

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	September 15, 2009	[X] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing
Department:	Facilities Development	& Operations	

### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: exercise of the first option to extend the term of the Lease Agreement (R97-2126D), as amended, with Aspen Skees Road, LLC, for the County's continued used of 6,000 SF of office and warehouse space, for the Palm Beach County Sheriff's Office at an annual rate of \$68,820.

Summary: Since January 1, 1998, the County has leased office and warehouse space at 1438 Skees Road in West Palm Beach for the Palm Beach County Sheriff's Office. The current term of the Lease Agreement, as amended, expires on December 31, 2009, and provides for three (3) extension options, each for a period of one (1) year. This option will extend the term of the Lease Agreement for one (1) year, from January 1, 2010, through December 31, 2010. The annual rent for this extension period will increase five percent (5%) to \$68,820 (\$11.47/SF). All other terms of the Lease Agreement remain unchanged. (PREM) District 2 (HJF)

Background and Justification: PBSO has occupied this space since 1998. Due to the lack of suitable County-owned space, and funding available for construction of a County-owned facility, this Lease needs to be extended for an additional year.

### **Attachments:**

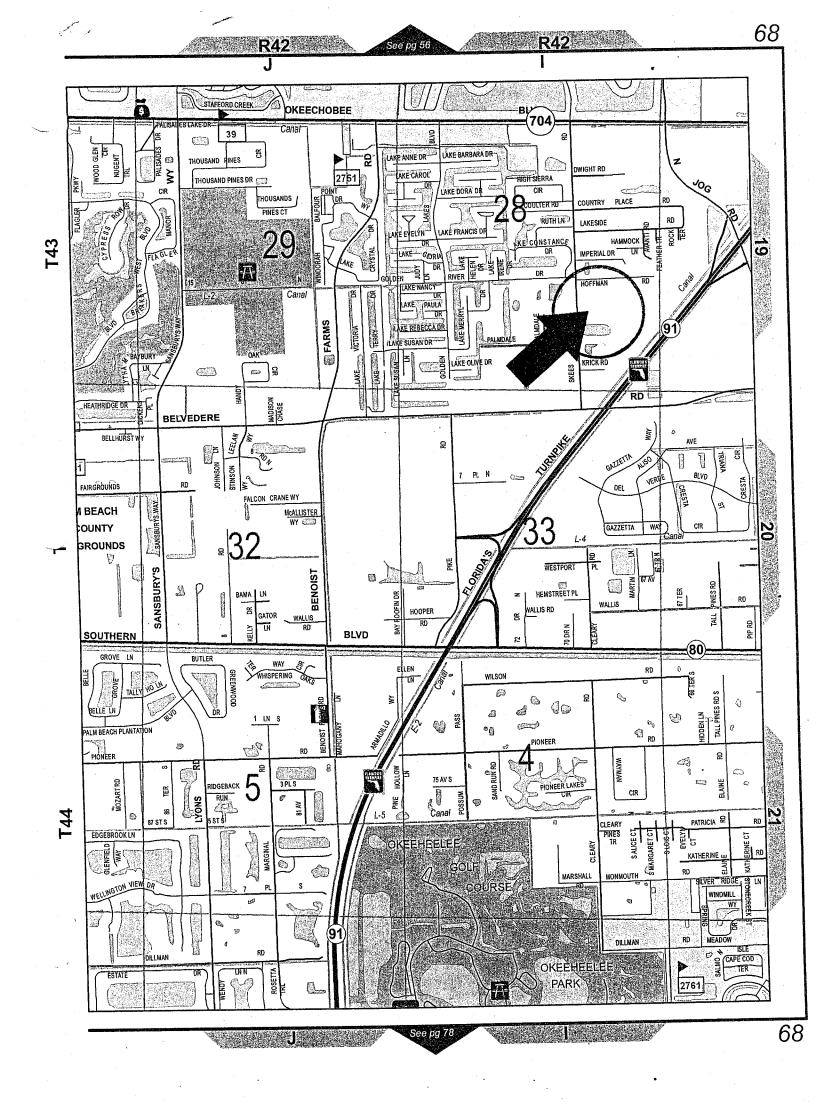
- 1. Location Map
- 2. Option to Extend Letter
- 3. Budget Availability Statement

Recommended By:	Tatt Anny WOLF	8/29/09
·	Department Director	Date
Approved By:	charles	9/9/09
	County Administrator Da	te

