontractors are required under this contract to enter a "critical facility" as identified in Resolution R-2003-1274. The CONSULTANT acknowledges and agrees that all employees and subcontractors who are to enter a "critical facility" will be subject to a fingerprint based criminal history records check. Although COUNTY agrees to pay for all applicable FDLE/FBI fees required for criminal history record checks, the CONSULTANT shall be solely responsible for the financial, schedule, and staffing implications associated in complying with Ordinance 2003-030.

### **ARTICLE 28 - REGULATIONS; LICENSING REQUIREMENTS:**

The CONSULTANT shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. CONSULTANT is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

### **ARTICLE 29 - ENTIRETY OF CONTRACTUAL AGREEMENT**

The COUNTY and the CONSULTANT agree that this Contract sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 25- Modifications of Work.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and CONSULTANT has hereunto R2007 1010 JUN 192007 set its hand the day and year above written. ATTEST: PALM BEACH COUNTY SHARON R. BOCK **BOARD OF COUNTY COMMISSIONERS:** CLERK AND COMPTROPLER Addie Greene, Chairperson **Deputy Clerk CONSULTANT:** PICTOMETRY INTERNATIONAL, CORP. Signature Typed Name MICHAEL J. NEARY SR. VICE PRESIDENT ADMINISTRATION APPROVED AS TO FORM AND LEGAL SUFFICIENCY (corp. seal)

APPROVED AS TO TERMS

By Steve Bordelon
Department Director

ATTACHMENT "A" - SCHEDULE D - SECTOR MAP

### ATTACHMENT "B" GENERAL LICENSE TERMS AND CONDITIONS

### PICTOMETRY INTERNATIONAL CORP. GENERAL LICENSE TERMS AND CONDITIONS

THIS AGREEMENT is made as of the date set forth below (the "Effective Date") by and between Pictometry International, Corp., a Delaware company with offices at 100 Town Centre Drive, Suite A, Rochester, NY 14623 ("Pictometry"), and Palm Beach County with offices located at 301 North Olive Avenue, West Palm Beach, FL 33401 (the "Licensee").

Intending to be legally bound, Pictometry and the Licensee (each a "party") hereby agree:

#### 1. ARTICLE - DEFINTIONS

- 1.1 "Images" Orthogonal and oblique digital images, captured from airborne platforms
- using Pictometry's patented and proprietary hardware and software capture system

  1.2 "Community Images" ("CI") A set of views, each covering the entire sector; one from directly overhead, and two from different oblique angles.

  1.3 "Neighborhood Images" ("NI") A set of overlapping, orthogonal and oblique views blanketing the entire sector, providing for a higher degree of detail

  1.4 "Image Sector" A portion of an image collection project defined as approximately one square mile in area.

- one square mile in area.

  1.5 "Geographic MetaData" ("Metadata") Data supplied by Pictometry that is captured from airborne platforms using Pictometry's patented and proprietary hardware and
- miectronic Field Study" ("EFS") A proprietary software and file structure package that allows for the display, navigation, measurement, annotation and analysis of Pictometric Images.

  "Pictometry Software" ("Software") Any proprietary Software") This includes software capture system.

  1.6 "Electronic Field Study"
- "Pictometry Software" ("Software") Any proprietary software provided by Pictometry. This includes programs such as EFS and Change Analysis or program modules such as 911 or GIS integration / interfaces.
   "Image Warehouse" ("IW") A hierarchical storage system of Pictometric images,
- data and elevation models that allows fast, random access by geo-location.
  "Digital Elevation Model" ("DEM") A general definition for a file containing ground elevation data. This may be a digital elevation model, a digital terrain model or a reflective surface model and is meant to encompass all means of production, including LIDAR and stereo pairs.
- production, including LIDAR and stereo pairs.

  1.10 "Documentation" Written and/or electronic materials containing instructions and other information related to the use of the Images and the Software.

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3.3 Licensee May Authorize Subdivisions, and Users. The Licensee may authorize any department, sub unit or location within the Licensee (hereinafter "Subdivisions")

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### 4. ARTICLE - GRANT OF LICENSE

4.1 License Grant, Uses and Certain Fees. In consideration for the payment of the License Fees provided for in Article 5 below, and subject to the other terms and conditions of this Agreement, Pictometry hereby grants to Licensee, and

Licensee hereby accepts, a nonexclusive, nontransferable, limited license (the "License") for the following:

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cost to Licensee.

