



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$56,375	_____	_____	_____	_____
External Revenues	<\$56,375>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes \_\_\_\_\_ No X

Budget Account No.: Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Grant funds (Fund 1509) will be used to contract with a job coach/developer at the Community Justice Service Center. No match is required.

C. Departmental Fiscal Review: *MJG 8/18/09*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*[Signature]* 8/24/09  
 OFMB *[Signature]* 8/25/09  
*[Signature]* 8/24/09 CN *[Signature]* 8/21/09

*[Signature]* 8/27/09  
 Contract Dev. and Control  
*[Signature]* 8/27/09

**B. Legal Sufficiency:**

*[Signature]* 8/28/09  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

# Quantum Foundation

## Neighborhood Initiative Fund

### Grant Application

## Apply Online

### Your Submitted Application

The application you previously submitted appears below. No further changes may be made to this application. [Click here](#) to return to the Welcome page.

#### Contact Information

<b>Contact Type</b> (required)	Executive Director
<b>Salutation</b> (required)	Mr.
<b>First Name</b> (required)	Michael
<b>Last Name</b> (required)	Rodriguez
<b>Suffix</b>	
<b>Title</b> (required)	Executive Director Criminal Justice Commission
<b>Address</b> (required)	301 N. Olive Avenue, Suite 1001
<b>Address Line 2</b>	
<b>City</b> (required)	West Palm Beach
<b>State</b> (required)	Florida
<b>Zip</b> (required)	33401
<b>Telephone</b> (required)	(561) 355-2314
<b>Fax</b>	(561) 355-4941
<b>E-mail Address</b> (required)	MLRODRIG@pbcgov.org

#### Contact Information

<b>Contact Type</b> (required)	Project Director
<b>Salutation</b> (required)	Ms
<b>First Name</b> (required)	Rebecca
<b>Last Name</b> (required)	Walker
<b>Suffix</b>	
<b>Title</b> (required)	Criminal Justice Manager
<b>Address</b> (required)	301 N. Olive Avenue, Suite 1001
<b>Address Line 2</b>	
<b>City</b> (required)	West Palm Beach
<b>State</b> (required)	Florida
<b>Zip</b> (required)	33401
<b>Telephone</b> (required)	(561) 355-1739
<b>Fax</b>	(561) 355-4941
<b>E-mail Address</b> (required)	bwalker@pbcgov.com

#### Organization Information

<b>Legal Name</b> (required)	Palm Beach County Criminal Justice Commission
<b>Address</b> (required)	301 N. Olive Avenue, Suite 1001
<b>Address Line 2</b>	
<b>City</b> (required)	West Palm Beach
<b>State</b> (required)	Florida
<b>Zip</b> (required)	33401
<b>Telephone</b> (required)	561-355-4943
<b>Fax</b> (required)	561-355-4941
<b>Website Address</b> (required)	www.pbcgov.com/criminaljustice
<b>Annual Operating Budget</b> (required)	\$4,675,609.00
<b>EIN or Tax ID Number</b> (required)	59-6000785
<b>Year of Establishment</b> (required)	1988

**Organization Details**

**Mission Statement** (required) Serve as a catalyst to bring together criminal justice and related agencies in partnerships

**Organization History** (required)

In 1988, the Palm Beach County Board of County Commissioners (BCC) by ordinance created the Criminal Justice Commission (CJC) to coordinate all aspects of the state and federal criminal justice system" in the County. Today, the CJC is recognized throughout the state as a unique and effective forum to deal with crime and its associated costs, both in terms of victimization and financial impact.

There are 33 members, 21 of whom are public sector criminal justice agency heads and there are 12 private sector members. The CJC makes recommendations to the BCC that accomplish the following objectives:

- 1: To provide overall coordination to law enforcement and crime prevention efforts
- 2: To provide an efficient, cost effective and timely criminal justice system in the County.
- 3: To effect the reduction of crime in the County on a permanent basis.

Some of the major accomplishments of the CJC are:

- \* The Law Enforcement Planning Council
- \* The Civil Drug Court/Pretrial Intervention Program
- \* Created the Probation Advisory Board
- \* Established five Weed and Seed Programs
- \* Created the Citizens Criminal Justice Academy
- \* Established the first Community Court in Florida
- \* Planned and implemented the first Drug Court
- \* Developed and implemented the Youth Violence Prevention Project.

The Community Justice Service Center was established on August 10, 1999. It is much more than a court; it addresses the quality-of-life issues of the community. The Community Justice Service Center is a part of the community. The Center has presented an effective alternative to revolving-door justice by taking a results-oriented approach to low-level crimes by restoring neighborhoods victimized by petty crime, as well as helping offenders relinquish criminal behavior.

A Community Advisory Board meets regularly on how the Centers could better serve the community. The Boards serve as the voice of the community and provides input on services needed, and local concerns.

