Agenda Item #: 3H-3

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	September 15, 2009	[X] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing		
Department:	Facilities Development	& Operations			

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Use Agreement with The School Board of Palm Beach County for the operation of a Palm Tran transit transfer station on School Board property at West Technical Educational Center for a one-time use fee of \$100,000.

Summary: Palm Tran desires a transit transfer station to operationally meet the needs of the various routes serving the Glades communities including the Route 40/48 between the Glades and the coast whose ridership is expected to increase with the Hospital and the West County Detention Center expansion. Palm Tran and the School Board concur that an upgrade to an existing bus stop to a transfer station at the School Board's West Technical Educational Center furthers the objectives of both organizations. West Tech is located at 2625 State Road 715 in Belle Glade. The Use Agreement gives County the right to install a new shelter, construct ADA-compliant sidewalks, install wheelchair ramps and security gates, and use 42 existing parking spaces and the access drive for a \$100,000 one-time use fee. The term of the Use Agreement is 20 years. The Agreement gives the School Board the right to require the County relocate the transfer station to another location on the West Tech campus at the County's cost if the School Board needs the property for its development objectives. If the School Board requires the relocation of the transfer station in Years 11-20 of the lease term, then the School Board will fund 50% of the relocation costs. Palm Tran will use state funding to pay the use fee. The estimated \$125,000 for site improvements will be funded from Federal Transit Enhancement funding. (FDO Admin) District 6 (HJF)

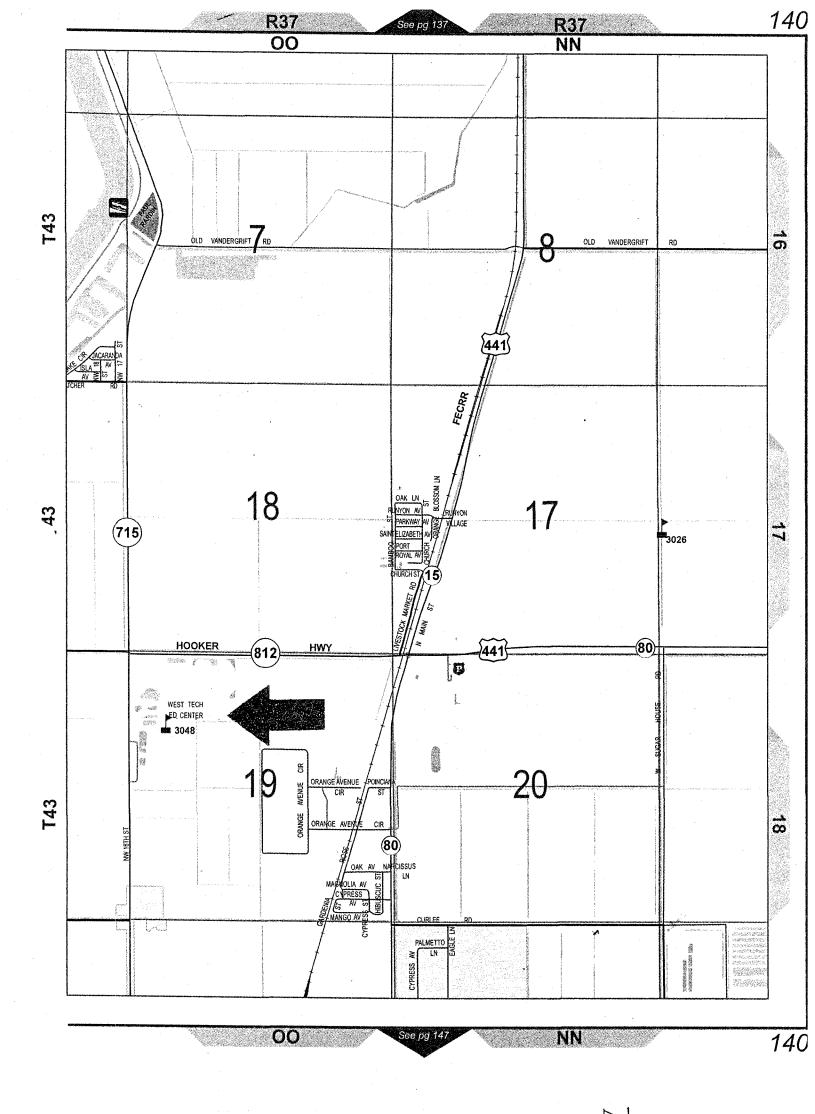
Background and Justification: Palm Tran has been allowed to operate a bus stop and make-shift transfer station on the West Tech property. School Board and Palm Tran have determined that co-locating transit facilities at School Board facilities furthers School Board's objectives of accessibility to the facilities. Palm Tran wishes to remove and replace the existing shelter, and install ADA-compliant sidewalks, wheelchair ramps, and security gates on the West Tech site. School Board will allow County to use 42 existing parking spaces and construct the improvements in exchange for a one-time use fee of \$100,000. The use fee will be payable upon request from School Board after construction is completed. The term of the Use Agreement is 20 years. In the event School Board requires the relocation of the parking spaces during the term, County will have the ability to construct, at County's cost, 42 new parking spaces and a sidewalk to connect the new spaces to the remainder of the existing improvements. In the event that the School Board requires relocation of the transfer station in Years 11-20 of the use term, then the School Board shall fund 50% of the County's relocation costs. No additional money will be due to School Board for use of the replacement parking spaces. County shall be responsible for maintaining its improvements at its expense. School Board will grant County a license agreement to allow County to construct the initial improvements, and another license agreement if County needs to construct replacement parking spaces. Pursuant to the terms of the Use Agreement, the Director of Facilities Development & Operations is authorized by the Board to execute two License Agreements with School Board for the purposes stated above provided that such agreements have been reviewed and approved for legal sufficiency by the County Attorney's office. The School Board has scheduled consideration of this Use Agreement for its September 16, 2009, Board meeting.

