



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs	\$119,476	\$129,941	\$83,275		
External Revenues	<\$99,476>	<\$99,941>	<\$49,965>		
Program Income (County)					
In-Kind Match (County)	<\$13,000>	<\$7,000>	<\$10,310>		
<b>NET FISCAL IMPACT</b>	<b>\$7,000</b>	<b>\$23,000</b>	<b>\$23,000</b>		
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>					

Is Item Included In Current Budget? Yes \_\_\_\_\_ No X

Budget Account No.: Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Program Code \_\_\_\_\_ Program Period \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Criminal Justice Reserve Fund for fiscal year 2010. CJC will return to the Board to amend the budget to reflect the actual grant award.

C. Departmental Fiscal Review: *mg 6/15/09*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*There will be no additional County positions as a result of this grant. The net fiscal impact associated with this item for the Sheriff's Office is indeterminable at this time.*

*[Signature]*  
 OFMB *6/30/09*  
*7/1/09*

*[Signature]* *7/2/09*  
 Contract Dev. and Control

**B. Legal Sufficiency:**

*[Signature]* for Dawn Wynn  
 Assistant County Attorney *7/2/09*

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

## **Background and Policy Issues (continued):**

The County and the Criminal Justice Commission have focused on the issue of mental health and substance abuse for quite some time, given that the formal criminal justice system has often been characterized as the "dumping ground" for individuals with mental health and substance abuse issues. In September 2007, the Board established the Criminal Justice, Mental Health, and Substance Abuse Planning Council. In 2008, the Council worked on formulating a strategic plan with the following goals:

- Maintain public safety
- Optimize public resources
- Prevent a higher proportion of juveniles from becoming adult criminals
- Provide most appropriate services to those persons with mental illness or substance abuse issues

The Criminal Justice, Mental Health and Substance Abuse Planning Council monitored grant funding opportunities and identified a 30-month Bureau of Justice Assistance competitive solicitation for justice and mental health collaboration. The Criminal Justice Commission, jointly with the Oakwood Center of the Palm Beaches Inc., is requesting permission to submit the Federal BJA Competitive grant solicitation for the Justice and Mental Health Collaboration Program with the focus of the grant opportunity on areas that increase public safety through innovative cross-system collaboration for individuals with mental illness who come into contact with the criminal justice system. Council Members voted to have staff prepare the grant for two areas:

- Enhanced Crisis Intervention Team training which shall include juvenile justice correctional officers and possibly health system workers
- Pilot project for intensive case management for treatment-resistant non-violent persons.

The Grant requires a non-federal match of 20% during the first two years and 40% for the remaining third year. Specifically, the cash match requirement for the 30 month period would be \$7,000 for October 1, 2009 – September 31, 2010 with an additional \$13,000 provided in-kind; \$23,000 for October 1, 2010 – September 31, 2011 with an additional \$7,000 provided in-kind; and \$23,000 for the period from October 1, 2011 – March 31, 2012 with an additional \$10,310 provided in-kind.

**Palm Beach County 2009 Justice and  
Mental Health Collaboration Program  
Grant Application  
To the Bureau of Justice Assistance**

## **Statement of the Problem**

Palm Beach County is developing a collaborative and systemic network approach to addressing the interface of criminal justice, mental health and substance abuse to ensure better services for consumers and more effective and efficient use of public resources. The network involves all key actors in the criminal justice and behavioral health systems along with many ancillary social services and consumer and family perspectives. A strategic plan has been developed which identifies a number of key issues and strategies to address those issues. This request will focus on two key needs identified in the preliminary strategic plan: (1) provide transition case management to recidivists when released from jail and (2) expand the number and type of professionals in the system who are trained to address the issues that arise at this interface. The funds of the grant will be used to (1) fund a transition specialist (and related supports) who will focus on providing case management services during a 30-90 period after jail release and (2) a Crisis Intervention Team (CIT) training professional who will organize and manage expanded training, develop new curriculum and evaluate the effectiveness of the training in the field.

A key partner in this project is the Sheriff who has responsibility for both law enforcement and the jail. Each day, the County houses over 500 people with some form of mental health problem in its jails, the vast majority of whom will be quickly discharged back into the community without adequate services to prevent re-incarceration. Furthermore, over 2,400 individuals are incarcerated on any given day due to substance abuse problems. While the average length of stay for inmates in the general population is 33 days, those with mental health problems average 60 days in a setting not designed to meet their chronic needs.

The Palm Beach Sheriff's Office (PBSO) operates one of the largest correctional systems in the nation, with an average daily population (ADP) of nearly 3,000 inmates in its three adult detention facilities and forecasted growth to 3,530 inmates by the year 2015. Key statistics are: (1) approximately 17% of the ADP receive some form of mental health services, (2) 4% (of the 17%) are taking medication for some type of mental health disorder, (3) Two percent (80 inmates) with SPMI, schizophrenia, or developmental disabilities are housed in one of four mental health units and (4) approximately 80% of inmates housed in the County jail also have a substance abuse disorder. Palm Beach County's population was 1,295,033 in 2006. Based on an analysis of Florida databases by the Technical Assistance Center at the University of South Florida, a total of 14,606 individuals utilized mental health services, and 5,380 utilized substance abuse services.

Locally, the State Department of Children and Families, Substance Abuse and Mental Health Services (DCF/SAMH) is the designated mental health authority, and provides the majority of funding for community mental health services. There is currently one Florida Assertive Community Treatment team which serves 100 clients with a waiting list that exceeds 25. Two PACT-type intensive case management units exist, one for clients with co-occurring disorders and one for mental health only. DCF/SAMH is implementing the Minkoff model<sup>1</sup> for treating co-occurring disorders, and has provided training so that all DCF contractors will become co-occurring capable in contracts beginning July 1, 2009.

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<sup>1</sup> Kenneth Minkoff, MD, "Service Planning Guidelines--Co-Occurring Psychiatric And Substance Disorders", Behavioral Health Recovery Management project, funded by the Illinois Department of Human Services' Office of Alcoholism and Substance Abuse, 2001.

The impact of mental illness and substance abuse on the criminal justice system is a high priority for Palm Beach County. The Board of County Commissioners recently created a Criminal Justice, Mental Health and Substance Abuse Planning Council. The County has also been proactively seeking solutions to this problem through existing task forces and system assessments. These have highlighted the need to focus on diversion and improved discharge planning for persons who have been incarcerated as a result of behaviors resulting from mental illness, substance abuse, and/or co-occurring disorders.

Palm Beach County developed a preliminary strategic plan for long-term systemic change to reduce the number of persons with mental health disorders and/or dual substance abuse disorders in the criminal justice system. The plan utilized the Sequential Intercept Model<sup>2</sup> as its framework to divert or link these populations to treatment resources at each stage of the Intercept Model. The plan identified systemic gaps and determined that the resources requested in this proposal will address a critical gap in the collaborative network of treatment and social service providers.

Some examples of programs or sub-systems currently in place in the county are Civil Drug Court, Mental Health Jail Diversion program, Crisis Intervention Teams, Forensic Mental Health Specialist, and Community Justice Service Centers. Palm Beach County has voluntarily developed and self-funded a CIT training effort for law enforcement personnel. Since 2003, 25 classes have trained over 700 officers/deputies from 23 different agencies. There is a substantial infrastructure to work with but there has been a failure to link and integrate systems. A goal of

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<sup>2</sup> Dr. Mark Munetz and Dr. Patricia Griffin, "Use of the Sequential Intercept Model as an Approach to Decriminalization of People with Serious Mental Illness," (Psychiatric Services, April 2006, Vol. 57, No. 4).

this proposal is to bridge a significant service delivery gap via a mechanism that links the offender from the criminal justice system immediately to the mental health system, without compromising public safety.

