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Agenda Item #: 3E-18

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 15, 2009 Department	[X] []	Consent Ordinance	[ [	} ]	Regular Public Hearing
Submitted By: Community Services					
Submitted For: Head Start/Early Head	d Start 8	Children's Serv	ices		

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to ratify:** The Chairman's signature on an Early Head Start Expansion Grant application to the U.S. Department of Health and Human Services (HHS), Administration for Children and Families, for the period of October 1, 2009, through September 30, 2010 in the amount of \$1,859,016.

**Summary:** The Department of Health and Human Services, Administration for Children and Families (HHS) has announced the availability of the Early Head Start Expansion grant. These funds will be used to serve an additional 15 pregnant women and 76 infants and toddlers. The emergency signature process was used because there was insufficient time to submit the item through the regular agenda process. The total amount of the request for a 12-month period, including startup expenses is \$1,487,213 (Federal) and \$371,803 (local). Local funding includes \$41,762 In-Kind from Children's Services Council, \$8,473 from Cooperative Extension, and \$321,568 from the County. Required County match will be satisfied from expansion cost of the West Palm Beach Center. No new County funds are required. (Head Start) <u>Countywide</u> (TKF).

**Background and Justification:** The Department of Health and Human Services informed Head Start and Early Head Start grantees of the opportunity to apply for additional funding for Early Head Start expansion, and issued instructions for its intended use. This grant will allow the program to expand, allowing the program to continue to provide excellent services to additional children and families.

#### Attachments

Memorandum Ratifying Chair's Signature
Application signed by Chairman John F. Koons

L/ **Recommended by: Department Director** Approved By: Assistant County Administrator

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs External Revenue Program Income (County) In-Kind Match (External)	2010	2011	2012	2013	2014
	<u>1,859,016</u> (1,487,213)		·		
	(50,235)			<b>M</b> ati	
NET FISCAL IMPACT	<u>321,568</u>				<u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included In Proposed Budget Account No. : Fund		Yes UnitOb	No <u>X</u> ject		

# B. Recommended Sources of Funds/Summary of Fiscal Impact:

The budget will be amended after Department receives the financial award letter. Required County match will be through expansion cost of the West Palm Beach Center.

## C. Departmental Fiscal Review:

Tanuna Malhoti

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments: The in-kind Services that are being provided by Corporative Fifension are primarily staff time for curriculum planning and training of Karly Heidsbart staff-M (Giloolor NP (Giloolor NP (Giloolor A (Gil

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.