**Organization Affiliation** (required) Yes

<b>Other Affiliation</b>	It is a part of Palm Beach County government
<b>Geographic Area Served</b> (required)	All of Palm Beach County
<b>Board of Directors</b> (required)	N/A
<b>Board of Directors' Role</b> (required)	The Criminal Justice Commission is an advisory board to the Board of County Commissioners and as such does not have a Board of Directors.
<b>Key Programs</b> (required)	<p>This CJC established the Weed and Seed Program in Palm Beach County in 1993. The Program is a U.S. Department of Justice initiative designed to "weed" out crime in communities and "seed" those communities through revitalization efforts.</p> <p>The Youth Violence Prevention Project is a comprehensive approach to combat youth violence. It consists of four components, prevention law enforcement, courts, and corrections. There are 5 Youth Empowerment Centers for prevention, a Justice Service Center for ex-offenders as well as law enforcement operations.</p> <p>The Community Justice Service Center is a community court diverting low level quality of life crimes from the court system by providing services. It also serves over 800 walk-in residents a month with a myriad of services.</p>
<b>Current Contributors</b> (required)	<p>Palm Beach County</p> <p>Crime Prevention Trust Fund</p> <p>Federal Grants (Byrne/JAG)</p> <p>Drug Abuse Trust Fund</p>
<b>Project Details</b>	
<b>QNI Fund Project Title</b> (required)	Project Ready
<b>New/Existing Project</b> (required)	New
<b>QNI Fund Project Budget</b> (required)	\$82,375.00
<b>QNI Fund Amount Requested</b> (required)	\$56,375.00
<b>QNI Fund Funding Duration (In Months)</b> (required)	12
<b>QNI Fund Community Health Need/Issue</b> (required)	The community health issue being addressed is poverty, lack of jobs and job training by providing job training and employability skills and very targeted job development for the residents
<b>QNI Fund Community Health Need/Issue Local Data</b> (required)	<p>According to the 2000 census tract information on income and poverty status, thirty-nine percent of the individuals living in our targeted area were living below the poverty level. Of that 65% are African American. Over fifty percent of the families are single parent, female-headed households.</p> <p>The median wage and salary income is \$19,408. Eighteen percent of the households receive public assistance and thirty percent of the households receive a social security income. Children under the age of five constitute the largest group living in poverty. The high poverty rate is also reflected in the percentage of children free or reduced school lunches, which is approximately seventy-five percent. It should be noted that cost of living is extensively greater in Palm Beach County than in most of the other counties throughout Florida.</p> <p>The unemployment rate is approximately 18% in the target area. Small businesses located in the area are "mom and pop" restaurants, grocery and convenience stores, service stations and game rooms. The lack of large businesses in the area further contributes to the unemployment problem. Nearly thirty percent of the employed residents work as unskilled laborers, 28 % of the adults 16 and over are not in the labor force, less than 8% of the residents have a college degree.</p>
<b>QNI Fund Implementation Site</b> (required)	<p>2107 Tamarind Avenue</p> <p>West Palm Beach</p>
<b>QNI Fund Target Population</b> (required)	The target population is the unemployed in need of some basic employability skills training in the neighborhood north of Palm Beach Lakes Blvd., east of Australian Avenue, west of Flagler and south of 45th Street.

The Community Justice Service Center located at 2107 Tamarind Avenue has been providing services in this neighborhood since 1999. The target population is the residents and the Community Justice Service Center has a Community Advisory Board that is chaired by Edith Bush. The Board consists of area residents and service providers in the neighborhood. The Board has identified employment as a critical issue of concern. They direct the activities of the center and they have been involved in this proposal development and will continue advising staff on the implementation.

**QNI Fund Collaborative Partners (required)**

Pastor Theresa Nelson

NELSON'S OUTREACH

1124 Spanish Court - M

Riviera Beach, FL 33404

(721-9858, 667-9177)

Martha Michloney

DRESS FOR SUCCESS

1249 10th Street

Lake Park, FL 33403

(863-6611)

Pastor Isabel Terrell

HOLY HARVEST MINISTRIES

P.O. Box 8031

WPB, FL 33407

(201-5953)

Ms. Edith Bush

PROGRESSIVE NORTHWEST NEIGHBORHOOD ASS'N

1444 8th Street

WPB, FL 33401

(832-4682)

Ezra Saffold

All Site Construction, Inc

101 E. Blue Heron Blvd.

Riviera Beach, FL 33404

(561) 848-1110

Robert G. Glass

Community Health Center

2823 N. Australian Ave.

West Palm Beach, FL 33407

(561) 840-8681

Kathryn Schmidt

WORKFORCE ALLIANCE

Central Office

1951 N. Military Trail Suite D

WPB, FL 33409

(561) 340-1061 X2201

Karen Roberts

HUMAN RESOURCES ASS'N

Director, Human Resources

Area Agency on Aging

4400 N. Congress Avenue

WPB, FL 33407

(684-5885)

**QNI Fund Partner Letters of Support (required)**

Supportletters.pdf (238.49 K)

**QNI Fund Project Description (required)****Project Activities**

The activities in Project Ready (PR) will be delivered to at least 80% of 30 Job Seekers, with or without criminal history and other barriers to employment, per 3-Month Session for a total of 90 participants. A tracking system (Job Seeker Tracker) will be developed to monitor activities, progress and accomplishments.

The Project's activities will include job preparation, job development and job coaching and case management for the purpose of job retention:

**Job preparation** – A 12-week Module of Educational Groups will be provided at a rate of 3 days per week for a total of 36 Sessions. These groups will teach skills related to identifying marketable job skills, matching job skills to occupation/jobs, conducting a job search, completing and submitting an application, self-awareness and self esteem, family relationships, resolving childcare issues, time management, interviewing etiquette and protocol, managing employer/supervisor-employee relationships, managing co-worker relationships

A curriculum will be developed/modified (PEWM) to facilitate group presentation

**Job development** – Employers will be engaged for partnership agreement (MOU) to secure commitment to the hiring of PR prepared Job Seekers. Project Ready will offer to complete background checks as an incentive to this collaboration. Additionally, PR will utilize WorkForce Alliance's job placement resources to promote the linking of Job Seekers to Employers.

**Job Coaching** -- The Project will provide supportive contacts, on-the-job in the first 30 days of employment (and as needed, thereafter) to promote job familiarity and competency, and successful completion of the probationary period. Mediation of employer-employee relationship will also be a job coaching activity.