Attachments:		
1.	Location Map	
2.	Use Agreement	
3.	Budget Availability STATAMENT	A -1
Recommende	Budget Availability STATAMENT  HA My WIF	8/25/09
	Department Director	Date
Approved By	: Mahry	7(8/09
	County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:										
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Budge	t Accoun	t No:	•							
Fund	<u>1341</u>	Dept	<u>542</u>	Unit	0466	Object	8101	\$100,0	00	
Fund	1341	Dept	<u>542</u>	Unit	5507	Object	3401	\$94,00	0	
Fund	1341	Dept	<u>542</u>	Unit	<u>5514</u>	Object	<u>3401</u>	.\$31,000	)	
B.	Recomn	nended	Sources	of Fund	ls/Sumn	nary of Fi	scal Imp	act:		
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C.	Departn	nental F	iscal Re	view: _						
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A.	OFMB :	Fiscal a	nd/or Co	ntract	Develop	ment Con	nments:	Δ		
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C.	Other D	epartm	ent Revi	ew:						
	Departm	ent Dire	ector		<del></del>					

This summary is not to be used as a basis for payment.



LOCATION MAP

ATTACHMENT#



#### **USE AGREEMENT**

THIS AGREEMENT made and entered into \_\_\_\_\_\_\_, by and between PALM BEACH COUNTY, a political subdivision of the State of Florida ("County"), and THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA, a corporate body politic pursuant to the Constitution of the State of Florida ("School Board").

WHEREAS, School Board owns the West Technical Education Center ("West Tech") located at 2625 State Road 715, Belle Glade, FL 33430; and

WHEREAS, School Board had determined that co-locating transit facilities at administrative offices, high schools, and other School Board facilities with vocational, community, and adult education programs furthers School Board's objectives of accessibility; and

WHEREAS, School Board currently allows County to operate a transit transfer station ("Transfer Station") on the West Tech property in order to make West Tech more accessible; and

WHEREAS, the transit use of the West Tech property is in no way inconsistent with the use of the property for school purposes and in no way limits the School Board's use, and may actually contribute to increased utilization of the property for school purposes; and

WHEREAS, County wishes to expand and improve the Transfer Station; and

WHEREAS, County and School Board agree that the planned expansion and improvement of the Transfer Station furthers the goals and objectives of both agencies and the surrounding community, and therefore the parties are willing to agree to be bound by the obligations contained herein.

