PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date	September 15,	2009	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department	Submitted By: Submitted For:		Beach County ISS Beach County ISS	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: donate three hundred (300) obsolete tape cartridges to the School Board of St. Lucie County and authorize future donations to other government agencies which may submit similar requests.

Summary:

The Information Systems Services (ISS) Department recently modernized the mainframe computer data storage system to reduce cost and free up valuable floor space in the computer center on the fourth floor of the Government Center. The new storage system uses modern high density data storage media that can store significantly more information making the several generations of old tape cartridges obsolete. ISS currently owns approximately 10,000 storage tapes purchased over the last five to seven years. The tapes have nominal value with a resale value of approximately \$0.05 each. These cartridges were used to store backup copies of application files from the County's mainframe computer.

ISS was recently contacted by the School Board of St. Lucie County which still uses the old storage configuration and plans to continue to do so for several more years. Their current tape media is aging and they require reliable units to maintain backup files in case of a system failure. The School Board of St. Lucie County has submitted a request for 300 tapes for their backup operations (see attached letter). ISS also requests Board approval to donate tapes to other governmental agencies as may be identified prior to transferring the remaining tapes to the Solid Waste Authority for disposal. Board approval at this time will avoid the requirement for submitting additional requests. <u>Countywide</u> (PK)

Background and Justification:

The ISS Department recently completed a modernization project for the computer center that removed the "Silo", an automated tape management system which occupied fifteen square feet of the Enterprise Computing Center and cost \$5,535 annually to maintain. The Silo used robotic technology to move tape between active and stored sections of the Silo based on prescribed holding periods. Due to the modernization project, storage of backup files is now part of the mainframe system considerably reducing the space required for the mainframe computer.

Continued on page three ...

Attachments:	Letter of Request from the School Board of St. Lucie County						
Recommended by:	Steve Bordelon	8-19-09					
•	Department Director	Date					
Approved by:	County Administrator	PATIO9- Date					

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>				
Capital Expenditures		<u> </u>							
Operating Costs External Revenues									
Program Income (County)					·				
In-Kind Match (County)	<u>*</u>	<u> </u>		<u> </u>					
III-Kind Match (County)					<u> </u>				
NET FISCAL IMPACT	×								
# ADDITIONAL FTE									
POSITIONS (Cumulative)	0				<u> </u>				
Is item included in tentative FY 2009 Budget? Yes No									
Budget Account Number:	Fund <u>5020</u>	Agency	<u>490</u> Org.		Object				
Reporting Category									

B. Recommended Sources of Funds / Summary of Fiscal Impact

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

8-24-03 Philippe Dur J- Jacoba \$134/09 Contract Administration

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

Continued from page one ...

These cartridges were used to store backup copies of application files from the County's mainframe computer. With the Silo tape storage system now decommissioned, the tape cartridges for that system are no longer required. Prior to destroying the tapes under our agreement with Solid Waste Authority, ISS staff had contact with their counterparts at the School Board of St. Lucie County who indicated they had a requirement for additional tapes for their storage system. It is possible that before all the tapes are erased other government agencies using these tapes may express an interest in the tapes as it will take several months to erase all 10,000 tapes.

Prior to destroying the tapes under our agreement with the Solid Waste Authority, staff looked into the possibility of selling the tape cartridges to the various companies that refurbish and resell storage tapes. However, only a single company indicated an interest in the tapes and offered \$0.05 per tape cartridge. ISS staff also had contact with other government/education mainframe users, including the School Board of St. Lucie County. They indicated they had a need for additional backup tapes for their storage system. Given the minimal resale value of these tapes, ISS believes that donating them is the better alternative, thereby rendering a savings for the school board of possibly \$18.00 for each refurbished tapes.

The ISS Department proposes donating the tape cartridges in the best condition through the Fixed Assets Surplus Warehouse and disposing of the remaining tapes through an agreement with the Solid Waste Authority for disposing of magnetic media. All tapes will be fully erased to prevent unauthorized retrieval of stored information. Records retention documentation has also been completed for the stored information content. ISS is submitting this agenda item at the request of the Fixed Assets Section.



Excellence in Education **The School Board of St. Lucie County** Information Technology Services 4204 Okeechobee Road Fort Pierce, Florida 34947 • (772) 429-7540 Board Members Dr. Judi Miller, Chairman Troy Ingersoll, Vice Chairman Dr. John Carvelli Kathryn Hensley Carol A. Hilson

> Superintendent Michael J. Lannon

Terence O'Leary, Assistant Superintendent

April 27, 2009

Ken West Sr. Manager, Enterprise Center Services Palm Beach County Government 301 N. Olive Avenue West Palm Beach, FL 33401

Dear Mr. West,

Please consider our district when donating discarded 3490E tapes. We currently to use 3490E tapes as a media for storage. We will gladly accept this generous donation.

Thank you,

Jim Dunn, Data Processing Manager ITS

300 Tapes would meet their requirements per fim turk,