**Case Management** – Case management will be made available to all PR Job Seekers at all level of involvement. During the initial phase while participating in groups a case manager will be available 3 days per week to address any obstacle to group participation. During job search and initial phase of employment (first 30 days) the Case Manager will be available to facilitate the job search in collaboration with the Job Developer. Case management services will continue to be available throughout the first year of employment to facilitate job retention, (at least) through monthly contacts (or as needed). These services will be provided by Community Justice Service Center Social Workers. This will an additional workload for the social workers, however, providing the services will lessen the load of the help with job search. It will refocus their efforts toward maintaining the job rather than dealing with the food and housing issues when they do not have a job. We will also be utilizing interns from Florida Atlantic University School of Social Work.

**Project Outcome & Impact**

It is anticipated that this Project will prepare 90 Job Seekers for work. The 90 Job Seekers will be both new clients and existing clients of the Community Justice Service Center. Employers will be identified and engaged in agreement through Memorandum of Understanding (MOU). A significant number, 90% of those who complete the job preparedness groups (12-week Module of Educational Groups) will be employed and remain employed for up to 1 year.

A cadre of Employers committed to this difficult to employ population will remain available after 1 year.

A "Job Seeker Tracker" system will be developed to monitor and record the activities, progress and accomplishment of the participants in the Project.

**QNI Fund Project Goal (required)**

1) Provide job readiness training and education to job seekers; 2) form a collaboration with employers to bridge the gap/enhance communication between the unemployed and available jobs; 3) Secure commitment for employment of difficult to place job seekers.

**QNI Fund Evaluation Model (required)****QNI Fund Project Success (required)**

90% of those who complete the job preparedness groups (12-week Module of Educational Groups) will be employed and remain employed for up to 1 year



**QNI Fund Anticipated Challenges** (required)

**Anticipated Challenges**

Substance Abuse and Relapse Prevention: Job Seeker with a known or reported substance abuse history will be accepted in this Project after having completed a period of residential treatment and/or demonstrated engagement in relapse prevention support groups such as 12-step meetings. Treatment will be made available to Job Seekers as needed and requested through any of the three programs with which CJC now contracts for recovery from substance abuse.

Child Care: A partnership with Family Central and or a subsidy to support private child care is needed.

Timeliness (need for alarm clocks): Time Management education and the availability of an alarm clock will be applied to address this challenge.

Retention in preparation: An incentive to complete the 12-Week Module of Educational Groups is needed.

Clothing and Equipment (work boots, gloves, tools): An agreement between two community services agencies: Nelson's Outreach and Dress For Success has been reached. These agencies will provide PR'S Job Seekers with work boots, gloves, tools and clothing with the support of funding from the Project.

Transportation: Clients will need bus passes and or gas cards to facilitate transportation to and from the Project and eventually to get to and from work in the first 30 days of employment.

**QNI Fund Organization Info** (required)

The Criminal Justice Commission has managed the Community Justice Service Center since 1999. The Center evolved from a community court to a resource center for the neighborhood. As unemployment has increased the number of residents seeking help with jobs has increased dramatically. Many of the residents who are unemployed are lacking the skills to get a job. The CJSC is in the neighborhood and is seen as a community resource where they are comfortable seeking assistance. Sustainability will be through funding from the city of West Palm beach when they see the success of the program or seeking a grant .

**QNI Fund Project Budget Upload** (required)

Budget\_Summary\_Form\_Approach\_B\_Template.xls (29 K)

**QNI Fund Budget Description** (required)

The funding requested for the Personnel is for the salary and benefits of the Job Developer and the part time salary of the case manager. The Project Supplies are for the workbooks and other materials for the classes, also in this item are bus passes and alarm clocks. The Other is local travel and cell phone for the Job Developer.

**Financial Information**

**Audit** (required)

No

**Audited Financial Statements** (required)

Financial Statement.doc (21.5 K)

**IRS Form 990** (required)

Financial Statement.doc (21.5 K)

**Organization Financial Information** (required)

Financial Form.doc (21.5 K)

**Organization's Annual Budget** (required)

CJC Worksheet for 2009 MR.xls (5.69 MB)

**Certifications of Grantee CEO & CFO Upload** (required)

CEO Certifications0001.pdf (48.35 K)

**Need Support?**

HOME ABOUT QUANTUM GRANT CENTER PUBLICATIONS NEWS MEDIA CENTER PRESIDENT'S BLOG

**Quantum Foundation**  
**Certifications of Grantee CEO & CFO Form**

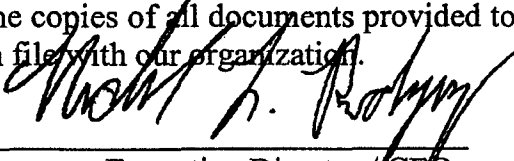
In submitting this proposal to the Quantum Foundation  
Commission

Palm Beach County Criminal Justice

(Grantee Name)

certifies that:

1. There are no activities that would jeopardize the tax exempt status of the organization.
2. The Financial Statements and Form 990 for the year ending 2009 do not contain any false or misstatements of fact or omissions regarding the financial condition, results of operations, and cash flow of the organization.
3. There are no significant deficiencies in the design or operation of internal controls which could adversely affect our ability to record, process, summarize and report financial data, and our auditors have reported that there are no materials weaknesses in internal controls.
4. We have no knowledge of any fraud, embezzlement, suspected fraud or suspected embezzlement affecting our organization.
5. All required filings with tax authorities are up-to-date.
6. We are in compliance with federal, state, and local laws and all requirements of contractual, donor and grant agreements, including donor restrictions.
7. The budget included in the application is a reasonable estimate of the anticipated expenditures for the activities proposed, and any unspent funds will be returned to Quantum Foundation.
8. No litigation is threatened or pending which could impair the organization's ability to fulfill the provisions of this grant.
9. No adverse action is pending or threatened by any regulatory, licensing, or oversight agency which could impair the organization's ability to fulfill the provisions of this grant.
10. There has been no change in the Board of Directors, officers or key employees since the fiscal year end of the organization.
11. The organization is in compliance with all bank or bond financing covenants, if applicable.
12. The copies of all documents provided to Quantum are true and correct copies of the originals on file with our organization.