### II. FISCAL IMPACT ANALYSIS

<b>A.</b>	Five Year Summary of Fig	scal Impact:				
Fiscal	Years	2009	2010	2011	2012	2013
Opera Extern Progr	al Expenditures ating Costs nal Revenues am Income (County) nd Match (County	\$ -0-	\$51,615 	\$17,205 	\$ -0-	\$ -0-
NET 1	FISCAL IMPACT	<u>\$ -0-</u>	<u>\$51,615</u>	<u>\$17,205</u>	\$ -0-	<u>\$ -0-</u>
	DITIONAL FTE TIONS (Cumulative)				<del></del>	
Is Ite	m Included in Current Bu	dget: Yes	_X_	No		
Budge	et Account No: 'Fund P	0001 Dep	t <u>164</u>	Unit <u>1604</u>	Object 44	10
В.	Recommended Sources of Operating Costs funded from		•			
C.	Departmental Fiscal Rev	iew:			· ·	
		III. <u>REVI</u>	EW COMM	<u>IENTS</u>		
<b>A.</b>	OFMB Market Office Offi	tract Develo	Contract D	evelopment and	Control 18/09	9)09
В.	Assistant County Attorney	18/09	+Le	14em PW-1516	complia	r with Le Louse
C.	Other Department Revie	w:				
	Department Director					

This summary is not to be used as a basis for payment.



LOCATION MAP

ATTACHMENT#





# Facilities Development & Operations Department

### Property & Real Estate Management Division

2633 Vista Parkway West Palm Beach, FL 33411-5605 (561) 233-0200 FAX: (561) 233-0210

www.pbcgov.com/fdo

Palm Beach County Board of County Commissioners

Jeff Koons, Chairman

Burt Aaronson, Vice Chairman

Karen T. Marcus

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

#### **County Administrator**

Robert Weisman



"An Equal Opportunity Affirmative Action Employer September 15, 2009

CERTIFIED MAIL
RETURN RECEIPT REQUESTED
#7007 1490 0000 5460 4474

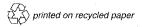
Aspen Skees Road, LLC c/o Aspen Industrial 3621½ Dixie Highway West Palm Beach, FL 33405

Re: Exercise of Option to Extend Lease Agreement (R97-2126D) dated December 16, 1997, as amended

### Dear Sir/Madam:

Pursuant to the provisions of Section 1.03 of the above referenced Lease Agreement, as amended, Palm Beach County, on behalf of the Palm Beach County's Sheriff's Office, as Lessee, is hereby exercising its option to extend the term of said Lease Agreement for an additional period of one (1) year from January 1, 2010, through December 31, 2010.

Sincerely,	
ATTEST:	
SHARON R. BOCK, CLERK & COMPTROLLER	PALM BEACH COUNTY, a political subdivision of the State of Florida
By: Deputy Clerk	By: John F. Koons, Chairman
APPROVED AS TO FORM LEGAL SUFFICIENCY	APPROVED AS TO TERMS AND CONDITIONS
By: Assistant County Attorney	By: 1 Zet Anny Work Department Director



G:\Property Mgmt Section\Out Lease\PBSO Auto Theft Task Force\Option1of3.2009\RenewalLetter.HF app.080309.sks.doc

ATTACHMENT # 2

## BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 7/30/2009

REQUESTED BY: Steven K. Schlamp,

Property Specialist/PREM FAX:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	<del></del>		· .		
Operating Costs	<u>\$ -0-</u>	<u>\$51,615</u>	<u>\$17,205</u>	\$ -0-	\$ -0-
External Revenues					
Program Income (County)			· · · · · · · · · · · · · · · · · · ·		
In-Kind Match (County					:
NET FISCAL IMPACT	\$ -0-	<u>\$51,615</u>	<u>\$17,205</u>	\$0-	<u>\$ -0-</u>
# ADDITIONAL FTE			·		
POSITIONS (Cumulative)					
FUND: 0001 DEF	*	: YES X		OBJ: 4410 SUB OBJ:	
S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:	ENT BUDGET FOR EACH AC	: YES <u>X</u>	NO	SUB OBJ:	
S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:  Non-Ad Valorem (source/type:  Grant (source/type:	ENT BUDGET	: YES X	NO	SUB OBJ:	
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S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:  Non-Ad Valorem (source/type:  Grant (source/type:  Park Improvement Fund (source/ty	ENT BUDGET FOR EACH AC	: YES X	NO	SUB OBJ:	acon
S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:  Non-Ad Valorem (source/type:  Grant (source/type:  Park Improvement Fund (source/ty	ENT BUDGET FOR EACH AC	: YES X	NO	SUB OBJ:	acon
S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:  Non-Ad Valorem (source/type:  Grant (source/type:  Park Improvement Fund (source/ty  General Fund	ENT BUDGET FOR EACH AC	: YES X	NO	SUB OBJ:	acon
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S ITEM INCLUDED IN CURRE  DENTIFY FUNDING SOURCE F  Ad Valorem (source/type:	ENT BUDGET FOR EACH AC	: YES X	NO	SUB OBJ: ))) Federal/Davis Ba	acon
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ATTACHMENT #3

