

3A-1

Agenda Item #: _____

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: July 21, 2009

☒ Consent

☐ Regular

☐ Workshop

☐ Public Hearing

Department

County Administration

Submitted By:

Office of Small Business Assistance (OSBA)

Submitted For:

Office of Small Business Assistance (OSBA)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file the 2006-2009 Scripps Small Business Enterprise (SBE) Utilization Report as compiled by the Office of Small Business Assistance (OSBA).

Summary: The Office of Small Business Assistance has prepared a report which provides 2006-2009 SBE Utilization figures for the Scripps project to be submitted to the Board of County Commissioners. Scripps exceeded the S/M/WBE's goal of 15% by achieving 18.10% Countywide (TKF).

Background and Justification: Since the inception of the County's SBE Program in 2003, the Office of Small Business Assistance primary goal has been to increase the number of contract awards to Palm Beach County S/M/WBE's and monitor utilization. This report will present the annual SBE Utilization figures for the Scripps project which began in 2006 and ended March 2009.

The budget for Scripps Florida, excluding the FP&L utility line relocation was \$184,390,957. Scripps Florida committed to meet the 15% SBE Utilization goal. As of the reporting period ending May 20, 2009, the project expenditures and awards are attached.

OSBA and Scripps Florida participated in and sponsored several workshops to provide information to local S/M/WBEs regarding upcoming opportunities with Scripps Florida. In addition, the OSBA expedited certification applications for small businesses seeking to do business with Scripps Florida in an effort to ensure S/M/WBE utilization for this project.

As the data contained in the utilization report shows, Scripps Florida exceeded the SBE goal by 3.1%. The numbers represent various phases of the project such as design, construction management, construction and clean up. Therefore, several local small businesses with an array of trades and expertise were able to economically benefit from the Scripps Florida project through the combined efforts of OSBA and Scripps Florida.

Attachments:

1. 2006-2009 Scripps S/M/WBE Utilization Report

Recommended by:



Hazel L.K. Oxendine, Director OSBA

7/6/09

Date

Approved by:



Verdenia C. Baker, Deputy County Administrator

7/13/09

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind March (County)					
Net Fiscal Impact	*				
#Additional FTE					

Is Item Included in Current Budget?	Yes	No		
Budget Account No:	<u>Fund</u>	<u>Agency</u>	<u>Org</u>	<u>Object</u>
Reporting Category				

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review:

III. REVIEW COMMENTS

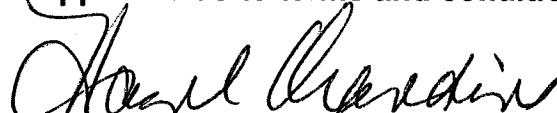
A. OFMB Fiscal and/or Contract Dev. and Control Comments:

* No fiscal impact
7-8-09 OFMB 7/8/09
CN 7/7/09
Dir. J. Jacobson 7/19/09
Contract Dev. and Control

B. Approved as to form and Legal Sufficiency:


Assistant County Attorney 7/10/09

C. (Approved as to terms and conditions:


Director, Office of Small Business Assistance

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



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Small Business Assistance

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Memorandum

To: Hazel Oxendine, Director – Office of Small Business Assistance

Through: Allen Gray, Manager – Office of Small Business Assistance *Allen Gray*

From: Tanoy Williams, Small Business Development Specialist II *TW*

Date: June 18, 2009

Re: Scripps Final Report

I analyzed the monthly reports submitted from Scripps of their SBE utilization on the FAU Jupiter Site. The reports included total dollar amounts paid through each month of billing along with the SBE activity forms (Schedule 3) and the signed payment certification (Schedule 4) forms. The project was reported over a period of twenty-seven (27) months beginning December 2006 and ending March 2009. The final report was received by the Office of Small Business Assistance on May 20, 2009.

The data was categorized by vendor name, date of payment, total project expenditures and goals achieved by ethnicity. Monthly payments were grouped and percentages were calculated. As of the final reporting period ending March 2009 **total expenditures** reported equaled **\$186,626,744.00** with **\$33,783,422.41** or **18.10%** awarded to **Certified Small Business Enterprises**. SBE participation was also evaluated by ethnicity for tracking purposes per the County Ordinance. Below I have listed the percentages and dollar amounts from highest to lowest SBE utilization according to ethnicity. Ethnicity was then listed alphabetically by vendor, excluding white males, showing the percentage and dollar amount of each vendor.

1. White Male:	15.55%	or	\$29,015,932.80
2. Hispanic:	1.23%	or	\$2,290,264.70
3. Women:	0.56%	or	\$982,953.93
4. Blacks:	0.47%	or	\$884,610.41
5. Other:	0.33%	or	\$609,660.57

The project is complete. Scripps has exceeded the county SBE goal of 15.00% by 3.10%. In addition, state certified businesses were awarded \$285,084.34 of the \$186,626,744 for a total of 0.15% state certified business participation. The entire 0.15% went to women owned state certified businesses.