  
\_\_\_\_\_  
Executive Director / CFO

\_\_\_\_\_  
Treasurer or CFO

Date: July 1, 2009

Date: \_\_\_\_\_

The Criminal Justice Commission is a part of Palm Beach County government and as such does not have assets and liabilities. The attached budget describes the current budget, revenue, and obligations by category.

**CRIMINAL JUSTICE COMMISSION 2009 BUDGET INFORMATION**

CRIMINAL JUSTICE COMMISSION 2009 BUDGET INFORMATION														
PROPOSED BUDGET														
			AD VALOREM	Criminal Justice Reserves	1 MILLION RESERVE	(JAG) LLEBG 04 08	(JAG) LLEBG 05 09	(JAG) LLEBG 06-10 1506	(JAG) LLEBG 07-11 1502	BYRNE 2009 0001	DATF 1470	CPF 1500	PRIDE 0001	BUDGET TOTAL
	FUND		0001	0001	1507	1503	1505	1506	1502					
<b>REVENUE</b>														
Federal Grant									\$94,810	\$186,306				\$281,116
Interest					\$60,000	\$0	\$0	\$0			\$25,000	\$30,000		\$115,000
Fines & Forfeitures											\$252,869	\$321,311		\$574,180
BCC Funding (Reserves)				\$1,900,000	\$788,859									\$2,688,859
Est. Bal Brought Fwd					\$161,141	\$0	\$0				\$255,146	\$799,306		\$1,215,592
Ad Valorem Funding			\$617,881											\$617,881
Reimbursed Expense													\$5,000	\$5,000
Statutory Reserves											-\$12,643	-\$16,066		-\$28,709
<b>Total Revenue</b>			<b>\$617,881</b>	<b>\$1,900,000</b>	<b>\$1,010,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$94,810</b>	<b>\$186,306</b>	<b>\$520,371</b>	<b>\$1,134,551</b>	<b>\$5,000</b>	<b>\$5,468,919</b>
<b>EXPENDITURE</b>														
	F/D/U	Projected Expense FY2008												
CJC Budget (5 positions & exp)	0001-767-7607	\$563,511	\$528,329										\$5,000	\$533,329
Youth Violence Prev (Coord & exp)	0001-767-7678	\$95,629	\$89,552											\$89,552
Crime Prevention Project Specialist	1500-767-7678	\$88,182										\$78,954		\$78,954
Crime Analysis	0001-762-7662	\$67,336										\$65,001		\$65,001
VPT/ISS	0001-490-7647	\$170,000			\$161,500							\$0		\$161,500
CJSC (WPB) - Coordinator	0001-762-7641	\$20,878			\$99,936									\$99,936
CJSC(WPB) - expenses and treatment	0001-762-7641	\$463,918			\$0					\$0	\$127,000	\$326,651		\$453,651
CJSC (WG) - ct reporter/treatment	0001-762-7679	\$75,000			\$0						\$61,000			\$61,000
CJSC (WG) - receptionist (CPF)	0001-762-7679	\$46,000												
LEPC/Criminal Justice Analysis	0001-762-7640	\$229,222			\$217,758									\$217,758
CJ Program Development Specialist	0001-762-7660	\$87,018			\$0							\$82,620		\$82,620
COMBAT (4 SAO positions)	1505-762-7670	\$15,000						\$0						\$0
COMBAT	1503-762-7675	\$20,000				\$0								\$0
COMBAT	0001-762-7670	\$0								\$180,000				\$180,000
COMBAT	1506-762-7676	\$205,000							\$60,000					\$60,000
Re-Entry	1506-820-7669-9000	\$0							\$34,810					\$34,810
Re-Entry (2 PubDef positions)	1506-820-7676-9062	\$82,303										\$37,493		\$37,493
Re-Entry	1505-820-7670-9062	\$0			\$10,000			\$0						\$10,000
Re-Entry	1507-820-7607-9062	\$15,197			\$0							\$15,197		\$15,197
Re-Entry - ID Pilot Program	1500	\$7,000										\$7,000		\$7,000
Drug Court (treatment)	0001-660-5240-3129	\$38,471								\$6,306				\$6,306
Drug Court (treatment)	0001-660-5240-8090	\$200,051									\$200,051			\$200,051
Drug Court (reception)	0001-660-5240-8249	\$35,000			\$35,000									\$35,000
Juvenile Drug Court	1470	\$39,636									\$79,272			\$79,272
RB Civil Drug Court (YVP referrals)	1470-740-2014-8201	\$52,253									\$52,253			\$52,253
RB Civil Drug Court	1470-740-2014-8201	\$47,747			\$47,747						\$0			\$47,747
Family Restart (Riv Bch)	direct pmt from Grantor	\$16,500			\$16,500					\$0				\$16,500
Research & Planning Mgr.	1500-767-7607-various	\$86,166										\$94,566		\$94,566
Forensic Accounting (SAO)	0001-762-7677-8101	\$45,000			\$0									\$0
New Hope (Mangonia Park)	direct pmt from Grantor	\$0												\$0



Signature

Authority

Designation

Letter



**Criminal Justice Commission**  
301 North Olive Avenue, Suite 1001  
West Palm Beach, FL 33401-4705  
(561) 355-4943  
FAX: (561) 355-4941  
www.pbcgov.com/cjc

**Palm Beach County  
Board of County  
Commissioners**

Jeff Koons, Chairman

Burt Aaronson, Vice Chairman

Karen T. Marcus

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator**

Robert Weisman



*"An Equal Opportunity  
Affirmative Action Employer"*

printed on recycled paper

August 10, 2009

Ms. Stacey Amodio, Program Officer  
Quantum Foundation  
2701 Australian Avenue  
West Palm Beach FL 33407

Re: Grant Award for Project Ready - Signature Authority Designation

Dear Ms. Amodio:

I am writing to extend signature authority to Mr. Michael L. Rodriguez, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all related documents for the Quantum Grant for Project Ready. This authorization includes submitting the application electronically and the execution of all necessary forms and documents including the resulting grant agreement.

