

PALM BEACH COUNTY  
 BOARD OF COUNTY COMMISSIONERS  
 AGENDA ITEM SUMMARY

Meeting Date: September 1, 2009 [ X ] Consent [ ] Regular

Department: Housing and Community Development

Submitted By: Housing and Community Development

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends a motion to approve:** A Budget Amendment of \$2,823,871 in the Community Development Block Grant Homeless Prevention & Rapid Re-Housing Program (HPRP) Fund to recognize the revenues from the U.S. Department of Housing and Urban Development (HUD) (No.S09-UY-12-0016) and appropriate the award.

**Summary:** Palm Beach County was allocated \$2,823,871 under the Homeless Prevention and Rapid Re-Housing Program (HPRP) which was authorized by Title XII American Recovery and Reinvestment Act of 2009. The funds will be utilized to provide homeless prevention assistance to households who would otherwise become homeless and to rapid re-house persons who are homeless as defined by Section 103 of the McKinney-Vento Homeless Assistance Act. Board of County Commissioners Resolution R-2007-0799 granted the authority for the County Administrator to sign all documents related to application for and implementation of the HPRP program. On July 14, 2009, U.S. HUD executed the Agreement between the County and U.S. HUD, and on July 27, 2009, the County Administrator signed the Agreement which provided HPRP grant funding to provide homeless assistance to Palm Beach County residents. **These are Federal Funds that require no local match. Countywide (TKF)**

**Background and Justification:** The American Recovery and Reinvestment Act of 2009 (ARRA) signed by the President of the United States on February 17, 2009 was intended to provide a stimulus to the U.S. economy in the wake of the current economic downturn. A component of the ARRA is the Homeless Prevention and Rapid Re-Housing Program (HPRP) which designated \$1.5 billion for communities to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. Eligible activities under the HPRP include financial assistance for rental assistance including security and utility deposits, utility payments, reasonable moving costs and motel/hotel vouchers; Housing Relocation and Stabilization Services including case management, credit repair, and legal service; Data Collection and Evaluation including utilizing the Homeless Management Information (HMIS) software or compatible database and participate in HUD-sponsored research and evaluation; and Administrative Cost which is limited to 5% of the allocation. Individual and families provided assistance under HPRP must have an initial consultation with a case manager to determine the type of assistance required.

**Attachments:**

- A. Grant Agreement for the Homeless Prevention and Rapid-Re-Housing Program (HPRP) (Contract No.S09-UY-12-0016)
- B. Budget Amendment

RECOMMENDED BY: Edward B. Brown 8/21/09  
 Department Director Date

APPROVED BY: [Signature] 8/28/09  
 Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<u>Fiscal Years:</u>	2009	2010	2011	2012	2013
Capital Expenditures:	_____	_____	_____	_____	_____
Operating Costs:	\$2,823,871	_____	_____	_____	_____
External Revenues:	( \$2,823,871 )	_____	_____	_____	_____
Program Income (County):	_____	_____	_____	_____	_____
In-Kind Match (County):	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT:</b>	<u>0</u>	_____	_____	_____	_____
<b># OF ADDITIONAL FTE POSITIONS (Cumulative):</b>	<u>N/A</u>	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____		No <u>X</u>		

Budget Account #: Fund 1110 Agency 143 Org. 1424 Object various Program Code/Program Period various/GY08

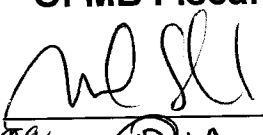
**B. Recommended Sources of Funds/Summary of Fiscal Impact:** Approval of this agenda item will appropriate \$2,823,871 under the Homeless Prevention and Rapid Re-Housing Program (HPRP).