## **Project Design and Implementation**

**The program design for each of the two components (Transition Case Management and CIT training) is presented separately within each topic required in the submittal format where applicable.**

### Target Population and Projected Number of Persons to be Served – Transition Case Management

The target populations for transition case management are those persons who can be characterized as dually diagnosed recidivists. These persons are often treatment resistant, have little in the way of support systems and place the highest demands upon the criminal justice system. Because there are waiting times of between three and six weeks for appointments upon diversion or discharge from the jail, the biggest gap in service is immediate, intensive case management. It is the intent to target and serve sixty (60) persons per year during the two-year course of the project.

### Target Population and Projected Number of Persons to be Served – CIT Training

The target population are professionals who work at the intersection of criminal justice, mental health and substance abuse. By improving the knowledge and skills of these particular persons, a much larger group of persons will be indirectly served. Specifically this section of the proposed project is designed to enhance the skills and abilities of 90 law enforcement, criminal justice and related system professionals who will be trained in CIT. This is in addition to the 90



law enforcement officers annually being trained with existing resources. In addition training needs for behavioral health specialists who work in the criminal justice arena will be examined.

#### Operational Guidelines For Identifying Eligible Case Management Program Participants

- Dually Diagnosed Recidivists. To be eligible for this portion of the project participants will be non-violent and may be either gender, but preference will be given to females; have at least five prior arrests in the previous five years; and be a mentally ill offender who has an Axis I diagnosis (Bipolar Disorder, Schizoaffective Disorder, Schizophrenia, or Major Depressive Disorder) that is severe in degree and persistent in duration and a co-diagnosis of some form of substance abuse.

#### Operational Guidelines For CIT Training

- Professionals to be trained. To be eligible for this portion of the project, the person must be employed by a Palm Beach County based entity that provides law enforcement, criminal justice, mental health or substance abuse services.

#### Project's Purposes, Goals And Objectives

Purpose: This project has two purposes: (1) Reduce recidivism of the mentally ill in the criminal justice system, particularly that of dually diagnosed females and (2) Increase the quantity and quality of mental health and other services available to offenders with mental illnesses by enhancing the knowledge and skills of professionals who work at the interface of criminal justice, mental health and substance abuse systems.

Goals of the Case Management Element: This element of the request has four goals: (1) Divert dually diagnosed recidivists into appropriate treatment settings prior to trial; (2) Promote

consistent usage of proper medications via increases in treatment coordination; (3) Provide a support system that will assist persons to participate and remain in treatment; and (4) Reduce the number of persons with a history of recidivism who are of low public safety risk with mental health or substance abuse issues in jail.

Objectives of the Case Management Element: This element has the following objectives: (1) Develop and test the impact of intensive case management services to a recidivist, treatment resistant population; (2) Identify the needs of and treatment options required to divert persons with co-occurring disorders and multiple arrests; and (3) Increase the use of Baker Act or other appropriate mental health resources other than the Jail.

Goals of the CIT Training Element This element has four goals: (1) Increase the number of trained law enforcement officers; (2) increase the number of trained dispatchers and criminal justice professionals other than law enforcement officers; (3) identify training needs of behavioral health specialists and (4) Enhance cross-system communication and coordination through knowledge and skill enhancement of the professionals working in those systems;

Objectives of the CIT Training Element. This element has the following objectives: (1) Identify appropriate training products to increase the knowledge and skill of professionals who work in the interface of criminal justice, mental health and substance abuse as effective partners with CIT trained law enforcement personnel; (2) Assess the fidelity of Palm Beach County's CIT training to the original model, not only in the training provided but in its implementation, and develop an action plan with improvements to be achieved over a three year period during and following the grant period; and (3) Increase the number of law enforcement personnel and dispatchers trained in or using law enforcement-based diversion strategies.

### Program Description Transition Case Management

This proposal will address a significant service delivery gap by linking recidivist offenders immediately to the mental health system and other necessary support resources when they are diverted or discharged from the criminal justice system. By addressing the three to six week gap between discharge and the availability of treatment services, a significant reduction in repeat arrests of program participants is anticipated.

Repeated Users. The discharge planner at the Palm Beach County Jail's mental health unit estimates that a minimum of 25 individuals with serious and persistent mental illness have been jailed repeatedly over the past five years. During the six month planning and startup phase of this grant, the Criminal Justice, Mental Health and Substance Abuse Technical Assistance Center of the University of South Florida, will analyze this population and individuals diverted at the initial hearing to identify the specific profile of persons to be served by this grant, with an emphasis on females, and to identify treatment issues that have led to previous re-arrests.

### Program Description CIT Training

This request will fund four improvements to current CIT training. First, it will expand the number of persons being trained by offering an additional two classes a year to law enforcement personnel including juvenile and adult probation officers (in addition to the current four being offered), and a third class for 911 and police dispatchers. Second, it will develop and offer a modified CIT training program for criminal justice professionals other than law enforcement officers such as attorneys, public health professionals, jail personnel, and judges. Third, it will evaluate the fidelity of CIT training not only to best practice models but to actual implementation. Fourth, it will examine the needs and approaches to providing specialized training in the criminal justice field to behavioral health specialists. This expansion of CIT is to

ensure a broader range of criminal justice and health care professionals are familiar with mental health issues and can make better decisions regarding de-escalation, appropriate placement or disposition. More significantly, the voluntary CIT coordinating council will now have dedicated clinical support to evaluate and improve the strategies used to identify and respond to incidents involving individuals with mental illness, and build data to support these strategies.

Responsibilities Of Each Collaborating Agency- Overall Project

Palm Beach County Criminal Justice Commission (PBCCJC). The PBCCJC will administer the grant between Palm Beach County and the U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health Collaboration grant program.

Responsibilities Of Each Collaborating Agency- Transition Case Management

Oakwood Center of the Palm Beaches, Inc. will: (1) Provide intensive case management services as described above; (2) Develop and implement collaborative protocols with the Palm Beach County Justice Services/Pre-trial Services/Jail Mental Health Unit to integrate screening, assessment and coordinate recommendations to the court, and (3) Arrange for transition of the intensive case management clients to appropriate programs.

Palm Beach County Criminal Justice Commission (PBCCJC). The PBCCJC will coordinate research, planning and evaluation activities required to support the new intensive case management service.

Palm Beach County Sheriff will provide discharge planning for inmates in the Palm Beach County Jail's mental health unit, with a priority for females with co-occurring disorders and connection to new intensive case management.

Palm Beach County Justice Services will provide Pre-trial services collaboration with jail diversion specialists and new Transition Specialist.

GEO Care Inc. will provide mental health services at the Palm Beach County Jail and provide discharge planning for inmates in the mental health unit, with priority for females with co-occurring disorders and connection to new intensive case management.

Mental Health Association will provide peer support, a drop-in center and linkage early in intensive case management activities, with emphasis on social skills and support for females.

Jeff Industries will provide peer support and drop-in center linkage early in intensive case management activities, with emphasis on social skills and support for females.

South County Community Mental Health Center will provide coordination between their jail diversion specialist with pre-trial services and transition case management.

The Criminal Justice Mental Health Substance Abuse Technical Assistance Center, Florida Mental Health Institute of the University of South Florida (CJMHSATAC, USF) will: (1) Analyze case files of the repeat arrestees in the jail mental health unit, particularly to identify females and their barriers/needs; and (2) Support the evaluation by analyzing the clients served against the Medicaid/SAMH and other data to verify usage of services.

