Agenda Item #:

3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 15, 200	(X) Consent () Regular () Ordinance () Public Hearing
Department	() Ordinance () Fublic flearing
Submitted By:	ommunity Services
[·] Submitted For:	livision of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 001 to Standard Agreement No. IA009-9500 (R2009-0405) for the Older Americans Act (OAA) Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. for the period January 1, 2009, through December 31, 2009, increasing the agreement amount by \$143,390, for a new total not-to-exceed amount of \$2,068,207, for various supportive services to seniors.

Summary: This amendment will increase C2 Home Delivered Meals by \$143,390 and required County funds by \$15,932. County funds are currently in the budget. In the area south of Hypoluxo Road, Mae Volen Senior Center Inc. currently provide OAA services under a similar grant from the AAA. (DOSS) <u>Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road</u> (TKF)

Background and Justification: The OAA grant is federally funded on a calendar year basis and the primary emphasis is on the delivery of services to low income minorities, socially isolated elders, and those with functional impairments for in-home services. The program provides the framework for a partnership among the different levels of government and the public and private sector with a common objective, improving the quality of life for all older Americans by helping them to remain independent and productive.

Attachments:

Amendment No. 001

Recommended by: **Department Director Approved By:** Assistant County Administrator Date

II. FISCAL ANALYSIS IMPACT

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures Operating Costs External Revenue Program Income (County) In-Kind Match (County)	<u>98,780</u> (88,902)	<u>60,542</u> (54,488)			
NET FISCAL IMPACT	9,878	6,054			
# ADDITIONAL FTE POSITIONS (Cumulative)		-0-	<u></u>		
Is Item Included in Curren Budget Account No.: Fur Pro	0	Dept <u>144</u>	<u>X</u> No Unit <u>1459</u>	_ Obj. <u>Var.</u>	

B. Recommended Sources of Funds/Summary of Fiscal Impact: Federal funds through the Department of Elder Affairs and County funds. No additional funding is required for FY2009. Required funding is available in proposed FY2010 budget.

Departmental Fiscal Review:

Jarunel Malhoba

III. REVIEW COMMENTS

Α.

OFMB Fiscal and/or Contract Administration Comments:

10104 OFM Stato9

B. Legal Sufficiency:

Assistant County Attor

Administra ontract nes9/11/09 1.5

This amendment complies with our review requirements.

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

AMENDMENT 001

Agreement No. IA009-9500

THIS AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency" and the Palm Beach County Board of Commissioners, hereinafter referred to as the "Provider", amends Agreement Number <u>IA009-9500</u>.

The purpose of this amendment is to increase the C2 total funding amount by <u>\$143,390.00</u>.

1. Section I. A, is hereby amended to read:

A. Agreement Amount:

The Agency will pay the Provider for services according to the conditions of this agreement in an amount not to exceed <u>\$2,068,207.00</u>, subject to the availability of funds.

2. Section II. C., is hereby amended to read:

B. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the Provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Older Americans Act Title IIIB Support Services	2009	U.S Dept. of Health and Human Services	93.044	\$713,980.00
Older Americans Act Title IIIC1 Congregate Meals	2009	N	93.045	\$520,224.00
Older Americans Act Title IIIC2 Home Delivered Meals	2009	N	93.045	\$670,851.00
Older Americans Act Title IIIE Services	2009	N	93.052	\$163,152.00
TOTAL FUNDS CONTAINED IN THIS AGREEMENT:				\$2,068,207.00

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

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This amendment and all its attachments are hereby made a part of the agreement.

AMENDMENT 001

Agreement No. IA009-9500

IN WITNESS THEREOF, the parties hereto have caused this 3 page agreement to be executed by their undersigned officials as duly authorized.

PROVIDER: PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida.

Area Agency on Aging Palm Beach/Treasure Coast, Inc.