If you have any questions, please feel free to call me at (561) 355-2712.

Thank you for your cooperation and attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Weisman".

Robert Weisman  
County Administrator



Attachment 3

# Grant Award Letter And Information

BOARD OF TRUSTEES

Anthony J. McNicholas, III, Esq.  
*Chairman*

Stephen A. Levin  
*1st Vice Chairman*

William A. Meyer  
*2nd Vice Chairman*

Keith A. James, Esq.  
*Member at Large*

Jeannette M. Corbett  
*President Emeritus*



Q U A N T U M  
FOUNDATION

Advancing Health & Education

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Kerry A. Diaz, Esq.  
James P. Kintz  
Stephen C. Moore  
Donna A. Mulholland  
Richard M. Sussman  
Maria M. Vallejo, Ph.D.  
Marshall Falk, M.D.  
*Trustee Emeritus*  
Paul Gionfriddo  
*President*

July 29, 2009

Michael Rodriguez  
Palm Beach County Criminal Justice Commission  
301 N. Olive Avenue, Suite 1001  
West Palm Beach, FL 33401

*congratulations*  
*-S*

Re: Grant Award Letter for Project Ready  
ID: 3234515

**ORIGINAL**

Dear Mr. Rodriguez

Once again, congratulations on the approval of your request to the Quantum Foundation. As previously noted, this award is in the amount of \$56,375.00. The project has a start date of 09/01/09 and an end date of 09/01/10.

Before funding for this project can begin, please return one copy of this letter signed by an authorized officer of your organization. By signing and returning this letter, your organization agrees: (1) that the use of Quantum Foundation funds for the above referenced project is contingent on your acceptance of the Foundation's Conditions of Grant (see attached) and (2) your organization accepts the Foundation's standard Conditions of Grant and any applicable Special Conditions described therein.

We are pleased to be able to participate in this project and look forward to working with you toward achieving your objectives.

Sincerely,

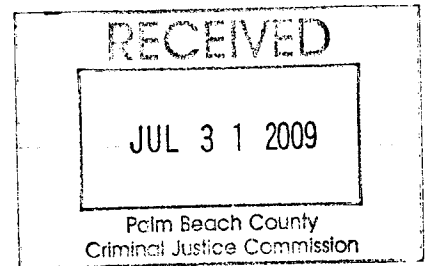
*Stacey Amedio*  
Stacey Amedio  
Program Officer

Signature of Authorized Officer:

*Chapman*

Title:

EXECUTIVE DIRECTOR



BOARD OF TRUSTEES  
Anthony J. McNicholas, III, Esq.  
*Chairman*

Stephen A. Levin  
*1st Vice Chairman*  
William A. Meyer  
*2nd Vice Chairman*  
Keith A. James, Esq.  
*Member at Large*  
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*President Emeritus*



Denis P. Coleman, Jr.  
Kerry A. Diaz, Esq.  
James P. Kintz  
Stephen C. Moore  
Donna A. Mulholland  
Richard M. Sussman  
Maria M. Vallejo, Ph.D.  
Marshall Falk, M.D.  
*Trustee Emeritus*  
Paul Gionfriddo  
*President*

July 29, 2009

Michael Rodriguez  
Palm Beach County Criminal Justice Commission  
301 N. Olive Avenue, Suite 1001  
West Palm Beach, FL 33401

**FILE COPY**

Re: Grant Award Letter for Project Ready  
ID: 3234515

Dear Mr. Rodriguez

Once again, congratulations on the approval of your request to the Quantum Foundation. As previously noted, this award is in the amount of \$56,375.00. The project has a start date of 09/01/09 and an end date of 09/01/10.

Before funding for this project can begin, please return one copy of this letter signed by an authorized officer of your organization. By signing and returning this letter, your organization agrees: (1) that the use of Quantum Foundation funds for the above referenced project is contingent on your acceptance of the Foundation's Conditions of Grant (see attached) and (2) your organization accepts the Foundation's standard Conditions of Grant and any applicable Special Conditions described therein.

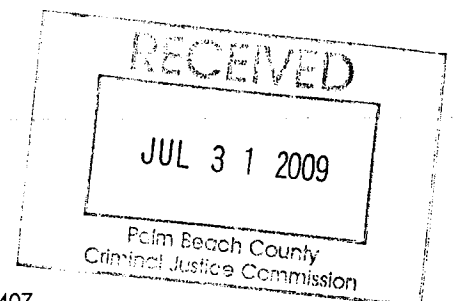
We are pleased to be able to participate in this project and look forward to working with you toward achieving your objectives.

Sincerely,

Stacey Amodio  
Program Officer

Signature of Authorized Officer: \_\_\_\_\_

Title: \_\_\_\_\_



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## Communications Briefing for Project Directors

We encourage you and all of our project directors to announce your grant(s) through news media reaching the general public as well as appropriate groups in health and education sectors. This helps keep reporters, journalists, and the public apprised of developments in health, health care, educational programming; the role of philanthropy in these sectors; and the work of Quantum Foundation grantees.

