# Agenda Item #3.M.5.

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

Meeting Date: August 18, 2009	[X] Consent [ ] Ordinance	[] Regular [] Public Hearing
Department: Parks and Recreation		
Submitted By: Parks and Recreation Departme	<u>ent</u>	
Submitted For: Parks and Recreation Departme	ent .	
I. EXECUTIV	VE BRIEF	
Motion and Title: Staff recommends motion to Gardens, Inc. for the period August 18, 2009, thr exceed \$7,500 for funding of the Artist Preservation	ough November 30,	t with Ann Norton Sculpture 2009, in an amount not-to-
Summary: This funding is to help offset costs for the Norton Sculpture Gardens in West Palm Beach. A Sculpture Gardens each year, and the exhibit for Agreement allows for the reimbursement of eligible June 1, 2008. Funding is from the Recreation Assistant.	Approximately 5,000 r the preserved art a pre-Agreement expe	people visit the Ann Norton attracted 400 viewers. The nses incurred subsequent to
Background and Justification: Ann Norton Sculpthat preserves the original intent and integrity of And the community and creates an environment to proof The Artist Preservation Project was undertaken to and frame 44 works of art created by Ann Norton, a art for public viewing.	n Norton Sculpture Ga omote artistic growth, conserve art projects,	ardens for the appreciation of inspiration, and enjoyment. provide archival storage, mat
The total cost of the completed Artist Preservation work (professional conservationist), contractual materials, and other miscellaneous expenses. The these costs. The Agreement has been executed or and now needs to be approved by the Board of Co	services (professionals \$7,500 from District 2 In behalf of the Ann No	al framer), archival storage 2 RAP funding will help offset orton Sculpture Gardens, Inc.,
Attachment: Agreement		
		,
Recommended by:	Mun	7/22/09
Department Director		Date
Approved by:	•	7/31/09
Assistant County Adr	ninistrator	Date

# II. FISCAL IMPACT ANALYSIS

A. Five Year Summary o	f Fiscal Impac	ct:							
Fiscal Years	2009	2010	2011	2012	2013				
Capital Expenditures Operating Costs External Revenues Program Income (County In-Kind Match (County)	7,500 -0- -0- ) -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0-				
NET FISCAL IMPACT	7,500	0	0	0-	-0-				
# ADDITIONAL FTE POSITIONS (Cumulative)									
Is Item Included in Curre Budget Account No.:	nt Budget? Y Fund <u>3600</u> Object <u>820</u>	Departmen		<u>1902</u>	• •				
B. Recommended Source	ces of Funds/	Summary of	Fiscal Impact:						
FUND: Park Improv UNIT: RAP/District 2		ecreation Ass	sistance Progra	m					
Contributions-Non-C	Govts Agnces	3600-58	83-R902-121-82	201	\$7,500				
C. Departmental Fiscal	Review:		chopelakis		·				
III. REVIEW COMMENTS									
	III. R	REVIEW COM	<u>IMENTS</u>						
A. OFMB Fiscal and/or				ments:					
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OFMB  B. Legal Sufficiency:  Assistant County Attorn	Contract Deve 1/30109 07/27/09 CN 1/2 1/2 1/2		Contract Devel	opment and Co	7/30/09 ontrol 1/30/09 our s.				

REVISED 10/95 ADM FORM 01

# AGREEMENT BETWEEN PALM BEACH COUNTY AND ANN NORTON SCULPTURE GARDENS, INC. FOR FUNDING OF THE ARTIST PRESERVATION PROJECT

THIS AGREEMENT is made and entered into on \_\_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Ann Norton Sculpture Gardens, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Sculpture Gardens".