Responsibilities Of Each Collaborating Agency- CIT Training

Oakwood Center of the Palm Beaches, Inc. will manage both the existing and expanded CIT training programs within Palm Beach County, in collaboration with the Palm Beach County CIT Council, and the cadre of volunteer trainers. Specific responsibilities for CIT include (1) the training identified earlier, including training and support for the ongoing four annual sessions,

(2) assessment to determine if the CIT training is faithful to the original model, in both training and implementation, and develop an action plan with improvements and (3) review literature and make recommendations for appropriate training products to increase the knowledge and skill of professionals who work in the interface of criminal justice, mental health and substance abuse as effective partners with CIT trained law enforcement personnel.

Palm Beach County Sheriff will coordinate the CIT program with other law enforcement jurisdictions in Palm Beach County.

South County Community Mental Health Center will provide CIT training support, and active collaboration between their jail diversion specialist with pre-trial services and intensive case management with a priority for females.

CJMHS-A-TAC, USF will provide technical assistance to improve the fidelity in implementation of Crisis Intervention Team Training.

#### Screening And Needs-Based Assessment System – Transition Case Management

Persons arrested and charged with misdemeanors in Palm Beach County are currently screened and assessed by three entities that have very limited collaboration. One of the objectives of this project is to substantially enhance collaboration at this stage, so that resources can be directed to supervision and case management on discharge. The diversion opportunities are offered by the Pre-Trial Services Program and the Mental Health Jail Diversion Program.

The Pretrial Services Program (PTS) provides verified information to the First Appearance Court Judge so that informed decisions may be made regarding bond and Public Defender representation eligibility, an average of 60 persons daily. It also provides supervision

for an average of 1,400+ individuals released from jail pending the disposition of their cases in Court.

The Jail Diversion Program was implemented in January 2006 to divert offenders charged with misdemeanors who are repeatedly arrested as a result of behavior stemming from mental illness. Referrals are made by local police, other law enforcement agencies, and the Public Defender's office. Two jail diversion specialists (JDS) located at the Gun Club jail facility conduct assessments to determine eligibility for the jail diversion program. These specialists are employees of Oakwood Center of the Palm Beaches Inc. and South County Community Mental Health Centers Inc.

The JDS makes recommendations for diversion based on three diversion tracks and will make referrals to service providers for further and more intensive evaluation and treatment. However, implementation of the diversion plan is the responsibility of the offender/client until they attend their first appointment at the appropriate treatment program. A significant percentage of clients are treatment resistant, homeless or otherwise disconnected from basic supportive resources, and do not make that first appointment, usually several weeks after they are released from the jail.

Screening and assessments for mental health and substance abuse disorders take place throughout incarceration by the County Jail's Mental Health Treatment Team during both the intake/booking process and during the orientation process. The Drug Abuse Foundation (DAF) conducts initial psycho-social screenings and the Community Mental Health Center conducts the Mental Health Diversion Program. Inmates identified as having a mental health disorder are housed in one of four 24-hour units specifically dedicated to stabilizing and treating high-risk

inmates at the Main Detention Center. These units provide a full range of behavioral and psychiatric services by trained professionals. PBSO also provides services to individuals identified with substance abuse problems through the jail's Substance Abuse Awareness Program, which is based on the least restricted treatment modality. Self-help programs such as Alcoholic Anonymous and Narcotics Anonymous are also available to incarcerated inmates.

#### Relationship To Existing Plans

This project has been developed from the County's preliminary Strategic Plan for Criminal Justice, Mental Health and Substance Abuse Services. This particular plan is a cooperative effort of over 20 agencies sitting as the Criminal Justice, Mental Health and Substance Abuse Planning Council, a locally established effort. The plan itself was developed with input from multiple stakeholders including consumers and their families. It incorporates a number of national best practices and includes strategies for on-going governance and sustainability. Closely related and recently developed is the County's Ten Year Plan to End Homelessness. There is substantial overlap between these two plans in the arena of community supports since the consumers being served are the same persons in many cases. In both plans the Chairman of each effort is the sitting Chairman of the Palm Beach County Board of County Commissioners. The involvement of this person has ensured consistency between plans as well as a high level of involvement in plan development and public commitment to action.

#### Coordination Of Ancillary Social Services- Transition Case Management



Researchers<sup>3</sup> argue that new approaches are needed with respect to social service provision. Examples of new directions include enhancing social skills training, mitigating the effects of unhealthy social environments, and addressing “criminal thinking” patterns. The proposed intensive case management program will incorporate these concepts by addressing the holistic set of issues that often lead to repeat arrests – lack of housing, benefits for Supplemental Security Income, Medicaid and other programs that were suspended during incarceration; lack of family and/or peer support; assertive community treatment, and for women, issues of trauma and abuse.

How This Proposal Will Improve The Functioning Of The Current System – Transition Case Management

First, the transition case management portion of the proposal will benefit the current system by developing collaborative assessment and recommendations to the court regarding diversion of individuals with mental illness between the three entities that currently conduct such functions independently. Second, it will place high recidivist individuals in a more intensively supported environment, beginning immediately on their release from jail. In addition to the benefits they will obtain from such services, this will result in lowering of some demand upon law enforcement and corrections resources since re-arrests can be reduced as projected.

How This Proposal Will Improve The Functioning Of The Current System – CIT Training

This proposal will improve the functioning of the current system by increasing the number and type of professionals trained to work in the interface of criminal justice, mental

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<sup>3</sup> William H. Fisher, PhD., and Robert E. Drake, MD, PhD, Policy Brief, Center for Behavioral Health Services and Criminal Justice Research, Rutgers, January 2009.

health and substance abuse. Informed and trained staff are better able to understand the options and which will be the best fit for the person being served.

## **Capabilities/Competencies**

### Project Collaboration Structure

The Palm Beach County Criminal Justice Commission will be the criminal justice agency for this program jointly with Oakwood Center of the Palm Beaches, Inc., as the local mental health agency. The Criminal Justice, Mental Health and Substance Abuse Planning Council of the CJC will be the advisory body for this program. Grant management services, including project evaluation, will be provided by staff of the PBCCJC as well as coordination of the various collaboration and program start-up activities.

### Stakeholders And Their Roles

Palm Beach County Criminal Justice Commission. The PBCCJC is the formally established body that is designed to facilitate collaborative efforts such as this one, provide evaluation services and provide grant management services. Its role in this project will be to provide these supportive, evaluation and management services.

The PBCCJC is comprised of 33 members. Twenty-one are public sector members from local, county, state and federal criminal justice and governmental agencies and twelve are private sector business and educational leaders. The PBCCJC was established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This study includes health, education and social services, which can impact crime and the justice system. The PBCCJC then makes recommendations to

the Board of County Commissioners on policies and programs designed to accomplish its objectives.

CJMHSAs Planning Council. The role of the Planning Council is to function as a public management network where both the policy and operational issues involved in improving the interface of criminal justice, mental health and substance abuse can occur. While having no line authority over any agency, it does provide the following critical functions for understanding and managing this interface as a system including (1) Monitoring of key system indicators; (2) Development of collaborative funding alternatives such as this proposal; (3) Identification of policy issues that warrant advocacy strategies; (4) Facilitation of cross system communication; and (5) Facilitation of cross system improvements.

Oakwood Center of the Palm Beaches, Inc., a local community mental health agency, will provide the intensive case management services, and be the focal point to develop collaborative screening, assessment, court supervision and intensive case management for persons with co-occurring disorders diverted at the initial hearing, and those discharged following a county sentence as well as the CIT component.

