

AGENDA ITEM BOARD OF COUNTY COMMISSIONERS  
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PALM BEACH COUNTY  
AGENDA ITEM SUMMARY

Meeting Date: October 6, 2009 [X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing

Department: County Administration  
Submitted By: County Administration  
Submitted For: Economic Development Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Five (5) Agreements funded under the Community Development Block Grant (CDBG) Economic Set-Aside Program FY 2009 / 2010 for the period of October 1, 2009 to September 30, 2010 as follows:

- A) an Agreement with The Business & Economic Development & Revitalization (BEDR) Corporation of Palm Beach County, Inc. totaling \$79,200;
- B) an Agreement with The Center for Technology, Enterprise and Development, Inc. (TED Center) totaling \$79,200;
- C) an Agreement with The Enterprise Development Corporation (EDC) of South Florida, Inc. totaling \$79,200;
- D) an Agreement with The Enterprise Development for Glades Entrepreneurs (EDGE) Center, Inc. totaling \$79,200; and
- E) an Agreement with The Business Loan Fund (BLF) of the Palm Beaches, Inc. totaling \$180,000.

Summary: With funds approved by the Board of County Commissioners for the CDBG Economic Set-Aside projects for FY 2009 / 2010 on October 6, 2009, the five (5) non-profit organizations will continue to provide assistance and support for the development and expansion of microenterprises defined as "commercial enterprises" that have 5 or less employees, which includes one or more of whom owns the enterprise (24CFR 570.3). Together these organizations will create a minimum of 36 full time equivalent (FTE) jobs meeting a U.S. Department of Housing and Urban Development (HUD) objective. Funding is included in the FY 2010 Budget. The FY 2010 Grant Agreements with BEDR, TED, EDC and EDGE totaling \$316,800 is reduced from last year's level of \$352,000. The FY 2010 Grant Agreement with the BLF, totaling \$180,000 is reduced from last year's level of \$200,000. These are Federal Community Development Block Grant funds which do not require local matching funds. Countywide (DW)

Background and Policy Issues: On September 23, 2008, the Board of County Commissioners (BCC) approved criteria changes to the Community Development Block Grant (CDBG) Economic Set-Aside Program to allow County subrecipients to receive non-competitive funds for "special economic development activities" (24 CFR 570.203) as an activity eligible for CDBG funding. At a budget workshop on Economic Development, held on July 7, 1997, Palm Beach County Department of Housing and Community Development (HCD) was requested by the Board of County Commissioners (BCC) to set aside ten percent (10%) of its annual Community Development Block Grant (CDBG) entitlement to fund economic development activities. As a result, HCD implemented its Economic Development Set-Aside Program in Fiscal Year 1998-99 and has funded the program each year subsequently. During FY 2006 / 2007 Palm Beach County's Economic Development Office began administering the CDBG / Economic Development Set-Aside Program.

- Attachments:  
1. Five CDBG Economic Set-Aside Agreements

Recommended by: Sharon [Signature] Economic Development Director Date 9/23/09  
Approved by: [Signature] Assistant County Administrator Date \_\_\_\_\_

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	0	0	0	0	0
Operating Costs	_____	\$496,800	0	0	0
External Revenues	_____	(\$496,800)	0	0	0
Program Income (PBC)	0	0	0	0	0
In-Kind Match (PBC)	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	==	0	==	==	==
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No: Fund 1101 Agency 143 Org. 1431 Object 8201

Program Code/Grant Year: BG07 / GY08

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

C. Departmental Fiscal Review: \_\_\_\_\_ *9/14/09*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*Mel Sl...* 9/23/09  
 ne of OFMB 9/22/09  
 9-16-09 9/22/09 9/22/09 9/15/09

*Dr. J. Jaworski* 9/25/09  
 Contract Development and Control  
 9/25/09  
 These Agreements comply with our review requirements.

**B. Legal Sufficiency:**

*[Signature]* 9/28/09  
 Sr. Assistant County Attorney

**C. Other Department Review:**

*[Signature]*  
 Department Director

This summary is not to be used as a basis for payment.