

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 15, 2009 [x] Consent [] Regular
[] Ordinance [] Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$10,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO) to provide funding to the Gulf Stream Council of Boy Scouts of America, Inc.


Summary: Florida Statute 932.7055 requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2009 estimated donation requirement is \$160,462. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETf balance is \$1,783,661. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,773,661. The year-to-date transfer for all donations after approval of this item is \$898,594. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (DW)


ORGANIZATION	AMOUNT
Gulf Stream Council of Boy Scouts of America, Inc.	\$10,000
Total Amount of Donations	\$10,000

Background and Justification: The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

Attachments:

1. Budget Transfer
2. LETf Donation Application

RECOMMENDED BY:  _____ DATE 8/27/09

APPROVED BY:  _____ DATE 9/8/09

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures					
Operating Costs	\$10,000				
External Revenues	(\$10,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X


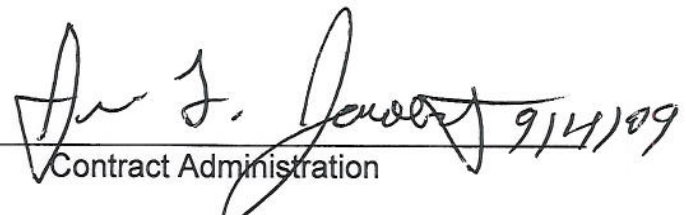
Budget Account No.: Fund _____ Agency _____ Org _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

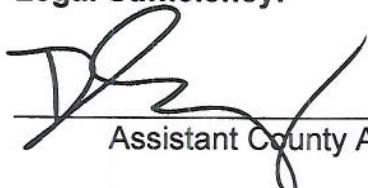
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 _____ OFMB	 _____ Contract Administration
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Handwritten notes: 9/2/09, 9/13/09, CN 9/1/09

B. Legal Sufficiency:



 Assistant County Attorney

Handwritten date: 9/8/09

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT. NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Expenditures								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	888,594	10,000	\$0	\$898,594		
<u>Reserves - New Projects</u>								
160-9900-9908	Reserves - New Projects	1,276,415	1,783,661	0	10,000	1,773,661		
	TOTAL FUND			\$10,000	\$10,000			

Palm Beach County Sheriff's Office

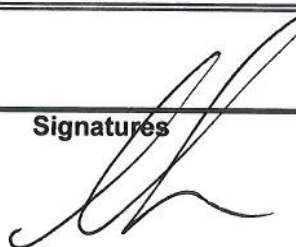
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date



8/21/09

By Board of County Commissioners
At Meeting of September 15, 2009

Deputy Clerk to the
Board of County Commissioners



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

1. **Legal name of Organization:** Gulf Stream Council, Inc., Learning for Life

Exploring Program

NAME

2. **Address:**

8335 N. Military Trail, Ste. 100

STREET ADDRESS

Palm Beach Gardens, FL 33410

CITY, STATE, ZIP

3. **Executive Director:**

Jeff Isaac, CEO

NAME

x 

SIGNATURE

(561) 694-8585

TELEPHONE NUMBER

Jeff.Isaac@scouting.org

E-MAIL ADDRESS

FEID #: 59-0624407

4. **Fiscal Agent:**

Same as above

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

5. **Date:**

November 17, 2008

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Gulf Stream Council, Inc. Learning for Life

LETf Funding Request (MUST match total on Financial Application): \$10,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose: The mission of Learning for Life is to enable young people to become responsible individuals by teaching positive character traits, career development, leadership and life skills so they can make ethical choices and achieve their full potential.

3. Provide a brief summary of program's activities/services to be funded: Exploring is Learning for Life's worksite based career education program for high school aged youth. The Gulf Stream Council seeks funding for three activities that provide added programming for over 300 youth participating in 17 Explorer posts sponsored by law enforcement agencies in the Council's service area. Those activities are: 1) The Law Enforcement Challenge, a competitive event allowing youth to demonstrate career skills learned in Exploring; 2) the Law Enforcement Recognition Banquet, an opportunity to publicly recognize exemplary youth, adult leaders and chartered partners; and 3) the Law Enforcement Explorer Academy, a one-week residential program giving Explorers an opportunity to learn about law enforcement in a disciplined environment similar to a police recruit training academy. These activities provide low cost, supplemental programming for Law Enforcement Exploring posts that further exposes participants to career opportunities, character development, leadership experience, life skills training and citizenship.

4. What results are you committed to achieving? 1) 100 Explorers will participate in the Law Enforcement Challenge; 2) 250 Explorers, agency representatives and parents will participate in the Law Enforcement Exploring Recognition Banquet; 3) 100 Explorers will participate in the Law Exploring Academy; 4) 90% of Law Enforcement Exploring posts will renew their charters by December 31, 2009.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: 01 / 01 / 2009 To: 12 / 31 / 2010

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$ 38,800	\$ 0	%
2.	Employee Benefits/Payroll Taxes	\$ 10,660	\$ 0	%
3.	Professional Fees	\$ 0	\$ 0	%
4.	Occupancy/Utilities	\$ 5,850	\$ 2,000	34%
5.	Telephone	\$ 1,000	\$ 0	%
6.	Postage/Shipping	\$ 1,000	\$ 0	%
7.	Printing & Publications	\$ 1,660	\$ 0	%
8.	Supplies	\$ 21,610	\$ 8,000	37%
9.	Travel	\$ 6,000	\$ 0	%
10.	Meetings	\$ 100	\$ 0	%
11.	Miscellaneous Expenses	\$ 0	\$ 0	%
	Total Expenses	\$ 86,680	\$ 10,000	12%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): _____

Professional Fees (list vendor and type of service provided): _____

Occupancy/Utilities (list utilities): _____

Tanah Keeta Scout Reservation usage fees. \$2,000.00
Collected by the Gulf Stream Council to offset maintenance costs of facilities and equipment used by the
Law Enforcement Explorer Academy held at Tanah Keeta Scout Reservation. Includes usage fees for
cabins, dormitories, dining hall, health lodge, swimming pool, COPE course and shooting ranges.

Telephone (provide telephone numbers): _____

Printing & Publications (list type of material): _____



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): _____

Awards for Law Enforcement Challenge (trophies, medals, etc.)	\$400.00
Uniform T-shirts for Law Enforcement Explorer Summer Academy	\$600.00
Food for Law Enforcement Summer Academy (Three meals per day for six days for 130 Explorers and adult leaders) and to offset the LE Officer and Explorer of the Year banquet.	\$7,000.00

Travel (individuals traveling, destination and purpose): _____

Meetings (attendees, purpose, items needed for meeting): _____

Miscellaneous Expense (specify items): _____



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Jeff Isaac
Name (please print)

Chief Executive Officer
Title (please print)

[Signature]
Signature

11/17/08
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 17th day of November, 2008 by Jeff Isaac (name of individual) as Senior Executive / CEO (title) of Gulf Stream Council (name of organization/ agency), who is personally known to me or who produced _____ as identification.

[Signature]
Notary Public

My Commission Expires: 2/2/09