#### Anticipated Role Of Consumers, Advocates And Family Members

Consumer, family and advocate input was solicited during the planning process through individual and group interviews, and will continue in this project. The intensive case management program design includes early linkage of clients to peer support drop-in centers operated by the Mental Health Association and Jeff Industries. In addition, the evaluation element will contain a consumer/family perspective.

#### Key Activities, Milestones and Responsible Partners

The following table provides information on this topic.

<b>Key Activity</b>	<b>Milestone</b>	<b>Responsible Partners</b>
Project staffing	Project Staff in place and trained	PBCCJC, Oakwood
Analysis of recidivist population and diverted population	Analysis completed and recommendations regarding characteristics of target population finalized	FMHI – TA Center
Collaborative screening and court recommendation protocols developed by Mental Health Jail Diversion Program, Pre-Trial Services, and Jail Medical Unit.	Collaborative protocols approved	Oakwood, Palm Beach County Justice Services, GEO Care, PBSO
Research to identify reverse CIT curriculum needs and content	Training plan developed	Oakwood
Screening system to select intensive case management clients developed	Screening system approved	Oakwood
Clients selected	Client pool	Oakwood
Case management services enacted	Service provision	Oakwood
CIT Training provided	Training Events	Oakwood
Analysis of CIT fidelity in training and implementation	Research published; action plan to improve fidelity adopted	PBCCJC Oakwood
Plan for permanent leadership for CIT training programs	Entity selected	PBCCJC Oakwood
Project evaluation	Evaluation completed	PBCJC FMHI – TA Center
Sustainability plan	Additional support secured	PBCCJC

#### Potential Barriers And Strategies To Overcome Them

Limited Resources. The primary barrier to expansion of CIT in various forms has been limited resources. There is a dedicated volunteer pool that currently provides four weeks of training per year. The resources of this grant will expand that capacity.

Adherence to Medications. Failure to secure medications or adhere to medications is a primary cause of incidents calling forth a law enforcement response. By providing a case manager able to work intensively with the consumer, medications should be available and adherence increased.

Treatment Resistance. While the reasons for treatment resistance are many, one is the delay in receiving support following discharge from the jail, and the lack of time of staff to work regularly with the consumer in the consumer's environment. By providing intensive case management services that follows the client into their community, this barrier will be addressed.

## **Impact/Outcomes, Evaluation, Sustainment and Performance Measure Data**

### Evaluation Process

The evaluation process for the grant will involve three assessments; impact, objectives and cost benefit. The specific process for each of these assessments is described below.

#### *Impact/Outcome Assessment – Transition Case Management*

Outcome 1: Recidivism of the target population in the criminal justice system. This outcome will be measured by tracking court and case management participants over a one year period to determine recidivism rates of participants. The recidivism rate of this group will be compared to recidivism rates among persons who choose not to participant or who are deemed ineligible for the program.

Outcome 2: Quantity and quality of mental health and other services available to the target population. Quantity will be determined by the number of case management and service hours provided, number of referrals to ancillary social services and number of the mental health court docket participants. Quality will be measured by recidivism, participation in treatment and consumer/family feedback.

#### *Impact/Outcome Assessment – CIT Training*

Outcome 1: Expansion of qualified personnel. This will be determined by a count of participants and by a testing of knowledge assessed after the training.

*Assessment of Objectives – Intensive Case Management*

- Develop and test the impact of intensive case management services to a recidivist, treatment resistant population. This objective will be measured by jail recidivism rates, participation in case management and stability in the community.
- Identify the needs of and treatment options required to persons with co-occurring disorders and multiple arrests. This objective will be measured by identifying client history at intake to intensive case management, tracking treatment experience and recidivism rates of a sample sub-population of appropriate persons.
- Increase the use of Baker Act or other appropriate mental health referral sources other than the Jail. This objective will be measured by absolute and per capita rates of referral to Baker Act facilities over a one year period.

*Assessment of Objectives – CIT Training*

- Increase the number of criminal justice system professionals (state attorney, public defender, judges, probation officers, etc) and related systems (public health, emergency rooms) professionals who have an understanding of basic mental health and substance abuse issues. This objective will be measured by number of professionals trained.
- Increase the number of law enforcement personnel trained in or using law enforcement-based diversion strategies. The objective will be measured by number of officers trained.
- Increase the number of criminal justice personnel trained in or using law enforcement-based diversion strategies. The objective will be measured based on an absolute count of trained professionals.

*Cost benefit assessment – Transition Case Management*

This assessment will seek to document cost savings and cost avoidance. Cost savings will be measured by: (1) cost of psychotropic medications provided by the Jail during a grant year compared to a baseline year with inflation adjustments; (2) cost of jail hospital beds for mental illness during a grant year compared to a baseline year with inflation adjustments; (3) jail housing cost trends for persons determined to have a mental health need over an eighteen month period beginning with grant initiation. Cost avoidance will be measured by an estimation of the costs of recidivism.

Definitions Of Stakeholder Support And Service Coordination

Stakeholder support is defined as participation in meetings, collaborative work, in-kind provision of resources, direct financial support, referrals to others and follow-through on referrals and participation in assessment activities. Service coordination is defined from a consumer's perspective as eliminating duplicative requirements, respect for the consumer's time by organizing services in coordinated time blocks, ensuring services are complementary to each other and not contradictory and response to consumer feedback. Service coordination from a systems or institutional perspective include process simplification or process consistency, elimination of service gaps, avoidance of duplication of services, consistency of client data and sharing of data bases where allowed.

Supplementation Nature Of Federal Support

Palm Beach County currently funds a number of specialty courts. DCF/SAMH funds training for co-occurring disorders, forensic case managers and jail diversion specialists, and one FACT team. The CIT Coordinating Council, comprised of the Palm Beach County Sheriff, the

West Palm Beach and Boca Raton Police Departments, NAMI, South County Mental Health Center Inc. and Oakwood Center for the Palm Beaches Inc. jointly support and provide extensive volunteer training for CIT efforts. These entities will continue to fund the core of the effort while federal funds will provide supplemental support.

#### Process For Collecting Performance Data

Performance data will be collected via several processes. The initial organization phase will develop procedures so that data collection is systemized. Some of the processes include: (1) Documentation of meetings, participants and decisions/actions. This creates an archival record that can be analyzed at a latter point; (2) Collection of baseline data on costs specified earlier; (3) Collection of current costs for items described above; (4) Documentation of participation rates in the various activities of the project such as mental health court, CIT training, etc; (5) Documentation of baseline and current rates of use of the Baker Act; (6) and (7) Collection of individual data on persons needing mental health services as to established linkages with a mental health agency, time in jail, rate of recidivism and other individual data useful to the project.

#### Strategy for Long Term Support/Sustainability

The strategy to obtain long term support is to empirically demonstrate sufficient cost savings and defensible cost avoidance that would warrant continued support from local funds. The sources of these savings and cost avoidance are most likely to come from saved or avoided jail costs in terms of recidivism and a shift to mental health treatment costs. There may also be some savings from reduced law enforcement incidents. The sustainability plan will also address the permanent leadership for the Crisis Intervention Team training system.



