

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: July 21, 2009

Department
Submitted By: Community Services

Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: appointment of the following community and business representatives to the Homeless Advisory Board effective July 21, 2009, and ending November 4, 2011.

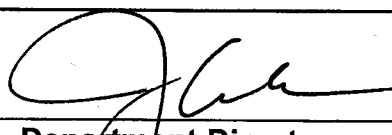

<u>Seat No.</u>	<u>Appointment</u>	<u>Member Category</u>
24	Bill Mitchell	Private Foundation
19	Tim Shaw	Business Representative

Summary: On May 1, 2007, the Board of County Commissioners approved a resolution establishing the Homeless Advisory Board. The Advisory Board consists of sixteen (16) core members who are principally elected officials or agency heads (or their designees) and twenty (20) community and business members. The community and business member seats are broken down as follows: seven (7) business representatives; three (3) private foundation representatives; four (4) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) housing authority representative; one (1) hospital executive officer; and two (2) general members. In accordance with the establishing resolution, the community and business representatives to this advisory board are nominated by the core members. Bill Mitchell will complete the term of the seat vacated by Paul Gionfriddo and Tim Shaw will complete the term of David Gury. Both vacated seat terms expire on November 5, 2009, after which the candidates will continue on the board to serve full two (2) year terms to end November 4, 2011. These nominations were approved by the core members on May 20, 2009. Countywide (TKF)

Background and Justification: The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness and a desire of the Board of County Commissioners to achieve consensus on dealing with this multi-faceted and complex problem. The Homeless Advisory Board served as liaison to the BCC in the development of a ten-year strategic plan to end homelessness and continues this role as the plan is implemented. The Board will be accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the strategic plan. The Division of Human Services provides staff support to this Board.

Attachments:

1. Board Appointment information forms
2. Current Board Listing
3. Resolution R2007-0720 & R2007-1693

Recommended by:		<u>6/17/09</u>
	Department Director	Date
Legal Sufficiency:		<u>6/22/09</u>
	Assistant County Attorney	Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Part I:

Revised 6/2007

Tim Shaw

11169 Winding Pearl Way, Wellington, Florida 33414

561-389-4100 Cell
561-790-1893 Fax

Summary

Accomplished professional with 22 years of progressive and broad based real estate experience originating from banks, savings & loan institutions, and individual mortgage companies. Mr. Shaw began his real estate career with Bank of America in 1987 as a staff appraiser where he was engaged to complete valuations of high dollar properties in Santa Barbara, Malibu, Bel-Air, and Beverly Hills. He was also employed with Coast Federal Bank where he was part of a special task force to evaluate the failed policies & procedures of the institution in the after-math of the 'savings & loan crises.' As a Quality Control Officer, Mr. Shaw was given responsibility over operations and a staff of 100 that funded more than \$950M in loans per annum, and developed staff procedures to secure safe & sound lending practices. He accepted an offer from Ocwen Federal Bank in 1998 where his duties included oversight of five regional wholesale lending offices over national operations. There, Mr. Shaw developed quality control programs to mitigate collateral risk. With more than \$8 billion of property under his review in most metropolitan areas of the U.S., he now partners with investment groups, and represents a private money network of investors. Mr. Shaw specializes in all aspects of real estate that pertain to risk management, valuation, profitability, highest & best use, and marketability.

Selected Accomplishments

- Appraisal liaison and reviewer over five regional lending offices for national bank.
- Oversee wholesale appraisal review operations that funded more than \$950M in loan originations.
- Supervise wholesale and retail appraisal review staff in technical and quality control functions.
- Prepared 34 page instruction manual and appraisal review form for staff of 100.
- Corroberated in start-up operations for wholesale appraisal review function and post audit quality control program.
- Authored appraisal guide for URAR appraisal form for staff of 100.
- Led presentations for the appraisal guide and instructions manual, and assisted managers and reviewers in the review process.
- Managed regional offices, and acted as appraisal liaison to Internal Audit.