#### WITNESSETH

NOW THEREFORE, in consideration of the sum of Ten Dollars (\$10.00), the mutual terms and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

- 1. The recitals contained above are true and correct.
- 2. School Board agrees to allow County to use the Transfer Station drive ("Drive") and forty-two (42) parking spaces ("Parking Spaces") for the Transfer Station as designated on the site map attached hereto as Exhibit "A" and made a part hereof (the "Site Map"), for the term of this Agreement.

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1 of 7

- 3. County shall pay School Board a one-time payment of One Hundred Thousand Dollars (\$100,000) ("Use Fee") as payment for County's use of the Parking Spaces and Drive. School Board shall bill County for the Use Fee after County completes construction of the improvements identified in paragraph 4 below and commences use of the Drive. County shall remit the Use Fee to School Board within sixty (60) days after receipt of School Board's request for payment.
- 4. County shall make the following improvements, at its sole cost and expense, as designated on the Site Map: (i) remove existing shelter (approximately 4'7" x 11'11") and install replacement shelter (approximately 17'7" and 6'7"); (ii) construct an ADA compliant sidewalk approximately 8' wide x 350' long; (iii) construct an ADA compliant sidewalk approximately 5' wide x 167' long; (iv) install three (3) wheelchairs ramps in the locations designated on the Site Map; and (v) install three (3) gates designed to keep the use of the Transfer Station separate from the use of the remainder of West Tech site. Upon completion, the improvements shall become the property of the School Board. The parties acknowledge that the locations of the improvements shown on the Site Map are approximate, and that the actual improvements will be installed in accordance with the design plans agreed to by the parties. County shall be responsible for preparing the plans and obtaining all permits at its sole cost and expense. School Board, as the property owner, shall timely provide County with executed applications and consents as required by the permitting process. School Board shall grant County a license to install the improvements described herein on the West Tech property. The Director of Facilities Development & Operations is authorized to execute a License Agreement with School Board on behalf of County after said License Agreement has been reviewed and approved by the County Attorney's office as to form and legal sufficiency.
- 5. County shall be responsible for the maintenance and repair of the replacement shelter and the remainder of the improvements at its sole cost and expense.
- 6. School Board, at its sole option, may require the relocation of the Parking Spaces to an area within one of the Relocation Areas identified on the Site Map at no additional charge to County for use of the land. In the event School Board requires the relocation of the Parking Spaces during the first ten years of the term of this Agreement, County shall be responsible for constructing, at its sole cost and expense, forty-two (42) new parking spaces (the "Relocated Parking Spaces") together with an ADA compliant sidewalk connecting the Relocated Parking Spaces to the remainder of the improvements installed by County. If School Board requires the relocation of the Parking Spaces after the first ten years of the term of this Agreement, School Board shall be responsible for fifty percent of all costs and expenses associated with the relocation of the Parking Spaces described above.

The Relocated Parking Spaces and sidewalk will be installed in accordance with the design plans agreed to by the parties. County shall be responsible for preparing the plans and obtaining all permits. School Board, as the property owner, shall timely provide County with executed applications and consents as required by the permitting process. School Board shall grant County a license to install the Relocated Parking Spaces and ADA compliant sidewalk on the West Tech property. The Director of Facilities Development & Operations is authorized to execute a License Agreement with School Board on behalf of County after said License Agreement has been reviewed and approved by the County Attorney's office as to form and legal sufficiency. Nothing contained herein shall obligate County to construct the Relocated Parking Spaces if School Board requires relocation of the Parking Spaces.