Such announcements also contribute to the Foundation's efforts to be publicly accountable. The flow of information from grant-supported activities after the announcement can be even more vital. Often the effectiveness of a grant is markedly enhanced and even defined by communication of what accomplishments will be or are being made with the grant dollars.

However, any announcement about your grant award should be reviewed by the Communication Office well in advance of its distribution.

Please send a written copy of draft news release(s) to the attention of Toni May, Community Relations Director, either by fax (561-832-5794) or e-mail (tmay@quantumfnd.org). Please include your grant ID number and allow three working days for staff to review your release and reply. Releases cannot be reviewed over the phone.

This holds for announcements of the grant award as well as for announcements of research results and other lessons learned in projects funded by Quantum.

If you have received some press coverage you would like to share, please send your media clips. If your project is referenced in a journal publication, please send a copy of the article as well. We often publish summaries and articles published by our grantees on our website [www.quantumfnd.org](http://www.quantumfnd.org).

Also, please notify Toni May of any press conferences or briefings involving the announcement of the grant or subsequent activities at least five working days prior to the event. You do not need clearance from the Foundation for interviews with reporters or journalists, or for publications and audiovisuals that you may produce about your grant-supported activities. We would, however, appreciate your sending us copies of these documents and adding us to your mailing list. Also, please send us any pictures or video links to your events so that we may include them on our website.

Since we routinely promote Foundation initiatives in the media, we may refer reporters to you for comment. If you need advice or information in order to meet these requests, please contact Toni May by phone (561-832-7497) or by e-mail (tmay@quantumfnd.org).

## Background Information:

2701 North Australian Avenue, West Palm Beach, Florida 33407

Tel: 561. 832. 7497 \ Fax: 561. 832. 5794 \ 1. 800. 320. 6016 \ [www.quantumfnd.org](http://www.quantumfnd.org)

In news releases you may want to describe the Foundation's activities. We suggest you use the following paragraph:

The Quantum Foundation is a perpetual grantmaking organization. The private foundation grants funds to approved charitable and certain governmental entities serving Palm Beach County, Florida.

The Foundation is dedicated to promoting a healthier population, improving access to care for uninsured and underinsured county residents, facilitating development of a coordinated and collaborative health care delivery system, increasing the number of health care professionals training and serving the County, improving sciences competency among primary and secondary school students, and improving the quality of life from the neighborhood level up by attacking root causes of public health problems.

The mission of the Quantum Foundation is to advance health, education, and community betterment for the residents of Palm Beach County.

#### Quantum's Logo:

1. If you display the Quantum Foundation logo on your web site, you must have an active link to our website, [www.quantumfnd.org](http://www.quantumfnd.org).
2. The Quantum Foundation logo should never be smaller than 84 pixels high, or at a color depth of less the 32 colors (specific to the web site).
3. You may not alter this logo in any manner, including size, color, or elements.
4. You cannot display the Quantum Foundation logo in a manner that implies sponsorship or endorsement by the Quantum Foundation without written approval.
5. The logo must appear by itself, with a minimum of 40 pixels between each side of the logo and other graphics or text.
6. These policies do not grant a license or any other right to the Quantum Foundation logo or trademark.
7. The Quantum Foundation logo color is Pantone 554.
8. These usage requirements are intended to assist us in managing the foundation's visual brand identity. If your intended use of our logo will not meet these requirements, please contact Toni May by phone (561-832-7497) or by e-mail ([tmay@quantumfnd.org](mailto:tmay@quantumfnd.org)).

#### Photos:

Photos submitted to the Foundation for use in publications or press releases must be 5 x 7 color with glossy finish. If digital photos are submitted, they must be 5 x 7 high resolution @ 300 dpi.

#### Foundation Communications:

Quantum offers several services to support the communications efforts of our grantees. For example,

1. The Foundation publishes an annual report that features grantees. You may be asked to provide information for a feature article on your grant.

2. The Foundation maintains a web site on which it posts background information, guidelines, special reports, press releases, media kits, photos and other timely information. We will feature a grantee every month with a video story. Please e-mail Toni May ([tmay@quantumfnd.org](mailto:tmay@quantumfnd.org)) any video links and/or photos you may have of your Quantum-funded project.

3. The Foundation may place grantees' news releases on a statewide or nationwide wire service at no cost to the grantee.

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Q U A N T U M  
FOUNDATION

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*President*

CONDITIONS OF GRANT

Following are the conditions applying to grants made by The Quantum Foundation ("the Foundation"). You should read these conditions carefully prior to signing this form. Your signature on the Grant Award Letter constitutes your acceptance in full of all conditions contained herein. To induce the Foundation to make the grant requested hereby, the entity requesting support from the Foundation ("the grantee") accepts and agrees to comply with the following conditions in the event that such grant is awarded. As used throughout this form, the term "grant" shall include the income, if any, arising there from unless the context otherwise requires.

1. PURPOSE AND ADMINISTRATION.

The grant shall be used exclusively for the purposes specified in the grantee's proposal submitted on 07/01/09 and related documents, all as approved by the Foundation. The grantee will directly administer the project or program being supported by the grant and agrees that no grant funds shall be disbursed to any organization or entity, whether or not formed by the grantee, other than as specifically set forth in the preceding paragraph.

2. USE OF GRANT FUNDS.

A. Except for a general operating support grant, no part of the grant shall be used to carry on propaganda or otherwise attempt to influence legislation [within the meaning of Section 4945(d)(1) of the Internal Revenue Code].

B. No part of the grant shall be used to attempt to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive [within the meaning of Section 4945(d)(2) of the Internal Revenue Code].

C. No part of the grant shall be used to provide a grant to an individual for travel, study, or similar purpose without complying with the requirements of Section 4945(g) of the Internal Revenue Code as if the grant were made by the Foundation and without prior written approval of the Foundation. Payments of salaries, other compensation, or expense reimbursement to employee of the grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions.