PHONE: 233-0239

	P		ATT OF LIABIL			OPID 4F LAUTR-1	04/17/09
	t G W B	roup Inc - Detroit ig Beaver, Suite 4		ONLY AND O	CONFERS NO RIC HIS CERTIFICATE	D AS A MATTER OF INFO GHTS UPON THE CERTII E DOES NOT AMEND, EX ORDED BY THE POLICIE	FICATE TEND OR
_		48084 8-643-8750 Fax:24	8-643-8753	INSURERS AF	FORDING COVE	RAGE	NAIC #
NSURED		<b>v</b>			ravelers Property		036161
Lautrec, Ltd. (See Named Insured Below) Attn: Frank Roth 31550 Northwestern Hwy. #200 Farmington Hills MI 48334			INSUREN B: E				
COVER	AGES			INSURER E.			
ANY RE	QUIRE RTAIN	MENT, TERM OR CONDITION OF ANY	E BEEN ISSUED TO THE INSURED NAME CONTRACT OR OTHER DOCUMENT WIT POLICIES DESCRIBED HEREIN IS SUBJ BEEN REDUCED BY PAID CLAIMS.	H RESPECT TO WHICH	THIS CERTIFICATE M	AY BE ISSUED OR	
NSR ADD LTR INSR	10	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMIT	S
	GEN	IERAL LIABILITY				EACH OCCURRENCE	\$1,000,000
A	X	CLAIMS MADE X OCCUR	Y630363K0393	04/15/09	04/15/10	PREMISES (Ea occurence) MED EXP (Any one person)	\$ 300,000 \$ 5000
	x	Terrorism Incl				PERSONAL & ADV INJURY	s 1,000,000
		Mold Excl				GENERAL AGGREGATE	\$2,000,000
	GEN X	POLICY PRO- LOC	•			PRODUCTS - COMP/OP AGG	\$ 2,000,000
	AUT	OMOBILE LIABILITY ANY AUTO				COMBINED SINGLE LIMIT (Ea accident)	\$
		ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	\$
•		HIRED AUTOS NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
		NON-OWNED ACTOS				PROPERTY DAMAGE (Per accident)	\$
	GA	RAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
		ANY AUTO				OTHER THAN AUTO ONLY: AGG	\$
	L	CESS/UMBRELLA LIABILITY		•		EACH OCCURRENCE	\$ 25,000,000
В	X	OCCUR CLAIMS MADE	79853557	04/15/09	04/15/10	AGGREGATE	\$ 25,000,000
		DEDUCTIBLE					\$
W	ORKER	RETENTION \$ S COMPENSATION AND				WC STATU- OTH-	<u> </u>
		ERS' LIABILITY PRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$
		PRIETOR/PARTNER/EXECUTIVE /MEMBER EXCLUDED? cribs under				E.L. DISEASE - EA EMPLOYEE	
SF	ECIAL THER	PROVISIONS below				E.L. DISEASE - POLICY LIMIT	1 \$
Name	d I	nsured: Aspen Skee	 CLES/EXCLUSIONS ADDED BY ENDORS S Road, LLC , W Palm Beach, FLoi		L	APR 2 0 200	09
CERT	FIC4	TE HOLDER		CANCELLAT	ION		
Palm Beach Board of Commissioners Attn: Directors 2633 Vista Parkway West Palm Beach FL 33411-5605			SHOULD ANY C DATE THEREOI NOTICE TO THI IMPOSE NO OB REPRESENTAT	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  AUTHORIZED APPRESENTATIVE			

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