

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July 7, 2009

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with The Duo Center, Incorporated for the period July 7, 2009, through December 30, 2009, in an amount not-to-exceed \$8,000 for a summer youth program.

Summary: This funding is to assist with costs for The Duo Center's Summer Youth Program, which is a summer camp program that will serve approximately sixty children and youth. The Agreement allows for the reimbursement of eligible project costs incurred subsequent to May 1, 2009. Funding is from the Recreation Assistance Program (RAP) District 2 (\$2,500), District 3 (\$3,000), and District 6 (\$2,500) Funds. District 7 (AH)

Background and Justification: The Duo Center, Incorporated is a not-for-profit organization whose mission is to provide a link to responsibility, knowledge, and self-worth for underserved youth and their families through activities and experiences of enrichment and opportunity. The Duo Center offers an advertised summer camp program that is open to all children. The summer camp program's goal is to develop and nurture the interests of participants through exposure to cultural, artistic, and environmental activities during the school year's summer break. The program will introduced children to environmental stewardship and cultural, scientific, and artistic endeavors through field trips to such places as Pine Jog Environmental Center, South Florida Science Museum, Palm Beach Zoo, Norton Gallery, the Flagler Museum, the Spady House Museum, and the Kravis Center for the Performing Arts.

The anticipated cost of The Duo Center's summer camp program is approximately \$32,690 for insurance, food, field trips and activity costs, gas, maintenance of vans, board games, recreational and sports equipment, and other miscellaneous expenses. The \$8,000 from District 2, District 3, and District 6 RAP funding will help offset these expenses. The Agreement has been executed by The Duo Center, Incorporated, and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by:


Department Director

6/12/09
Date

Approved by:


Assistant County Administrator

7/11/09
Date

**AGREEMENT BETWEEN PALM BEACH COUNTY AND THE DUO CENTER,
INCORPORATED FOR THE DUO CENTER SUMMER YOUTH PROGRAM**

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County" and The Duo Center, Incorporated, a Florida not-for-profit corporation, hereinafter referred to as "Duo Center".

WITNESSETH:

WHEREAS, Duo Center is a not-for-profit organization whose mission is to provide a link to responsibility, knowledge, and self-worth for underserved youth and their families through activities and experiences of enrichment and opportunity; and

WHEREAS, Duo Center offers a summer camp program that is advertised and open to all children, including underprivileged children; and

WHEREAS, the Duo Center summer camp program's goal is to develop and nurture the interests of approximately sixty (60) children through exposure to cultural, artistic, and environmental enrichment activities during the school year's summer break; and

WHEREAS, the Duo Center summer camp program will introduce children to environmental stewardship and cultural, scientific, and artistic endeavors through field trips to such places as Pine Jog Environmental Center, South Florida Science Museum, Palm Beach Zoo, Norton Gallery, the Flagler Museum, the Spady House Museum, and the Kravis Center for the Performing Arts; and

WHEREAS, the anticipated cost of the Duo Center summer camp program is approximately \$32,690 for insurance, food, field trip and activity costs, gas, maintenance of vans, board games, recreational and sports equipment, and other miscellaneous expenses associated with the summer camp program; and

WHEREAS, Duo Center has requested that County provide \$8,000 to help offset expenses for the summer camp program; and

WHEREAS, funding for the Programs in an amount not to exceed \$8,000 is available from the Recreation Assistance Program (RAP) - District 2 (\$2,500), District 3 (\$3,000), and District 6 (\$2,500); and

WHEREAS, summer recreational programs for children serve a public benefit; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not-to-exceed \$8,000 to Duo Center to help offset costs for insurance, food, field trip and activity costs, gas, maintenance on vans, board games, recreational equipment, and other miscellaneous expenses associated with the summer camp program, as described in Exhibit "A", attached hereto and incorporated herein, and hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to Duo Center on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Duo Center. Said information shall list each invoice paid by Duo Center and shall include the vendor invoice number; invoice date; and the amount paid by Duo Center along with the number and date of the respective check or proof of payment for said payment. Duo Center shall attach a copy of each vendor invoice paid by Duo Center along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Duo Center's Program Administrator and Project Financial Officer shall certify the total funds spent by Duo Center on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Duo Center and approved by Duo Center as indicated.

3. Duo Center incurred expenses for the Project beginning on May 1, 2009. Those costs incurred by Duo Center for the Project, approved and submitted accordingly by Duo Center subsequent to May 1, 2009, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but Duo Center may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. Duo Center warrants that it is an active not-for-profit corporation, duly chartered

and registered with the Florida Department of State, Division of Corporations.

6. Duo Center agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression.

7. Duo Center shall be responsible for the operation and maintenance of the Project, including all associated costs.

8. The term of this Agreement shall be until December 30, 2009, commencing upon the date of execution by the parties hereto.

9. The parties agree that, in the event Duo Center is in default of its obligations under this Agreement, the County shall provide Duo Center thirty (30) days written notice to cure the default. In the event Duo Center fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Duo Center for the Project deemed to be in default and Duo Center shall return any County RAP funds already collected by Duo Center for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. Duo Center shall complete the Project by September 30, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of May 1, 2009, through September 30, 2009. Duo Center shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 30, 2009. Upon written notification to County at least ninety (90) days prior to that date Duo Center may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Duo Center's request for said extension.