- 7. In the event School Board provides electrical service to the site of the Transfer Station, County shall have the right, at its sole option, to install lighting. County shall install separate meters for its lighting, and shall pay all installation and use costs for County lighting at the Transfer Station. County shall have the right, at its option, to install solar power poles at its expense.
- 8. Without waiving the right to sovereign immunity as provided by Florida Statutes, sect.768.28, County acknowledges and represents that County is self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$100,000 Per Person and \$200,000 Per Occurrence; or such monetary waiver limits that may change and be set forth by the legislature.
- 9. Each party shall be liable for its own actions and negligence and, to the extent permitted by law, shall indemnify, defend, and hold harmless the other party against any actions, claims or damages arising out of the indemnifying party's negligent, willful, or intentional acts or omissions in connection with this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by one party to indemnify the other party for such party's negligent, willful, or intentional acts or omissions.
- 10. The term of this Agreement is for twenty (20) years from the Effective Date.
- 11. All notices and elections (collectively, "notices") to be given or delivered by or to any party hereunder shall be in writing and shall be (as elected by the party giving such notice) hand delivered by messenger, courier service, or national overnight delivery service, telecopied or faxed, or alternatively shall be sent by United States Certified Mail, with Return-Receipt Requested. The effective date of any notice shall be the date of delivery of the notice if by personal delivery, courier

services, or national overnight delivery service, or on the date of transmission with confirmed answer back if by telecopier or fax if transmitted before 5PM on a business day and on the next business day if transmitted after 5PM or on a non-business day, or if mailed, upon the date which the return receipt is signed or delivery is refused or the notice designated by the postal authorities as non-deliverable, as the case may be. The parties hereby designate the following addresses as the addresses to which notices may be delivered, and delivery to such addresses shall constitute binding notice given to such party:

#### County:

Palm Beach County
Facilities Development & Operations

Attn: Director 2633 Vista Parkway

West Palm Beach, Florida 33411

Fax: 561-233-0206

#### With a copy to:

County Attorney's Office

Attn: Real Estate

301 North Olive Avenue, Suite 601 West Palm Beach, Florida 33401-4791

Fax: 561-355-4398

#### School Board:

The School Board of Palm Beach County

Real Estate Services

Attn: Director

3661 Interstate Park Road North

Suite 200

Riviera Beach, FL 33404

Fax: 561-882-1982

#### With a copy to:

**Chief Counsel** 

The School Board of Palm Beach County

P.O. Box 19239

West Palm Beach, FL 33416-9239

Fax: 561-357-7647

Any party may from time to time change the address at which notice under this Agreement shall be given such party, upon three (3) days prior written notice to the other parties

- 12. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Florida. Venue in any action, suit or proceeding in connection with this Agreement shall be in a state court of competent jurisdiction in Palm Beach County, Florida.
- 13. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective legal representatives, successors, and assigns.
- 14. The parties agree that no person shall, on the grounds of race, color, sex, age, national origin, disability, religion, ancestry, marital status, sexual orientation, or gender identity or expression, be excluded from the benefits of, or be subjected to any form of discrimination under any activity carried out by the performance of this Agreement.
- 15. No party shall be considered the author of this Agreement since the parties hereto have participated in extensive negotiations and drafting and redrafting of this document to arrive at a final Agreement. Thus, the terms of this Agreement shall not be strictly construed against one party as opposed to the other party based upon who drafted it. In the event that any section, paragraph, sentence, clause, or provision hereof be held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.
- 16. This Agreement represents the entire understanding between the parties, and supersedes all other negotiations, representations, or agreements, written or oral, relating to this Agreement.
- 17. This Agreement shall not become effective until executed by both parties, and the Effective Date of this Agreement shall be the later of the date upon which the Palm Beach County Board of County Commissioners approves this Agreement at a formal meeting of the Board or the date upon which the School Board of Palm Beach County approves this Agreement at a formal meeting of the School Board.
- 18. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and their respective successors and assigns subject to the express provisions hereof relating to successors and assigns, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed on the day and year set forth herein.