Professional Experience

2001- Present	Private investor, partner, and consultant. Assist & direct large and small acquisitions. Licensed real estate agent 12/03 to 09/07.
1998-2000	Ocwen Federal Bank – <i>Senior Review Analyst</i> Appraisal liaison and review specialist over five regional offices for national bank and wholesale operations. Assisted account managers, account executives, operations managers, underwriters, regional vice presidents, and senior management. Complete reviews on third party acquisitions, and bank portfolio properties. Review staff performance and develop quality control program.
1995-1998	Coast Federal Bank – <i>Residential Specialist Reviewer</i> Provide technical guidance to regional managers, review staff, and fee appraisers. Review appraisal reports completed by fee & staff appraisers. Supervisory responsibilities on appraisal reviews completed for properties in excess of \$1,000,000. Resolve appraisal disputes and appeals. Oversee residential appraisal review functions.
1994-1995	Coast Federal Bank – <i>Appraisal Compliance Officer</i> Post Audit review of seven regional offices regarding compliance and value related issues. Assisted division management in developing compliance guidelines, policy, and procedures for residential valuations.
1993-1994	Coast Federal Bank – <i>Review Appraiser</i> Review appraisal reports completed by fee and staff appraisers. Manage regional offices on select time periods.
1990-1993	Independent Fee Appraiser and Consultant Complete 1-4 unit residential appraisal reports for lending institutions, and consult for private investors and developers.
1987-1990	Bank of America – <i>Staff Appraiser</i> Complete appraisal reports on SFR properties with emphasis on high-end homes.

Part III: COMMISSIONER COMMENTS

Appointment to be made at BCC Meeting on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

_____ Number of previously disclosed voting conflicts during the previous term

Signature: _____

Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 6/2007

Part I:

Bill Mitchell
1598 S.W. 5th Avenue
Boca Raton, Florida 33432
561.212.4815
bill@ccfsf.org

Work Experience:

2007- Current Christian Community Foundation of South Florida
Responsibilities include being Executive Director for the leadership training program for the foundation called Lifework Leadership. Lifework Leadership is a year long program for business leaders to learn how to integrate their work, home, and social work (volunteerism and generosity) into the community. There are approximately 200 graduates of the program across South Florida.

2003- Current Boca Raton Community Church – Pastor of Outreach Ministries
Responsibilities include running all the social ministries of the church including programming for the elderly, working in state prisons/local jails, inner city children tutoring, food and clothing distribution to six homeless shelters throughout South Florida, foster care programs (via a partnership with 4Kids of South Florida), and an innovative weekend food program called Blessings in a Backpack that gives over 500 students who receive free or reduced lunch from the Palm Beach County School District, a backpack filled with six meals for the weekend (40 weeks a year). This program is in partnership with Boca Helping Hands, three local churches, and three public elementary schools.

1979-2003 Commercial Realtor in Palm Beach County

Educational Experience:

1979 Graduate Moody Bible Institute B.A.

1995 Graduate Moody Bible Institute M.A.

2009 Graduate Student in Ph.D. program at Southern Seminary
Working on Dissertation in the field of philanthropy (generosity) specifically looking at the underlying and motivational factors of “why” certain people give (donate their time and money) generously.

Civic Experience:

4Kids of South Florida – Current Director
(A Foster Care Agency located in Palm Beach and Broward Counties)

International Cooperating Ministries – Current Director

COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION I: COMPOSITION: Section 2 of Resolution R-2007-0720 is amended to read as follows:

- A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner or designated alternate;;
Palm Beach County Sheriff or Sheriff's appointee or designated alternate;
Palm Beach County Chief Judge or judge's appointee or designated alternate;
Palm Beach County School Board Chairperson or Board Member or designated alternate;
City of West Palm Beach, Mayor or Commissioner or designated alternate;
City of Boca Raton, Mayor or Council Member or designated alternate;
City of Delray Beach, Mayor or Commissioner or designated alternate;
City of Boynton Beach, Mayor or Commissioner or designated alternate;
City of Riviera Beach, Mayor or Council Member or designated alternate;
City of Belle Glade, Mayor or Commissioner or designated alternate;
Palm Beach County Health Department Director or designated alternate;
United Way of Palm Beach County Executive Director or designated alternate;
Heath Care District Chief Executive Officer or designated alternate;
Children's Services Council Chief Executive Officer or designated alternate;
Florida Department of Children and Families District Administrator or designated alternate;
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

The designated alternate shall be counted towards achieving a quorum and shall have full voting rights when attending in the absence of the appointed official.

Community and Business Member Seats (2016)

Seven (7) Business Representatives;
Three (3) Private Foundation Representatives;
~~Four (4)~~ ~~Two (2)~~ Formerly Homeless Representatives;
One (1) Faith Based Community Representative;
One (1) Philanthropist;
One (1) Housing Authority Representative;
One (1) Hospital Executive Officer.
Two (2) general members with an interest in homelessness in Palm Beach County..

