

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: September 15, 2009 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Head Start/Early Head Start & Children's Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the Chairman's signature on a Head Start Expansion Grant Application to the U.S. Department of Health and Human Services (HHS), Administration for Children and Families, for the period of October 1, 2009 through September 30, 2010, in the amount of 1,504,599.


Summary: The Department of Health and Human Services, Administration for Children and Families (HHS) has announced the availability of the Head Start Expansion grant. These funds will be used to serve an additional 154 preschoolers and their families. This will extend services to homeless and immigrant groups. The emergency signature process was used because there was insufficient time to submit the item through the regular agenda process. The total amount of the request for a 12-month period, including startup expenses is \$1,203,679 (Federal) and \$300,920 (Non-Federal); \$98,473 of Non-Federal match will be provided as In-Kind from Children's Services Council and Cooperative Extension and the balance from present County Overmatch. No new County funds are required. (Head Start) Countywide (TKF).

Background and Justification: The Department of Health and Human Services informed Head Start and Early Head Start grantees of the opportunity to apply for additional funding for Head Start expansion, and issued instructions for its intended use. This grant will allow the program to expand services to additional children and families and meet the need of underserved communities.

Attachments

1. Memorandum Ratifying Chair's Signature
2. Application signed by Chairman John F. Koons

Recommended by: Chell Wick 8/3/09
Department Director Date

Approved By:  11/9/09
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs	1,504,599				
External Revenue	(1,203,679)				
Program Income (County)					
In-Kind Match (External)	(98,473)				
NET FISCAL IMPACT	202,447				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Proposed Budget: Yes ___ No X
 Budget Account No. : Fund ___ Dept. 1 Unit ___ Object ___
 Program Code: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The budget will be amended after the Department receives the financial award letter. Required County match is available in FY2010 Proposed budget.

C. Departmental Fiscal Review: *Tasuna Malhotra*

III. REVIEW COMMENTS


A. QFMB Fiscal and/or Contract Administration Comments:

The in-kind services that are being provided by Cooperative Extension
 is primarily staff time for curriculum planning and training of
 head state staff.

MO 6/10/09
 VA 6/9/09
 6/10/09
 6/10/09
 pm 6/8/09

Contract Development & Control
 6 June 9/11/09

B. Legal Sufficiency:

 9/14/09
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.