**C. Departmental Fiscal Review:**

  
 \_\_\_\_\_  
 Fiscal Manager I

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 8/22/09  
 na 8-26-09 (WD) 8/21/09 OFMB 8/27/09 CN 8/25/09

  
 \_\_\_\_\_  
 Contract Administration

**B. Legal Sufficiency:**

 8/28/09  
 \_\_\_\_\_  
 Senior Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

Grant No.: S09-UY-12-0016  
Official Contact Person: Edward Lowery, Dir., HCD  
Telephone No.: (561) 233-3602  
FAX: (561) 656-7588  
E-mail Address: elowery@pbcgov.org  
Tax ID No.: 59-6000785  
Unit of Government No. (if applicable): \_\_\_\_\_  
DUNS No.: 07 847 0481

## GRANT AGREEMENT

### HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM

This Grant Agreement is made by and between the U.S. Department of Housing and Urban Development (HUD) and Palm Beach County for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in the amount of \$ 2,823,871 pursuant to the provisions under the Homelessness Prevention Fund heading of Division A, Title XII of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, 123 Stat. 115 (Feb. 17, 2009) (Recovery Act). The requirements set forth in the Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009, dated on March 19, 2009 and as may be amended (the Notice), the requirements set forth under the Homelessness Prevention Fund heading of Title XII, and sections 1512, 1515, and 1553 of the Recovery Act, and the Grantee's submissions pursuant to the Notice are incorporated as part of this Agreement.

In reliance upon the Grantee's submissions pursuant to the Notice, HUD agrees, upon execution of this Grant Agreement, to provide the Grantee with the agreed HPRP grant funds. The Grantee agrees to distribute and use its HPRP grant funds as specified in the submission to HUD that HUD approved pursuant to the Notice.


The Grantee is responsible for ensuring that each entity that administers all or a portion of the Grantee's HPRP grant funds or receives all or a portion of the Grantee's HPRP grant funds to carry out HPRP activities fully complies with the HPRP requirements.

The period of this Grant Agreement begins on the date the HUD official signs this Grant Agreement (Availability Date) and ends on the date that is three years after the Availability Date.

The Grantee authorizes HUD to increase the amount of HPRP grant funds available to the Grantee pursuant to this Grant Agreement by execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. If the Grantee fails to expend 60 percent of the grant within 2 years of the Availability Date HUD may, by its execution of an amendment, deobligate the funds required to be expended without the Grantee's execution of the amendment or other consent.

The following parties execute this Grant Agreement on the dates set forth below as follows:

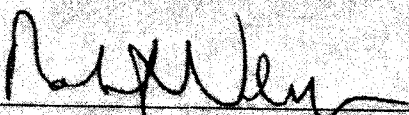
**UNITED STATES OF AMERICA**  
**Secretary of Housing and Urban Development**

By:  7/14/2009  
Signature and Date

Maria R. Ortiz-Hill

Community Planning and Development Director  
Title

**GRANTEE**

By:  07/27/09  
Signature and Date

Robert Weisman  
Typed or Written Name of Authorized Official

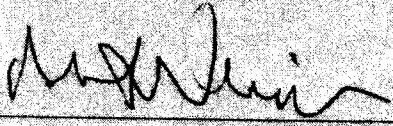
County Administrator  
Title

**CERTIFICATION OF LOCAL GOVERNMENT APPROVAL FOR NON-PROFIT ORGANIZATIONS RECEIVING HPRP FUNDS FROM STATE GRANTEES**

This certification must be completed for metropolitan cities and urban counties that are direct HPRP grantees.

I, Robert Weisman, County Administrator (name and title), duly authorized to act on behalf of the Palm Beach County (name of jurisdiction), hereby approve the following project(s) proposed by Adopt A Family Of The Palm Beaches (name of nonprofit), which is (are) to be located in Palm Beach County (name(s) of jurisdiction(s)):

By:

 07/27/2009  
Signature and Date

Robert Weisman  
Typed Name of Signatory Local Official

County Administrator  
Title

**RESOLUTION NO. R-2009- 0799**

RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE TO SIGN THE AMENDMENT TO THE FY 2008-09 ANNUAL ACTION PLAN, STANDARD FORM 424, GENERAL CONSOLIDATED PLAN CERTIFICATES, HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) CERTIFICATIONS, HUD GRANT AGREEMENT, SUB-GRANTEE AGREEMENTS, AND ALL OTHER RELATED HPRP DOCUMENTS.

