

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: July 21, 2009	<input checked="" type="checkbox"/>	Consent Workshop	<input type="checkbox"/>	Regular Public Hearing
Department				
Submitted For: <u>FIRE RESCUE</u>				

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I. EXECUTIVE BRIEF



Motion and Title: Staff recommends motion to approve the Chairman to certify the non-ad valorem assessment roll for the MSBU (Municipal Service Benefits Unit) for Fire Hydrant Maintenance and Rental-Riviera Beach and for the MSBU for Fire Hydrant Maintenance and Rental-Boca Raton.


Summary: MSBU's for fire hydrant maintenance and rental for Riviera Beach and Boca Raton were established in February, 1993, by Ordinance No. 93-5. The current rates as established by resolutions are \$52.86 per parcel for Riviera Beach (R98-1023) and \$23.00 per parcel for Boca Raton (R2008-0239). Every year the assessment roll must be certified by the Chairman of the Board and the State Department of Revenue form DR-408A must be signed by the Chairman for each MSBU. These forms and the tape of the assessment rolls must be submitted to the Tax Collector no later than September 15 of each year.
Districts 5 & 7 (SB)

Background and Policy Issues: In February, 1993, Palm Beach County enacted Ordinance No. 93-5 which provided for the levy of a non-ad valorem assessment to pay for the cost of the rental and maintenance of fire hydrants in the unincorporated areas serviced by the City of Riviera Beach Water Utilities Department and the City of Boca Raton Public Utilities Department. Resolutions were adopted which established the non-ad valorem assessment rolls and rates for Riviera Beach and Boca Raton MSBU's for rental and maintenance of fire hydrants. In each MSBU, assessments are modified from time to time to account for changes in costs. As of the June 1, 2009 preliminary roll there are 641 parcels in the MSBU-Riviera Beach and 10,960 parcels in the MSBU-Boca Raton. The non-ad valorem assessment roll for these Municipal Service Benefit Units must be certified by the Chairperson of the governing Board who signs form DR-408A.

Attachments:

1. Department of Revenue Form DR-408A, Certificate to Non-Ad Valorem Assessment Roll - Riviera Beach
 2. Department of Revenue Form DR-408A, Certificate to Non-Ad Valorem Assessment Roll - Boca Raton
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Recommended By:		6-17-09
	Deputy Chief	Date
Approved By:		6-17-09
	Fire-Rescue Administrator	Date



II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	636,568	_____	_____	_____
External Revenues	_____	<636,568>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	-0-	_____	_____	_____

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included in ~~Proposed~~ Budget? Yes X No

Budget Account No.: Fund 1305/1306 Dept 440 Unit 4235/4232 Object VARIOUS

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The sources of funds are ; 1) the non-ad valorem assessment of \$285,963 2) interest earned, and 3) funds carried forward less the statutory reserves. The fiscal impact will be the expenditure of these funds.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

_____ 6/24/09
OFMB 6/23/09 CN 6/24/09

_____ 6/25/09
Contract Dev. and Control 6/25/09

B. Legal Sufficiency

_____ 6/26/09
Assistant County Attorney

C. Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.



DR-408A
N. 02/91

**Certificate to
Non-Ad Valorem Assessment Roll**

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of **PALM BEACH COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE HYDRANT MAINTENANCE AND RENTAL – RIVIERA BEACH** located in **PALM BEACH** County, Florida; as such I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as a part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the _____ day of _____, _____
year

John F. Koons, Chairman
Palm Beach County Board of County Commissioners

of **Palm Beach County Municipal Service
Benefit Unit for Fire Hydrant
Maintenance and Rental- Riviera Beach**
Name of Local Government

Palm Beach County, Florida

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

Sham Bura
COUNTY ATTORNEY



DR-408A
N. 02/91

**Certificate to
Non-Ad Valorem Assessment Roll**

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of **PALM BEACH COUNTY MUNICIPAL SERVICE BENEFIT UNIT FOR FIRE HYDRANT MAINTENANCE AND RENTAL - BOCA RATON** located in **PALM BEACH** County, Florida; as such I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as a part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

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year

John F. Koons, Chairman
Palm Beach County Board of County Commissioners

**of Palm Beach County Municipal Service
Benefit Unit for Fire Hydrant Maintenance
and Rental - Boca Raton**
Name of Local Government

Palm Beach County, Florida

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

Shan Bum
COUNTY ATTORNEY