Palm Beach County Criminal Justice Commission  
30 month period  
BJA Grant Application

Budget Category	Budget Narrative	6 month planning & startup			Year 1 operations			Year 2 operations			30 month total expenses		
		Total	Grant	Match	Total	Grant	Match	Total	Grant	Match	Total	Grant	Match
<b>Personnel</b>													
Transitional case manager	hired during month 4 of startup period, 1.0 FTE during 24 months operations	\$6,480.00	\$6,480.00	\$0.00	\$35,234.00	\$35,234.00	\$0.00	\$36,291.02	\$36,291.02	\$0.00	\$78,005.02	\$78,005.02	\$0.00
CIT program manager	hired during month 4 of startup period, .6 FTE during first 12 months operations; .7 FTE during 2nd 12 months of operations	\$4,320.00	\$4,320.00	\$0.00	\$26,994.24	\$26,994.24	\$0.00	\$32,438.08	\$32,438.08	\$0.00	\$63,752.32	\$63,752.32	\$0.00
<b>Fringe Benefits</b>	<i>See detailed breakout on next worksheet</i>												
Transitional case manager	FICA, Workers' Comp, Retirement, Unemployment, Health Insurance	\$2,520.00	\$2,520.00	\$0.00	\$11,766.00	\$11,766.00	\$0.00	\$12,118.98	\$12,118.98	\$0.00	\$26,404.98	\$26,404.98	\$0.00
CIT program manager	FICA, Workers' Comp, Retirement, Unemployment, Health Insurance	\$1,680.00	\$1,680.00	\$0.00	\$7,557.76	\$7,557.76	\$0.00	\$9,081.92	\$9,081.92	\$0.00	\$18,319.68	\$18,319.68	\$0.00
<b>Travel</b>													
Transitional case manager	local travel @ .54/mile - 1,080 miles	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,400.00	\$600.00	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00	\$3,400.00	\$600.00
CIT program manager	local travel @ .54/mile -540 miles	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Travel to orientation meeting with BJA	Washington, DC -- 2 people x 2 days hotel + airfare	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00
Travel to BJA national conference	Washington, DC -- 4 people x 2 days hotel + airfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
<b>Equipment</b>	none												
<b>Supplies</b>													
CIT training supplies	Handouts, etc., for three 5-day CIT training events and curriculum development materials to be developed for "reverse CIT" audiences.	\$3,000.00	\$3,000.00	\$0.00	\$6,000.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$0.00	\$11,000.00	\$8,000.00	\$3,000.00
<b>Construction</b>	none												
<b>Consultants/contracts</b>													
TA Center-FMHI	Analysis of clinical and law enforcement records of recidivist population to determine appropriate target population and service barriers, and analyzing utilization of state entitlement funds by clients served.	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
TBD	Protocol development & Screening System -- coordination with three existing entities	\$19,000.00	\$14,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00	\$14,000.00	\$5,000.00
TBD	Data collection, analysis and evaluation	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	\$16,000.00	\$4,000.00	\$12,000.00
<b>Other</b>											\$0.00		
PBCCJC	Council staff support--miscellaneous-- advisory council; data analysis, etc.	\$5,000.00	\$0.00	\$5,000.00	\$6,000.00	\$0.00	\$6,000.00	\$8,000.00	\$0.00	\$8,000.00	\$19,000.00	\$0.00	\$19,000.00
Client flex funds	Funds to purchase services for transitional case management clients in situations where no appropriate services are available through existed program resources.	\$0.00	\$0.00	\$0.00	\$19,400.00	\$9,000.00	\$10,400.00	\$20,000.00	\$0.00	\$20,000.00	\$39,400.00	\$9,000.00	\$30,400.00
<b>Indirect costs</b>	none	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>		<b>\$59,500.00</b>	<b>\$49,500.00</b>	<b>\$10,000.00</b>	<b>\$119,952.00</b>	<b>\$99,952.00</b>	<b>\$20,000.00</b>	<b>\$139,930.00</b>	<b>\$99,930.00</b>	<b>\$40,000.00</b>	<b>\$319,382.00</b>	<b>\$249,382.00</b>	<b>\$70,000.00</b>

**Palm Beach County Criminal Justice Commission  
30 month period  
BJA Grant Application**

Fringe benefits detail	Oakwood Center Fringe Benefits							Total
	Salary	Fica	Retirement contribution	Workers Comp	Unemployment	Health Ins	Subtotal Fringe	
		7.65%	3.90%	3.50%	0.5%			
Transitional Case Manager--startup	\$6,480.00	\$495.72	\$252.72	\$226.80	\$32.40	\$1,512.36	\$2,520.00	\$9,000.00
Transitional Case Manager - Year 1	\$35,234.00	\$2,695.40	\$1,374.13	\$1,233.19	\$176.17	\$6,287.11	\$11,766.00	\$47,000.00
Transitional Case Manager - Year 2	\$36,291.02	\$2,776.26	\$1,415.35	\$1,270.19	\$181.46	\$6,475.83	\$12,119.08	\$48,410.00
CIT Manager--startup	\$4,320.00	\$330.48	\$168.48	\$151.20	\$21.60	\$1,008.24	\$1,680.00	\$6,000.00
CIT Manager-Year 1	\$26,994.24	\$2,065.06	\$1,052.78	\$944.80	\$134.97	\$3,360.16	\$7,557.76	\$34,552.00
CIT Manager-Year 2	\$32,438.08	\$2,481.51	\$1,265.09	\$1,135.33	\$162.19	\$4,037.80	\$9,081.92	\$41,520.00

**PROJECT TIMELINE – Crisis Intervention Team (CIT) Training & Implementation**

<b>Project Goal</b>	<b>Objectives</b>	<b>Activities/Tasks</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>	<b>Responsible Party</b>
1. Increase the number of trained law enforcement officers	a. Expand current CIT training from 4 to 6 classes annually	Task 1- Develop additional trainer pool of qualified trainers.	Month 5	Month 12	CIT Manager
		Task 2- Coordinate scheduling of law enforcement officers with Sherriff.	Month 6	Month 24	
		Task 3- Offer courses	Month 8	Month 26	
2. Increase the number of trained criminal justice and health professionals	a. Develop and offer modified CIT Course for Attorneys, Correctional officers, Dispatchers, Public Health personnel, ER personnel, Judges, other court personnel and others.	Task 1-Conduct needs assessment.	Month 6	Month 9	CIT Manager
		Task 2- Revise current curriculum	Month 7	Month 11	
		Task 3- Develop trainer pool.	Month 10	Month 13	
		Task 4- Schedule and offer courses	Month 14	Month 26	
3. Evaluate the fidelity of CIT training and implementation	a. Develop methodology for evaluation of fidelity.	Task 1- Develop methodology	Month 6	Month 10	CIT Manager, PBCCJC
	b. Data collection c. Data analysis.	Task 2 – Pilot and finalize method.	Month 10	Month 12	
		Task 3- Establish and maintain data collection.	Month 12	Month 24	
		Task 4- Data analysis	Month 18	Month 26	
		Task 5- Reports and feedback	Month 20	Month 28	

Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
4. Determine the need for criminal justice training for behavioral health specialists.	a. Develop need assessment and literature review methodology	Task 1- Develop instrument	Month 12	Month 14	CIT Manager
		Task 2- Conduct need assessment.	Month 15	Month 18	
	b. Conduct need assessment	Task 3- Conduct literature review.	Month 15	Month 18	
	c. Conduct literature review	Task 4- Write report	Month 18	Month 20	
	d. Prepare and submit report.				

