

Agenda Item No. \_\_\_\_\_

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

4F

Meeting Date: July 21, 2009       Consent     Regular     Public Hearing

Department: Housing & Community Development

Submitted by: Housing & Community Development

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Adopt** a Resolution approving the Palm Beach County Action Plan (AP) for FY 2009-2010; and **B) Authorize** the Chairman, or his designee, to execute Standard Forms 424 and Certifications for submission to the U.S. Department of Housing and Urban Development (HUD) to receive FY 2009-2010 formula grant funding through the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and HOME Investment Partnerships (HOME) Programs.

**Summary:** Federal Regulation 24 CFR Part 91 requires Palm Beach County to submit an Action Plan (AP) to HUD no later than August 15, 2009 in order to receive CDBG, ESG, and HOME entitlement grant allocations for FY 2009-2010 totaling \$9,917,845. Failure to meet the deadline will automatically result in the loss of funds for the upcoming year. The Palm Beach County Action Plan for FY 2009-2010 outlines the recommended expenditures of HUD entitlement grants as follow: CDBG - \$6,815,780 (plus program income estimated at \$300,000); ESG - \$302,730; and HOME - \$2,799,335. The Draft Palm Beach County Action Plan for FY 2009-2010 was approved by the Board of County Commissioners (BCC) on June 16, 2009 (Agenda Item 5F-1). A summary of the draft Plan and a Notice of Public Hearing were published on June 7, 2009. Comments received as a result of the public notice and meetings were summarized and added to the plans, as required by HUD regulations. The ESG Program requires at least a dollar-for-dollar match that will be provided by the 12 ESG-funded agencies. The HOME Program requires a 25% local match (\$594,859) that will be provided from the PBC Universal Housing Trust Fund (\$450,000) and from the State Housing Initiatives Partnership (SHIP) unencumbered program income (\$144,859). **These are Federal Funds of which the ESG and HOME Programs require a local match.** Countywide (TKF)

**Background and Policy Issues:** The U.S. Department of Housing and Urban Development (HUD) through Federal Regulations outlined under Final Rule 24 CFR Part 91, et al, published January 5, 1995, consolidated into a single submission, the planning and application aspects of the CDBG, ESG, and HOME Programs. The regulations require that Palm Beach County administer the programs in a single consolidated program year via the preparation of an Action Plan (AP). **(Continued on page 3)**

**Attachments:**

- A. Resolution (3 originals)
- B. Standard Forms 424 for CDBG, ESG, and HOME Programs (3 originals of each)
- C. Certifications for CDBG, ESG, and HOME Programs (3 originals of each)
- D. CDBG Funding Recommendations for FY 2009-2010
- E. ESG Funding Recommendations for FY 2009-2010
- F. HOME Program Description for FY 2009-2010
- G. Proof of Publication and Copy of Notice of Public Hearing
- H. Full copy of Palm Beach County's Action Plan for FY 2009-2010

Recommended By: Edward W. Brown  
Department Director

7/8/09  
Date

Approved By: Shannon G. By  
Assistant County Administrator

7/16/09  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years:	2009	2010	2011	2012	2013
Capital Expenditures:	_____	_____	_____	_____	_____
Operating Costs:	_____	\$9,917,845	_____	_____	_____
External Revenues:	_____	(\$9,917,845)	_____	_____	_____
Program Income (County):	_____	_____	_____	_____	_____
In-Kind Match (County):	_____	_____	_____	_____	_____
NET FISCAL IMPACT:	_____	*	_____	_____	_____
 # OF ADDITIONAL FTE POSITIONS (Cumulative):	_____	-0-	_____	_____	_____


Is Item Included In Current Budget? Yes \_\_\_\_\_ No X

Budget Account #: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Program Code/Period \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


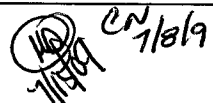
\* This Agenda Item will approve Fiscal Year 2009-2010 funding recommendations for the following programs: CDBG - \$6,815,780 (plus program income estimated at \$300,000); ESG - \$302,730; and HOME - \$2,799,335.

**C. Departmental Fiscal Review:**

  
 \_\_\_\_\_  
 Shairette Major, Fiscal Manager I

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

  
 \_\_\_\_\_  
 OFMB 

  
 \_\_\_\_\_  
 Contract Administration

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Senior Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_ Department Director

**Background and Policy Issues (continued from page 1):**

In compliance with HUD's regulations, HCD has prepared the Action Plan for FY 2009-2010. The following information, together with the attachments represents a summary of the AP by program and of the public participation process.