SIGNED BY:_____

NAME: <u>John F. Koons, Chairman</u>

TITLE: <u>Chairman</u>

DATE: _____

BY: _______Sharon R. Bock, Clerk and Comptroller

DATE: _____

FEDERAL ID NUMBER: 59-6000785

FISCAL YEAR END DATE: _____

Approved as to form and legal sufficiency

Assistant County Attorney

Approved as to terms and conditions

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Department Director

SIGNED BY:	<u></u>	
NAME:		
TITLE:		

DATE: _____

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Attestation Statement

Agreement/Contract Number IA009-9500

Amendment Number <u>#001</u>

I, <u>John F. Koons, Chairman</u>, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between The Area Agency on Aging, Palm Beach/Treasure Coast, Inc. and the <u>Palm Beach County Board of County Commissioners.</u> The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement

Signature of Provider Representative

Date

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PSA: 9 County Name: Palm Beach County 1/1/2009 - 12/31/2009 Period: Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2009 REVISED DATE: REVISION NUMBER: , Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

* (Indicate all DOEA funding sources applicable to your agency)

Funding Source (X) Title III B

Form Revised July 18, 2003	(Service Reference)	(1)	(18)	(32)	(33)	(54)
DESCRIPTION	TOTAL SERVICES	Adult Day Care	Escort	In_Home Services (H,P,SA,R,C,C H,CHE)	Interpreter/T ranslating	Screening/A ssessment
1. Total Budgeted Cash Costs	1,058,767	286,877	47	681,986	167	89,690
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	1,058,767	286,877	47	681,986	167	89,690
2. Total Budgeted Units	58,375	15,216	3	41,253	3	1,900
2.(a) Total Cost Per Unit of Service	n/a	18.85	15.78	16.53	55.73	47.21
3. Less NSIP	0					
4. Less Cash Match	79,331	12,004	4	62,842	12	4,469
5. Less Inkind Match						
6. Less Program Income Used as Match						
Sub-Total Match:	79,331	12,004	4	62,842	12	4,469
7. Less Program Income	9,266	-	-	9,266	-	-
8. Less Other Non-Matching Cash & Co-payments	256,190	166,840	4	44,301	47	44,998
9. Adjusted Budgeted Costs	713,980	108,033	39	565,577	108	40,223
10. Adjusted Cost Per Unit of Service	n/a	7.10	12.98	13.71	35.97	21.17
12. Estimated Number of UNDUPLICATED Clients	n/a	21	1	400	2	300

PSA: 9 County Name: Palm Beach County 1/1/2009 - 12/31/2009 Period: Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2009 REVISED DATE: REVISION NUMBER: , Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

* (Indicate all DOEA funding sources applicable to your agency)

Funding Source (X) Title III C1

Form Revised July 18, 2003	(Service Reference)	(11)	(38)	(39)	(42)
DESCRIPTION	TOTAL	Congregate Meals C1	Nutrition Counseling	Nutrition Education	Outreach
1. Total Budgeted Cash Costs	1,031,178	990,773	120	16,525	23,759
1. (a) Add Inkind Cost					
1. (b) Total Budgeted Costs	1,031,178	990,773	120	16,525	23,75
2. Total Budgeted Units	157,851	156,579	3	506	76
2.(a) Total Cost Per Unit of Service	n/a	6.33	39.76	32.62	31.1
3. Less NSIP	96,092	96,092			
4. Less Cash Match	57,803	57,064	11	312	41
5. Less Inkind Match					
6. Less Program Income Used as Match					
Sub-Total Match:	57,803	57,064	11	312	41
7. Less Program Income	62,205	62,205	-	-	-
8. Less Other Non-Matching Cash & Co-payments	294,853	261,834	14	13,407	19,598
9. Adjusted Budgeted Costs	520,224	513,578	95	2,806	3,74
10. Adjusted Cost Per Unit of Service	n/a	3.28	31.56	5.54	4.9
12. Estimated Number of UNDUPLICATED Clients	n/a	1,300	3	1,300	1,350

PSA: 9 County Name: Palm Beach County Period: 1/1/2009 - 12/31/2009 Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2009 REVISED DATE: August 12, 2009 REVISION NUMBER: Revision #001, Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

* (Indicate all DOEA funding sources applicable to your agency)