#### WITNESSETH:

WHEREAS, Sculpture Gardens is a not-for-profit corporation that preserves the original intent and integrity of Ann Norton Sculpture Gardens for the appreciation of the community, and creates an environment to promote artistic growth, and inspiration; and

WHEREAS, Sculpture Gardens provided the Artist Preservation Project to conserve art, provide archival storage, mat and frame forty four (44) works of art created by Ann Norton, and offer a month-long exhibition of the preserved art to the public; and

WHEREAS, the exhibition of Ann Norton's attracted approximately four hundred (400) viewers; and

WHEREAS, the Artist Preservation Project cost approximately \$8,008 for contractual work (professional conservationist), contractual services (professional framer), archival storage materials, and other miscellaneous expenses related to the Artist Preservation Project; and

WHEREAS, Sculpture Gardens has requested that County provide \$7,500 to help offset expenses for the Artist Preservation Project; and

WHEREAS, funding for the Artist Preservation Project in an amount not to exceed \$7,500 is available from the Recreation Assistance Program (RAP) District 2; and

WHEREAS, cultural and artistic facilities and events are deemed a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$7,500 to Sculpture Gardens for contractual work (professional conservationist), contractual services (professional framer),

archival storage materials, and other miscellaneous expenses, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

- 2. County will use its best efforts to provide said funds to Sculpture Gardens on a reimbursement basis within forty-five (45) days of receipt of the following information:
- a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and
- b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Sculpture Gardens. Said information shall list each invoice paid by Sculpture Gardens and shall include the vendor invoice number; invoice date; and the amount paid by Sculpture Gardens along with the number and date of the respective check or proof of payment for said payment. Sculpture Gardens shall attach a copy of each vendor invoice paid by Sculpture Gardens along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Sculpture Gardens' Program Administrator and Project Financial Officer shall certify the total funds spent by Sculpture Gardens on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Sculpture Gardens and approved by Sculpture Gardens as indicated.
- 3. Sculpture Gardens incurred expenses for the Project beginning on June 1, 2008. Those costs incurred by Sculpture Gardens for the Project, approved and submitted accordingly by Sculpture Gardens subsequent to June 1, 2008, are eligible for reimbursement by County pursuant to the terms and conditions hereof.
- 4. RAP funds may be used as a match for other local, state, or federal grant programs, but Sculpture Gardens may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.
- 5. Sculpture Gardens warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.
- 6. Sculpture Gardens agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment and for the

provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation, gender identity or expression.

- 7. Sculpture Gardens shall be responsible for operation and maintenance of the Project, including all associated costs.
- 8. The term of this Agreement shall be until November 30, 2009, commencing upon the date of execution by the parties hereto.
- 9. The parties agree that, in the event Sculpture Gardens is in default of its obligations under this Agreement, the County shall provide Sculpture Gardens thirty (30) days written notice to cure the default. In the event Sculpture Gardens fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Sculpture Gardens for the Project deemed to be in default and Sculpture Gardens shall return any County RAP funds already collected by Sculpture Gardens for that Project.
- 10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.
- 11. Sculpture Gardens shall complete the Project by August 30, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 1, 2008, through August 30, 2009. Sculpture Gardens shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before November 30, 2009. Upon written notification to County at least ninety (90) days prior to that date Sculpture Gardens may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Sculpture Gardens' request for said extension.
- 12. In the event Sculpture Gardens ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Sculpture Gardens. The determination that Sculpture Gardens has ceased or suspended the Project shall be made by County and Sculpture Gardens agrees to be bound by County's determination.

- 13. Sculpture Gardens agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Sculpture Gardens. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.
- 14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".
- 15. It is understood and agreed that Sculpture Gardens is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Sculpture Gardens shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Sculpture Gardens, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which Sculpture Gardens is eligible to receive reimbursement from the County.

16. Sculpture Gardens shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. Sculpture Gardens shall agree to provide the County with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Sculpture Gardens are not

intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Sculpture Gardens under this Agreement.

Commercial General Liability. Sculpture Gardens shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Sculpture Gardens shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Sculpture Gardens shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. Sculpture Gardens shall provide this coverage on a primary basis.