D. No part of the grant shall be used for a grant to another organization without complying with the requirements of Section 4945(d)(4), and, if applicable, Section 4945(h) of the Internal Revenue Code as if the grant were made by the Foundation and without prior written approval of the Foundation.

E. No part of the grant shall be used for purposes other than religious, charitable, scientific, literacy, or educational purposes or the prevention of cruelty to children [within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code].

F. The grantee shall, within fifteen (15) days of a request by the Foundation to do so, repay any portion of the grant which for any reason is not used exclusively for the purposes of the grant. The grantee shall repay to the Foundation any portion of the grant which is not used exclusively for the purposes described in Section 1 hereof within the time specified in the grantee's proposal or within any approved extension of said time period, said repayment to be made within fifteen (15) days after such specified time or such extension. If the Foundation terminates the grant pursuant to Section 9 hereof, the grantee shall repay, within the lesser of thirty (30) days after a written request by the Foundation, or by the date specified in the written request by the Foundation, (i) all grant funds unexpended as of the effective date of termination, (ii) all grant funds expended as of the effective date of

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termination for any purpose other than those exclusively for the purposes of the grant, and (iii) all grant funds expended for any purposes or items allocable to the period of time subsequent to the effective date of termination. In the event that any portion of the grant is used for purposes other than those described in Section 170(c)(2)(B) of the Internal Revenue Code, grantee shall repay to the Foundation that portion of the grant as well as any additional amount in excess of such portion necessary to effect a correction under Section 4945 of the Internal Revenue Code. In the event grantee does not comply with the provisions of this Section 2.F., grantee agrees that such breach would irreparably injure the Foundation and leave the Foundation with an inadequate remedy at law and grantee further agrees, that if legal proceedings should have to be brought by the Foundation against grantee to enforce any portion of this Section 2.F. the Foundation shall be entitled to preliminary injunctive relief requiring grantee to place into the registry of the court any funds at issue until resolution of the issue (whether by court decision or mutual agreement of grantee and the Foundation) and grantee further agrees that with respect to such relief, a bond furnished by the Foundation (or deposit of funds in the registry of the court) in the amount of \$500 shall be deemed adequate compliance with any requirement for a bond in connection with relief sought by the Foundation. Nothing in this Section 2.F. shall be construed as prohibiting the Foundation from pursuing any other legal or equitable remedies available to it for the breach or threatened breach of these Conditions of Grant. Any litigation arising out of or in connection with the grant shall be governed, interpreted and construed in accordance with the laws of the State of Florida. Any litigation arising out of or in connection with the grant shall be had only in the state or federal courts of Palm Beach County, Florida, and in any such litigation where the Foundation seeks to recover funds due it pursuant to this Section 2.F., the Foundation shall be entitled to all costs and expenses of such litigation including, but not limited to, attorneys' fees at the trial, appellate and post-judgment level proceedings.

### 3. BUDGET.

Expenditures of the grant funds must adhere to the specific line items in the grantee's approved grant budget. Transfers among line items (increases and decreases) must be requested in writing and approved by the Foundation.

### 4. ACCOUNTING AND AUDIT.

Funds provided by the Foundation, together with any interest thereon, shall be accounted for separately in the grantee's records and books of account. A systematic accounting record shall be kept by the grantee of the receipt and disbursement of funds and expenditures incurred under the terms of the grant, and the substantiating documents such as bills, invoices, canceled checks, and receipts shall be retained in the grantee's files for a period of not less than four (4) years after expiration of the grant period or, if an audit has been initiated and audit findings have not been resolved at the end of such four year period, the records shall be retained until resolution of all audit findings. The grantee agrees promptly to furnish the Foundation with copies of such documents upon the Foundation's request. The grantee agrees to make its books and records available to the Foundation at reasonable times. The Foundation, at its expense, may audit or have audited the books and records of the grantee insofar as they relate to the disposition of the funds granted by the Foundation, and the grantee shall provide all necessary assistance in connection therewith. The Foundation may request upon completion of the project a Financial and Compliance Audit (the "Audit"), complete with Management Letter and /or a Form 990, within one hundred twenty (120) days of grantee's fiscal year-end. In the event that grantee's fiscal year-end occurs prior to completion of the project, the Foundation may request an Audit and accompany Management Letter and / or Form 990 for each of the grantee's fiscal years occurring during the term of this grant.

### 5. REPORTS.

Narrative and financial reports shall be furnished by the grantee to the Foundation for each budget period of the grant and upon expiration, repayment (pursuant to Section 2F hereof), or termination of the grant (pursuant to Section 9 hereof). Such reports shall be furnished to the Foundation within a reasonable period of time, not to



exceed thirty (30) days after the close of the period for which such reports are made. The narrative report shall include a report on the progress made by the grantee towards achieving the grant purposes and any problems or obstacles encountered in the effort to achieve the grant purposes. The financial report shall show actual expenditures reported as of the date of the report against the approved line item budget. Such reports shall be retained in the grantee's files for a period of not less than four (4) years after expiration of the grant period. The Foundation may, at its expense, monitor and conduct an evaluation of operations under the grant, which may include visits by representatives of the Foundation to observe the grantee's program procedures and operators and to discuss the program with the grantee's personnel.

#### 6. COPYRIGHT AND FOUNDATION USE OF DATA.

All copyright interests in materials produced as a result of this grant are owned by the grantee. The grantee hereby grants to the Foundation a nonexclusive, irrevocable, perpetual, royalty-free license to reproduce, publish, copy, alter, or otherwise use and to license others to use any and all such materials, including any and all data collected in connection with the grant in any and all forms in which said data are fixed.