As part of the citizen participation process for FY 2009-2010, the following were undertaken:

- ▶ On October 28, 2008, a workshop was conducted where the BCC approved community development funding priorities for FY 2009-2010, including giving preference to public service activities benefitting the homeless.
- ▶ On November 19, 2008, letters were mailed to all twenty-eight (28) participating municipalities, County Commissioners' Aides, County Administration, interested County Departments, and interested organizations, advising them of the availability of the CDBG Application Packet. All CDBG Application Packets contained, in addition to the instructions, information concerning the deadline, submission requirements, matching contributions, technical assistance, citizen participation, environmental review requirements, evaluation process, and meetings to be held.
- ▶ Notices of Funding Availability (NOFA) and Notices of Regional Meetings were published in the Palm Beach Post on October 19, 2008, for the ESG Program and on November 16, 2008, for the CDBG Program. The Notices of Regional Meetings included the purpose, place, date, and time of the meetings. Availability of funds was also announced on HCD's website.
- ▶ Two (2) Regional Meetings were held during December of 2008: one in the Eastern County (December 3<sup>rd</sup>); and one in the Western County (December 4<sup>th</sup>). The purpose of the meetings was to discuss the CDBG, HOME, and ESG Programs, to provide technical assistance, to receive input from the community concerning housing and non-housing needs that should be considered in the preparation of the County's AP, and to review program performance.
- ▶ HCD's Planning Section provided CDBG technical assistance to all agencies and municipalities requesting such assistance during the application process.
- ▶ On April 9, 2009, letters were sent to all FY 2009-2010 CDBG applicants, advising them of the eligibility of their proposed activities, informing of the CDBG Selection Committee meetings of May 6<sup>th</sup> and 7<sup>th</sup>, and the various scheduled meetings to discuss the AP. Additionally, notice of the Selection Committee meeting was published in the Palm Beach Post on April 4, 2009.
- ▶ All applicants were informed, via the funding recommendation letter of May 22, 2009 of the scheduled meetings to discuss the AP: June 10<sup>th</sup>, June 16<sup>th</sup>, and July 21<sup>st</sup>, 2009.
- ▶ A notice was published in the Palm Beach Post on June 7, 2009, inviting the public to attend the public meeting on June 10, 2009, the BCC meeting on June 16, 2009 to review the Draft AP, and concurrently, a Notice of BCC Public Hearing on July 21, 2009 to approve the Final AP.
- ▶ The Draft AP was made available to the public, before the June 16<sup>th</sup> meeting, via its distribution to the County's Main Library and its fifteen (15) branches; at HCD offices; and by its posting on HCD's website.
- ▶ A public meeting to receive input on the Draft AP was held on June 10<sup>th</sup>. All comments received were given consideration, and if applicable, were incorporated into the final AP.
- ▶ The Draft AP for FY 2009-2010 was approved by the BCC at its regular meeting of June 16, 2009.

Approval of the Palm Beach County Action Plan for FY 2009-2010 will complete the consolidated planning process, and be followed by the submission of the Action Plan for FY 2009-2010 to HUD prior to the August 15, 2009 deadline.

RESOLUTION R-2009-\_\_\_\_\_

**A RESOLUTION APPROVING THE PALM BEACH COUNTY ACTION PLAN (AP) FOR  
FY 2009-2010**

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD), through Final Rule 24 CFR Part 91, published on January 5, 1995, consolidated into a single submission the planning and application aspects of the Community Development Block Grant (CDBG) Program, the Emergency Shelter Grant Program (ESGP), and the HOME Investment Partnerships (HOME) Program, to be administered on a single consolidated program year.

**WHEREAS**, 24 CFR Part 91 requires that Palm Beach County submit an Action Plan yearly to receive its formula grants.

**WHEREAS**, 24 CFR Part 91 and the HUD Miami Area Office require that the Action Plan be duly authorized by the governing body of Palm Beach County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF  
PALM BEACH COUNTY, FLORIDA, THAT:**

- 1) The Palm Beach County Action Plan (AP) for FY 2009-2010 is approved.

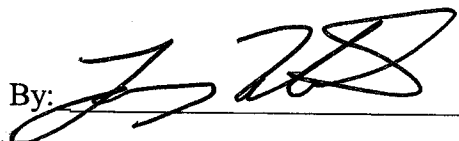
The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and being put to a vote, the vote was as follows:

**JOHN F. KOONS, CHAIRMAN** -  
**BURT AARONSON, VICE CHAIR** -  
**KAREN T. MARCUS** -  
**JESS R. SANTAMARIA** -  
**SHELLEY VANA** -  
**STEVEN L. ABRAMS** -  
**PRISCILLA A. TAYLOR** -

The Chairman thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

**PALM BEACH COUNTY, FLORIDA, BY  
ITS BOARD OF COUNTY  
COMMISSIONERS**

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By:   
\_\_\_\_\_  
Tammy K. Fields, Senior Asst. County Attorney

**ATTEST:**  
**Sharon R. Bock, Clerk and Comptroller**

By: \_\_\_\_\_  
Deputy Clerk

**Application for Federal Assistance SF-424**

Version 02

**\*1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\*2. Type of Application**

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s)

\*Other (Specify) \_\_\_\_\_

**3. Date Received:**

07/27/09

**4. Applicant Identifier:**

B-09-UC-12-0004

**5a. Federal Entity Identifier:**

**\*5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

\*a. Legal Name: Palm Beach County

**\*b. Employer/Taxpayer Identification Number (EIN/TIN):**

596000785

**\*c. Organizational DUNS:**

078470481

**d. Address:**

\*Street 1: 100 Australian Avenue, Suite 500

Street 2: \_\_\_\_\_

\*City: West Palm Beach

County: Palm Beach County

\*State: Florida

Province: \_\_\_\_\_

\*Country: United States of America

\*Zip / Postal Code 33406

**e. Organizational Unit:**

**Department Name:**

Housing and Community Development

**Division Name:**

Planning Section

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Mr. \*First Name: Edward

Middle Name: W.