### LICENSE FEES

5.1 License Fees. In consideration for the License, and subject to the other terms and conditions of this Agreement, the Licensee hereby agrees to pay to Pictometry the fees described on Schedule A (altogether the "License Fees"). Payment to be made as provided in Schedule A. Any tax, including sales tax, is in addition to the License Fees and is the responsibility of the Licensee unless documentation of tax exemption is provided to Pictometry. All License Fees shall be earned on the Delivery Date. For the convenience of the Licensee, the payment of these fees may be spread over the term of this Agreement as provided on the attached Schedule A. Schedule A.

### 6. ARTICLE - OBLIGATIONS OF LICENSEE

- If available, Licensee agrees to provide to Pictometry Geographic Data. geographic data in industry standard format, shape, DBF, etc., including digital elevation models, street centerline maps tax parcel maps, centroids, etc., which data shall be incorporated into the Image Library licensed to the Licensee. For any of this data that is owned by the Licensee, Licensee agrees Pictometry may distribute this data with the Image Library for use in the Pictometry On-Line product and in licensing the Image Library to other licensees. At no time shall Pictometry claim ownership of this data.
- 6.2 Technical Support Contacts. Licensee agrees to name Licensee personnel to act as Licensee's technical support contacts for Licensee and these contacts will receive technical training as provided in Schedule A. These contacts will coordinate all requests and inquiries from all Licensee Authorized Users and only these named technical support contacts will have access to telephone support from Pictometry.
- 6.3 Designation of Authorized Subdivisions. Licensee agrees that, within thirty (30) days after receipt of the Licensed Products (and on an as-needed basis to update), it will furnish to Pictometry lists of all Authorized Subdivisions, as provided in Article 3.3 above,
- 6.4 Notification. Licensee will: (a) notify Pictometry in writing of any claim or proceeding involving any of the Licensed Products within ten (10) days after Licensee learns of the claim or proceeding; and (b) report promptly to Pictometry all claimed or suspected defects in any Licensed Product.

### 7. ASSIGNMENT

- 7.1 General. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties, their successors and permitted assigns, but shall not be assignable by either party except as provided in Sections 7.2 and 7.3 below.

  7.2 Assignment By Licensee. This Agreement will not be assignable by Licensee, and
- Licensee may not delegate its duties hereunder without the prior written consent
- of Pictometry.

  7.3 Assignment By Pictometry. Pictometry shall have the right to assign its rights to receive License Fees under this Agreement, but no such assignment shall affect Pictometry's obligations hereunder. In addition, Pictometry shall have the right to assign all its rights to any person or entity, provided the assignee has

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assumed all of Pictometry's obligations under this Agreement. Except as provided above in this Section 7.3, this Agreement will not be assignable by Pictometry.

### 8. DURATION AND TERMINATION OF LICENSE

Initial Term. The initial term of this Agreement shall commence upon the installation of substantially all of the Image Warehouse and shall expire, unless 8.1 Initial Term. sooner terminated in accordance with Article 8.3, or as indicated on Schedule A,

no earlier than the second anniversary thereof.

Renewal. Effective as of that second anniversary (detailed in Article 8.1) or 8.2 Renewal. later anniversary as more fully described in Schedule A, Pictometry will grant an extension of the licensing of Products covered in this Agreement, only in accordance with the following

accordance with the following:

If no later than the 90th day before that second anniversary or later anniversary as more fully described in Schedule A, the Licensee enters into a License Renewal Agreement with Pictometry (for an (1) additional two or more years) for new Licensed Images (with an annual value equal to or greater than that of the existing Licensed Images), then Pictometry will grant Licensee a perpetual License for the existing Products licensed under this Agreement; or

If no later than the 90th day before that second anniversary or later anniversary as more fully described in Schedule A, the Licensee enters into a License Renewal Agreement with Pictometry (for an additional two or more years) for new Licensed Images (with an annual value of at least 50% of that of the existing Licensed Images), then (2) Pictometry will grant Licensee a perpetual License for the existing Licensed Products upon the payment of a Perpetual License Conversion Fee. Fee is calculated on the difference between the annual fee payable

under this Agreement and the new annual fee;

If no later than the 10th day after that second anniversary or later anniversary as more fully described in Schedule A, the Licensee pays Pictometry an additional payment of a Perpetual License Conversion Fee, then Pictometry will grant a Perpetual License to Licensee for the Products licensed under this agreement.