**PROJECT TIMELINE – Transitional Case Management**

Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
1. Divert dually diagnosed recidivists into appropriate treatment settings prior to trial or on discharge from jail.	a. Identify the needs of and treatment options required to divert persons with co-occurring disorders and multiple arrests	Task 1- Analyze treatment and arrest records of recidivist SMI persons utilizing jail MH services and develop final target population description.	Month 1	Month 4	FMHI
		Task 2- Assess available services for females, and identify service gaps to be addressed.	Month 3	Month 8	Oakwood
		Task 3- Develop transition intervention plan and identify services to be utilized; update MOUs and protocols with providers of these services.	Month 5	Month 9	Oakwood
	b. Develop uniform protocols for three entities conducting diversion and discharge of SMI persons from the Palm Beach County Jail	Task 1 - Review screening, assessment and case plan process and identify protocols to be used uniformly by all parties.	Month 1	Month 4	Oakwood & PBCCJC
Task 2 – Revise policies & protocols for implementation of uniform screening and diversion recommendations to court, and discharge case plan protocols for release of county-sentenced inmates from jail.		Month 4	Month 6	Oakwood & PBCCJC	

Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
	c. Cross-train staff from Mental health Jail Diversion Services, Pre-Trial Services, and GEOCare mental health on new protocols.	Task 1 – Training completed  Task 2 – Monthly staff reviews of individuals receiving services scheduled with 3 entities and transition case manager to review client progress against screening and case plan recommendation.	Month 6  Month 8	Month 9  Month 30	Oakwood case manager Oakwood case manager
	d. Develop protocols for use of flex funds for services and basic needs of clients.	Task 1 – Determine what basic needs will be funded.  Task 2 – Determine what services are not funded or have waiting lists and may be purchased with flex funds.  Task 3 – Determine administrative process and timelines for flex funds.	Month 7  Month 7  Month 7	Month 9  Month 30  Month 8	Oakwood case manager  Oakwood case manager  Oakwood
	e. Develop and test the impact of intensive case management services to a recidivist, treatment resistant population	Task 1 – Finalize intensive case management protocols  Task 2 -- Implement case management services  Task 3 – Reports and feedback to evaluation team and collaborating partners.	Month 5  Month 7  Month 8	Month 9  Month 30  Month 30	Oakwood case manager

Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
2. Promote consistent usage of proper medications via increases in treatment coordination;	a. Develop medications protocols between Jail and Agencies	Task 1 – Finalize agreement for transitional case manager to obtain medication records prior to discharge of county-sentenced persons from jail.	Month 6	Month 9	Oakwood
		Task 2 – Finalize agreement for persons discharged from jail to pick up their 7-day medications at CMHC.	Month 6	Month 9	
	b. Develop review mechanism for ongoing evaluation and quality improvement.	Task 1 – Develop evaluation and quality improvement methodology	Month 5	Month 8	Oakwood FMHI PBCCJC  TBD—data analyst
		Tasks 2 -- Evaluate consistency of medication usage from jail to transitional case management to ongoing case management.	Month 8	Month 30	
3. Provide a support system that will assist persons to participate and remain in treatment	a. Based on need assessment identify needed elements of the support system.	Task 1 -- Develop service linkages for services needed by target population, particularly females.	Month 7	Month 30	Oakwood
		Task 2 – Develop MOUs with appropriate providers.	Month 7	Month 12	Oakwood
	b. Develop protocols for coordination and client transfer	Task 1 – Determine criteria for transfer of clients at end of 90 day maximum transition period	Month 2	Month 6	Oakwood
		Task 2 – Implement transitional case management.	Month 7	Month 30	Oakwood
		Task 3 – Implement flex funding	Month 7	Month 30	Oakwood

Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
	c. Develop mechanism for system feedback and quality improvement efforts	<p>Task 1 – Develop evaluation methodology and data collection procedures for client and cost data.</p> <p>Task 2 – Review all persons referred at monthly staff reviews with collaborative partners, and institute improvements to protocols as appropriate.</p> <p>Task 3 – Collect evaluation data from staff reviews and document modifications of case activities.</p>	Month 3	Month 6	FMHI PBCCJC
			Month 7	Month 30	Oakwood PBCCJC
			Month 9	Month 30	PBCCJC TBD—data analyst TBD--evaluator
4. Reduce the number of persons with a history of recidivism who are of low public safety risk with mental health or substance abuse issues in jail.	Increase the use of Baker Act or other appropriate mental health resources other than the Jail.	<p>Task 1 – Document the baseline utilization of mental health resources and the jail history for each person served by the transitional program.</p> <p>Task 2 – Identify service barriers and client resistance that results in law enforcement encounters for each client.</p> <p>Task 3 – Document utilization of mental health/Baker Act resources by participating clients for 12 months following admission to the transitional program..</p>	Month 3	Month 30	FMHI – initial baseline Oakwood
			Month 7	Semi-annually through end of grant	Oakwood Sheriff Pre-Trial Services Jail Diversion Specialist
			Month 9	Semi-annually through end of grant	Oakwood Collaborating Partners



Project Goal	Objectives	Activities/Tasks	Expected Start Date	Expected Completion Date	Responsible Party
4. Reduce the number of persons with a history of recidivism who are of low public safety risk with mental health or substance abuse issues in jail. (continued)		Task 4 – Data analysis, reports and feedback to the CJC Advisory Council for action.	Month 12	Semi-annual to Month 30	PBCCJC Oakwood TBD— evaluator
		Task 5 – Actions adopted by collaborating partners to address service issues that will improve use of appropriate mental health resources.	Month 12	Month 30	PBCCJC Oakwood



**Criminal Justice Commission**

301 North Olive Avenue, Suite 1001  
West Palm Beach, FL 33401-4705  
(561) 355-4943  
FAX: (561) 355-4941  
www.pbccgov.com/cjc



**Palm Beach County  
Board of County  
Commissioners**

Jeff Koons, Chairman

Burt Aaronson, Vice Chairman

Karen T. Marcus

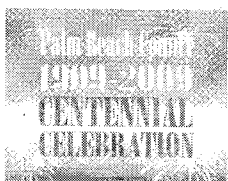
Shelley Vana

Jess R. Saramaria

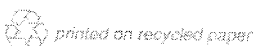
Addie L. Greene

**County Administrator**

Robert Weisman



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## Memorandum of Understanding

### Palm Beach County Justice and Mental Health Collaboration Program

Whereas, the Palm Beach County Criminal Justice Commission and Oakwood Center of the Palm Beaches are jointly submitting a grant to the U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health Collaboration;

Whereas the Palm Beach County Criminal Justice Commission and Oakwood Center of the Palm Beaches, Inc., are committed to entering into a collaborative agreement to improve outcomes for individuals with mental illness or co-occurring disorders who are diverted from and/or discharged from the Palm Beach County Jail;

Whereas Oakwood Center of the Palm Beaches, Inc. is a provider of jail diversion and intensive case management services for persons with co-occurring disorders; and

Whereas the Palm Beach County Criminal Justice Commission has developed the strategic plan to address service gaps facing this client group as they are diverted at the initial court hearing or discharged from the jail;

Now, therefore, the Palm Beach County Criminal Justice Commission and Oakwood Center of the Palm Beaches, Inc., enter into the following linkage agreement, for the period September 1, 2009- February 28, 2012, subject to annual review and renewal by the Board of Directors of both agencies.

Oakwood Center of the Palm Beaches, Inc., will

1. Provide intensive case management services for 60 clients who are diverted from the Palm Beach County jail at an initial hearing, or released from the jail after completion of a county sentence, with a plan for immediate community treatment for their mental health and co-occurring disorders; with priority given to female clients. This new resource will provide services up to 90 days to assist the individual to apply for appropriate entitlements and benefits, and assure that the client is stabilized in the community, is participating in appropriate community, has housing,

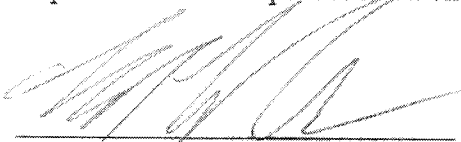
and has been accepted into a long-term case management program appropriate to the diagnosis.