12. In the event Duo Center ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Duo Center. The determination that Duo Center has ceased or suspended the Project shall be made by County and Duo Center agrees to be bound by County's determination.

13. Duo Center agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Duo Center. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

15. It is understood and agreed that Duo Center is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Duo Center shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Duo Center, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to this Agreement for which Duo Center is eligible to receive reimbursement from the County.

16. Duo Center shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. Duo Center shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Duo Center are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Duo Center under this Agreement.

Commercial General Liability. Duo Center shall maintain Commercial General

Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Duo Center shall provide this coverage on a primary basis.

Automobile. Duo Center shall maintain, during the life of this Agreement, comprehensive automobile liability insurance in the minimum amount of \$500,000 combined single limit bodily injury and property damage for claims arising from damages for bodily injury including wrongful death, as well as from claims for property damage which may arise from the ownership, use, or maintenance of owned and non-owned automobiles, including rented automobiles, whether such operations be by Duo Center or by anyone employed by or contracting with Duo Center. Should Duo Center use independent bus companies for transportation, it shall require such company or companies to provide automobile liability on such buses in the minimum amount of \$1,000,000 combined single limit bodily injury and property damage liability and shall include Duo Center and Palm Beach County as Additional Insured.

Worker's Compensation Insurance & Employer's Liability. Duo Center shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. Duo Center shall provide this coverage on a primary basis.

Additional Insured. Duo Center shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." Duo Center shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Duo Center hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Duo Center shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Duo Center enter into

such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Duo Center shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, Duo Center shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. Duo Center shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Duo Center, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and Duo Center may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Duo Center certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of

Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:
Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Duo Center:
President
The Duo Center, Incorporated
1233 45th Street – Unit C1
West Palm Beach, FL 33407

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

By: _____
Deputy Clerk

PALM BEACH COUNTY, FLORIDA, ON BEHALF OF ITS BOARD OF COUNTY COMMISSIONERS

By: _____
John F. Koons, Chairman

WITNESSES:
Dusan W. Jager

Jessica Kenneth

THE DUO CENTER, INCORPORATED
FEI Number: 26-4184744

By: Tracy Wilkins
Name (Type or Print)
President

Title
Tracy Wilkins
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _____
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: Dennis L. Eshleman
Dennis L. Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP)
Exhibit "A" to Agreement**

Name of Agency: The Duo Center, Incorporated.
Address: 1233 45th Street – Unit C, West Palm Beach, FL 33407

Federal Employer Identification Number: 26-4184744

Name of President: Tracy W. Wilkins
Name of Executive Director: Tammi Wilkins

Project Liaison Information:
Name: Tammi Wilkins
Telephone #: 561-841-9311
Fax #: 561-681-4893
e-mail: pastor_525@msn.com

PROJECT INFORMATION

1. Name of Project: The Duo Center Summer Youth Program
2. Project Description
General (Project Scope): The Duo Center summer camp program's goal is to develop and nurture the interests of children through exposure to cultural, artistic, and environmental enrichment activities during the school year's summer break; Summer camp program will introduce children to environmental stewardship and cultural, scientific, and artistic endeavors through field trips to such places as Pine Jog Environmental Center, South Florida Science Museum, Palm Beach Zoo, Norton Gallery, the Flagler Museum, the Spady House Museum, and the Kravis Center for the Performing Arts.
 - Public Purpose: The Duo Center offers a quality summer camp program that is advertised and open to all children, including underprivileged children.
 - Location: The program base is at 1233 45th Street in West Palm Beach.
 - Anticipated Number of Participants/Users: 40-60
3. Project Elements: (List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.)
Personnel costs, insurance, food, field trips, activities, gas, board games, recreational and sports equipment, and other miscellaneous expenses.
4. Estimated Lump Sum Total for Project: \$32,690
5. Project Initiation date: (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). May 1, 2009 to September 30, 2009.

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:
Certificate of Insurance _____

Amount of Recreation Assistance Program Funding awarded \$ 8,000
(District 2- \$2,500, District 3, \$3,000 and District 6 - \$2,500)

(filled in by County)

Form available online by request. Contact Susan Yinger at syinger@pbcgov.com



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date _____

Grantee: _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

C = Contractual Services
 S = Salary & Wages
 M = Materials, Supplies, Direct Purchases
 E = Equipment
 T = Travel
 I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator Date

Financial Officer Date

PBC USE ONLY

County Funding Participation \$ _____

Total Project Costs To Date: \$ _____

County Obligation To Date \$ _____

County Retainage (_____ %) \$ _____

County Funds Previously Disbursed \$ _____

County Funds Due this Billing \$ _____

Reviewed and Approved By: _____
PBC Project Administrator Date

Department Director Date



Key Legend
 C = Contractual Services
 S = Salary & Wages
 M = Materials, Supplies, Direct Purchases
 E = Equipment
 T = Travel
 I = Indirect Costs