SECTION II: REMOVAL FOR LACK OF ATTENDANCE Section 9 of Resolution R-2007-0720 shall be amended to read as follows:

Members of the Advisory Board shall be automatically removed for lack of attendance.

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy. Core Members who send a designated alternate shall not be considered to be absent.

SECTION III: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. All provisions of Resolution R-2007-0720 not specifically amended herein, shall remain unchanged.

The foregoing Resolution was offered by Commissioner Jeff Koons ,
who moved its adoption. The motion was seconded by Commissioner Marcus ,
and upon being put to a vote, the vote was as follows:

Commissioner Addie L. Greene, Chairperson	- Aye
Commissioner Jeff Koons, Vice Chair	- Aye
Commissioner Karen T. Marcus	- Aye
Commissioner Robert J. Kanjian	- Aye
Commissioner Mary McCarty	- Aye
Commissioner Burt Aaronson	- Aye
Commissioner Jess R. Santamaria	- Aye

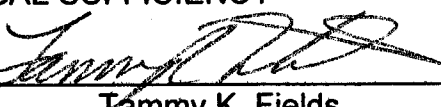
The Chairperson thereupon declared the Resolution duly passed and
adopted this 2nd day of October, 2007.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: 
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Tammy K. Fields
Senior Assistant County Attorney

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PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Agenda Item #: 5C-1
A/m 5-0
A/S 965
R-2007-0720

Meeting Date: May 1, 2007 () Consent (X) Regular
() Ordinance () Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: approve a resolution establishing a Homeless Advisory Board.

Summary: On December 5, 2006, the Board of County Commissioners conceptually approved the establishment of a Homeless Advisory Board. The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness. The Homeless Advisory Board would serve as liaison to the BCC as well as facilitate coordination of a vision and adoption of the Ten Year Strategic Plan to End Homelessness. The purpose of developing a Homeless Advisory Board is to achieve consensus on dealing with this multi-faceted and complex issue in regards to homelessness in Palm Beach County. Additionally, the Board will be accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the Strategic Plan. The Advisory Board will consist of sixteen (16) Core members to include ten (10) elected officials from both county and city municipalities, judicial, law enforcement; and six (6) members to include Palm Beach County Health Department Director, United Way of Palm Beach County Chief Executive Officer, Health Care District Chief Executive Director, Children's Services Council Chief Executive Officer; Florida Department of Children and Families District Administrator, and Emergency Shelter Grant Advisory Board Chairperson or Board Member. There will be sixteen Community and Business Member Seats which shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The sixteen (16) community and business partners include: seven (7) business representatives; three (3) private foundation representatives; two (2) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) Housing Authority representative; and one (1) hospital executive officer. The Division of Human Services will provide staff support to this Board. (Human Services) Countywide (TKF)

Background and Justification: In 1995, the BCC began addressing homelessness when homeless individuals and families began congregating in county parks. From this initial project, Human Services began to work with the Palm Beach County Homeless Continuum of Care to bring federal resources to supplement local dollars. This is a county-wide issue that has not gone away. Efforts to date have been coordinated by service providers. To truly address the issues of homelessness, others need to participate. The Division has served as the Lead Entity for Homeless Services and is charged with developing a Plan to End Homelessness in Palm Beach County in the next ten years. This complex issue has necessitated the need for the development of a comprehensive, all inclusive Homeless Advisory Board.

Attachments: Resolution for Homeless Advisory Board

Recommended By:


Department Director

4-18-2007
Date

Approved By:


Assistant County Administrator

4/26/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	0	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:	Yes _____		No <u>X</u> _____		
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Obj. _____	
	Program Code _____		Program Period: _____		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

There is no fiscal impact associated with this item.

[Signature] 4/24/07 OFMB [Signature] 4/25/07 Contract Administration
[Signature] 4/23/07 [Signature] 4/25/07

B. Legal Sufficiency:

[Signature] 4/26/07
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2007 -0720

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE HOMELESS ADVISORY BOARD.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, desire to establish an advisory board in conjunction with the Continuum of Care to assist the County in achieving a Ten (10) Year Plan to End Homelessness:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner;
Palm Beach County Sheriff or Sheriff's appointee;
Palm Beach County Chief Judge or judge's appointee;
Palm Beach County School Board Chairperson or Board Member;
City of West Palm Beach, Mayor or Commissioner;
City of Boca Raton, Mayor or Council Member;
City of Delray Beach, Mayor or Commissioner;
City of Boynton Beach, Mayor or Commissioner;
City of Riviera Beach, Mayor or Council Member;
City of Belle Glade, Mayor or Commissioner;
Palm Beach County Health Department Director;
United Way of Palm Beach County Executive Director;
Heath Care District Chief Executive Officer;
Children's Services Council Chief Executive Officer;
Florida Department of Children and Families District Administrator;
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

Community and Business Member Seats (16)

Seven (7) Business Representatives;
Three (3) Private Foundation Representatives;
Two (2) Formerly Homeless Representatives;
One (1) Faith Based Community Representative;
One (1) Philanthropist;
One (1) Housing Authority Representative;
One (1) Hospital Executive Officer.