Any extensions (or Perpetual Licenses) will be subject to the same terms and conditions as are provided in this Agreement except that the annual fee (under Article 5.1 and Schedule A) will be eliminated and the Licensee will no longer be able to add images to the existing Image Library. Nevertheless, Licensee's obligations as provided in Schedule B, shall continue during any such

extension under this Article 8.2.

8.3 Termination for Cause. This Agreement may be terminated by either party in the event that the other party has failed to perform a material obligation or has otherwise breached a material term of this Agreement, if that other party

has otherwise breached a material term of this Agreement, if that other party has failed to cure that failure or breach within thirty (30) days after receipt of written notice thereof from the other party.

Effect of Termination or Expiration. Upon termination or expiration of this Agreement, Licensee shall immediately cease any and all further use of the Licensed Products and shall promptly purge all copies of the Licensed Products from all computers and workstations on which any of them may be stored or available at the time. In addition, the Licensee shall destroy all remaining inventory of Hard Copies of Images in its possession or under its control (excluding those images produced in the activities described in Article 4.1(b) (2) above). Within thirty (30) days of the date of termination or expiration of this above). Within thirty (30) days of the date of termination or expiration of this Agreement, Licensee shall also pay Pictometry all amounts due hereunder. The provisions of Articles 2, 7, 8, 9, and 10 of this Agreement shall survive any termination or expiration of this Agreement.

8.5 Access to Records. During the term of this Agreement and for a period of one (1) year after the date of its termination or expiration, Licensee shall make available to Pictometry for inspection and copying, on reasonable notice and at reasonable hours, all books and records (including electronically retained information) pertaining to Licensee's compliance with the provisions of this

Agreement.

### 9. LIMITED WARRANTY; DISCLAIMER OF WARRANTIES; LIMITED REMEDIES

9.1 Limited Warranties. Pictometry warrants:

that the Licensed Images and the Licensed Software installed by Pictometry on any Authorized Workstation supplied by Licensee pursuant 060601 Page 22 of 32

to this Agreement will be true and usable copies as of the date of capture; and

that the information concerning the accuracy of the Licensed Products set forth on the attached Schedule C is substantially true.
Upon notice to Pictometry of any breach of the warranty in clause (a) and/or (b) above, Pictometry will use its reasonable efforts to correct the problem so as to allow the Licensed Products to produce Images and related data that are usable for the general purposes intended. The foregoing warranty is the sole and exclusive warranty that Pictometry makes with respect to the Licensed Products, and the remedies set forth above are the sole and exclusive remedies for breach of those warranties.

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### Attachments:

Schedule B: Charges for Image Reproduction Schedule C: Digital Imagery Specifications

Schedule E: <u>Pictometry Economic Alliance Partnership</u>

## SCHEDULE "B" Charges for Image Reproduction

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- 3. Licensee may charge reproduction fees or no fees to the persons or entities receiving the Images.

# SCHEDULE "C" Digital Imagery Specifications

### **Pictometry Technical Overview**

General Considerations

Pictometry's Electronic Field Study Software fully supports deployment in a server based environment with remote offices connected via high speed fiber optic cable. Any user of oblique imagery within Palm Beach County will be able to view and gather valuable visual information to make critical decisions. Using color aerial oblique and ortho images from any desktop computer on the County's intranet, any user can see, decide, measure, annotate, view and respond to their daily challenges. Users may display, import data layers, and measure vertical and horizontal objects on the ground or in the air as well as terrain, all from various angles and directions. Every user with minimal instructions will be able to operate and create visual products, export to Arc GIS, save and/or print image files for their daily responsibilities.

Additionally, Pictometry's EFS fully supports an Internet deployment option, should this approach be implemented now or at a later date. Pictometry's Web enabled access allows users to deploy the Pictometry Image Library through the Internet. The Web enabled access enables the user to zoom, select views, and measure on the imagery. A screen shot showing deployment of Web enabled access with ArcIMS® is shown below in Figure 5.