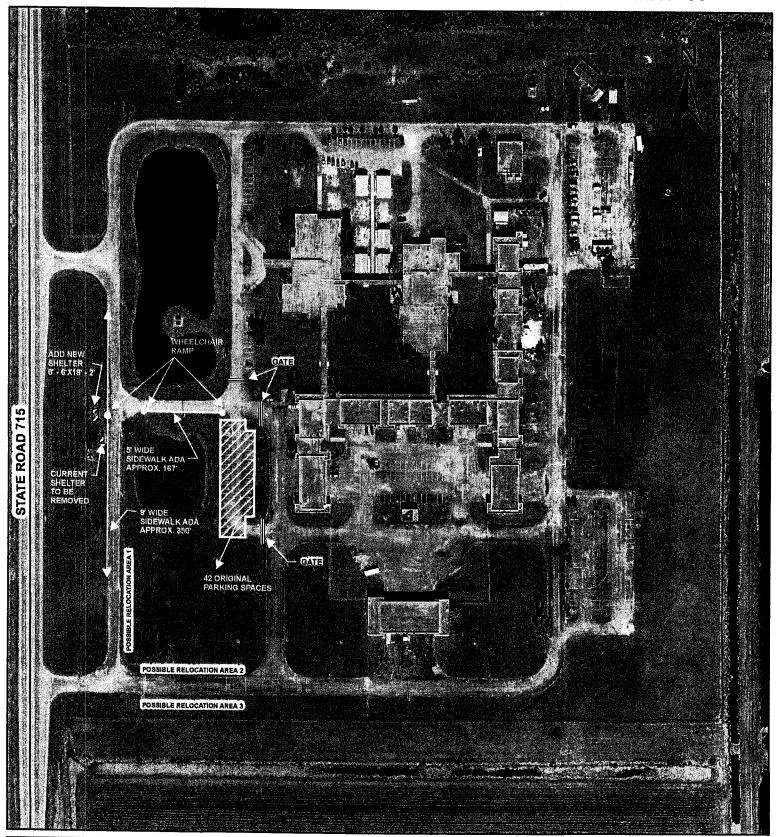
SHARON R. BOCK CLERK & COMPTROLLER	PALM BEACH COUNTY, a political subdivision of the State of Florida				
By:	By:				
Deputy Clerk	John F. Koons, Chairman				
APPROVED AS TO FORM AND	APPROVED AS TO TERMS AND				
LEGAL SUFFICIENCY:	CONDITIONS:				
By:	By: Anny Work				
Assistant County Attorney	By: Y My Work Ops				
	Date:				

THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA, a corporate body politic pursuant to the Constitution of the State of Florida

	By:	
	William G. Graham, Chairman	
	ATTEST:	
Annuovad as to Farmer	By:Arthur C. Johnson, PhD., Superintendent	
Approved as to Form:	Date:	
School Roard Attorney	Date.	

# **West Tech Educational Center**

**EXHIBIT "A"** 



Major Roadways



This map was created by Palm Beach County School District Planning - GIS For Real Estate Department



3300 Forest Hill Blvd West Palm Beach, FL 33406

### **BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 09/03/09 REQUESTED BY: L Schaner PHONE: 233-0222
PROJECT TITLE: School Board Agreement PROJECT NO.: N/A
LOCATION#: LOCATION DESCRIPTION: West County
ORIGINAL CONTRACT/ANNUAL AMOUNT: N/A BCC RESOLUTION#:
CSA/LOA CHANGE ORDER AMOUNT:
CSA/LOA CHANGE ORDER NUMBER:
CONTRACTOR/CONSULTANT NAME: School Board/Misc Improvements
PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:
WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT? IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:
CONSTRUCTION 125,000 USER FEES 100,000
*By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.
BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)
FUND: DEPT: UNIT: SUBUNIT: OBJECT:  • Please see detail breakout of funding below:
□ AD VALOREM □ OTHER ★FEDERAL/DAVIS BACON (For the \$125,000 Construction funds only)
SUPPLEMENTAL AGREEMENT TO BE APPROVED BY: Department Director (WO<\$50,000) ANTICIPATED DATE OF APPROVAL: BAS APPROVED BY: DATE: 9/3/09 ENCUMBRANCE NUMBER:
Construction \$ 94,000 1341-542-5507-3401-G302-GY02 (FTA 025307) \$ 31,000 1341-542-5514-3401-I902-GY04 (FTA 045307) \$125,000

\$100,000 1341-542-0466-8101-EHOV-GY08 (FDOT JPA 423178)

User Fees