2. Develop and implement collaborative protocols between Oakwood's existing jail diversion specialist and the Palm Beach County Justice Services/Pre-trial Services to integrate the screening and assessment of persons with known or suspected co-occurring disorders by these two programs, and to provide coordinated recommendations to the court, states attorney and public defender regarding an appropriate plan for community diversion, as well as coordinating the intensive case management capacity with the Supervised Own Recognizance (SOR) services provided by Pre-Trial Services.
3. Arrange for transition of the intensive case management clients to the Synergy intensive case management program/Oakwood, the FACT team/Henderson CMHC, and/or South County Mental Health Center by the end of the 90 day intensive case management period.
4. Manage the Community Intervention Training (CIT) training programs within Palm Beach County, in collaboration with the CIT Coordinating Council --Palm Beach County Sheriff's Department, West Palm Beach Police Department, Boca Police Department, NAMI, South County Mental Health Center, and the cadre of volunteer trainers. Specific responsibilities include:
  - a. Coordinate and provide logistical support to the quarterly CIT training currently offered by volunteer trainers in Palm Beach County for 120 persons annually.
  - b. Conduct three additional CIT training programs in each year of this grant for law enforcement, juvenile justice, and related criminal justice individuals for an additional 180 persons during the two-year grant period.
  - c. Conduct an analysis to assess if Palm Beach County's CIT training is faithful to the original model, not only in the training provided but in its implementation, and develop an action plan with improvements to be achieved prior to the completion of the grant period.
  - d. Collect and submit quarterly reports to the Palm Beach County Criminal Justice Commission about the persons trained, their law enforcement responsibilities, and their use of CIT training in the field.
  - e. Review literature and make recommendations for appropriate training products to increase the knowledge and skill of professionals who work in the interface of criminal justice, mental health and substance abuse as effective partners with CIT trained law enforcement personnel.

The Palm Beach County Criminal Justice Commission will:

1. Administer the grant between Palm Beach County and the U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health Collaboration grant,
2. Coordinate research, planning and evaluation activities required to support this new intensive case management service.

To ensure effective implementation of this agreement, the chief executive officers from The Palm Beach County Criminal Justice Commission and Oakwood Center of the Palm Beaches, Inc., will meet on a monthly basis beginning in October 2009 to coordinate start-up of collaborative service delivery, and to supervise joint staffing of cases in which both agencies are responsible for a component of the client's service plan.



Mr. Michael L. Rodriguez  
Executive Director  
Palm Beach County  
Criminal Justice Commission  
301 North Olive Avenue  
Suite 1001  
West Palm Beach, FL 33401



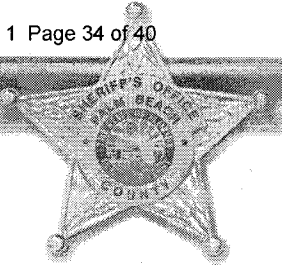
Dr. Linda DePiano  
Executive Director/CEO  
Oakwood Center of the Palm Beaches, Inc.  
1041 45<sup>th</sup> Street  
West Palm Beach, FL 33407

3409  
Date

3/4/2009  
Date

**PALM BEACH COUNTY**  
**SHERIFF'S OFFICE**

**RIC L. BRADSHAW, SHERIFF**



March 2, 2009

Michael L. Rodriguez  
Executive Director  
Criminal Justice Commission  
301 North Olive Avenue, Suite 1001  
West Palm Beach, Florida 33401

Dear Mr. Rodriguez,

The Palm Beach County Sheriff's Office (PBSO) is pleased to offer this letter of support and commitment to your Justice and Mental Health Collaboration Program grant proposal to the Department of Justice. PBSO acknowledges the Palm Beach County Criminal Justice Commission as the lead fiscal agency on this project as well as it being a joint partnership with the Oakwood Center of the Palm Beaches and a collaborative effort among all participating criminal justice agencies, community treatment providers, and social service agencies.

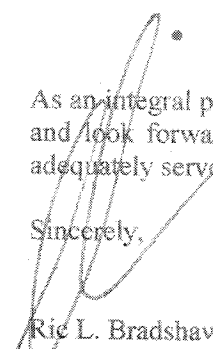
The Palm Beach Sheriff's Office has been a strong proponent of jail diversion alternatives for mentally ill and substance abuse offenders. As a partner in the planning process, PBSO has been committed to assessing and identifying the needs that exist within the criminal justice system, to determine the most appropriate options for diversion, and supporting evidence-based models that will ensure that these clients are receiving the most appropriate level of care and supervision necessary to reduce the potential for relapse and subsequent placement in jail.

Key to our efforts for systemic change and the creation of an effective service delivery system is our commitment as the Palm Beach County Sheriff's Office to provide:

- Discharge planning for adult females and adult males with co-occurring disorders and connection to new intensive case management
- Crisis Intervention Training support

As an integral partner in the criminal justice system, we recognize the importance of this critical initiative and look forward to working as a team to provide the best remedies for an optimal system that will adequately serve this vulnerable population, without compromising public safety.

Sincerely,

  
Ric L. Bradshaw  
Sheriff

South County  
Mental Health

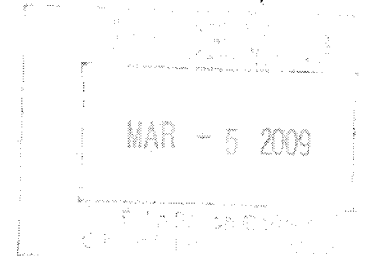


CENTER, INC.

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March 2, 2009

Michael L. Rodriguez  
Executive Director  
Criminal Justice Commission, Suite 1001  
301 N. Olive Avenue  
West Palm Beach, FL 33401



Dear Mr. Rodriguez:

The South County Mental Health Center Inc. (SCMHC) is pleased to offer this letter of support and commitment to your Justice and Mental Health Collaboration Program grant proposal to the Department of Justice. SCMHC acknowledges the Palm Beach County Criminal Justice Commission as the lead fiscal agency on this project as well as it being a joint partnership with South County Mental Health Center, Oakwood Center of the Palm Beaches and a collaborative effort among all participating criminal justice agencies, community treatment providers, and social service agencies.

South County Mental Health Center is a major provider of mental health services to residents of south Palm Beach County, Florida. The Center is committed to providing quality care in the community, advocating for services in the least restrictive environment, and the development of alternatives to hospitalization. Maximum use is made of the client's community support system. Assistance is provided in the accessing of health and social services available to the client while recognizing that good mental health is interdependent with other needs.

Key to our efforts for systemic change and the creation of an effective service delivery system is our commitment as the SCMHC to provide:

Jail diversion specialists with pre-trial services and intensive case management for females and males  
Crisis Intervention Training support

As an integral partner in the criminal justice system, we recognize the importance of this critical initiative and look forward to working as a team to provide the best remedies for an optimal system that will adequately serve this vulnerable population, without compromising public safety.

Sincerely,

Joseph S. Speicher, DPA  
Chief Executive Officer



UNIVERSITY OF  
SOUTH FLORIDA  
COLLEGE OF BEHAVIORAL  
& COMMUNITY SCIENCES

March 1, 2009

Mr. Michael Rodriguez  
Executive Director  
Palm Beach County Criminal Justice Council  
301 N. Olive Ave.  
Ste 1001  
W. Palm Beach, Fl 33401

Dear Mr. Rodriguez,

I am writing on behalf of the Criminal Justice, Mental Health, and Substance Abuse Technical Assistance Center at the University of South Florida to confirm our participation in your application for a Justice and Mental Health Collaborative Grant from the United States Department of Justice.

