

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 15, 2009

Consent       Regular  
 Ordinance       Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Amendment No. 1 to the contract (R2007-1807) with Handex Consulting & Remediation – Southeast, LLC., for environmental assessment services on a continuing contract basis.

**Summary:** Handex Consulting & Remediation – Southeast, LLC., was selected to provide professional consulting services for Annual Environmental Assessment Services. The original contract provided for an initial two (2) year term with two (2) - one (1) year renewal options. Amendment No. 1 will provide for services during the first renewal period. Handex Consulting & Remediation – Southeast, LLC., has a Small Business Enterprise (SBE) participation goal of 20%. During the two years of the contract, Handex Consulting & Remediation – Southeast, has achieved 44.6% participation. (Capital Improvements Division) Countywide (JM)

**Background and Justification:** In accordance with Board adopted procedures pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act), Handex Consulting & Remediation – Southeast, LLC., was one of three firms selected to perform professional consulting services on a continuing contract basis. Work is authorized through individual task agreements when required during the term of this contract. The initial contract term is for two years and the original Board action allowed for two additional (1) one year renewals. Amendment No. 1 will provide services during the first renewal period and would be the third year of the contract. It is the consensus of Facilities Development & Operations that Handex Consulting & Remediation – Southeast, LLC., has successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. Amendment No. 1 will maintain the continuous professional services required by the County. During the two years of the contract, Handex Consulting & Remediation-Southeast, LLC., was awarded \$32,881 in Consultant Service Authorizations.

**Attachments:**

- 1. Amendment No. 1

Recommended by: *[Signature]* Department Director      8/22/09 Date

Approved by: *[Signature]* County Administrator      9/8/09 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	*see below	-0-	-0-	-0-

**# ADDITIONAL FTE POSITIONS (Cumulative)**

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\* Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*WJ Sll 9/2/09*  
 \_\_\_\_\_  
 OFMB 9/2/09

*Dr. J. Jacobson 9/3/09*  
 \_\_\_\_\_  
 Contract Administrator

**B. Legal Sufficiency:**

*James C. Murphy 9/4/09*  
 \_\_\_\_\_  
 Assistant County Attorney

**This amendment complies with our review requirements.**

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**AMENDMENT TO CONTRACT FOR  
Annual Environmental Assessment Services**

This Amendment #1 dated \_\_\_\_\_ to the Contract (R-2007-1807) dated October 16, 2007, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Handex Consulting & Remediation – Southeast, LLC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

WITNESSETH

**WHEREAS**, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

**WHEREAS**, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract as set forth in Section 4, Article 4.1 is renewed for one (1) additional year to October 15, 2010.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:  
SHARON R. BOCK, Clerk &  
Comptroller

PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
John F. Koons, Chairman

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS  
AND CONDITIONS

By: \_\_\_\_\_  
County Attorney

By: Army Wolf  
Director -FD&O

WITNESS: FOR CONSULTANT  
SIGNATURE

CONSULTANT:

Kay L. Moody  
Signature

Irvin R. Heath  
Signature

KAY L. MOODY  
Name (type or print)

Irvin R. Heath  
Name (type or print)

President  
Title

(Corporate Seal)