Pictometry provides the customer with the ability to integrate the Pictometry tools into their existing ArcIMS Web application. The technology can also be used to integrate with any internet mapping application. When the user selects the Pictometry Image Tool within ArcIMS and clicks on a point in the map, a new browser window is created running the Pictometry Web enabled access. The user can now view, measure and navigate on the Pictometry image library using just the web browser interface. The ArcIMS map application is still running so the user can easily switch between the map and the Pictometry image set. There is a nominal one-time set up charge per installed server.

Imagery

### **Format**

Pictometry International Corporation is fully capable of delivering the oblique image library for Palm Beach in an industry standard JPEG format with trailers. It is understood and accepted that JPEG format files will be the source data before any image compression algorithms are applied.

A psi or <u>Pictometry Scripted Image</u> is simply a .jpg image with a trailer of information that allows it to be used in geographically intelligent software applications. With over three-hundred customers and tens of thousands of installations, it has become the defacto standard for oblique imagery. Due to the ability of the PSI image type to contain all of the information in one file (an .ecw requires an adjoining file for geographic attributes) and limit file size (geo-tiff are substantially larger files) a world of possibilities opened up for consumers of oblique imagery.

While Pictometry can and will deliver other file formats the recommendation must be the standard psi/jpg which allows oblique imagery to be stored on smaller volumes, distributed across networks, compressed to fit on mobile computers and used directly in ESRI's ArcMap, ArcIMS, and integrated/interfaced with any spatially intelligent software or database.

Pictometry commits to supply an image library free of cloud cover, smoke or fog. Quality control during the image capture process embodies the following key elements:

Navigation: All Pictometry pilots follow operating procedures developed by Pictometry for the operation of the
field capture rig in the aircraft. These procedures include the initialization and operation of the navigation
equipment, the pilot interface to the GUI to the navigation system and detailed procedures for responding to
anomaly alerts provided by the navigation system

- GPS: Pictometry images are directly geo-registered with respect to onboard sensors, including GPS, calibrated
  using ground control. Pictometry enhances both horizontal and vertical ground control by means of static
  differential GPS data and other filtering and error reduction techniques in post-processing.
- Image Quality: As data arrives into Processing, it is logged into a database and a Receiving Inspection is
  performed on the data to quickly assess the success of the flight and to perform a sampling for Image Quality. If
  data fails to comply with Inspection criteria, Production is immediately notified and the data is marked for re-fly.
  100% of the images are inspected for Image Quality during Image Processing.
- Coverage: Pictometry will prepare and submit a flight plan prior to image capture. All flight plans include high and low altitude oblique images as specified by our customers. For both high and low altitude imagery, the flight plan will include nominal height above ground elevation, camera focal length, max ground speed, and camera angle. The minimum areas to be imaged will be indicated on a map of the flight plan paths. Pictometry will design flight lines for the imagery to obtain proper multidirectional photographic coverage. Pictometry will employ its flight deviation software that will prevent gaps in the image set.
- Camera Calibration: Pictometry calibrates each individual lens, camera and digital sensor set to detect any
  aberrations that would effect the accuracy of the pixels of the geo-referenced images captured by that camera
  combination. As any component is replaced or disturbed in that set the camera set is recalibrated. The
  calibration process used was pioneered and developed by Pictometry. This calibration processed was licensed
  to USGS in 2003 and is now used by USGS in their EROS center to perform all of their camera calibration for
  professional digital airborne cameras since then.
- Camera Alignment: Pictometry performs bore sight calibrations (a check of the image and locational sensors
  alignment in a plane) frequently, at each project, by capturing a series of images of a Ground Control Field (a
  locally dense array of ground control points) from multiple directions. The data collected over the control field is
  then used to identify and/or correct any drift in the sensor system components.
- Angle: The imagery will be captured using a fixed mounted camera system at a depression angle no less than 30 degrees and no greater than 60 degrees. The proposed depression angle of 40 degrees will be consistent through all imagery acquisition flight paths.
- Date-To-Image Assignment: All images are date and time stamped to the minute at the time of capture

This quality control function is further managed by Pictometry's production managers, who maintain and update the Flight Plan Schedule during image collection. As data arrives at Pictometry for further processing, the Flight Plans are updated to reflect the levels of completeness. Throughout the process of Production and Processing of data, redundant datasets are maintained for fault tolerance.