#### 7. PUBLIC REPORTING.

The Foundation will report this grant, if made, as it deems appropriate. The Foundation may issue press releases on individual grants, and, should the Foundation elect to do so, it would discuss the press release with the grantee in advance of dissemination. The grantee may issue its own press announcement but shall obtain in writing prior approval of the announcement from the Foundation before distribution. In addition, the grantee will be asked to review and approve a Program Summary briefly describing the grantee's activity which will be used by the Foundation to respond to inquiries and for other public information purposes. The grantee's approval shall not be unreasonably withheld. The grantee shall send to the Foundation's Communication Staff copies of all papers, manuscripts, and other information materials which it produces that are related to the project supported by the Foundation. Grantee shall acknowledge, to the extent feasible and appropriate, the Foundation's funding of the project in all annual reports, publications, bulletins, and public relations activities of the Grantee. In all public statements concerning the Foundation - press releases, annual reports, or other announcements - the grantee is specifically requested to refer to the Foundation by its full name: The Quantum Foundation, Inc. Where the project consists, in whole or in part, of the construction or renovation of a physical structure, the grantee shall erect a permanent sign, approved by the Foundation, in a prominent location at the completed project which shall indicate that the Foundation contributed funds for the project. The wording of the sign required hereunder shall be approved by the Foundation before construction and installation of said sign. Additionally, the Foundation will be entitled, at its sole option, to exclusive naming opportunities with respect to the project funded by the Foundation.

#### 8. GRANTEE TAX STATUS.

Grantee warrants and represents that it is one of the following: (a) a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), and is not a private foundation as defined in Section 509(a) of the Code, (b) a governmental unit referred to in Section 170(c)(1) of the Code, or (c) a college or university that is an agency or instrumentality of a government or political subdivision of a government, or owned or operated by the same, within the meaning of Section 511(a)(2)(B) of the Code. If grantee is a Section 501(c)(3) organization described in (a), Grantee has provided the Foundation with a copy of IRS determination letter(s) evidencing its status as an eligible grantee and Grantee warrants and represents that such determination letter(s) are currently in full force and effect. Regardless of Grantee's current tax status, Grantee will notify the Foundation immediately of any actual or proposed change in tax status.

#### 9. GRANT TERMINATION.

In the event of the occurrence of any of the following conditions, the Foundation shall have no obligation to make

further payments under the grant and such events shall serve as grounds for the Foundation, at its option, to terminate the grant in which case the provisions of Section 2.F. shall apply: (i) any use by the grantee of grant proceeds for any purpose other than those specified in Section 170(c)(2)(B) of the Internal Revenue Code; (ii) the grantee ceases to be exempt from federal income taxation as an organization described in Section 501(c)(3) of the Internal Revenue Code; (iii) the grantee's status as not a private foundation under Section 509(a), its status as an exempt operating foundation under Section 4940(d)(2), or its status as a Section 170(c)(1) or Section 511(a)(2)(B) organization is materially altered; or (iv) in the Foundation's sole and absolute judgment, the grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purpose of the grant, or fails to comply with any of the conditions hereof. If the grant is terminated prior to the scheduled completion date, the grantee shall, upon request by the Foundation, provide to the foundation a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of the termination.

#### 10. LIMITATIONS AND CHANGES.

It is expressly understood that the Foundation by making this grant has no obligation to provide other or additional support to the grantee for purposes of this project or any other purposes. Any changes, additions, or deletions to the conditions of the grant must be made in writing only and must be jointly approved by the Foundation and the grantee.

#### 11. NO ASSIGNMENT.

The grant may not be assigned or subcontracted to any other party by the grantee without the prior written approval of the Foundation.

#### 12. NO JOINT VENTURE.

The grantee is performing services and duties with respect to the project as an independent contractor and not as an employee, agent, partner of, or joint venturer with the Foundation. The grantee provides, that as between the grantee and the Foundation, grantee is solely responsible for operation and management of the project funded hereunder and that the Foundation has not and will not be involved in any way in such operation and management. Grantee agrees to indemnify and hold harmless the Foundation from liability on account of any injuries, damages, actions, causes of actions, claims, suits, judgments, and costs, including court costs and attorneys' fees, (at the trial, appellate, post-judgment or bankruptcy procedure level) as a result of services performed or not performed, or any negligent act by the grantee arising out of or related to the project, the Foundation's funding of said project, or any action arising out of or related to this document.

#### 13. SPECIAL CONDITIONS.

The grantee accepts and agrees to comply with the following Special Conditions (if no Special Conditions are Imposed, so state):

N/A

09-

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

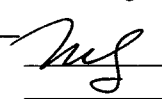
FUND 1509 - Quantum Fndn Neighborh. Init.

BGEX 767-082009\*2257  
BGRV 767-082009\*767

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 8/19/09	REMAINING BALANCE
<b>REVENUES</b>								
Criminal Justice Mental Health Substance Abuse								
762-7641-3129	Federal Grant Other - Public Safety	0	0	56,375		56,375		
<b>TOTAL REVENUES</b>		<u>0</u>	<u>0</u>	<u>56,375</u>	<u>0</u>	<u>56,375</u>		
<b>EXPENDITURES</b>								
Criminal Justice Mental Health Substance Abuse								
762-7641-3401	Other Contractual Services	0	0	56,375		56,375		
<b>TOTAL EXPENDITURES</b>		<u>0</u>	<u>0</u>	<u>56,375</u>	<u>0</u>	<u>56,375</u>		

Criminal Justice Commission  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures	Date
	8/20/09
_____	_____
_____	_____

By Board of County Commissioners  
At Meeting of 9/01/09

Deputy Clerk to the  
Board of County Commissioners