\*Last Name: Lowery

Suffix: \_\_\_\_\_

Title: Director

**Organizational Affiliation:**

Department of Housing and Community Development

\*Telephone Number: 561-233-3602

Fax Number: 561-233-3651

\*Email: elowery@pbcgov.org

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

Department of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

Community Development Block Grant

**\*12 Funding Opportunity Number:**

\*Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Countywide (Palm Beach County, FL )

**\*15. Descriptive Title of Applicant's Project:**

Palm Beach County's CDBG Program activities, including public facilities, infrastructure, public services, housing rehabilitation, demolition, acquisition of real property, fair housing activities, economic development activities, and program administration.

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\*a. Applicant: 16,19,22 & 23 PBC

\*b. Program/Project: 16,19,22 & 23 PBC

**17. Proposed Project:**

\*a. Start Date: 10/01/09

\*b. End Date: 09/30/10

**18. Estimated Funding (\$):**

*a. Federal	_____	6,815,780
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	300,000
*g. TOTAL	_____	7,115,780

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on 08/03/09
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes       No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

**Authorized Representative:**

Prefix: Mr.      \*First Name: John

Middle Name: F.

\*Last Name: Koons

Suffix: \_\_\_\_\_

\*Title: Chairman, Palm Beach County Board of County Commissioners

\*Telephone Number: 561-233-3602

Fax Number: 561-233-3651

\* Email: jkoons@pbcgov.org

\*Signature of Authorized Representative:

\*Date Signed:

**Application for Federal Assistance SF-424** Version 02

<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision  *Other (Specify) _____
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<b>3. Date Received:</b> 07/27/09	<b>4. Applicant Identifier:</b> S-09-UC-0016
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<b>5a. Federal Entity Identifier:</b>	<b>*5b. Federal Award Identifier:</b>
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**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
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**8. APPLICANT INFORMATION:**

**\*a. Legal Name:** Palm Beach County

<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 596000785	<b>*c. Organizational DUNS:</b> 078470481
--	--

**d. Address:**

**\*Street 1:** 100 Australian Avenue, Suite 500  
**Street 2:** \_\_\_\_\_  
**\*City:** West Palm Beach  
**County:** Palm Beach County  
**\*State:** Florida  
**Province:** \_\_\_\_\_  
**\*Country:** United States of America  
**\*Zip / Postal Code** 33406

**e. Organizational Unit:**

<b>Department Name:</b> Housing and Community Development	<b>Division Name:</b> Planning Section
--	---

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Mr.                      **\*First Name:** Edward  
**Middle Name:** W.  
**\*Last Name:** Lowery  
**Suffix:** \_\_\_\_\_

**Title:** Director

**Organizational Affiliation:**  
 Department of Housing and Community Development

**\*Telephone Number:** 561-233-3602                      **Fax Number:** 561-233-3651

**\*Email:** elowery@pbcgov.org

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

Department of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-231

CFDA Title:

Emergency Shelter Grant

**\*12 Funding Opportunity Number:**

\*Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Countywide (Palm Beach County, FL )

**\*15. Descriptive Title of Applicant's Project:**

Provision of services to the homeless and persons at risk of becoming homeless. Activities to include operations and maintenance of emergency shelters/transitional housing and homeless prevention.

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\*a. Applicant: 16,19,22 & 23 PBC

\*b. Program/Project: 16,19,22 & 23 PBC

**17. Proposed Project:**

\*a. Start Date: 10/01/09

\*b. End Date: 09/30/10

**18. Estimated Funding (\$):**

*a. Federal	_____	302,730
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	302,730

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on 08/03/09
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes
- No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

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**Authorized Representative:**

Prefix: Mr. \_\_\_\_\_ \*First Name: John \_\_\_\_\_  
Middle Name: F. \_\_\_\_\_  
\*Last Name: Koons \_\_\_\_\_  
Suffix: \_\_\_\_\_

\*Title: Chairman, Palm Beach County Board of County Commissioners

\*Telephone Number: 561-233-3602      Fax Number: 561-233-3651

\* Email: jkoons@pbcgov.org

\*Signature of Authorized Representative:

\*Date Signed:

**Application for Federal Assistance SF-424**

Version 02

<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s) <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision <b>*Other (Specify)</b> _____
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<b>3. Date Received:</b> 07/27/09	<b>4. Applicant Identifier:</b> M-09-UC-12-0215
--------------------------------------	--