As data arrives into Processing, it is logged into a database and a Receiving Inspection is performed on the data to quickly assess the success of the flight and to perform a sampling for Image Quality. If data fails to comply with Inspection criteria, Production is immediately notified and the data is marked for re-fly. 100% of the images are inspected for Image Quality during Image Processing.

Throughout the Processing cycle, inventory of image and geo data is taken to monitor and manage the workflow of data. Status Reports are available by Image type, Sector and Processing status. Inventory inquiries are used to create delivery schedules and plan work assignments.

When the data is prepared and ready for delivery, it is broken into geographically delineated groupings. Each shipment is tested as an Image Warehouse using any customer-provided GIS data and EFS. Delivery is made on-site at the customer's location and training is provided.

### Oblique Imagery

Pictometry uses a state of the art process of direct geo-registration for our oblique and nadir images. This process involves capturing the camera position and orientation at the instant of exposure. With this data and camera calibration

data, Pictometry can then determine the metrics of an oblique image.

Pictometry's staff maintains the company at the forefront of airborne remote sensing technologies. Our focus is the service of commercial as well as government clients though our end-to-end image library warehouse solution. We have fused state of the art digital aerial collection with inertial measurement and airborne global positioning. This fusion enables Pictometry to collect exceptionally high detail geo-registered, color image data. This data collected in both oblique and nadir orientation allows Pictometry to develop data libraries of its client's sites.

Each location may be seen from eight to twelve views. This permits immediate visual access to all segments of the exterior of the facility instantaneously. Pictometry utilizes custom designed high resolution, high dynamic range color image sensors. The high dynamic range of the sensor will enable data extraction in both highlight and shadowed areas. Any segments of a facility may be visually interrogated using this capability. The oblique nature of the Pictometry solution permits buildings to be viewed naturally. Sides are not mere artificial texture maps, but rather actual metric (measurable) image data sets which may be queried for content (i.e. size, area, distance to target, latitude or longitude). By combining multiple technologies: digital elevation data, camera bore sighting, camera calibrations, inertial guidance and on board GPS, Pictometry is able to collect directly geo-registered data sets for use in its warehouse solution. This data may be fused with other Geographic Information systems layers to enhance its content.

### Technical Approach

Pictometry collects approximately 40 degree angled oblique, and nadir images (nadir orthorectified with clients best DEM data). Ground sample distance for low altitude oblique imagery is provided with an approximate average 4, 5 or 6.75 inch Ground Sample Distance.

Oblique Data Collection

### Aircraft Specifications and Procedures

Pictometry utilizes Cessna 172 aircraft for its flights. We typically would use several aircraft out of our fleet to complete a project, pending daily airspace restrictions. The pilot operates the Pictometry capture system, and no aerial imagery specialist or other crew is necessary. All pilots are trained in Pictometry techniques, policy and procedures. Pictometry field support personnel with many years experience support our flight operations.

Equipment and Software Descriptions for Image Capture

Pictometry utilizes a variety of equipment and software during the process of producing oblique imagery. The following section details those by process.

### Equipment

### **Image Capture Process**

- Aircraft: Cessna 172 and others
- · Sensors: Custom built by Pictometry.
- IMU: Litton, 1 per aircraft
- · Airborne GPS: Applanix, 1 per aircraft
- GPS Receivers
- Pictometry Flight Computer: Proprietary.

### Planning and Processing Software

### Flight Line Planning

• Flight Line Planning Software: Proprietary

### **Image Capture Process**

• Field Capture Software: Proprietary

### **Image and Positional Processing**

· Image Processing Software: Proprietary

Applanix POS Pac

### **Camera Specifications**

Pictometry utilizes a proprietary silicon based color CCD sensor system custom designed for aerial applications. The sensor system is capable of resolving over 12 bits of light intensity per pixel. Real-time processing in the sensor system ensures image quality at capture time. Custom high quality optics have been specifically designed by Pictometry to provide high MTF, minimal radial distortion, and high mechanical stability.

Pictometry is the leader in geo-referenced oblique images, and has been providing oblique images to a variety of customers, including hundreds of counties, for several years. Due to the propriety nature of our capture technology, Pictometry requests that further details of our sensor system and procedures be presented in a confidential manner.