WHEREAS, The State of Florida's homeless population has increased due to the current economic climate; and

WHEREAS, many Palm Beach County residents have been forced into homelessness due to foreclosure or eviction directly related to the economic crisis; and

WHEREAS, the Palm Beach County Board of County Commissioners intends to utilize all available resources to assist residents to remain in their homes and not become homeless during the Country's economic downturn and subsequent recovery; and

WHEREAS, on February 17, 2009 the President of the United States signed the American Recovery and Reinvestment Act of 2009 (ARRA) which is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn; and

WHEREAS, a component of ARRA called Homeless Prevention and Rapid Re-Housing Program (HPRP), granted to Palm Beach County \$2,823,871 to provide homeless prevention assistance to households who would otherwise become homeless - many due to the economic crisis -and to rapidly re-house persons who are homeless as defined by Section 103 of the McKinney-Vento Homeless Assistance Act; and

WHEREAS, on March 19, 2009 Palm Beach County was officially notified of the HPRP funding allocation, the application submission deadline of May 18, 2009, and the September 30, 2009 deadline to fully obligate the entire HPRP award.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA:**

The County Administrator or his designee is authorized to sign the amendment to the FY 2008-09 Annual Action Plan, Standard Form 424, General Consolidated Plan Certificates, Homeless Prevention and Rapid Re-Housing Program (HPRP) Certifications, HUD Grant Agreement, Sub-grantee Agreements, and all other related HPRP documents.

The foregoing Resolution was offered by Commissioner Burt Aaronson, who moved its adoption. The motion was seconded by Commissioner Marcus, and being put to a vote, the vote was as follows:

KAREN T. MARCUS	-	Aye
JOHN F. KOONS	-	Aye
SHELLY VANA	-	Aye
STEVEN L. ABRAMS	-	Aye
BURT AARONSON	-	Aye
JESS R. SANTAMARIA	-	Absent

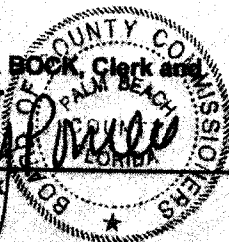
The Chairperson thereupon declared the Resolution duly passed and adopted this 5th day of May 2009.

**PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS**

APPROVED AS TO FORM AND LEGAL SELF SUFFICIENCY

By: [Signature]  
Tammy K. Fields, Senior Asst. County Attorney

ATTEST:  
SHARON R. BOCK, Clerk and Comptroller  
By: [Signature]  
Deputy Clerk





**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT**

**FUND 1110 - HOMELESS PREVENTION & RAPID RE-HOUSING**

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>REVENUE</b>								
143-1424-3154	Community Development Block Grant	0	0	2,823,871	0	2,823,871		
	<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>2,823,871</b>	<b>0</b>	<b>2,823,871</b>		
<b>EXPENDITURES</b>								
143-1424-1201	Salarie & Wages (Regular)	0	0	94,083		94,083		
143-1424-2101	Fica - Taxes	0	0	5,833		5,833		
143-1424-2105	Fica Meidcare	0	0	1,364		1,364		
143-1424-2201	Retirement Contributions - FRS	0	0	10,208		10,208		
143-1424-2301	Insurance - Life & Health	0	0	18,192		18,192		
143-1424-3124	Lega Services - County Attorney	0	0	1,221		1,221		
143-1424-4001	Travel and Per Diem	0	0	500		500		
143-1424-4101	Communication Service	0	0	500		500		
143-1424-4205	Postage	0	0	500		500		
143-1424-4946	Advertising/Legal	0	0	1,000		1,000		
143-1424-4979	Indirect Cost	0	0	6,793		6,793		
143-1424-5101	Office Supplies	0	0	1,000		1,000		
143-1424-8101	Contributions - Other Govt Agencies	0	0	856,477		856,477		
143-1424-8201	Contributions - Non Govt Agencies	0	0	1,826,200		1,826,200		
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>2,823,871</b>	<b>0</b>	<b>2,823,871</b>		

Housing and Community Development  
**INITIATING DEPARTMENT/DIVISION**  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures

Date

_____	_____
_____	_____
_____	_____

**By Board of County Commissioners  
 At Meeting of :  
 September 1, 2009  
 Deputy Clerk to the  
 Board of County Commissioners**