<b>5a. Federal Entity Identifier:</b>	<b>*5b. Federal Award Identifier:</b>
---------------------------------------	---------------------------------------

**State Use Only:**

<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b>
-----------------------------------	---

**8. APPLICANT INFORMATION:**

**\*a. Legal Name:** Palm Beach County

<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 596000785	<b>*c. Organizational DUNS:</b> 078470481
--	--

**d. Address:**

**\*Street 1:** 100 Australian Avenue, Suite 500  
**Street 2:** \_\_\_\_\_  
**\*City:** West Palm Beach  
**County:** Palm Beach County  
**\*State:** Florida  
**Province:** \_\_\_\_\_  
**\*Country:** United States of America  
**\*Zip / Postal Code** 33406

**e. Organizational Unit:**

<b>Department Name:</b> Housing and Community Development	<b>Division Name:</b> Planning Section
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**Prefix:** Mr. **\*First Name:** Edward  
**Middle Name:** W.  
**\*Last Name:** Lowery  
**Suffix:** \_\_\_\_\_

**Title:** Director

**Organizational Affiliation:**  
Department of Housing and Community Development

**\*Telephone Number:** 561-233-3602 **Fax Number:** 561-233-3651

**\*Email:** elowery@pbcgov.org

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

B. County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

Department of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-239

CFDA Title:

HOME Investment Partnership Program

**\*12 Funding Opportunity Number:**

\*Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Countywide (Palm Beach County, FL )

**\*15. Descriptive Title of Applicant's Project:**

Countywide 2<sup>nd</sup> Mortgage for 1<sup>st</sup>-time Homebuyers Program, CHDO activities, CHDO operating expenses, and HOME program administration.

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\*a. Applicant: 16,19,22 & 23 PBC

\*b. Program/Project: 16,19,22 & 23 PBC

**17. Proposed Project:**

\*a. Start Date: 10/01/09

\*b. End Date: 09/30/10

**18. Estimated Funding (\$):**

*a. Federal	_____	2,799,335
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	2,799,335

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on 08/03/09
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
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**\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes
- No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

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**Authorized Representative:**

Prefix: Mr. \_\_\_\_\_ \*First Name: John \_\_\_\_\_  
Middle Name: F. \_\_\_\_\_  
\*Last Name: Koons \_\_\_\_\_  
Suffix: \_\_\_\_\_

\*Title: Chairman, Palm Beach County Board of County Commissioners

\*Telephone Number: 561-233-3602

Fax Number: 561-233-3651

\* Email: jkoons@pbcgov.org

\*Signature of Authorized Representative:

\*Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## ESG Certifications

The Emergency Shelter Grantee certifies that:

**Major rehabilitation/conversion** -- It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for rehabilitation (other than major rehabilitation or conversion), the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

**Essential Services and Operating Costs** -- Where assistance involves essential services or maintenance, operation, insurance, utilities and furnishings, it will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

**Renovation** -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance.

**Matching Funds** -- It will obtain matching amounts required under 24 CFR 576.51.

**Confidentiality** -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

**Consolidated Plan** -- It is following a current HUD-approved Consolidated Plan or CHAS.

**Discharge Policy** --- It has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

**HMIS** -- It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**HOPWA Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

PBC Housing & Community Development Department

100 Australian Avenue

West Palm Beach, FL 33406

Check \_\_\_ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

**Attachment D – CDBG Funding Recommendations for FY 2009-2010**

Table D-1 specifies the activities recommended for funding under the CDBG Program during FY 2009-10. The activities are grouped by community development objective to reflect the priorities outlined in the Palm Beach County Five-Year Consolidated Plan (2005 – 2010).

**TABLE D-1, PALM BEACH COUNTY (CDBG) PROGRAM  
Fiscal Year 2009-2010 (35<sup>th</sup> Year), Recommended Expenditures by Objective/Category**

**HCD Housing Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) HCD Rehabilitation Program (countywide)	PBC HCD	\$300,000
	<b>Housing Total</b>	<b>\$300,000</b>

**HCD Demolition & Clearance Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) HCD Demolition & Clearance Program (Countywide)	PBC HCD	\$200,000
	<b>Demolition &amp; Clearance Total</b>	<b>\$200,000</b>