Funding Source (X) Title III C2

Form Revised July 18, 2003	(Service Reference)	(26)	(38)	(39)	(54)
DESCRIPTION	TOTAL SERVICES	Home Delivered Meals C2	Nutrition Counseling	Nutrition Education	Screening/A ssessment
1. Total Budgeted Cash Costs	1,061,979	825,321	716	389	235,553
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	1,061,979	825,321	716	389	235,553
2. Total Budgeted Units	257,064	252,044	18	12	4,990
2.(a) Total Cost Per Unit of Service	n/a	3	40	33	47
3. Less NSIP	154,680	154,680			
4. Less Cash Match	74,539	62,731	63	7	11,738
5. Less Inkind Match					
6. Less Program Income Used as Match					
Sub-Total Match:	74,539	62,731	63	7	11,738
7. Less Program Income	19,000	19,000	0	0	0
8. Less Other Non-Matching Cash & Co-payments	142,909	24,331	85	316	118,177
9. Adjusted Budgeted Costs	670,851	564,579	568	66	105,638
10. Adjusted Cost Per Unit of Service	n/a	2	32	6	21
12. Estimated Number of UNDUPLICATED Clients	n/a	600	18	600	655

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 County Name:
 Palm Beach County

 Period:
 1/1/2009 - 12/31/2009

 Provider Name:
 Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2009 REVISED DATE: REVISION NUMBER: , Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

* (Indicate all DOEA funding sources applicable to your agency)

Funding Source

(X) Title III E, G1

Form Revised July 18, 2003	(Service Reference)	(1)	(8)	(53)	(54)	(58)
DESCRIPTION	TOTAL SERVICES	Adult Day Care	Chore	Respite (In-Home)	Screening/A ssessment	Specialized Medical Equipment, Services & Supplies
1. Total Budgeted Cash Costs	321,638					
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	321,638			10,787		14,826
2. Total Budgeted Units	16,346	15,373	10	610	124	229
2.(a) Total Cost Per Unit of Service	n/a	18.85	35.00	17.68	47.21	64.77
3. Less NSIP	o					
4. Less Cash Match	14,829	12 <u>,</u> 127	13	930	291	1,468
5. Less Inkind Match						
6. Less Program Income Used as Match						
Sub-Total Match:	14,829	12,127	13	930	291	1,468
7. Less Program Income	1,800	1,800	-	-	-	-
8. Less Other Non-Matching Cash & Co-payments	171,550	166,758	225	1,490	2,932	145
9. Adjusted Budgeted Costs	133,460	109,145	114	8,367	2,621	13,213
10. Adjusted Cost Per Unit of Service	n/a	7.10	11.34	13.71	21.17	57.72
12. Estimated Number of UNDUPLICATED Clients	n/a	25	1	20	48	24

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 County Name:
 Palm Beach County

 Period:
 1/1/2009 - 12/31/2009

 Provider Name:
 Palm Beach County Division of Senior Services

ORIGINAL DATE: January 1, 2009 REVISED DATE: REVISION NUMBER: , Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

* (Indicate all DOEA funding sources applicable to your agency)

Funding Source

(X) Title III E, G2

Form Revised July 18, 2003	(Service Reference)	(8)	(54)	(58)
DESCRIPTION	TOTAL SERVICES	Chore	Screening/A ssessment	Specialized Medical Equipment, Services & Supplies
1. Total Budgeted Cash Costs	39,385	2,334	9,225	27,827
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	39,385	2,334	9,225	27,827
2. Total Budgeted Units	692	67	195	430
2.(a) Total Cost Per Unit of Service	n/a	35.00	47.21	64.77
3. Less NSIP	0			
4. Less Cash Match	3,299	84	460	2,755
5. Less Inkind Match				
6. Less Program Income Used as Match				
Sub-Total Match:	3,299	84	460	2,755
7. Less Program Income	0	-	-	-
8. Less Other Non-Matching Cash & Co-payments	6,395	1,494	4,628	273
9. Adjusted Budgeted Costs	29,692	756	4,137	24,799
10. Adjusted Cost Per Unit of Service	n/a	11.34	21.17	57.72
12. Estimated Number of UNDUPLICATED Clients	n/a	1	89	83