### **Environmental Factor Considerations**

- Cloud Cover: Pictometry may capture images when there are clouds above the altitude of the aircraft. In fact the best lighting for the Pictometry images is when there is a light high cloud cover as this provides the most consistent lighting coverage.
- · Snow Cover: Not applicable to Florida
- Foliage: Not applicable to Florida.
- Miscellaneous Atmospheric Obstructions: Pictometry will capture images when the skies are clear of obstructions between the camera and the ground.

### Quality Assurance

Pictometry has developed many quality assurance methodologies related to the entire process of planning, capturing and processing geo-registered oblique imagery. These are as follows:

### Quality Assurance of the Project Planning Process

The Pictometry Project Manager works with customers to create the Sector Shot Assignments Map to define the types of images that will be required for each mile-square segment of ground space. These assignments are input into the Master Sector Map, which is used to create Flight Plans and Flight Lines. Factors such as Restricted Airspace and elevation are taken into account when creating the Flight Plans and Flight Lines. The Flight Plans are provided to Production for scheduling and aircraft assignment.

### Quality Assurance of the Image Capture Process

Navigation: All Pictometry pilots follow operating procedures developed by Pictometry for the operation of the
field capture rig in the aircraft. These procedures include the initialization and operation of the navigation
equipment, the pilot interface to the GUI to the navigation system and detailed procedures for responding to
anomaly alerts provided by the navigation system

- GPS: Pictometry images are directly geo-registered with respect to onboard sensors, including GPS, calibrated
  using ground control. Pictometry enhances both horizontal and vertical ground control by means of static
  differential GPS data and other filtering and error reduction techniques in post-processing.
- Image Quality: As data arrives into Processing, it is logged into a database and a Receiving Inspection is
  performed on the data to quickly assess the success of the flight and to perform a sampling for Image Quality. If
  data fails to comply with Inspection criteria, Production is immediately notified and the data is marked for re-fly.
  100% of the images are inspected for Image Quality during Image Processing.
- Coverage: Pictometry will prepare and submit a flight plan prior to image capture. All flight plans include high and low altitude oblique images as specified by our customers. For both high and low altitude imagery, the flight plan will include nominal height above ground elevation, camera focal length, max ground speed, and camera angle. The minimum areas to be imaged will be indicated on a map of the flight plan paths. Pictometry will design flight lines for the imagery to obtain proper multidirectional photographic coverage. Pictometry will employ its flight deviation software that will prevent gaps in the image set.
- Camera Calibration: Pictometry calibrates each individual lens, camera and digital sensor set to detect any
  aberrations that would effect the accuracy of the pixels of the geo-referenced images captured by that camera
  combination. As any component is replaced or disturbed in that set the camera set is recalibrated. The
  calibration process used was pioneered and developed by Pictometry. This calibration processed was licensed
  to USGS in 2003 and is now used by USGS in their EROS center to perform all of their camera calibration for
  professional digital airborne cameras since then.
- Camera Alignment: Pictometry performs bore sight calibrations (a check of the image and locational sensors
  alignment in a plane) frequently, at each project, by capturing a series of images of a Ground Control Field (a
  locally dense array of ground control points) from multiple directions. The data collected over the control field is
  then used to identify and/or correct any drift in the sensor system components.
- Angle: The imagery will be captured using a fixed mounted camera system at a depression angle no less than 30 degrees and no greater than 60 degrees. The proposed depression angle of 40 degrees will be consistent through all imagery acquisition flight paths.
- Date-To-Image Assignment: All images are date and time stamped to the minute at the time of capture

### Quality Assurance of the Image Processing Process

The Production managers maintain and update the Flight Plan Schedule, and as data arrives at Pictometry for further processing, the Flight Plans are updated to reflect the levels of completeness. Throughout the process of Production and Processing of data, redundant datasets are maintained for fault tolerance.

As data arrives into Processing, it is logged into a database and a Receiving Inspection is performed on the data to quickly assess the success of the flight and to perform a sampling for Image Quality. If data fails to comply with Inspection criteria, Production is immediately notified and the data is marked for re-fly. 100% of the images are inspected for Image Quality during Image Processing.

Throughout the Processing cycle, inventory of image and geo data is taken to monitor and manage the workflow of data. Status Reports are available by Image type, Sector and Processing status. Inventory inquiries are used to create delivery schedules and plan work assignments.