**HCD Public Facilities Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Glades Hospital holdings, Inc.: Purchase and installation of a digital mammography machine for the new Lakeside Medical Center, 39200 Hooker Highway, Belle Glade, FL 33430	Glades Hospital Holdings, Inc.	\$285,000
2) Lake Park, Town of: Installation of playground equipment, landscaping, irrigation, and other fixtures at West Illex Park, West Illex Drive/8 <sup>th</sup> Street, Lake Park, FL 33403	Town of Lake Park	\$73,054
3) Lake Worth, City of: demolition and construction of exterior recreational improvements at municipal Shuffleboard Court facility, 1121 Lucerne Avenue, Lake Worth, FL 33460	City of Lake Worth	\$93,514
4) Mangonia Park, Town of: Renovation of municipal facility for community center, 5000 Australian Avenue, Mangonia Park, FL 33407	Town of Mangonia Park	\$81,107
5) Oakwood Center of the Palm Beaches: HVAC system renovations a community mental health facility, 1041 45 <sup>th</sup> Street, West Palm Beach, FL 33407	Oakwood Center of the Palm Beaches	\$275,513
6) Pahokee, City of: Renovation of Old Pahokee High School gymnasium weight room, 380 East Main Street, Pahokee, FL 33476	City of Pahokee	\$335,000
7) Pahokee, City of: Recreational improvements at City Park, 525 Bacom Point Road, Pahokee, FL 33476	City of Pahokee	\$65,000
	<b>Public Facilities Total</b>	<b>\$1,208,188</b>

**HCD Infrastructure Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) Greenacres, City of: Street, sidewalk, and drainage improvements to Fleming Avenue between 10 <sup>th</sup> Avenue North and the L-2 Canal, Greenacres, FL 33463.	City of Greenacres	\$99,006

**TABLE D-1, PALM BEACH COUNTY (CDBG) PROGRAM**  
**Fiscal Year 2009-2010 (35<sup>th</sup> Year), Recommended Expenditures by Objective/Category**

2)	Lake Worth, City of: construction of sidewalks/curbing to public ROWs in the City's CDBG Target Area, Lake Worth, FL 33460.	City of Lake Worth	\$76,380
3)	PBC Engineering: Paving and drainage improvements to "A" Street in the unincorporated Lake Worth Corridor Central Target Area, Lake Worth, FL 33460.	PBC Engineering Services Division	\$265,000
4)	Riviera Beach, City of: Comprehensive ROW reconstruction of the 1300 and 1400 blocks of West 34 <sup>th</sup> Street, Riviera Beach, FL 33404.	City of Riviera Beach	\$309,944
5)	Westgate/Belvedere Homes CRA: Acquisition of real property to widen the L-2B Canal providing drainage to the unincorporated Westgate Target Area, at the western termini of Saginaw and Hiawatha Avenue, West Palm Beach, FL 33409	Westgate/Belvedere Homes CRA	\$85,000
6)	Westgate/Belvedere Homes CRA: Phase I sanitary sewer installation in the unincorporated Belvedere Homes Target Area, ROW of Oswego, Osceola, Cherry, and Hemlock Roads, West Palm Beach, FL 33409	Westgate/Belvedere Homes CRA	\$238,000
		<b>Infrastructure Total</b>	<b>\$1,073,330</b>

**HCD Public Services Objective**

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	Adopt-A-Family of the Palm Beaches: case management services for homeless families residing at Project SAFE permanent supportive housing, 1736 Lake Worth Road, Lake Worth, FL 33460.	Adopt-A-Family of the Palm Beaches	\$30,400
2)	Aid To Victims of Domestic Abuse: Operational costs associated with transitional housing and STEPS program for abused women with children, confidential location.	Aid to Victims of Domestic Abuse	\$47,500
3)	Children's Case Management Organization: Kin Support project providing case management and respite care for relative caregiver families, 3333 Forest Hill Boulevard, West Palm Beach, FL 33046.	Children's Case Management Organization, dba Families First of PBC	\$18,000
4)	Children's Home Society: Case management and supervision of pregnant teens and teen mothers at Transitions Home, 1199 West Lantana Road, Lantana, FL 33462.	Children's Home Society	\$76,380
5)	Coalition for Independent Living Options: DINE program meal delivery service and financial assistance, 6800 Forest Hill Boulevard, Greenacres, FL 33413.	Coalition for Independent Living Options	\$25,500
6)	Community Caring Center of Boynton Beach: Emergency Food, Shelter, and Financial Aid Program, 145 NE 4 <sup>th</sup> Avenue, Boynton Beach, FL 33435	Community Caring Center of Boynton Beach	\$13,500
7)	Consumer Credit Counseling Services: housing counseling and financial education services, 700 South Dixie Highway, West Palm Beach, FL 33401.	Consumer Credit Counseling Services	\$17,000
8)	Faith-Hope-Love-Charity: case management for homeless veterans in transitional housing, 3175 Congress Avenue, Suite 204, Palm Springs, FL 33461.	Faith-Hope-Love-Charity	\$19,000
9)	Florida Resource Center for Women and Children: Operational costs of emergency shelter for abused women and their children, confidential location.	Florida Resource Center for Women and Children	\$42,750
10)	Healthy Mothers/Healthy Babies: mobile outreach center connecting uninsured pregnant women with payer sources, 1720 East Tiffany Drive, Suite 201A, West Palm Beach, FL 33407.	Healthy Mothers/Healthy Babies Coalition of PBC	\$50,176
11)	Jupiter, Town of: home foreclosure counseling services, 210 Military Trail, Jupiter, FL 33458.	Town of Jupiter	\$85,000