Additional Insured. Sculpture Gardens shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents". Sculpture Gardens shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Sculpture Gardens hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Sculpture Gardens shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Sculpture Gardens enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Sculpture Gardens shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this

Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

**Right to Review**. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

- 17. Upon request by County, Sculpture Gardens shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.
- 18. Sculpture Gardens shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Sculpture Gardens, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.
- 19. The County and Sculpture Gardens may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.
- 20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.
- 21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Sculpture Gardens certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date

hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

ATTEST:

Director of Parks and Recreation Palm Beach County Parks and Recreation Department 2700 Sixth Avenue South Lake Worth, Florida 33461

As to Sculpture Gardens:

Executive Director, Ann Norton Sculpture Gardens, Inc. 253 Barcelona Road West Palm Beach, FL 33401

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

**IN WITNESS WHEREOF**, the undersigned parties have signed this Agreement on the date first above written.

PALM BEACH COUNTY, FLORIDA, BY ITS

SHARON R. BOCK, Clerk & Comptroller	BOARD OF COUNTY COMMISSIONERS
By: Deputy Clerk	By: Commissioner John F. Koons, Chairman
WITNESSES:  Susan W. My  Cerevica Jamet	ANN NORTON SCULPTURE GARDENS,INC. FEI Number: 59-1874060  By: Veron i Carrow 1000 Butter  Name (Type or Print)  Title: Vice (108) dent  By: Signature
APPROVED AS TO FORM AND LEGAL SUFFICIENCY  By: County Attorney	By: Month of the AND CONDITIONS  By: Month of the Andrew Conditions  Dennis L. Eshleman, Director Parks and Recreation Department

# Recreation Assistance Program (RAP) Exhibit "A" to Agreement

Ma	illing Address: 253 Barcelona Road, West Palm Beach, I	FL 33401	
	deral Employer Identification Number: 59-187-		
Na Na Pro	me of President: Virginica Bosewell But me of Executive Director: Pamela Larkin Salphone: Pamela Larkin Salphone: Apply Norton Salphone Salphone #: 56/-832-5328  Fax #: 56/-835-9365  e-mail: Education FROJECT INFORMATION	Her ary so flogre release puth.net	m Dieo
1.	Name of Project: Artist Preservation Project		
2.	Project Description  • General (Project Scope): Art Conserva  Storage, matting and fid  44 Works of art created  To be extended for the pro-  • Public Purpose:	from archite	vol prom,
	• Public Purpose:  Propose:  Propose	UPO,	
6	Project Elements: List anticipated broad categories of such as capital outlay, contractual services, personnel expenses, equipment, and "Other Miscellaneous Projection include expenditure line item budget/amounts.  Contractural work— profession contractural services—profession materials—archival storage.	costs, operational ct expenses". <u>Do</u> sel conservational from er moterrals	m/s+ -
4.	Estimated Lump Sum Total for Projects & 8,00	8,20	Ji .
5.	Project Initiation date (date of first invoice for which reim requested) and anticipated End date (date which project and all invoices paid). June 108 to March	bursement will be will be completed	
Board Board at this subm frame	Invoices and copies of proof of payment documents watch/Program reimbursement after the RAP Agreement is dof County Commissioners. Do not submit reimbursemes time. After the Agreement is approved, and the reimburselitted, all invoices and checks must be dated within the signal AND Categories for Project Elements must be listed in State to be eligible for RAP reimbursement.	approved by the nt documentation sement request is	
<b>3.</b>	Required Attachments: Certificate of Insurance		e van een een een een een een een een een e
Amou	int of Recreation Assistance Program Funding awarded	\$ <u>7,500</u> District 2	
Form a	wallable online by request. Contact Susan Yinger at svinger@pbcgov.	dillad in by Carreta	i.



Grantee: .