When the data is prepared and ready for delivery, it is broken into geographically delineated groupings. Each shipment is tested as an Image Warehouse using any customer-provided GIS data and EFS. Delivery is made on-site at the customer's location and training is provided.

### Quality Assurance Support for Customer Quality Control

Pictometry will deliver a full set of Image Polygons in shapefile format that contain the geographic footprint of each oblique image, and associated metadata for each image. This dataset is suitable for ingestion into an ArcSDE® Geodatabase and can be directly imported into ArcSDE® via the ArcGIS® application. This dataset will enable customers to view image types and coverage to perform additional coverage checks. In addition, maintaining storage of this dataset in ArcSDE® will enable custom third party applications to spatially query, retrieve and display oblique

images from the Pictometry Image Library.

Geo-reference and Coordinate System

Pictometry will incorporate the county's existing elevation data into the imagery. This is a standard process for every image we deliver. Our automated process ensures timely delivery, but more importantly, consistency in the image processing. This in turn, provides matchless cost control capabilities for our clients.

Pictometry's imagery shall be geo-referenced and the footprint of each image shall be provided in a format compatible with ArcSDE.

Imagery will be delivered in the following coordinate system:

State Plane Coordinate System
Florida East Zone (FIPS 0901)
Horizontal Datum is NAD83 (1990 Adjustment)
Vertical Datum is NAVD88
Horizontal and Vertical units are US Survey Feet

Each pixel shall have associated xyz coordinates.

### **SCHEDULE "E"**

### Pictometry Economic Alliance Partnership

- A Imagery with Pictometry's EAP program the Licensee shall keep its imagery forever and Pictometry shall continue to provide the benefits listed below.
- B Revenue Share Opportunities for Licensee (all revenue to be applied as credits toward Licensee's renewal):
  - a. Consumer Revenue Generator Pictometry shall market Licensee's imagery on the internet to consumers and rebate Licensee on a 50/50 basis in the form of credits toward future License Renewals.
- C Hurricane Damage Coverage Pictometry shall image and quickly deliver imagery of Licensee's coverage area that has been affected by level II-V Hurricanes at no additional cost to Licensee.
- D Earthquake Damage Coverage Pictometry shall image and quickly deliver imagery of up to 200 square miles of Licensee's coverage area that has been declared a national disaster by the Federal Government at no additional cost to Licensee.
- E Tornado Damage Coverage Pictometry shall image and quickly deliver imagery of Licensee's coverage area that has been affected by level F4 and above Tornados at no additional cost to Licensee.
- F Terrorist Damage Coverage—Pictometry shall image damage due to terrorism up to 200 sq miles at no additional cost to Licensee.
- G Software Installation and Maintenance Costs Pictometry shall provide Licensed Software to Licensee at no charge for software and no charge for maintenance.
- H Marketing Pictometry shall (only at your written direction) market Licensee's GIS layers and share the revenue with Licensee on a 50/50 basis.

# R2007 1011 JUN 1 9 2007

TASK ORDER #1

CONSULTANT Pictometry International Corp.

ACCOUNT # 3901-491-M010-6508

CONTRACT R

COUNTY PROJECT MANAGER Kelly Ratchinsky

PHONE 355-4275

PROJECT NAME 2007 PBC Color Oblique Digital Imagery

LOCATION Palm Beach County Urban Areas

TASK DESCRIPTION

Licensed imagery, software products and services as outlined in Schedule A - Scope of Work

DELIVERABLES +/- See Attached

DUE DATE August 31, 2007

TASK ORDER TYPE Lump Sum

**RETAINAGE 10%** 

TOTAL AMOUNT Not to exceed \$300,000 paid over 2 years split equally between the Property Appraiser, Sheriff and Palm Beach County

DATE 5/16/07

PALM BEACH COUNTY SHERIFF

PALM BEACH COUNTY

**BOARD OF COUNTY COMMISSIONERS** 

Bradshaw

Addie L. Greene, Chairperson

CH COUNTY PROPERTY APPRAISER Sharon R. Bock, Clerk & Comptroller

Gary R. Nikolits

APPROVED AS TO TERMS AND CONDITIONS

AND LEGAL SUFFICIENCY

APPROVED AS TO FORM

**County Attorney** 

ISS Department Director