**TABLE D-1, PALM BEACH COUNTY (CDBG) PROGRAM**  
**Fiscal Year 2009-2010 (35<sup>th</sup> Year), Recommended Expenditures by Objective/Category**

12)	Lake Worth, City of: Pilot Energy Audit Program, 7 North Dixie Highway, Lake Worth, FL 33460.	City of Lake Worth	\$87,365
13)	Legal Aid Society: fair housing enforcement and outreach, 423 Fern Street, Suite 200, West Palm Beach, FL 33401	Legal Aid Society of Palm Beach County	\$112,320
14)	Place of Hope: case management for children in foster care facility, 9078 Isaiah Lane, Palm Beach Gardens, FL 33410.	Place of Hope	\$38,000
15)	Redlands Christian Migrant Association: child care/child development services, 20 Carver Street, Belle Glade, FL 33430	Redlands Christian Migrant Association	\$35,592
16)	Seagull Industries: vocational services for developmentally disabled adults at a sheltered workshop, 3879 West industrial Way, Riviera Beach, FL 33404.	Seagull Industries for the Disabled	\$45,000
17)	Sickle Cell Foundation: sickle cell screening and case management in the Glades area, 136 South Main, Street, Belle Glade, FL 33430.	Sickle Cell Foundation of Palm Beach County	\$26,400
18)	The Arc: the Community Living Program providing employment and residential services to developmentally disabled persons, 720 Park Avenue, Lake Park, FL 33403.	The Arc of Palm Beach County	\$67,500
19)	The Children's Place at Home Safe: emergency shelter for abused/neglected children, 2840 6 <sup>th</sup> Avenue South, Lake Worth; 680 Ipswich Street, Boca Raton; and 4888 Haverhill Road, West Palm Beach	The Children's Place at Home Safe	\$61,750
20)	The Juvenile Transition Center: ESTEEM Ambassadors program providing educational services to youth, 1901 North Seacrest Boulevard, Boynton Beach, FL 33435.	The Juvenile Transition Center	\$21,250
21)	The Lord's Place: job training programs for homeless persons at Café Joshua, 2808 North Australian Avenue, West Palm Beach, FL 33401	The Lord's Place	\$18,000
22)	The Salvation Army: case management services for homeless persons at the Center of hope transitional housing facility, 1577 North Military Trail, West Palm Beach, FL 334415.	The Salvation Army	\$16,720
23)	West Jupiter Community Group: West Jupiter Tutorial Center providing educational enrichment for youth, 7187 Church Street, Jupiter, FL 33458.	West Jupiter Community Group	\$40,500
		<b>Public Services Total</b>	<b>\$995,603</b>

**HCD Program Administration Cost Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) General Administration, Planning, and Fiscal	PBC HCD	\$1,363,156
	<b>Program Administration Total</b>	<b>\$1,363,156</b>

**HCD Project Implementation Cost Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) HCD Project Implementation: activity delivery costs related to CDBG housing and capital improvement activities	PBC HCD	\$781,070
2) City of South Bay: activity delivery costs of the City's C.D. Department related to CDBG housing rehabilitations and demolitions	City of South Bay	\$57,907
3) City of Pahokee: activity delivery costs of the City's C.D. Department related to CDBG housing rehabilitations, demolitions and other related projects	City of Pahokee	\$85,032
	<b>Project Implementation Total</b>	<b>\$924,009</b>

**TABLE D-1, PALM BEACH COUNTY (CDBG) PROGRAM  
Fiscal Year 2009-2010 (35<sup>th</sup> Year), Recommended Expenditures by Objective/Category**

**HCD Economic Development Objective**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 10% of the CDBG Entitlement is set aside for economic development activities	PBC EDO	\$681,578
	<b>Economic Development Total</b>	<b>\$681,578</b>

**HCD Contingency Reserves/Unprogrammed Funds**

<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 5% of the CDBG Entitlement is set aside for contingency	PBC HCD	\$358,088
2) Jupiter, Town of: unprogrammed additional local entitlement available to the Town for an eligible non-service activity.	Town of Jupiter	\$11,828
	<b>Contingency/Unprogrammed Total</b>	<b>\$369,916</b>

**SUMMARY OF CDBG PROGRAM EXPENDITURES, FY 2009-2010 (35<sup>th</sup> YEAR)**

1) Housing -----	\$300,000*
2) Demolition & Clearance -----	\$200,000
2) Public Facilities -----	\$1,208,188
3) Infrastructure -----	\$1,073,330
4) Public Services -----	\$995,603
5) Program Administration -----	\$1,363,156
6) Project Implementation -----	\$924,009
7) Economic Development -----	\$681,578
8) Contingency/Unprogrammed -----	\$369,916
	<b>TOTAL EXPENDITURES</b>
	<b>\$7,115,780</b>

**SUMMARY OF AVAILABLE CDBG RESOURCES, FY 2009-2010 (35<sup>th</sup> YEAR)**

1) Entitlement Amount -----	\$6,815,780
2) Estimated Program Income -----	\$300,000*
*Program Income will be allocated to the Countywide Housing Rehabilitation Program.	
	<b>TOTAL GROSS CDBG FUNDING</b>
	<b>\$7,115,780</b>

**Attachment E – ESGP Funding Recommendations for FY 2009-2010**

Palm Beach County has been allocated \$302,730 from HUD through an entitlement formula under the ESG Program for FY 2009-10. Palm Beach County's ESG Program focuses on assisting non-profit service-provider agencies with funds for operations and maintenance of emergency shelters and transitional housing; and for homeless prevention activities. Due to the small amount of funds received from HUD, HCD does not award ESGP funds for payment of agency staff salaries, provision of essential services for the homeless, or for the renovation, major rehabilitation, or conversion of structures, although they are eligible activities.