SECTION 3: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three (3).
- C. Terms of office for the Advisory Board members shall be two (2) year terms. There shall be no limit on the number of terms an individual may serve.
- D. "Core Member Seats" shall be filled by individuals selected and appointed by the government entity or organization designated for the seat. Appointments shall be requested by County staff upon adoption of this resolution and generally every two (2) years thereafter in a manner that will provide for appointment or reappointment prior to the term expiration.
- E. "Community and Business Member Seats" shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The nominations shall be approved by the Board of County Commissioners.
- F. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above. The Board of County Commissioners may remove a member for cause inconsistent with the functions of the Advisory Board.
- G. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.
- H. In the event that a municipality, organization or government agency designated for a Core Member Seat chooses not to participate on the Advisory Board, the Board of County Commissioners may designate a replacement entity. Such replacement does not require an amendment to this Resolution.

SECTION 4: AUTHORITY

The Advisory Board shall have the following authority and powers:

- A. Gather community input on homelessness.

- B. Review and comment to the Board of County Commissioners on homeless legislation.
- C. Assist in the preparation of and oversee implementation of the Ten Year Plan to End Homelessness.
- D. Make funding recommendations to the Board of County Commissioners.
- E. Recruit private and public sector representatives to the membership of particular Advisory Board committees. Adopt rules and by-laws providing for the governance of the Advisory Board, which rules and by-laws will be adopted by a majority vote of the members of the Advisory Board.

These members shall be subject to the rules and by-laws of the Advisory Board, if rules and bylaws are created, and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.

SECTION 5: CODE OF ETHICS

Advisory Board members shall abide by the Palm Beach County Code of Ethics as stated in County Resolution 94-693 as may be amended.

SECTION 6: RESPONSIBILITIES

The responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten (10) Year Plan to End Homelessness goals.

These include the following:

1. Review progress made in the County towards achieving the objectives identified in the Ten (10) Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations.
2. Foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in

order to ensure the efficient and timely implementation of the (10) Year Plan to End Homelessness.

3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten (10) Year Plan to End Homelessness within Palm Beach County.
4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.

SECTION 7: MEETINGS

- A. The Advisory Board shall meet a minimum of eight (8) times a year; however, members may be required to attend additional meetings. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order. The Chair shall have the authority to call emergency meetings, as is needed and appropriate, by informing members at least one week in advance.
- B. Reasonable public notice of all Advisory Board meetings shall be provided, and all such meetings shall be open to the public at all times.

SECTION 8: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;
 - b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.

2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.
- C. The Secretary shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
 1. The Secretary shall be responsible for the record-keeping functions and will review all Minutes and correspondence of the Advisory Board.
 2. If a vacancy occurs in the office of the Secretary, the Advisory Board will elect another member to fill the unexpired term.

SECTION 9: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 10: EFFECTIVE DATE


This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:

ADDIE L. GREENE, CHAIRPERSON	- Aye
JEFF KOONS, VICE CHAIR	- Aye
KAREN T. MARCUS, COMMISSIONER	- Aye
BURT AARONSON, COMMISSIONER	- Aye
WARREN H. NEWELL, COMMISSIONER	- Absent
MARY McCARTY, COMMISSIONER	- Aye
JESS R. SANTAMARIA, COMMISSIONER	- Aye


The Chairperson thereupon declared the Resolution duly passed and adopted this 1st day of May, 2007.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

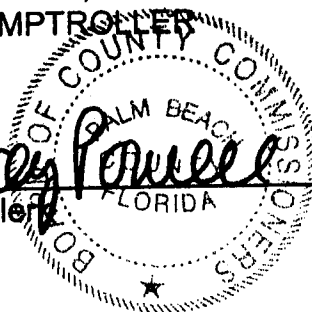
BY: 

Tammy K. Fields
Assistant County Attorney

ATTEST:
SHARON R. BOCK,
CLERK & COMPTROLLER

BY: 

Deputy Clerk



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