**PALM BEACH COUNTY
 PARKS AND RECREATION DEPARTMENT
 CONTRACTUAL SERVICES PURCHASE SCHEDULE**

EXHIBIT B

Grantee: _____
 Submittal #: _____

Date: _____
 Project Name: _____
 Contract Reimbursement Period: _____

#	Payee (Vendor/Contractor)	Key	Check or Voucher		Invoice			Expense Description
			Number	Date	Number	Date	Amount	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
					TOTAL \$			

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

 Administrator Date

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

 Date

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
5/28/09

PRODUCER

FOR SERVICE CALL:
FRANCIS L. DEAN & ASSOCIATES OF FLORIDA, LLC
 OCALA, FLORIDA
 877/671-3326
 www.fdeanfl.com

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY **A** RIVERPORT INSURANCE COMPANY
 COMPANY **C**
 COMPANY **D**

INSURED SPORTS AND REC. PROVIDERS ASSN. PURCHASING GROUP

 The Duo Center, Inc.
 1233 45th street C-1
 West Palm Beach, Fl. 33407 Cert #AP119640-00

COVERAGES
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	WRD 180018	6/8/09	8/8/09	GENERAL AGGREGATE \$ 2,000,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG \$ 1,000,000.00
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$ 1,000,000.00
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1,000,000.00
	<input checked="" type="checkbox"/> INCLUDES ATHLETIC PARTICIPANTS				FIRE DAMAGE (Any one fire) \$ 300,000.00
					MED EXP (Any one person) \$ N/A
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE \$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS OTH-ER
	THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL EACH ACCIDENT \$
					EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
 THE CERTIFICATE HOLDER IS ADDED AS AN ADDITIONAL INSURED BUT ONLY WITH RESPECT TO LIABILITY ARISING OUT OF OPERATIONS OF THE NAMED INSURED DURING THE POLICY PERIOD.

Sports and Non-sports Activities

CERTIFICATE HOLDER CANCELLATION

Palm Beach County
 Parks and Recreation Department
 2700 6th Avenue South
 Lake Worth, Fl. 33461

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Francis L. Dean

ALL CARS INSURANCE
1274 N MILITARY TR
WEST PALM BEACH, FL 33409
561-684-2886

PROGRESSIVE

Policy number: 05456076-0

Underwritten by:
Progressive Express Ins Company
June 2, 2009
Page 1 of 2

Certificate of Insurance

Certificate Holder	Insured	Agent
THE BOARD OF COUNTY COMMISSIONERS 2700 6TH AVE LAKELAND, FL 33461 <i>Lakewood, FL</i>	THE DUO CENTER, INC 1233 45TH ST #1 WEST PALM BEACH, FL 33407	ALL CARS INSURANCE 1274 N MILITARY TR WEST PALM BEACH, FL 33409

This document certifies that insurance policies identified below have been issued by the designated insurer to the insured named above for the period(s) indicated. This Certificate is issued for information purposes only. It confers no rights upon the certificate holder and does not change, alter, modify, or extend the coverages afforded by the policies listed below. The coverages afforded by the policies listed below are subject to all the terms, exclusions, limitations, endorsements, and conditions of these policies.

Policy-Effective Date: Jun 2, 2009

Policy Expiration Date: Jun 2, 2010

Insurance coverage(s)	Limits
Bodily Injury/Property Damage	\$10,000/\$20,000/\$10,000
Uninsured Motorist	\$10,000/\$20,000 Non-Stacked
Personal Injury Protection	\$10,000 w/Workers Comp - Named Insd & Relative

Description of Location/Vehicles/Special Items

Scheduled autos only

2001 FORD ECON E350 SUPR 1FBSS31S81HB66259	Stated Amount	\$15,000
Medical Payments	\$5,000	
Comprehensive	\$500 Ded	
Collision	\$500 Ded	
Rental Reimbursement	\$30 Per Day (\$900 Max)	
2006 FORD ECON E350 SUPR 1FBSS31L48DA40942	Stated Amount	\$15,000
Medical Payments	\$5,000	
Comprehensive	\$500 Ded	
Collision	\$500 Ded	
Rental Reimbursement	\$30 Per Day (\$900 Max)	

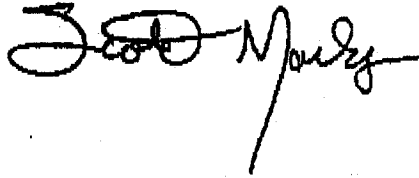

Continued

Policy number: 05456076-0

Page 2 of 2

Certificate number
15309GTH076

Please be advised that the certificate holder will not be notified in the event of a mid-term cancellation.

A handwritten signature in black ink, appearing to read "Scott Mandy". The signature is written in a cursive style with a large, stylized initial "S".

Form 5241 (10/02)

The Duo Center Inc.

1233 45th Street Suite C1 West Palm Beach, FL 33407

Office:(561) 841-9311 Fax (561) 681-4893

June 2, 2009

To whom it may concern:

**We are not required by the state of Florida to carry Workers
Compensation Insurance.**

Therefore we have elected not to purchase it at this time.

Respectfully Submitted,

Tracy Wilkins

Tracy Wilkins

President