After deducting 5% of the grant (\$15,136) for use as program administration, ESG funds of \$287,594 were available for distribution to eligible non-profit agencies who responded to the Notice of Funding Availability. Sixteen (16) applications were received requesting over \$600,000 in ESG funding. The Advisory Board has recommended that FY 2009-2010 ESGP funds be distributed to 12 applicant agencies to assist 13 projects. Seventy-five percent of funding was recommended for Operations & Maintenance (\$227,049) and 20% was recommended for Homeless Prevention (\$60,545). Under ESG regulations, not more than 30% of the total allocation may be used for "Homeless Prevention" and not more than 5% may be used for program administration. The funding recommendations do not exceed these caps. Table E-1 shows the ESGP Advisory Board funding recommendations and the number of proposed beneficiaries, set forth by eligibility category.

ESG regulations require the provision of at least a dollar-for-dollar match for the amount of ESG funding received. Palm Beach County's policy is that this match must be provided by the ESG subrecipient agencies. The match may be in cash or in-kind. An in-kind match may include the value of any material or building used in carrying out the ESG activity; the value of any lease paid on a building used for sheltering the homeless; any salary paid to agency staff working in support of carrying out the ESG activities; or the time and services contributed by volunteers to carry out ESG activities, calculated at \$5.00 per hour.

**Table E-1  
ESGP Funding Recommendations for FY 2009-2010**

Agency	Amount Requested	Recommended Funding			Beneficiaries -Individuals-		
		OM	HP	Total	OM	HP	Total
Adopt-A-Family of the Palm Beaches	\$23,545	-	\$23,545	\$23,545	-	105	105
Aid to Victims of Domestic Abuse	\$25,000	\$25,000	-	\$25,000	250	-	250
Children's Case Management Organization.	\$24,000	\$9,405	\$12,000	\$21,405	120	285	405
Children's Home Society of Florida	\$25,000	\$21,404	-	\$21,404	314	-	314
Children's Place at Home Safe	\$25,000	\$21,404	-	\$21,404	30	-	30
Center for Family Services .	\$70,000	\$21,404	-	\$21,404	60	-	60
Faith-Hope-Love-Charity	\$25,000	\$21,404	-	\$21,404	108	-	108
Farmworker Coordinating Council	\$70,000	-	\$25,000	\$25,000	-	240	240
Florida Resource Center for Women & Children	\$32,100	\$21,404	-	\$21,404	100	-	100
The Lord's Place – Family Shelter	\$57,020	\$21,404	-	\$21,404	160	-	160
The Lord's Place – Men's Recovery Shelter	\$45,633	\$21,404	-	\$21,404	160	-	160
Salvation Army	\$50,000	\$21,412	-	\$21,412	275	-	275
Young Women's Christian Association (YWCA)	\$30,540	\$21,404	-	\$21,404	454	-	454
<b>Total</b>	<b>\$502,838</b>	<b>\$227,049</b>	<b>\$60,545</b>	<b>\$287,594</b>	<b>2,031</b>	<b>630</b>	<b>2,661</b>
<b>Statutory Spending Caps</b>		<b>\$287,594 (n/a)</b>	<b>\$90,819 (30%)</b>				

**Attachment F – HOME Program Description for FY 2009-2010**

The HOME Program was created by the 1990 Cranston-Gonzalez National Affordable Housing Act. The purpose of this program is to allocate funds to eligible participating jurisdictions (PJs) to strengthen public/private partnerships for the provision of affordable housing opportunities for low and very low income households. In Palm Beach County, the HOME Program is administered by the Department of Housing and Community Development.