### PALM BEACH COUNTY PARKS AND RECREATION DEPARTMENT

#### **CONTRACT PAYMENT REQUEST**

Date

\_ Project Name: \_

Submission #: _			Reimbursement Period:	and the second s	· · · · · · · · · · · · · · · · · · ·
				**************************************	
Item		Kev	Project Costs This Submission	Cumulative Project Costs	
Contractual Ser	vices	(C)			·
Salary & Wages	s (% of salaries)	(S)			· · · · · · · · · · · · · · · · · · ·
Materials, Supp	lies, Direct Purchases	(M)	<del></del>	entra	•
Equipment		(E)	<del></del>		
Travel		(T)			
Indirect Costs		(1)			
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	C = Contractual Services				
Key Legend	S = Salary & Wages M = Materials, Supplies, Direct F E = Equipment T = Travel I = Indirect Costs	urchases			
expenses were	hereby certify that the above incurred for the work identifie shed in the attached progress		Certification: I hereby cert been maintained as require expenses reported above a request.	ed to support the projec	t
Administrator	Date		Financial Officer	Date	· · · · · · · · · · · · · · · · · · ·
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Re	viewed and Approved By:	· · · · · · · · · · · · · · · · · · ·			
		PBC Pr	oject Administrator	Date	
		Departn	nent Director	Date	
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#### **PALM BEACH COUNTY** PARKS AND RECREATION DEPARTMENT **CONTRACTUAL SERVICES PURCHASE SCHEDULE**

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	SLATON INSURANCE  P.O. Box 220537  ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.								
West Palm Beach FL 33422 Phone: 561-683-8383 Fax: 561-684-5995					INSURERS AFFORDING COVERAGE			NAIC#	
INSU	INSURED					Auto-Owners Insura	nce Company	18988	
					INSURER B			•	
			Ann Norton Sculptu	re Gardens	INSURER C:				
			253 Barcelona Road West Palm Beach FL		INSURER D:				
			Mest Fall Beach Fl	33401	INSURER E				
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				[			PERSONAL & ADV INJURY	\$1,000,000	
							GENERAL AGGREGATE	\$1,000,000	
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/	46	CEKLIFIC	CATE OF LIABIL	ITY INS	URANCE	7	/14/2009	
Fr:	) B:	Phone: 305-421-0900 Crystal & Co of FL, rickell 1500	Fax: 305-421-0999 Inc.	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
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INSR LTR	ADD'L		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
		GENERAL LIABILITY				EACH OCCURRENCE \$		
		COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence) \$		
		CLAIMS MADEOCCUR				MED EXP (Any one person) \$		
						PERSONAL & ADV INJURY \$		
		GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$		
		POLICY PRO- LOC				PRODUCTS - COMP/OF AGG \$		
		AUTOMOBILE LIABILITY ANY AUTO				COMBINED SINGLE LIMIT (Ea accident) \$		
		ALL OWNED AUTOS SCHEDULED AUTOS			-	BODILY INJURY (Per person) \$	,	
,		HIRED AUTOS NON-OWNED AUTOS	÷			BODILY INJURY (Per accident) \$		
						PROPERTY DAMAGE (Per accident) \$		
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$		
		ANY AUTO	,			OTHER THAN EA ACC \$		
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$		
		OCCUR CLAIMS MADE				AGGREGATE \$		
						\$		
		DEDUCTIBLE				\$		
		RETENTION \$		*		\$		
A		KERS COMPENSATION AND LOYERS' LIABILITY	83041636	5/22/2009	5/22/2010	X WC STATU- OTH- TORY LIMITS ER		
	ANY	PROPRIETOR/PARTNER/EXECUTIVE CER/MEMBER EXCLUDED?					1,000,000	
	If yes	, describe under CIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE \$  E.L. DISEASE - POLICY LIMIT \$	1,000,000	
	OTH					E.E. SIGERGE - I OLIGI ERRIT   \$	1,000,000	
DESC	RIPTI	ON OF OPERATIONS / LOCATIONS / VEHICL	ES / EXCLUSIONS ADDED BY ENDORSEME	NT / SPECIAL PROVISI	ons			
CEF	TIFI	CATE HOLDER		CANCELLAT	ION	<u></u>		
		Palm Beach County Pa	of Parks and Recreation	SHOULD ANY BEFORE THE WILL ENDEAV CERTIFICATE SHALL IMPOS	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE			
				AUTHORIZED REPRESENTATIVE Gave authorized Signature				
ACC	RD	25 (2001/08)		<del> </del>		@ ACORD CORPO	DRATION 1988	

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#### **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

#### **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

ACORD 25 (2001/08)