The TA Center was designated by the Florida legislature to work with counties receiving Reinvestment Act grants. We would work with Palm Beach on three major activities associated with your application. First, we would assist the County in identifying a target population of individuals with mental illnesses who are repeatedly arrested and released; we would focus specifically though not exclusively on female offenders in this analysis. Second, we would work with county officials in designing an evaluation that would utilize administrative data bases that the TA Center routinely uses in its work, for example, arrest data from the Florida Department of Law Enforcement and Medicaid claims files. Third, we would assist the County in its efforts to assure that its CIT training is faithful to the original model, not only in the training provided but in its implementation. Finally, we would provide consultation to the County on privacy and confidentiality issues, as they relate to the exchange of health information across systems.

We appreciate the invitation to work with Palm Beach and look forward to an excellent collaboration.

Sincerely,

A handwritten signature in cursive script that reads "John Petriola".

John Petriola, J.D., LL.M.  
Director

**Department of Mental Health Law and Policy, The Louis de la Parte Florida Mental Health Institute  
College of Behavioral and Community Sciences**

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F: (561) 832-3900  
[www.mhapbc.org](http://www.mhapbc.org)

March 2, 2009

Michael L. Rodriguez  
Executive Director  
Criminal Justice Commission, Suite 1001  
301 N. Olive Avenue  
West Palm Beach, FL 33401

Dear Mr. Rodriguez:

This correspondence serves as the Mental Health Association of Palm Beach County Inc.'s endorsement of and commitment to your efforts in applying for a Justice and Mental Health Collaborative grant of the Department of Justice.

The Mental Health Association of Palm Beach County, Inc., a non-profit organization, is dedicated to leadership in promoting mental wellness for children, adults, and families, and providing advocacy for those with mental disorders through education and cooperative planning. Through advocacy, education, and services, Palm Beach County residents will have access to information and programs that promote mental wellness and provide help to those with mental disorders.

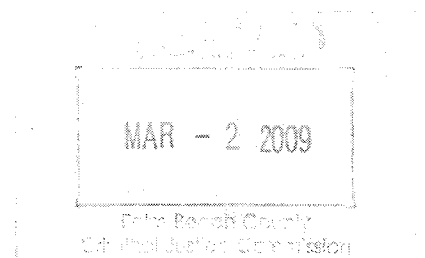
At the Mental Health Association of Palm Beach County we promote mental wellness and achieve victory over mental illness through advocacy, education, and services for children, adults, and families. Our Peer Place Drop In Center's mission is to encourage individuals to take charge of their own recovery from mental illness by offering them the opportunity to achieve their personal potential and continued growth through recreation, support and education.

Should you be successful in securing this grant, the Mental Health Association is in a position to assist in offering peer support at our Peer Place Drop In Center for your targeted group of treatment-resistant individuals leaving the county jail.

Sincerely,

A handwritten signature in black ink that reads 'Marjorie Silberman'.

Marjorie Silberman  
CEO



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Department of Public Safety  
Division of Justice Services

205 N. Dixie Hwy, Suite 2.2100  
West Palm Beach, FL 33401

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Board of County  
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Karen T. Marcus

Shelley Vana

Jess R. Santamaria

Addie L. Greene

**County Administrator**

Robert Weisman

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March 2, 2009

Michael L. Rodriguez  
Executive Director  
301 N. Olive Avenue  
West Palm Beach, FL 33401

Dear Mr. Rodriguez:

This correspondence serves as the Palm Beach County Division of Justice Services Pretrial Services Program's endorsement of and commitment to your efforts in applying for a Justice and Mental Health Collaborative grant of the Department of Justice.

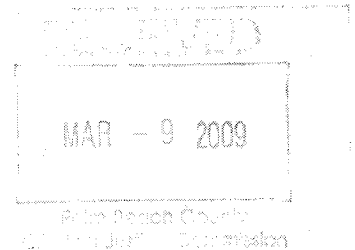
As you are aware, the mission of the Palm Beach County Pretrial Services Program is to provide verified information on a daily basis to the First Appearance Criminal Court Judge so that an informed decision may be made regarding the respective defendant's pretrial release. In performing our mission, this program screens over 25,000 individuals, confined in the Palm Beach County Jail, annually. We conduct almost 15,000 interviews of those screened individuals and present verified socio-economic information to the Court where decisions can be made as to what conditions are required to discourage pretrial misconduct as well as ensure the defendant's reappearance at subsequent court hearings.

Should you be successful in securing this grant, the Pretrial Services Program is in a position to assist in the identification of adult detainees who have a mental illness, substance abuse disorder, or co-occurring mental health disorder within twenty-four (24) hours of their arrest, once the set of identifying criteria has been met. Our staff will coordinate with the intensive case manager and the jail diversion staff funded by the Department of Children and Families to assist in the screening of those in need of intensive case management. Needless to say our involvement at the "door-step" of the Criminal Justice System affords us the opportunity to expedite assistance through this needs identification.

Should you have any questions or comments, feel free to call.

Sincerely,

Nicole Saunders  
Director, Justice Services



# JEFF INDUSTRIES INC.

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G. JEFFREY VERNIS  
*Board President*

CLAUDIA M. ROBERTS  
*Executive Director*

March 3, 2009

Michael L. Rodriguez  
Executive Director  
Criminal Justice Commission, Suite 1001  
301 N. Olive Avenue  
West Palm Beach, FL 33401

Dear Mr. Rodriguez:

This correspondence serves as the Jeff Industries Inc. endorsement of and commitment to your efforts in applying for a Justice and Mental Health Collaborative grant of the Department of Justice.

Jeff Industries Inc. offers a Multidimensional Supported Employment Continuum for Adults with mental illnesses. Our agency provides a continuum of employment-related services men for adults with mental illness, including clients who have been diverted and/or released from the County Jail.

Our peer support component, called **A.M.I.G.O.S.**, is a consumer-operated Drop-In facility that offers social, recreational and supportive education; consumer self-help and peer support activities, as well as referral services and transportation.

Jeff Industries currently accepts referrals for our entire continuum of services, including AMIGOS, from Oakwood Center, South County Mental Health Center, and from the FACT team's intensive case managers, in accordance with interagency agreements we have in place with each of our referral sources. Our policy is that we can accept referrals only for clients who are currently stabilized; receiving intensive case management services from the FACT team, or from a community mental health center; and for clients who pose no danger to the other Jeff Industries' clients, staff or, most especially, to the students on our site, where we offer a Charter School for students with mental illnesses

Please note, also, that Jeff Industries does not provide therapeutic services at AMIGOS. We do refer to, and accept referrals from the Mental Health Association's Peer Place (in West Palm Beach) or to Oakwood Center or South County Mental Health Center for clients in need of therapeutic services.

A PRIVATE NON-PROFIT AGENCY SERVING PERSONS WITH SEVERE MENTAL AND EMOTIONAL ILLNESSES

Administrative Offices 115 East Coast Avenue, Hypoluxo, FL 33462 (561) 547-9258 FAX: (561) 547-9682

E-Mail Address: [jeffindustries@jeffindustries.org](mailto:jeffindustries@jeffindustries.org)



Jeff Industries has a business affiliate agreement in place with Oakwood Center since 2006 which defines all aspects of our referral agreements and case coordination, including standards for ensuring the protection of client confidentiality.

Should the Criminal Justice Commission be successful in securing this grant, Jeff Industries is in a position to assist in offering peer support at our Amigos center program for your targeted population of women with SPMI and co-occurring disorders who are diverted or released from the county jail. We wish you every success in this important effort.

Sincerely,



Claudia Roberts  
Executive Director  
Jeff Industries, Inc.