**a. Entitlement Amount**

A sum of \$2,799,335 has been allocated to Palm Beach County as an entitlement under the HOME Program for FY 2009-2010. The Federal regulations which govern the implementation of the HOME Program allow no more than 10% of the HOME Program allocation be spent on program administration and planning, and require 15% be expended on CHDO-administered activities. The specific amounts which will be set-aside by Palm Beach County to fund these eligible costs under the HOME Program are outlined below:

- *Program Administration and Planning*: \$279,933 representing 10% of the overall HOME Program allocation.
- *Community Housing Development Organization (CHDO) to administer HOME program activities*: \$419,900 representing 15% of the overall HOME Program allocation. The following eligible activities may be funded:
  - ❖ rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH);
  - ❖ direct homeownership assistance (i.e., down-payment and gap financing) to FTH;

The remaining seventy-five percent (75%) of the entitlement \$2,099,502 is not subject to any HUD-mandated set aside and HCD proposes to use these funds on the following activities:

- *CHDO Operating Expenses*: \$139,967 representing 5% of the overall HOME Program allocation (the regulations allow for up to 5% of the grant to be used to fund for CHDO operating expenses).
- *HCD administered Countywide Second Mortgage Subsidy Program for First-time Homebuyers*: \$1,959,535. Under this program, HCD proposes to subsidize acquisition of single-family homes and vacant lots for construction of houses for very-low and low-income families who are first-time homebuyers. This program will be administered by HCD in collaboration with selected not-for-profit housing providers.

**Summary of HOME Funding and Beneficiaries**

Table F-1 shows that approximately 30 first-time homebuyers will benefit from the FTH program that is slated for implementation under the HOME Program. Utilizing a subsidy of \$65,000 per household, the HOME Program will provide homeownership benefits to thirty (30) households under the HCD-Administered Countywide Second Mortgage Program and seven (7) under the CHDO Administered Program.

**Table F-1**

Programs	Funding Source/Amount		Households/Units Assisted	
	HOME	Grand Total	HOME	Grand Total
CHDO Administered Program	\$419,900	\$419,900	7	7
2 <sup>nd</sup> Mortgage Program	\$1,959,535	\$1,959,535	30	30
<b>Sub-Total (Owners)</b>	<b>\$2,379,435</b>	<b>\$2,379,435</b>	<b>37</b>	<b>37</b>
Competitive Rental	N/A	N/A	N/A	N/A
<b>Grand-Total</b>	<b>\$2,379,435</b>	<b>\$2,379,435</b>	<b>37</b>	<b>37</b>

Matching Contributions

The HOME Program regulations requires each participating jurisdiction to contribute, as matching contribution, not less than 25% of the funds drawn from its HOME Investment Trust Fund Treasury account in that fiscal year. This contribution is required only for certain activities. For Palm Beach County, during FY 2009-10, this will be no less than 25% and shall apply to the following programs: CHDO Administered Program and Countywide 2<sup>nd</sup> Mortgage (first-time homebuyer activity) Program. To meet the HOME match requirement, Palm Beach County will make available \$594,859 from the PBC Universal Housing Trust fund (\$450,000) and SHIP unobligated program income (\$144,859).

Proposed HOME Projects

In previous years, Palm Beach County used the Community 2020 Planning Software provided by HUD to assist in the preparation of its Action Plan. Community 2020 provided a vehicle for identifying and describing each individual proposed activity/program. In an effort to bridge the gap, however, between the Community 2020 software and the new Consolidated Plan Management (CPMP) Tool, Palm Beach County decided to utilize the Excel spreadsheet called "Projects" provided within the CPMP Tool to identify and describe each of the County's proposed activities and programs. Much like the Community 2020 software, each activity spreadsheet yields a detailed one-page summary of all the information HUD requires the County to submit. As such, five Proposed Project Forms – in the form of CPMP "Project" spreadsheets – detailing FY 2009-10 HOME activities can be found in Appendix 4 of the Action Plan.

HOME Priority Needs and Objectives

Programs to be sponsored by the HOME Program will address, to varying degrees, specific priorities recognized in the Five Year Plan for FY 2005-2010. Table F-2 illustrates the correlation between the HOME Program and these priorities.

Table F-2

<b>HOME Program</b>	<b>Activity Type</b>	<b>Priorities Addressed</b>
CHDO Administered Activities	Rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH); direct homeownership assistance (i.e., down-payment and gap financing) to FTH.	Potential Homeowners: High, Medium
Countywide First-time Homebuyer (single family) Program	Acquisition of Real Property Acquisition/Rehabilitation, or New Construction.	Potential Homeowners: High, Medium

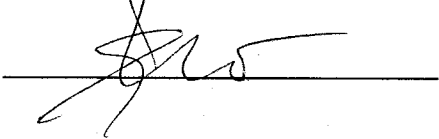
# THE PALM BEACH POST

Published Daily and Sunday  
West Palm Beach, Palm Beach County, Florida


## PROOF OF PUBLICATION

STATE OF FLORIDA  
COUNTY OF PALM BEACH

Before the undersigned authority personally appeared **Rose Novotny**, who on oath says that she is **Real Estate Manager of The Palm Beach Post**, a daily and Sunday newspaper, published at West Palm Beach in Palm Beach County, Florida; that the attached copy of advertising for a **Notice** in the matter of **Public Meeting/Hearing** was published in said newspaper in the issues of **June 7, 2009**. Affiant further says that the said The Post is a newspaper published at West Palm Beach, in said Palm Beach County, Florida, and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she/he has neither paid nor promised any person, firm or corporation any discount rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. Also published in Martin and St. Lucie Counties.



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